



BOD Special Meeting
June 10, 2025
8430 Woodbury Crossing, Woodbury, MN 55125
Room 4A
MEETING MINUTES

1. **BOD meeting called to order by chair at 5:04pm.**
2. **Reading of Mission, Vision, Land Acknowledgement**
Vision and Mission read by Jules Kinkel
Land Acknowledgement read by Wendell Sletten

3. **Roll Call of Members**

Name	Present/Absent
Wendell Sletten, Teacher Member, BOD Chair	Present
Brian Linzmeier, Community Member, Vice-Chair	<i>Absent</i>
Isaac Leonhardi, Teacher Member, Treasurer	Present
Sarah Harms, Teacher Member, Secretary	Present
Tamara Brooks, Teacher Member	Present
Dan Ellingson, Parent Member	Present
Jules Kinkel, Community Member	Present
Kari Koerner, Parent Member	Present
Mary Yapp, Parent Member	<i>Absent</i>
Kate Hinton, Ex-officio, Executive Director	Present

4. **Special Meeting Approval of Agenda**

Motion	I move to approve the agenda.
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Made By	Kinkel	Seconded By	Koerner
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Discussion	None.
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Vote		Yes	Sletten Kinkel Leonhardi Harms Brooks Ellingson Koerner	No	None	Abstain	None
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Decision	Motion passes unanimously.
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5. Discussion/Decision

a. Budget Approval

Motion	I move to approve the budget.
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Made By	Leonhardi	Seconded By	Kinkel
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Discussion	<p>There is money in the budget for admin support. Job description posted in July. Also money for guidance support not posted until December, need to see how things play out. Currently fully staffed.</p> <p>Admin support is leaning towards administrative intern, they will do some instructional and behavioral coaching, parent academy, staff evaluation, and additional support with elementary and other principles.</p> <p>Chromebooks, furniture, ect. and other items are ordered nine months out. Don't want to order them with nowhere to be stored. These items aren't in this budget. Expect them on the next.</p> <p>Comes out of the long range budget in the 26/27 school year. 280 thousand dollars and 401 thousand for furniture. 27/28 year may also have big purchases as we won't buy everything the first year.</p> <p>Food service will cost some and is not free but important. This is the case for all schools. Contract will go up to bid.</p> <p>Future budgets beyond one year are on a formula and have cushion since it is unpredictable.</p> <p>Debt service is pushed past 1.0 and is expected. We do have 108 days cash on hand and the fund balance is high. Reality is that it take until 29/30 to get to investment grade and build fund balance back up.</p> <p>For next year, the extra curricular budget splitting with stipends. Money is accounted for just under different item.</p>
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Vote		Yes	Sletten Leonhardi Harms Brooks Ellingson Koerner Kinkel	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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6. Adjourn Special Meeting

Motion	I move to close the special meeting.
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Made By	Ellingson	Seconded By	Brooks
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Discussion	None.
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Vote		Yes	Sletten Leonhardi Harms Brooks Ellingson Koerner Kinkel	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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Meeting adjourned at 5:20pm

Approved: Sarah Harms, Board Secretary