

## **MATH AND SCIENCE ACADEMY**

*Adopted: April 17, 2023*

*Reviewed: May 20, 2025*

### **303 EXECUTIVE DIRECTOR SELECTION**

#### **I. PURPOSE**

The purpose of this policy is to convey to the Math and Science Academy community that the authority to select and employ an Executive Director is vested in the Math and Science Academy school board.

#### **II. GENERAL STATEMENT OF POLICY**

The school board shall employ an Executive Director to serve as the chief executive officer of the charter school and to conduct the daily operations of Math and Science Academy.

#### **III. QUALIFICATIONS**

A. The Math and Science Academy school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the Executive Director position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.

B. The Math and Science Academy school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

#### **IV. SELECTION**

A. A process for recruitment, screening, and interviewing of candidates shall be developed by the Math and Science Academy school board.

B. The school board may contract for assistance in the search for an Executive Director.

C. The school board shall provide the contract for the Executive Director and specifically identify all conditions of employment mutually agreed upon with the Executive Director. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

**Legal References:** Minn. Stat. § 124E.12 (Employment)

**Cross References:** Charter School Bylaws