

## MATH AND SCIENCE ACADEMY

*Adopted: March 26, 2024*

### 411 GROUP HEALTH INSURANCE COVERAGE

*[Note: Charter schools that provide group health insurance coverage must establish and publish on its website the policy for purchasing group health insurance coverage.]*

#### I. PURPOSE

The purpose of this policy is to comply with the provisions of Minnesota law applicable to charter schools that procure group health insurance coverage for their employees.

#### II. GENERAL STATEMENT OF POLICY

- A. This policy informs Math and Science Academy employees of Math and Science Academy's policy for purchasing group health insurance coverage.
- B. A charter school with at least 25 employees shall request group health insurance coverage proposals and fulfill the proposal and notifications processes set forth in this policy.
- B. A board of directors of a charter school with employees organized under Minnesota Statutes, section 124E.12, subdivision 3 must comply with Minnesota Statutes, section 471.6161 governing group insurance.

*[Note: Minnesota Statutes, section 471.6161, applies to school districts and is silent regarding charter schools unless the charter school has one or more bargaining units as set forth in Minnesota Statutes, section 124E.12, subdivision 3.]*

#### III. SEALED PROPOSAL PROCESS

- A. Math and Science Academy must implement a sealed proposal process.
- B. Math and Science Academy will request sealed proposals for group health insurance from a minimum of three sources at least every two years. The requests will be made at a reasonable time before the date set by Math and Science Academy to open the sealed proposals.
- C. All sealed proposals will be opened on the date set by Math and Science Academy. This date shall be at a reasonable time prior to the plan's renewal date.
- D. Math and Science Academy administration will recommend the bid that appears to be in Math and Science Academy's interest to the Math and Science Academy school board. Math and Science Academy may reject any or all of the proposals

submitted.

- E. Math and Science Academy administration will notify employees covered under the group health insurance coverage before the effective date of changes in the group coverage policy contract.
- F. Upon opening the proposals according to this policy, the proposals become public data under Minnesota Statutes, chapter 13.

***Legal References:*** Minn. Stat. Ch. 13 (Government Data Practices)  
Minn. Stat. § 124E.12 (Employment)  
Minn. Stat. § 471.6161 (Group Insurance; Governmental Units)

***Cross References:*** None