



BOD Meeting
 Tuesday 11/19/2024 at 6pm
 8430 Woodbury Crossing, Woodbury, MN 55125
 Room 4A

MEETING MINUTES

- 1. BOD meeting called to order by chair at 6:00.**
- 2. Reading of Mission, Vision, Land Acknowledgement**
 Vision and Mission read by Amadi and Wudmatas.
 Land Acknowledgement read by Amadi and Wudmatas.
- 3. Roll Call of Members**

Name	Present/Absent
Wendell Sletten, Teacher Member, BOD Chair	Present
Brian Linzmeier, Community Member, Vice-Chair	Present
Isaac Leonhardi, Teacher Member, Treasurer	Present
Sarah Harms, Teacher Member, Secretary	Present
Tamara Brooks, Teacher Member	Present
Dan Ellingson, Parent Member	<i>Absent</i>
Jules Kinkel, Community Member	<i>Absent</i>
Kari Koerner, Parent Member	Present
Mary Yapp, Parent Member	Present
Kate Hinton, Ex-officio, Executive Director	Present
Nneka Amadi, Ex-officio, Student Representative	Present
Abigail Wudmatas, Ex-officio, Student Representative	Present

- 4. Open Forum**
 - a. None submitted.
- 5. Approval of Agenda**



Motion	I move to approve the agenda.
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Made By	Linzmeier	Seconded By	Koerner
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Discussion	Correct spelling 9Ei1: title of Minutes document. Question regarding legislative policy updates.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	<i>None.</i>	Abstain	<i>None.</i>
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Decision	Motion passes unanimously.
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- 6. Conflict of Interest**
a. None stated.

7. Approval of Minutes

Motion	I motion to approve the minutes.
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Made By	Brooks	Seconded By	Linzmeier
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Discussion	Page 4, 10Ci3, question about wording: students removed or sections removed for F/R and SPED. Change to “subgroups of F/R and SPED students are included but not disaggregated due to small cell size in the grade level data.” Included but not disaggregated.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	<i>None.</i>	Abstain	<i>None.</i>
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Decision	Motion passes unanimously.
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8. Consent Agenda

Motion	I motion to approve the consent agenda.
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Made By	Linzmeier	Seconded By	Koerner
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	None.	Abstain	None.
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Decision	Motion passes unanimously.
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9. Board and Administration Reports

a. Student Rep Reports

- i. Tri-M concerts are upcoming in November and February.
- ii. LINKcrew began meeting 11/6
- iii. Student Recognition, Liam Caldwell for 13th in state in XC.
- iv. Girls Volleyball won the conference tournament for the first time since 2015.
- v. Winter sports update.
- vi. Fright night recap, raised money for Senior Night.
- vii. GTTM started this week.
- viii. The theater production, *Annie*, was 11/8-10.
- ix. Student survey: students feel aware of their semester. Students are concerned about grade weights.

b. Board Report

- i. Workshop/Work Session Review
 1. Reviewed growth with Teamworks and communication methods/differences and similarities.

c. ED Report

- i. Expansion Update
 1. Traffic study - we are close to an agreement with the city. Minor changes are coming.



2. Next step is the neighborhood meeting which must be done before attending the commission meeting.
3. Next planning commission meeting is 12/2, so we will be at the January meeting.
4. Go to bond last week of February - first week of March realistically
5. Elementary Parent Input Meeting (11/13) recap - Parent groups gave great input and will be shared. All elementary parents will be welcome back on January 7th, 2025 for an open house.
 - a. Over 400 families indicated interest in elementary school.

ii. Executive Director Goals

1. Equity audit will be completed prior to January 31, to be reviewed at the February Board Retreat.
2. Governance goals to be reported in Nov and May.
 - a. Question: Are the goals/metrics concrete or fluid? A: Goals are not fluid, but new goals will be added; metrics are fluid.

iii. Charter Contract Progress update

1. Absolute proficiency is met in Reading.
2. Achievement Gap Reduction: Met: 6th, PM: 7th 10th, NM: 8th.
3. Free and Reduced stats cannot be individually reported due to the small number of students.
4. High School Science will not be tested this year due to a change in the science curriculum.
5. Fastbridge Reading: So few students are flagged as at-risk that they cannot be individually reported.
6. PSAT meets state standards, but not our personal goal of 75%.
7. ACT goals were met.
8. Non-academic goals are met or on-track.
 - a. Question: What is school leadership succession planning? A: That is what would happen if the ED had to be gone.
 - b. Question: What is in the works for the NM or PM areas? A: Reading: PLCs are working, all 6th are in Reading + 7th who do not meet, Interventions are planned for all MS and HS who need. For math: still working on a plan similar to reading, two teachers do interventions. SST groups are also intervening. Suggestion for SEL testing coaching.

d. Finance Committee Report

i. Minutes

1. Overview of the finance minutes and reports was provided. Working ADM up from 677 to 683, actual ADM right now is 686. \$117k is the current working surplus, meeting our requirements. 33% of the way through the school year and revenues are right on, but expenditures are behind as expected. Audit is complete and will be reviewed at the December meeting. Finance committee will not meet in December.

ii. Supplemental

iii. Financial Report

Motion	I move to approve the October 2024 financial reports.
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Made By	Leonhardi	Seconded By	Linzmeier
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Discussion	None.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	None.	Abstain	None.
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Decision	Motion passes unanimously
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e. Governance Committee

i. Minutes

1. Member Kinkel is absent, questions should be forwarded to member Kinkel.

10. Action Items

a. Line of Credit Renewal

- i. MSA has not needed to draw on credit in the past.
- ii. Suggested to renew our line of credit yearly.
 1. Signing process has been streamlined.

Motion	I move to renew the line of credit.
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Made By	Leonhardi	Seconded By	Yapp
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Discussion	None
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	None.	Abstain	None.
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Decision	Motion passes unanimously.
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b. 2026 Spanish Trip to Puerto Rico

- i. Change from last trip: more security, more financial support, cheaper flights, fewer students going and no parents.

Motion	I move to postpone the vote on the Spanish Puerto Rico trip to a later date.
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Made By	Yapp	Seconded By	Brooks
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Discussion	Postponed until the Spanish department can be present for clarifying questions.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	<i>None.</i>	Abstain	<i>None.</i>
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Decision	Motion passes unanimously.
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11. Future BOD Items

- a. ED Mid-Year Review- December
- b. Financial Audit- December
- c. Finance Training-January workshop
- d. 2025-2026 school calendar
 - i. Q: Who sets the calendar? A: The calendar committee

12. Adjournment

Motion	I motion to adjourn.
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Made By	Brooks	Seconded By	Linzmeier
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Discussion	None
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Koerner Yapp	No	<i>None.</i>	Abstain	<i>None.</i>
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Decision	Motion passes unanimously.
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Meeting adjourned at 6:49pm.

Submitted: Caitlin Bond

Approved: Sarah Harms, Secretary