



DRAFT NOT YET APPROVED

BOD Meeting
 Tuesday 10/22/2024 at 6:00pm
 8430 Woodbury Crossing, Woodbury, MN 55125
 Room 4A

MEETING MINUTES

- 1. BOD meeting called to order by chair at 6:01pm.**
- 2. Reading of Mission, Vision, Land Acknowledgement**
 Vision and Mission read by Nneka Amadi
 Land Acknowledgement read by Nneka Amadi
- 3. Roll Call of Members**

Name	Present/Absent
Wendell Sletten, Teacher Member, BOD Chair	Present
Brian Linzmeier, Community Member, Vice-Chair	Present
Isaac Leonhardi, Teacher Member, Treasurer	Present
Sarah Harms, Teacher Member, Secretary	Present
Tamara Brooks, Teacher Member	Present
Dan Ellingson, Parent Member	Present
Jules Kinkel, Community Member	Present
Kari Koerner, Parent Member	Present
Mary Yapp, Parent Member	Present
Kate Hinton, Ex-officio, Executive Director	Present
Nneka Amadi, Ex-officio, Student Representative	Present
Abigail Wudmatas, Ex-officio, Student Representative	Absent

- 4. Open Forum**
None submitted.

- 5. Approval of Agenda**



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Motion	I move to approve the agenda.
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Made By	Linzmeier	Seconded By	Kinkel
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Discussion	Change "Clara" to Claire Nelson under board recognition.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	None	Abstain	None
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Decision	Motion approved unanimously.
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6. Conflict of Interest
None stated.

7. Approval of Minutes
a. September Minutes

Motion	Motion to approve the minutes.
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Made By	Koerner	Seconded By	Brooks
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Discussion	<p>Page 4 in the "ED Report" remove the comma after the word "space." In point "a" replace "thank" with "think."</p> <p>Page 5 in the "JB Vang Update" remove the comma between "tonight" and "as."</p> <p>Page 6, b.i., remove the comma between school and beyond.</p> <p>Page 4 above ADM, C.i.iii. 722 students enrolled ADM 686 based on what Dr. Hinton reported.</p>
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion approved unanimously.
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8. Board Recognition

a. Food Pantry Volunteers

- i. Overview of Teacher Lozano’s Food Pantry program was provided, and recognition of Teacher Lozano and food pantry volunteers was given. 20% of donations from Give To The Max will be earmarked for the Food Pantry.
- ii. The demand for the food pantry is high, and it ensures that students have access to a nutritious lunch.

9. Consent Agenda

a. Legislative Updates

- i. Policy 515
- ii. Policy 522
- iii. Policy 601
- iv. Policy 603

b. Policy Review

- i. Policy 203.6
- ii. Policy 807

c. Human Resources Transactions

Motion	I move to approve the consent agenda.
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Made By	Kinkel	Seconded By	Harms
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Discussion	<i>No discussion was called.</i>
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	<i>None</i>	Abstain	<i>None</i>
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Decision	Motion passes unanimously.
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10. Board and Administration Reports

- a. Student Representatives Report
 - i. Overview of student activities provided.
 - 1. New Clubs at MSA
 - a. Zoology Club
 - b. Art Club
 - 2. Winter activities include Boys Basketball, Girls Basketball, FRC, Nordic Skiing, Speech, Boys Swimming Co-op, and Girls Hockey Co-op.
 - 3. Upcoming Food Pantry book drive.
 - 4. The Girls High School Cross Country Team is the EMAC champion in their conference. The Boys Cross Country Team was the second place EMAC.
 - a. Many students set personal records.
 - 5. The Girls Volleyball team is competing in the section tournament tonight.
 - ii. Request for next meeting to have the student representative “feel out” the school community on how the school year began for students.
 - b. Board Report - Sletten
 - i. Workshop/Work Session Review
 - 1. During the workshop the board members reviewed board goals, discussed expansion, reviewed of Policy 522 due to major legislative changes.
 - ii. Board Self Evaluation
- c. ED Report - Hinton
 - i. Assessment Data
 - 1. Dr. Hinton provided an overview of MSA data compared to the State of MN. The report reflects percentages of students, not the total number of students.
 - 2. MSA has been working hard over the past several years in regards to literacy proficiency, and will continue this approach with math proficiency.



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- 3. Free and reduced and Special Education students are not included in this report due to the small number of students in these sections.
- 4. The achievement gap, per our contract with SAM, needs to be less than 10% between black and white students. 84% of black sixth grade students are proficient in reading and 35% are proficient in math. This is the area to work on this year. Our PLC's and grade level teams will be working on using this data.
 - a. In 6th grade reading the gap is closed. 7th grade reading the gap is almost closed. 10th grade almost closed.
 - b. For math, the 8th grade achievement gap is closed, but proficiency is also down in 8th grade. In 11th grade math our black students outperformed our white students.
 - c. Discussion on how MSA's MCA data compares to competition in East Metro will be in later months.
 - i. Potential to use this data in a marketing effort to show families that the MSA system works and what we can offer families.
 - ii. All parents, including PSEO student parents, have the option to opt out of the MCA.
- ii. PSAT was completed last Wednesday.
- iii. Approximately 70 6th graders are currently at Eagle Bluff.
- iv. MDE is coming to visit MSA on 11/7/24 to spotlight our school.
- v. Expansion Update
 - 1. Traffic study has been completed. The city and county are meeting tomorrow (10/23) to discuss and come up with recommendations. There is some discussion on whether we will have one or two access points, based on the recommendation.
 - 2. Dr. Hinton and Ellingson will meet with the city on Thursday, 10/24 to discuss what their recommendations are and potentially schedule the neighborhood meeting.
- d. Finance Committee Report - Leonhardi
 - i. Minutes
 - 1. Overview of minutes provided.
 - ii. Financial Report
 - iii. Supplemental Information

Motion	I move to approve the September 2024 financial reports.
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Made By	Leonhardi	Seconded By	Ellingson
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Discussion	No further discussion.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	None	Abstain	None
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Decision	The motion was carried unanimously.
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- e. Governance Committee - Kinkel
 - i. Minutes
 - 1. Questions are invited when the information comes out.

11. Action Items

a. Board goals

Motion	Motion to approve the board goals.
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Made By	Brooks	Seconded By	Linzmeier
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Discussion	Recognition to member Brooks that the document was very well written. The team appreciates the SMART goal, and teamwork from all.
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	None	Abstain	None
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Decision	The motion was carried unanimously.
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12. Future BOD Items

- a. November workshop with Teamworks
 - i. Color Personality Communication Reference Guide- meet with other members before 11/12.
 - ii. Reflect on self evaluation and board contract goals by 10/30.



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- b. Elementary Guiding Change Document
- c. Finance Training - January

13. Adjournment

Motion	I move to adjourn the meeting.
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Made By	Linzmeier	Seconded By	Brooks
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Vote		Yes	Sletten Linzmeier Leonhardi Harms Brooks Ellingson Kinkel Koerner Yapp	No	None	Abstain	None
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Decision	The motion was carried unanimously.
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Meeting adjourned at 6:43pm.
Submitted: Shauni Holt, Board Recorder
Approved: Sarah Harms, Secretary