



BOD Meeting
May 20, 2025
8430 Woodbury Crossing, Woodbury, MN 55125
Room 4A
MEETING MINUTES

- 1. BOD meeting called to order by chair at 6:00pm.**
- 2. Reading of Mission, Vision, Land Acknowledgement**
Vision and Mission read by Abigail Wudmatas
Land Acknowledgement read by Nneka Amadi

3. Roll Call of Members

Name	Present/Absent
Wendell Sletten, Teacher Member, BOD Chair	Present
Brian Linzmeier, Community Member, Vice-Chair	Present
Isaac Leonhardi, Teacher Member, Treasurer	Present
Sarah Harms, Teacher Member, Secretary	Present
Tamara Brooks, Teacher Member	Present
Dan Ellingson, Parent Member	Present
Jules Kinkel, Community Member	<i>Absent</i>
Kari Koerner, Parent Member	Present
Mary Yapp, Parent Member	Present
Kate Hinton, Ex-officio, Executive Director	Present
Nneka Amadi, Ex-officio, Student Representative	Present
Abigail Wudmatas, Ex-officio, Student Representative	Present

- 4. Open Forum**
 - a. None received.



5. Student Recognition

- a. Student Board Representatives: Nneka Amadi and Abigail Wudmatas

6. Approval of Agenda

Motion	I move to approve the agenda.
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Made By	Linzmeier	Seconded By	Yapp
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Discussion	After the certification of the election, we will disband the election committee.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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7. Conflict of Interest

- a. None stated.

8. Approval of Minutes

Motion	I move to approve the minutes.
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Made By	Koerner	Seconded By	Ellingson
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Discussion	Page 2 discussion on Pay Scale should say "ISD 833's." There was a typo that was corrected.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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9. Board Recognition

- a. On the agenda in error, duplicate of item 5.

10. Consent Agenda

Motion	I move to pass the consent agenda.
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Made By	Linzmeier	Seconded By	Harms
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Discussion	Not called.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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11. Board and Administration Reports

a. Student Rep Reports

- i. Prom was last week and was a very unique experience at the Wabasha Caves.
- ii. Baseball and Softball section playoffs are starting.



- iii. Graduation is June 5th at 6:00pm with senior party/lock-in after.
- iv. May 21 is the Band Spring Concert, May 27 is choir, May 28 is orchestra all at 7:00pm.
- v. The 9th Grade Picnic was May 13 and was a big success to get new high schoolers prepared for next year.
- vi. NHS donated \$250 worth of goods to the Jeremiah Program and Woodbury Animal Humane Society raised from their Bingo Night.
- vii. Robotics is presenting at the South Washington County Robotics Showcase tonight.
- viii. Senior Izzy Girma recently signed his letter of intent to play soccer for Northwestern University in Saint Paul.
- ix. LINK crew is having their final meeting this week. LINK crew connects upperclassmen with 6th Graders. It is being replaced by WEB next year.

b. Board Report

- i. At the last work session, we discussed extending the strategic plan to coincide with the expansion timeline.
- ii. We decided on 4 equity questions for the Board to use as a lens going forward.
- iii. We discussed the ED review process and our Site Visit review. The Board Chair and ED will be meeting with our authorizer to discuss the site visit findings.
- iv. Board members are invited and encouraged to attend graduation, please let the Board Chair know if you are planning to attend.

c. ED Report

- i. Expansion Update: hoping to pour the foundation this week, pending weather and building permits.
- ii. Interest in elementary is growing with over 1000 currently interested students. More interest in kindergarten but interest is over double capacity in all grades.
- iii. Charter Contract Goals: On track for most goals, MCA scores are not final but generally up, no comparative data available yet. This is the first year of the Science test, the data will not be available until September.
- iv. Provided the succession plan is completed before this Board Year End, all goals will be on track for the Charter Contract Goals.
- v. Strategic Plan: The board is asked to approve the changes in the Focus category and subcategories.
- vi. Budget: it is delayed because of the delay in approving the payscale and health insurance. Meeting will occur on the 21st and approval of the budget will happen during a special meeting during the June Workshop.

d. Finance Committee Report

- i. A review of the April financials was provided.

Motion	I move to approve the April financial reports.
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Made By	Leonhardi	Seconded By	Yapp
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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e. Governance Committee

- i. A summary was not provided in member Kinkel's absence. Please reach out to member Kinkel with questions.

12. Action Items

a. Quote for Chromebook Purchases FY 25-26

Motion	I move to approve the quote for Chromebook purchases.
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Made By	Leonhardi	Seconded By	Koerner
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Discussion	Q: Chromebooks are \$200 and \$30 for upgrades? A: Yes, for software updates, we're getting the quote early because of concerns about future supply. Q: We received 3 quotes for compliance? A: Yes. Q: Chromebooks have more controls for cheating and AI, this is why we're moving toward them? A: Yes, teachers have more control with Chromebooks. Q: Will 6-9th have these? A: Grades 6-10 will have them next year, every year we are moving them forward, so the current 9th graders have Chromebooks and will continue to have them in 10th grade.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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b. Strategic Plan Extension

Motion	I move to approve the Strategic Plan Extension.
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Made By	Linzmeier	Seconded By	Brooks
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Discussion	<p>Q:What are your plans to improve the staff-administration relationship? A: We're working on improving consistency by giving our admin the same training. Typically, this question wouldn't be part of the strategic plan.</p> <p>Q: Is Parent Academy for elementary or elementary and secondary? A: It will be for both. We want to get in place prior to expansion. Q: Is this how to navigate the school system? A: It's more of an engagement and relationship between home and school. Building support for students and giving parents tools. As we get more into standards based grading/formative assessments, it will be explained as concepts and skills being assessed.</p> <p>Thanks given for intervention plans, Q: What timing will this have? A: SST will develop this as they look into cross curricular and SEL needs. Communication will go home as early as possible.</p>
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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c. Succession Plan - Guiding Change

Motion	I move to approve the Succession Plan.
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Made By	Linzmeier	Seconded By	Sletten
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Discussion	Keep in mind that the succession plan is constantly evolving, this is merely a framework. It is recommended that the Board revisit the plan on a regular basis to review. Comment: it's better than anything we've had before.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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d. MSHSL Renewal

Motion	I move to approve the MN State High School League renewal.
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Made By	Brooks	Seconded By	Ellingson
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Discussion	Standard every year. Go Dragons.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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e. Certify Election Results

Motion	I move to Certify Election Results.
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Made By	Yapp	Seconded By	Koerner
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Discussion	<p>The Election Committee met yesterday with good turnout. Thrilled with all candidates, and there were 3 clear winners.</p> <p>Community Member: Maragret Befroui</p> <p>Parent Member: Leigh Ann Ahmed</p> <p>Teacher Member: Jen Neisse</p> <p>Slightly more votes than last year, consider voting next year.</p> <p>We had 200 views on the Youtube forum. Liked the forum and it was easy to share as the candidates could tell about themselves.</p> <p>Thanks given to Justin Gehring with no errors and his organization during this election.</p> <p>Sletten will share details to newly elected members.</p>
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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13. Disband the election committee

Motion	I move to disband the election committee.
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Made By	Yapp	Seconded By	Sletten
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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14. 5 minute recess called without a motion at 6:55pm, session resumed at 7:00pm.

15. Closed Session for Executive Director Review

- The meeting will be closed pursuant to Minn. Stat. § 13D.03; 13D.05, subd. 3 - to evaluate the performance of an individual who is subject to its authority.
- Meeting Closed at 7:01pm.

16. Open Meeting at 8:11pm

Statement: On May 20th, 2025, the MSA Board of Directors conducted its annual evaluation of Executive Director Dr. Hinton in a closed session, consistent with Minnesota Statutes.

The Board is highly appreciative of Dr. Hinton's diligent and successful efforts, particularly her exceptional work on the expansion project. Dr. Hinton meets the overall expectations of the Board of Directors and exceeds expectations in her contributions to the expansion and engagement with the broader community.

The Board looks forward to Dr. Hinton's continued success in fostering student achievement, overseeing MSA's operations, and contributing to the school's growth in the coming years.



17. Future BOD Items

- a. Legislative Policy Updates
- b. 25-26 Budget Adoption - June 10
- c. Staff Handbook
- d. Parent/Student Handbook

18. Adjournment

Motion	I move to adjourn.
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Made By	Sletten	Seconded By	Brooks
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Discussion	Not called.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Koerner Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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Meeting adjourned at 8:14pm

Submitted: Caitlin Bond, Board Recorder

Approved: Sarah Harms, Board Secretary