

Math & Science Academy

Board of Directors

Monday, May 15, 2023
MSA Building B Room 302 / [Virtually](#)

1. Open Forum (5:00PM - 5:30PM) <5 min each

2. Workshop Agenda (5:30PM - 6:00PM)

- a. Sign approved By-Laws
- b. Strategic Plan & Expansion Vision
- c. Discussion on community feedback

3. Break - 15 min

4. BOD Meeting Call to Order by Chair (6:15PM)

Vision: To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission: We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

Land acknowledgement: We would like to acknowledge that the land on which we gather is the land of the Očhéthi Šakówinj (pronounced “oh-CHEH-tee shaw-KOH-we,”) The People of the Seven Council Fires and the Wahpekute Band (pronounced “wah-PEH-koo-tay”). It is within MSA’s responsibility as an academic institution to disseminate knowledge about Indigenous peoples, and their history with this land. MSA works to build relationships with Native American students and families through academic pursuits and historical recognition.

5. Roll Call of Members

Dan Ellingson, Chair

Wendell Sletten, Treasurer

DJ Johnston, Secretary

Maggie Burggraaff, Vice Chair

Teresa Ward

Hetal Patel

Stephanie Luedtke

Non-voting Student Members:

Joseph Ayalew

Noah Yehalashet

6. Approval of Agenda / Conflict of Interest - 5 min

7. Recognition of Visitors

a. MSA Robotics teams

8. Approval of Minutes - 5 min (Ellingson)

a. April 17th, 2023

b. April 27th, 2023

9. Chair's Report - 5 min (Ellingson)

10. Student Reps - 5 min (Ayalew and Yehalashet)

11. Executive Director's Report - 10 min (Vetsch)

a. Director's Report

b. Affiliated Building Company Minutes

12. Board Committees

Governance/Policy (Patel)

i. May 5th, 2023 Minutes

Merger (Burggraaff)

Facility (Johnston)

ii. May 4th, 2023 Minutes

Finance (Sletten)

Approval of Financials

i. May 8th, 2023 Minutes

ii. April 2023 Financial Report

iii. April 2023 Supplemental Information

13. Consent Agenda - 5 min

a. HR Transactions Spring 2023

i. Expected Staff for 2023-2024

b. Sabbatical Request

c. Nurse Contract

d. First Read

i. Policy 401

1. Current

2. Proposed

- ii. Policy 402
 - 1. Current
 - 2. Proposed
- iii. Policy 404
 - 1. Current
 - 2. Proposed
- iv. Policy 406
 - 1. Current
 - 2. Proposed
- v. Policy 414
 - 1. Current
 - 2. Proposed
- vi. Policy 415
 - 1. Current
 - 2. Proposed

14. Diversity, Equity, Inclusion - 10 min (Ellingson)

- a. DEI Training workshop results April 27, 2023 4:30-6:30
- b. Community Engagement discussion
- c. DEI Dashboard & next steps - 5 min
 - i. BOD Onboarding Process Improvement - link shared with BOD
 - ii. BOD Training before/after seating - for new appointed members
 - iii. BOD video training from March 2023 workshop

15. Scheduled Break - 5 min

16. Discussion and Decision - 60 min

- a. Dissolution of Merger Committee (Burggraaff) - 5 min
- b. Discuss Establishing BOD Communications Guidelines (Patel) - 10 min
- c. Policy 405
 - i. Proposed
- d. Staff Handbook - 5 min
 - i. Staff Handbook 2023 Redlined
 - ii. Summary of Changes
- e. Survey Results Discussion - 15 min
 - i. Student Survey
 - ii. Staff Survey
 - iii. Parent Survey
- f. Finalize Executive Director Employment Agreement - 5 min
- g. Committee / Community Member Feedback - 10 min

- h. Community Listening Session / State of School Annual Meeting - March 23, 2023
- i. Approval of Revised 2023-24 School Calendar
 - i. MSA 2023-2023 School Calendar
- j. Discussion and approval of 2023-24 Teacher Pay Scale - 10 min
 - i. 2022-23 Teacher Pay Scale
 - ii. 2023-24 Teacher Pay Scale
 - iii. 2024-25 Teacher Pay Scale

17. Future BOD Items - 5 min (Ellingson)

- a. June
 - i. BOD Seating
 - ii. 2023-2024 MSHSL Resolution for Membership
- b. July
 - i. New board onboarding / training / workshop
 - ii. Student-Parent Handbook - 5 min

18. Motion to Enter Closed Session (Ellingson)

- a. Previous closed session was not completed, and will be continued at today's closed session.
- b. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to evaluate the performance of an individual subject to the board's authority.
- c. Excuse all members from the public in the room, and turn off Youtube video/audio.

19. Open the meeting - 5 mins (Ellingson)

- a. Invite the public back to the room, and turn on Youtube video/audio.
- b. Opening meeting statement.

20. Meeting Plus / Minus - 5 mins (Ellingson)

21. Motion to Adjourn

Submitted:

Approved: