



BOD Meeting
March 25, 2025
8430 Woodbury Crossing, Woodbury, MN 55125
Room 4A
MEETING MINUTES

- 1. BOD meeting called to order by chair at 6:00pm.**
- 2. Reading of Mission, Vision, Land Acknowledgement**
Vision and Mission read by Nneka Amadi
Land Acknowledgement read by Abigail Wudmatas

3. Roll Call of Members

Name	Present/Absent
Wendell Sletten, Teacher Member, BOD Chair	Present
Brian Linzmeier, Community Member, Vice-Chair	Present
Isaac Leonhardi, Teacher Member, Treasurer	Present
Sarah Harms, Teacher Member, Secretary	Present
Tamara Brooks, Teacher Member	Present
Dan Ellingson, Parent Member	Present
Jules Kinkel, Community Member	Present
Kari Koerner, Parent Member	Present
Mary Yapp, Parent Member	Present
Kate Hinton, Ex-officio, Executive Director	Present
Nneka Amadi, Ex-officio, Student Representative	Present
Abigail Wudmatas, Ex-officio, Student Representative	Present

- 4. Open Forum**
 - a. None received.



5. Approval of Agenda

Motion	I move to approve the agenda.
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Made By	Linzmeier	Seconded By	Kinkel
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Discussion	Amendment: swap 10c and 10d to allow flow from the ED report into the expansion update.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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6. Conflict of Interest

- a. None stated.

7. Approval of Minutes

Motion	I move to approve the minutes.
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Made By	Kinkel	Seconded By	Brooks
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner	No	None	Abstain	Yapp
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			Ellingson				
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Decision	Motion passes.
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8. Board Recognition

- a. Idrees Ahmed was Washington County Youth Innovator for creating an app to help MN Youth vote called MNvotes.
- b. Ethan Jones and Amerigo Tesoro are National Merit Scholarship Finalists.

9. Consent Agenda

Motion	I move to approve the consent agenda.
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Made By	Koerner	Seconded By	Harms
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Discussion	Not called.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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10. Board and Administration Reports

a. Student Rep Reports

- i. The Speech Showcase is this Friday, March 28, 2025, in White Bear Lake. Free and open to the public.
- ii. HOSA is attending the State Leadership Conference this weekend.
- iii. Student Spotlight: Joey Yapp for his Autism Awareness Month Project. Rocky Erickson for receiving the Outstanding Student of the Year award.
- iv. Sounds of Hope last Thursday raised half of their goal during the concert. Food drive happening this week supporting Open Cupboard.
- v. NHS Bingo Night on April 25th in the Great Hall to support charities of the winners' choice.



b. Board Report

- i. Finance training was completed during last week's workshop.
- ii. BOD members need a phone number that the public can use to contact you.
- iii. Members need to speak to the board chair and ED before communication to outside entities about board related items.

c. ED Report

- i. We are in the process of interviewing for an Elementary Principal position. Hoping to make a decision in early April.
- ii. Charter School Moratorium Bill was introduced at the Senate level, but did not get a hearing. There is no companion bill in the House, so it is unlikely to pass. This bill would restrict charter schools from adding grade levels.
- iii. The governor's proposed budget includes \$20,000,000 in budget cuts for charter schools. This is just a proposal, not passed. Please contact your relevant representatives to advocate for MSA.
- iv. Federal News: no news that would impact MSA at this time.
- v. Our 25-26 Budget: we are working on our preliminary budget for next year, to present to the board at the April meeting.
- vi. Enrollment is steady with few planning to leave MSA and few new students declining their spots. We are not concerned about hitting our enrollment targets. Q: Are we concerned about going over those targets? A: No.

d. Expansion Report

- i. JB Vang Construction Update: Previously planning to close March 25, 2025, but this has been delayed to April 15th due to bond changes. We are in the process of submitting our Land Disturbance permits. Costs have slightly increased due to the delay: \$11,250.
- ii. Bruce Sorensen Hilltop Securities Bonding Update: Taking on the debt to build the school caused MSA's S&P rating to decrease one step causing the delay. Q: Is 85% approval enough? A: Yes, we needed a simple majority. Q: It's expected for our bond rate to go down when acquiring new debt, that's standard, but is everything else going to plan? A: Yes, you get the best you could get on all other measures. Q: The report says we're going for \$69M in bonds, how much are we going to the city for? A: \$69M. Q: Enrollment projections for 2028-29 to the 2029-30 years show a 25 student loss from 11th to 12th grade, why? A: The total number remains the same, but the individual grade level enrollment may change.
- iii. What does this mean for the current project? New building will be the same size and look the same, the impact of higher rates and debt service means the budget to renovate the current building is halved and the contingency is also restricted. The project is operating on a tighter budget. Q: Is it possible to have an updated timeline at the workshop in April? A: Yes.

e. Finance Committee Report

- i. A summary of the January and February financials was provided.
- ii. Give to the Max funds were used to purchase 8 SmartBoards which are being delivered and installed. Teacher mini-grants are being approved



and the funds are being utilized. We will likely have a fundraising Anniversary Picnic in the summer.

iii. Teachers have until May 1st, 2025 to get any last minute items for reimbursement on budget.

iv. January

Motion	I move to approve January finance reports.
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Made By	Leonhardi	Seconded By	Yapp
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	None	Abstain	None
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Decision	Motion passes unanimously.
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v. February

Motion	I move to approve February finance reports.
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Made By	Leonhardi	Seconded By	Yapp
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Discussion	None
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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f. Governance Committee

- i. Governance committee met yesterday, which is why the governance minutes are not linked in this agenda. The document is available in the share folder for board members, please review.
 1. You'll see a succession plan in those minutes, no one is leaving. This is just to officially have a plan in place.

11. Action Items

a. Approval of Expansion Related Items

Motion	I move to approve the Expansion Related Items as presented in substance.
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Made By	Ellingson	Seconded By	Linzmeier
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Discussion	These are preliminary documents, things can change and this approval is for major items with the knowledge that there might be minor changes, ex. spelling/grammar. Small changes or additions can be forwarded to Hinton until EOD 3/26. Should major changes arise, an emergency meeting will be called.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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12. Future BOD Items

- Teamworks - April Workshop
- Survey Data - April
- Election Approval of the Ballot - April
- ED Review - May

13. Adjournment

Motion	I motion to adjourn.
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Made By	Linzmeier	Seconded By	Brooks
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Discussion	Not called.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Kinkel Koerner Ellingson Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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Meeting adjourned at 6:59pm.

Submitted: Caitlin Bond, Board Recorder

Approved: Sarah Harms, Board Secretary