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**Board of Directors
Workshop Minutes
Math & Science Academy
Monday, July 27, 2020
Building A (Room 8A) and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

Call to Order by Annie Cardenas at 5:04 pm

Members Present:

Voting:

Annie Cardenas, Chair & Teacher Member
Dan Ellingson, Vice Chair & Parent Member
Cody Schniepp, Treasurer & Community Member
Michelle Kurkoski, Secretary & Teacher Member
Cody Schniepp, Community Member
Jennifer Bartle, Parent Member
Robert Krueger, Parent Member
Adam Bartz, Community Member
Judy Seeberger, Teacher Member
Maggie Burggraaff, Teacher Member

Non-voting:

John Gawarecki, Director (ex officio)

Absent:

Voting:

Robert Keueger joined at 5:06

Non-Voting:

Paula Akakpo, Student Member (not yet seated)
Jenny Abbs, BKDA, Contracted Financial Manager (ex officio)

Discussion:

1. **Data practices 101** (Mr. Gawarecki) review. Slides were shared with all BOD members; this is information that was gained from an MDE workshop that Mr. Gawarecki attended.
 - a. Key ideas: Anything that you do as business for MSA, you are subject to the Data Practices Act
 - b. Definition of “data”: paper files, drafts of documents, meeting minutes and notes, voicemail and email, photographs, spreadsheets, databases and reports
 - c. There should be a presumption that all data is public
 - d. Review of what is public or private data
 - e. Be cautious with Open Meeting law - 5 BOD members present represents a quorum (in any capacity). This represents a violation of Open Meeting law unless there was proper notice given. This also includes serial communications (chunks of people less than 5, but still represents a quorum together). This is also the case with BOD committees. Question - is graduation an issue because we are all there?
 - i. Rob sent out an email accidentally with 5 BOD members on it, not having been fully trained on these ideas. He acknowledged this, and will not do so again.
2. **BOD Strategic Review**
 - a. Board Retreat October 26th at from 6-8:00 pm, and January 11 from 6-8:00 p, and February 22nd from 6-8:00 pm

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3. Expansion end of year goal

- a. Last year there were meetings about choosing a vendor. There were three different vendors who came in to make presentations, but then things were on hold because of Covid related issues. One of those vendors has been in contact, John told him to pause because there will potentially be new members, who will become part of the decision making process. John believes that this process should continue, and that the group should meet again. Issues of choosing a site, whether it be build new or buy existing and adjust to suit. John would like to choose a vendor by December (or at least have it narrowed to a more final decision. Negotiations with current landlords also become an issue if we wait too long. Plans need to be moving but mid-year (how many students are needed, etc.). Mr. Krueger asks whether there is an end in sight for the expansion? Is the continuous model of expansion ever going to end? Until there is a change in the way schools are funded, the MN model means that expansion is part of charter schools' remaining in operation financially secure.

4. Contract Language and finance training, committee purpose will wait until the next workshop.

Ms. Seeberger left the meeting at 5:55 pm

Workshop was adjourned at 6:00 pm

Submitted and Approved:

Michelle Kurkoski, Secretary

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**Board of Directors
Meeting Minutes
Math & Science Academy
Monday, July 27, 2020
Building A (Room 8A) and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

1. Call to Order by Annie Cardenas at 6:15 pm

Vision and Mission read by Cody Schniepp.

2. Roll Call of Members

Present:

Voting:

Annie Cardenas, Chair & Teacher Member
Dan Ellingson, Vice Chair & Parent Member
Cody Schniepp, Treasurer & Community Member
Michelle Kurkoski, Secretary & Teacher Member
Jennifer Bartle, Parent Member
Robert Krueger, Parent Member
Adam Bartz, Community Member
Maggie Burggraaff, Teacher Member

Non-voting:

John Gawarecki, Director (ex officio)

Absent:

Voting:

Judy Seeberger, Teacher Member

Non-voting:

Paula Akakpo, Student Member (not yet seated)
Jenny Abbs, BKDA, Contracted Financial Manager (ex officio)

3. Approval of Agenda (note any board member conflicts of interest)

Conflicts of Interest: None

Discussion: Ms. Kurkoski will double-check that her name is spelled correctly throughout.
None

Motion to approve the agenda.

Moved by: Robert Krueger Second: Dan Ellingson

Vote: 8-yes 0-no 0-abstain
The motion carries.

4. Open Forum

None

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5. Approval of Minutes.

a. Motion to approve the June 15, 2020 Workshop and Meeting Minutes.

Moved by: Adam Bartz Second: Cody Schniepp

Discussion:

None

Vote: 8-yes 0-no 0 - abstain

The motion carries.

6. Chair's Report

Ms. Cardenas provided an overview of the workshop. So far, we have set three dates for the BOD to review the strategic plan, reviewed the expansion plan committee and would like to see that start.

7. Director's Report

Mr. Gawarecki provided student survey results to the board. There were 233 students surveyed. Students are hesitant to come back but want to come back if safe. Students want face to face time with the teachers. Mixture of results on mask wearing. August 10 deadline.

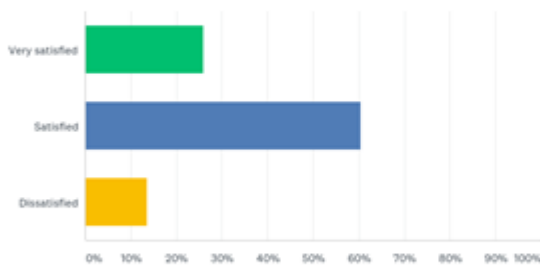
Much of the month of July has been spent conducting and participating in numerous meetings related to the fall plan. I would like to take a moment to thank all of the teachers, parents, students, and administrative staff for the many hours of effort and thought they have put into the construction of this plan.

As part of this planning process, several surveys have been conducted and the results of these surveys are highlighted below (with a focus on fall planning).

June Parent survey. (171 responses with 98 completed surveys total.)

Q31: How satisfied are you with the Distance Learning that took place at MSA?

Answered: 96 Skipped: 75



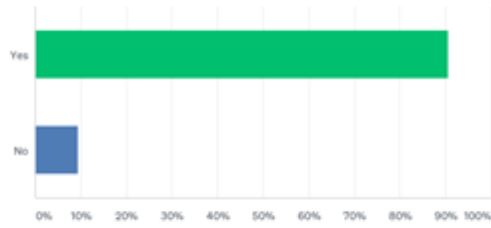
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ANSWER CHOICES	RESPONSES	
Very satisfied	26.04%	25
Satisfied	60.42%	58
Dissatisfied	13.54%	13
TOTAL		96

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Q32: Do you feel the implementation of the distance learning was reasonable?

Answered: 96 Skipped: 75



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Q32: Do you feel the implementation of the distance learning was reasonable?

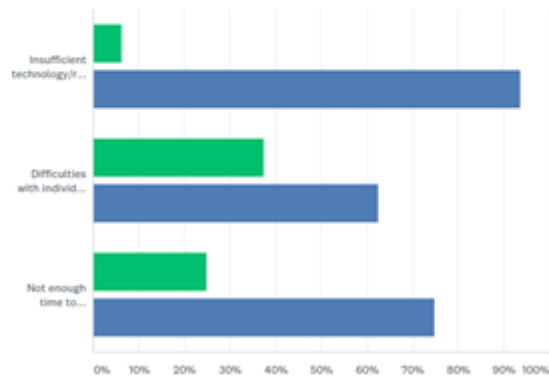
Answered: 96 Skipped: 75

ANSWER CHOICES	RESPONSES	
Yes	90.63%	87
No	9.38%	9
TOTAL		96

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Q33: Did you experience any of the following during distance learning?

Answered: 96 Skipped: 75



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Q33: Did you experience any of the following during distance learning?

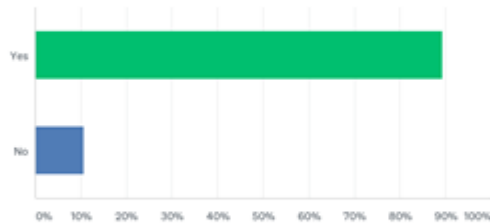
Answered: 96 Skipped: 75

	YES	NO	TOTAL	WEIGHTED AVERAGE
Insufficient technology/resources	6.25% 6	93.75% 90	96	1.94
Difficulties with individual class expectations	37.50% 36	62.50% 60	96	1.63
Not enough time to complete assignments	25.00% 24	75.00% 72	96	1.75

Powered by  SurveyMonkey

Q34: If we have in-person school starting next school year with health mitigation best practices in place, would you send your child to school?

Answered: 93 Skipped: 78



Powered by  SurveyMonkey

Q34: If we have in-person school starting next school year with health mitigation best practices in place, would you send your child to school?

Answered: 93 Skipped: 78

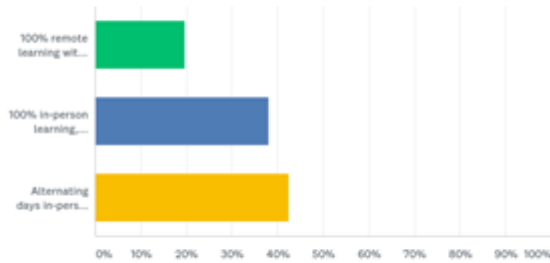
ANSWER CHOICES	RESPONSES	
Yes	89.25%	83
No	10.75%	10
TOTAL		93

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Q35: Given the current context of the pandemic, which model would best meet the needs of your child(ren) and your family for the 2020-21 school year?

Answered: 92 Skipped: 79



Powered by SurveyMonkey

Q35: Given the current context of the pandemic, which model would best meet the needs of your child(ren) and your family for the 2020-21 school year?

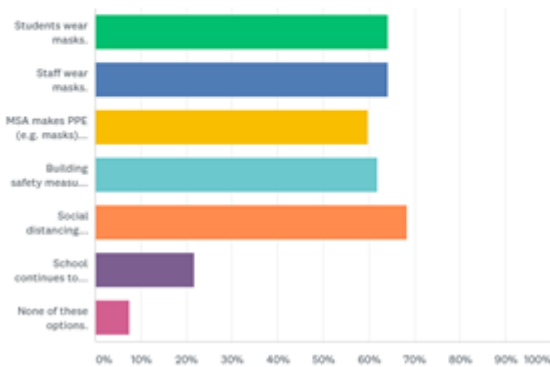
Answered: 92 Skipped: 79

ANSWER CHOICES	RESPONSES
100% remote learning with no in-person instruction.	19.57% 18
100% in-person learning, understanding CDC and MDH guidelines may call for stricter parameters.	38.04% 35
Alternating days in-person (i.e. Monday and Wednesday in person, Tuesday and Thursday remote).	42.39% 39
TOTAL	92

Powered by SurveyMonkey

Q36: I would prefer for my child to attend school if: (check all that apply)

Answered: 92 Skipped: 79



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Q36: I would prefer for my child to attend school if: (check all that apply)

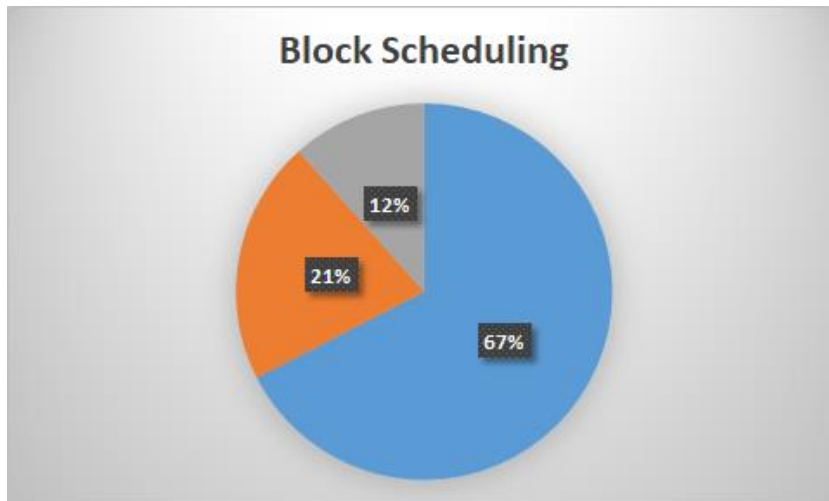
Answered: 92 Skipped: 79

ANSWER CHOICES	RESPONSES
Students wear masks.	64.13% 59
Staff wear masks.	64.13% 59
MSA makes PPE (e.g. masks) available for students and staff who do not have them.	59.78% 55
Building safety measures and procedures including routine temperature checks are in place.	61.96% 57
Social distancing plans for in-person schooling are developed and implemented.	68.48% 63
School continues to operate remotely until a vaccine is developed.	21.74% 20
None of these options.	7.61% 7
Total Respondents: 92	

Powered by  SurveyMonkey

Early July staff survey question responses.

If MSA conducts block class scheduling for next year, which type of rotation for the block schedule would you prefer? (This schedule would be followed for all three scenarios with minor adjustments for hybrid learning.) 43 responses



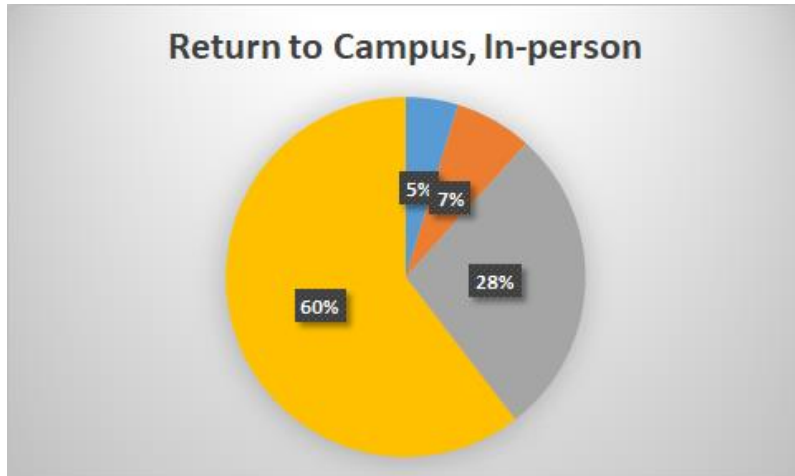
11.6% were for a five day rotation where Monday and Thursday would be for odd numbered classes, Tuesday and Friday would be for even numbered classes and Wednesdays would rotate between odd and even classes.

20.9% were for a five day rotation where Monday and Thursday would be for odd numbered classes, Tuesday and Friday would be for even numbered classes and Wednesdays would have all classes meet for shortened periods.

67.4% were for a ten day rotation where classes meet every other day.

If school resumes in-person this fall, do you intend to return to your work assignment? 43 responses

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4.7% stated they would not because they have an underlying medical condition as defined by the CDC that prevents them from returning to work. (CDC information on underlying conditions).

7.0% would not return because they have a high risk family member in their care and couldn't risk bringing anything home.

27.9% were undecided at this time.

60.5% said they would return.

Would it increase your comfort level if all staff were required to wear a mask at all times? 43 responses

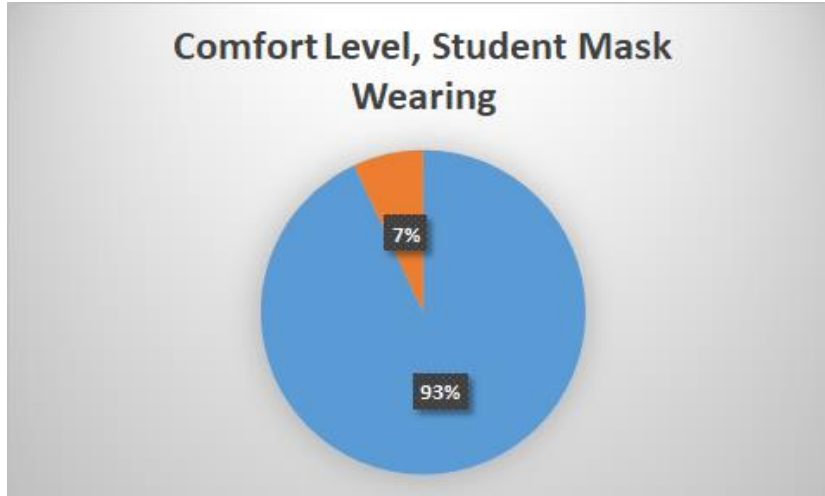


88.4% responded yes.

11.6% responded no.

Would it increase your comfort level if all students were required to wear a mask at all times? 43 responses

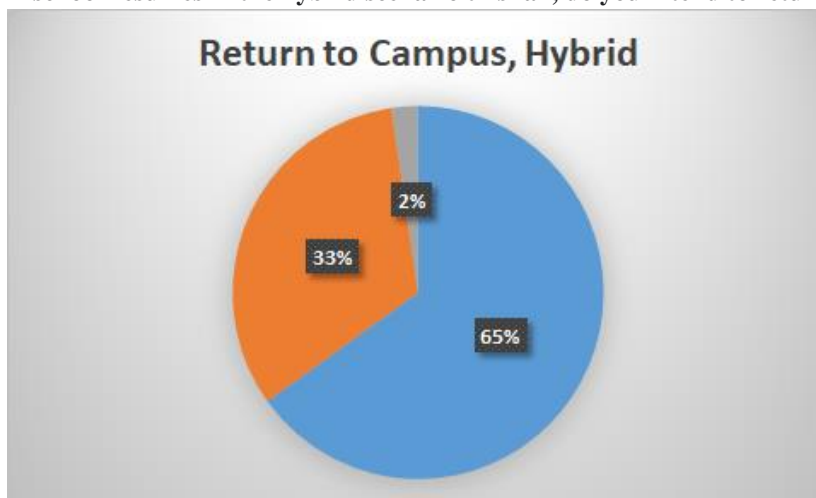
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93% responded yes.

7% responded no.

If school resumes in the hybrid scenario this fall, do you intend to return to your work assignment on campus?



65.1% responded yes.

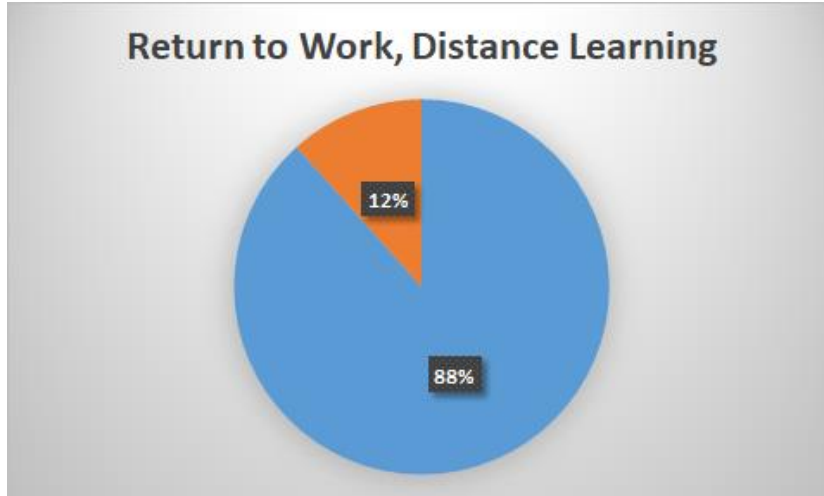
2.3% responded no, I have an underlying medical condition as defined by the CDC that prevents me from returning to work. (CDC information on underlying conditions).

0% responded no, I have a high risk family member in my care and I can't risk bringing anything home.

32.6% were undecided at this time.

If school resumes in the distance learning scenario this fall, do you intend to return to your work assignment?

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88.4% responded yes.

11.6% responded no.

If we are in hybrid learning , what are you most concerned about? 34 Responses

Exposure, safety, logistics

A week or two of primarily in-person classes to familiarize students with programs to be used.

Teachers are still surrounding themselves with large numbers of people every week and putting themselves in danger.

Coordinating s hurdles between my own work and of my son's school goes to a hybrid mode as well. Childcare could be a nightmare to figure out.

None

Confusion. Loss of a sense of normalcy and stress on the students.

Timing and scheduling of classes; ensuring all safety and health protocols for in-person portions are followed by everyone; balancing workload and student schedules; ensuring social distancing while on-campus; how to work one-on-one or with a small group of students while maintaining a safe social distance in person; ensuring all people on site (students, staff, any parents, etc) follow guidelines and wear masks

How to balance the workload

having the social distances space for building A

I would feel better about seeing only half of my students at a time to ensure that there can be some distance between myself and the students as well as distance among them. I have a great deal of concerns about having enough materials to keep the building clean if we do return. I have concerns with someone getting sick and still coming to school and having to transition to distance learning without any notice if this were to happen.

If we are forced to be back in person in some capacity, it needs to be hybrid. Full class capacity is very concerning. As far as the hybrid model goes, my biggest concern is having to stream every class that I teach. It puts students at home at an unfair advantage as far as needing to do synchronous learning for an entire school day. I feel that when students are learning for their "at home" days that it should still be asynchronous because we can't expect them to sit for four blocks in a row at home while they may have other responsibilities. They need to be able to complete the lesson at their own pace. Maybe it would be ok if we just live streamed the first 15-20 minutes of each block, where we do direct instruction. That way students that watch live have time to work on their own but also students that have to watch the recording later don't have as long of a video to watch and don't need to try to sift through the video to

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find the instruction or sit there just to watch student work time. I also would not want any of these videos to be on a public platform like youtube. I would want them still password protected on Google Classroom.

Scheduling conflicts across multiple schools (I am a high school teacher at MSA, my child is middle school at MSA, and I have another child in a different district).

Staying healthy is my largest concern. I will have a difficult time trusting that the students/families are following the protocols put in place. I worry this will affect my anxiety and provide an inability to focus on teaching in person.

Proximity in classrooms, hallways, and restrooms

Complexity of schedule as a barriers for students especially students in the SPED program

The same items as in the full in-person learning. Fewer people on campus does not limit the concerns.

That it will be twice the work having to plan for two formats. That we will end up going distance learning anyways because someone will get sick. Distance learning truly is already twice the amount of work for me having to make everything digital and grading (without the help of my TAs) and answering questions/e-mails so if I have to plan for two formats, it'll be extremely stressful.

What does this look like? How many days are teachers required to be with kids in the school and for how long on those days?

I'm worried about a COVID-19 domino effect throughout the buildings. Who will be wiping down the bathrooms, door-handles, desks, etc.? Will we have enough cleaning supplies and money for supplies? Where will we get enough Plexiglas? Square footage of a classroom is one thing, but many classrooms have multiple bookshelves and file cabinets and a teacher desk taking up some of that space. How will kids pass through the small hallways of building A? What happens if a teacher gets sick and is not able to work from home because they are too sick -- will there be enough subs? Will there be transparency with testing and finding out if COVID has come to campus? Are tests even available? Will everyone in the building get tested if one person contracts COVID? Will teachers be the only ones doing all the extra work that it will take to be back in the buildings? What about student activities -- what's the plan for those?

Making sure all students have the same access to the material being taught, and if I would have enough time to prepare those lessons and get them ready for students.

Proper social distancing for students at lockers. Proper social distancing for students at lunch. Protocols for COVID testing students and staff everyday. Protocols if students/ staff aren't following the cdc requirements. How will students social distance on busses? How will phy Ed work with sharing equipment. How will art classes and band classes work sharing equipment or playing together. All masks seem to be different what will the proper school ones look like. How can we identify students with masks on? How can we social distance in classes when there is already too little of space. Will everyone actually follow the rules when it seems like when we set rules for other things like the "hat rule" and not every staff member I forces it and admin. seems to ignores the rule.

I am most concerned about the risk to the MSA community's health and safety.

all students having access and having solid online teaching platforms.

How I will connect with students. With only seeing kids twice a week in person pulling kids will be impossible as if we are in class everyday all day it already is a struggle for me to see kids.

Special ed students falling behind with distance learning days.

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A hybrid option that I could see working is high school being completely distance learning with the option of having electives meeting in person once a week and middle school being on campus with alternating schedule whether that would be daily or class schedules.

Building relationships with the students. We will not get to know them as much as we normally would. Holding kids accountable for doing the work at home. Many students had a problem getting work done at home.

same questions as above...

Hybrid is extremely difficult. True hybrid classes offer two different lessons, at the same time. For the 50% in the classroom, you have a specific lesson for them, and a different lesson for the 50% at home. You don't just try to merge in-person and DL into one class at the same time. You don't just live stream your class and hope that it all turns out. DL and in class are two different ways to teach and you have to have two different lessons. So for hybrid, block learning, a teacher who has 4 sections would actually teach their in class lesson 8 times a week, and their DL class 8 times a week. I don't think that some people at MSA recognize this. They are just going to try to merge it all. We know from last year that DL is different than in-class and have to plan accordingly.

My only concern would be figuring out a workable schedule. If that can be done I am most comfortable with this model.

I'm mainly worried that it will be a difficult adjustment for our kids.

-don't know enough about how this would work

~ I have not been given a clear definition by the school regarding hybrid learning and what the exceptions are for me and how I should prepare for that.

~ this scenario seems like it will increase teacher work load without support or additional prep time or compensation

I am deeply concerned about the size of the hallways. I have never once walked from one class to another without coming into physical contact with another individual or their belongings.

If we are in distance learning, what are you most concerned about? 37 Responses

Nothing, safety is of utmost importance

More time per class - so much had to be cut to be "done" by the end of last year; I don't feel we can make those extensive of cuts to the curriculum across an entire school year and still adequately serve our students.

The quality of work and participation from my students. However, I feel there would be less stress and anxiety from this temporary solution. I would also like more tips/tricks on how best to serve my students this way on whatever platform we determine is most effective.

Lack of direct instruction that happened for some students this spring and the need for more live interactions with teachers. Very concerned about the social and emotional wellbeing of students (and staff).

Students who do not have internet access or a device. Students who have to care for younger siblings, and take on additional responsibilities.

I just worry that some students will not commit to learning and not stay up on their studies like we had a few last semester.

Student schedule; accessibility to internet and ability for students to keep up with their school work

Providing synchronous learning and teaching the kids who refuse to engage in the distance learning

having 3 new preps again (I'll be doing new lessons daily b/c my current curriculum is not compatible with DL as I found out last March-June). Although thankfully I know the curriculum it will be a long, long year with a ton of extra

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prep hrs. Also, need those whose jobs went down in intensity (admin staff) to help out with "lost kids". They need to get back to us via email and help track those students who have fallen through the DL cracks. This was horrible last year-especially High School.

Developing positive relationship with students to enhance learning. Academic rigor. Technology failing Keeping students motivated.

I have concerns about the well being of the students but this is the method I feel safest in doing.

I feel that distance learning is the only safe choice. I know that others have concerns about enrollment if we do distance learning but even if some students decided to leave MSA for a school doing in person or hybrid, I feel that there are plenty of students and families also looking for just a distance learning model which they can get at MSA. I think the spots would be filled. There are plenty of families that don't feel comfortable sending their students back to school and families with high risk students that are looking for the best option for their students. Again, we need to take into consideration the many risks for our staff and students. Many staff members are high risk or have a close family member that is high risk. Bringing this home to family or when teachers getting Covid-19 causing death or long term complications are more traumatic than learning at home. In South Africa, they reopened schools and within a month 2400 teachers already had Covid-19 and over 1200 students. It's not worth it to try and go back.

We did pretty well last spring but more communication and also flexibility for students with workloads, assignment due dates, etc as many students do not have support at home during "school hours" and some may not have it consistently until the weekend. Teachers need to be more flexible about their hours of availability and communication strategies.

I believe there should be one platform for distance learning to make this easier on students and families.

How to conduct effective and engaging class discussions

All students having the support they need whether it be internet access, or a supportive home environment that helps students struggling with distance learning. Parents not understanding that distance learning is different than in person and that students will require more at home support.

We have no idea of what worked well overall and what did not. We had to closed-loop communications when an admin contacted a family about an issue, so the teachers were still completely out of the loop on that conversation - why weren't we CC'd in on those emails, just as we CC'd admin on those that we were sending?

There has been no communication about the IEP and 504 meetings that will need to take place. I understand that it is summer, but this is an emergency and clearly we still need to be working on things so that the last two weeks in August aren't overbooked.

What about all of the subscriptions that were free but will not cost money? The budget is tight - are there Covid related funds to use?

Many have expressed that they need to have synchronous time (both teachers and students) - why has that not been part of the discussion so far?

Where is the student survey? Who is making it and reviewing the questions?

My concerns about distance learning are that we have not had a review of last year, so any plans that we make are inherently flawed because of a lack of data related to updating and changing the existing plan.

Just not seeing my students, not getting through the whole curriculum, and just motivation from students since I had a few that didn't do well last time around.

Ensuring the ability to allow students to safely interact with classmates in extra curricular activities to help with the social/emotional impact of our students. I feel it's not safe for students and staff to be in a building all day long

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together, but extra curricular activities can be organized in a way to satisfy social distancing guidelines and help with the social/emotional impact that distance learning has on our students.

Distance learning is the worst! I'd much rather do a hybrid version. That said, I don't see how anything else will work if MSA can't do all the required things to keep us safe. There are still too many issues that need solving. I know the majority of parents who took the survey want to be back in school (I do, too!), but how can we accommodate that if we can't get all our ducks in a row first?

Have the directors researched other schools' ideas/decisions? Have they looked into hiring janitors? Have they looked into hiring people to monitor students outside as they move from building to building? Have they looked into adding non-permanent rooms to the campus to help with physical distancing (like movable classrooms that have windows and their own heating system but aren't connected to the actual buildings)? What about the ventilation of the buildings (we've always had trouble with that)? If we go completely online, how long would the day be? All research says it should be shorter for the kids than if we were in the physical building.

Even though we're waiting for the Governor to tell us what's up, I think MSA directors could have been planning for all three scenarios well before mid-June/July. Teachers must have a say, yes, but we shouldn't also be administrating. Additionally, I don't think the virus is being taken seriously as I have seen masks not being worn by adults when in the presence of others on campus. Likewise, masks are not being worn correctly by some adults on campus (having the nose out is not protecting others). If adults can't even follow the expectations of safety, how can we expect the students to?

Distance learning was a disaster. Students were not engaged in lessons, it was difficult to plan everything, and I was working many more hours than regular school. I would need solid time to plan everything, and find a way to help students stay more engaged.

That everyone has proper equipment. More training on distance learning. I'd like synchronous learning at some level. Accountability for students getting work done on time. They shouldn't just a "pass". Will they be allowed to fail if they don't turn anything in.

I have no major concerns about distance learning, as long as teachers are provided with clear, practical training so they may become better online educators, myself included. I think the training we received in the spring from Justin was amazing. More of that. Also, the counselors need to provide positive mental health opportunities to students and staff, as well as online social opportunities.

This, obviously, the safest scenario. I understand students will lose some learning opportunities, but the safety of students and staff is paramount.

How I will connect with students.

Special ed students falling behind with distance learning. It was terribly difficult to engage them and have them complete their assignments, resulting in poorer grades.

I am the most comfortable with distance learning for student and staff safety.

Special needs students staying on track especially new 6th graders who do not know MSA staff

Family and student accountability. Academic Rigor. Decrease in elective participation. Regression in student academic knowledge and social skills. Families unable to manage household functions due to parents not working from home.

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Having the kids get the work done on time. Some middle school students struggled getting the work done. I don't want students to start off on a failing note because it is very hard to come back from that. We also won't be able to build the relationships that we normally do. I know know any of the 6th grade students.

That the rigor is maintained, and the social-emotional health of the students is addressed. If we do DL, the AD needs to come up with activities that will keep MSA students here. We can have book clubs, we can have spelling and geography bees, there are lots of activities and competitions that the AD can set up to ensure that the students are engaged.

If we are in DL, but the state doesn't mandate it, why would any kid who plays sports continue to go here? We can't justify having sports, if we can't justify having school?

Student engagement, difficulty creating relationships with students I have not met.

Lack of interaction with the kids.

-getting to know new students + students not interacting with each other - not being able to get through as much - motivation - some students have lots of support while others don't / some students have lots of other responsibilities while others don't (always true but seems especially significant in distance learning) -balancing rigor with easing back due to circumstances

~I do not have any specific guidance from school on how to improve fall distance learning (from the emergency spring distance learning) so that I can provide more rigor, cover my standards and support for students.

~I'm concerned teachers will not have a relationship with their students or other staff.

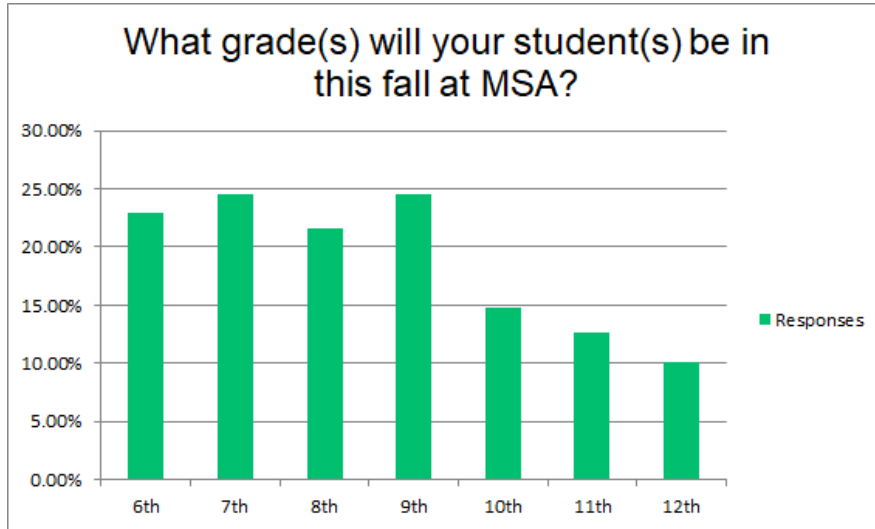
~I'm concerned that, without proper training or guidance, the school distance learning program will be inconsistent and frustrate families.

I am most concerned about the students who desperately need our one-on-one guidance. Our physical presence in the room is very different from an optional time to meet with us online. We watched some students flounder in this new style of instruction. I am worried that they will continue to slip through the cracks.

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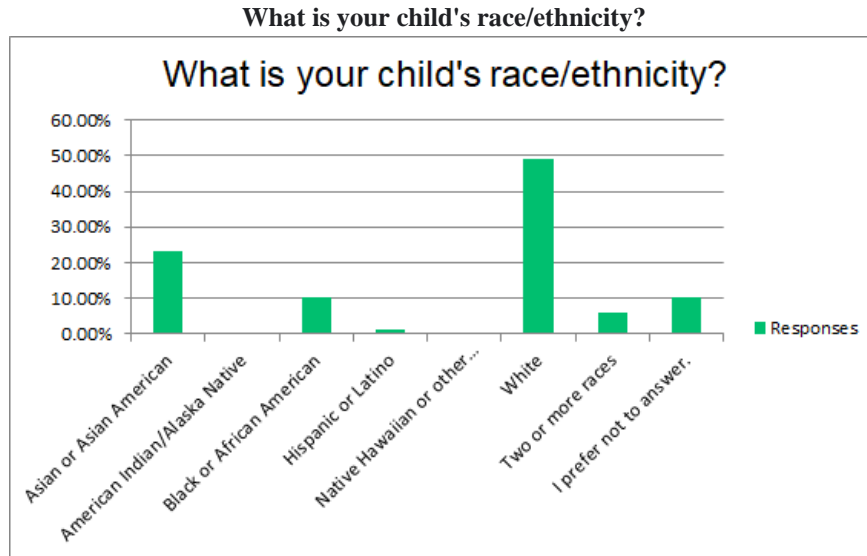
July 22 Parent Survey

What grade(s) will your student(s) be in this fall at MSA?



Answer Choices	Responses	Count
6th	22.88%	54
7th	24.58%	58
8th	21.61%	51
9th	24.58%	58
10th	14.83%	35
11th	12.71%	30
12th	10.17%	24
Answered		236
Skipped		0

APPROVED



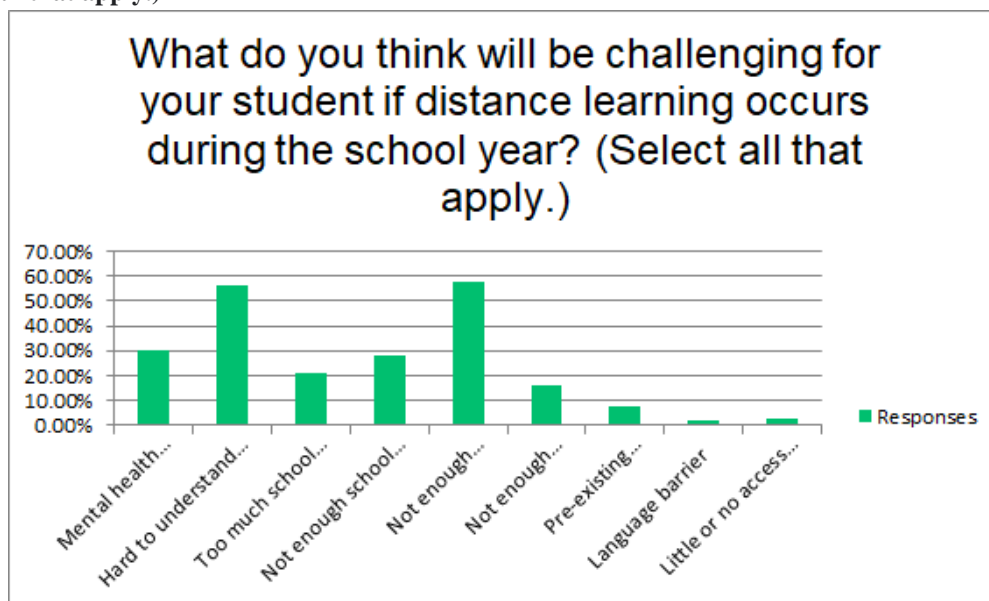
Answer Choices	Responses	
Asian or Asian American	23.40%	55
American Indian/Alaska Native	0.00%	0
Black or African American	10.21%	24
Hispanic or Latino	1.28%	3
Native Hawaiian or other Pacific Islander	0.00%	0
White	48.94%	115
Two or more races	5.96%	14
I prefer not to answer.	10.21%	24
	Answered	235

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Skipped

1

What do you think will be challenging for your student if distance learning occurs during the school year?
(Select all that apply.)



Answer Choices	Responses	Count
Mental health challenges due to COVID.	30.14%	66
Hard to understand lessons.	56.16%	123
Too much school work.	21.00%	46
Not enough school work.	28.31%	62
Not enough communication from teachers.	57.53%	126
Not enough communications from school (excluding teacher communications).	15.98%	35

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Pre-existing mental health condition.	7.76%	17
Language barrier	1.83%	4
Little or no access to technology.	2.74%	6
Skipped - 17	Answered	219

Does your child have access to a desktop computer, Chromebook, laptop, or tablet for use at home?

Answer Choices	Responses	
We have a desktop computer, Chromebook or laptop for our child to use and would not need one from MSA	48.31%	114
We have a tablet for our child to use, but would still use a laptop or Chromebook from MSA	38.56%	91
We have a tablet for our child to use and would not need a laptop or Chromebook from MSA	1.27%	3
We do not have any tablets or computers at home and would need one from MSA	11.86%	28
	Answered	236
	Skipped	0

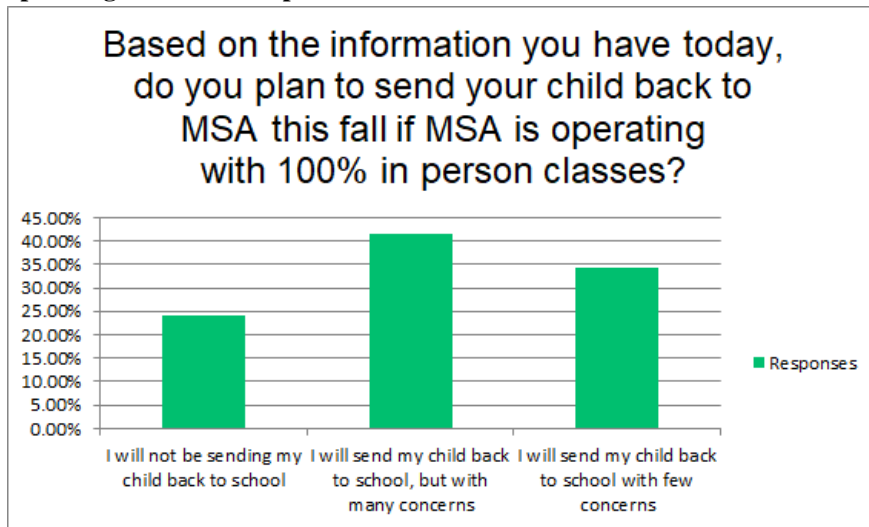
What is the status and quality of your internet connection/WiFi at home (NOT counting being on a cell phone?)

Answer Choices	Responses	
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We do not have WiFi or an internet connection in our home	1.70%	4
We have WiFi or an internet connection in our home, but it is slow and/or unreliable for something such as video conferencing and/or cannot host multiple devices at once	10.21%	24
We have WiFi or an internet connection in our home and it is reliable and fast enough for video conferencing and/or can handle multiple devices at one time.	88.09%	207
	Answered	235
	Skipped	1

Based on the information you have today, do you plan to send your child back to MSA this fall if MSA is operating with 100% in person classes?



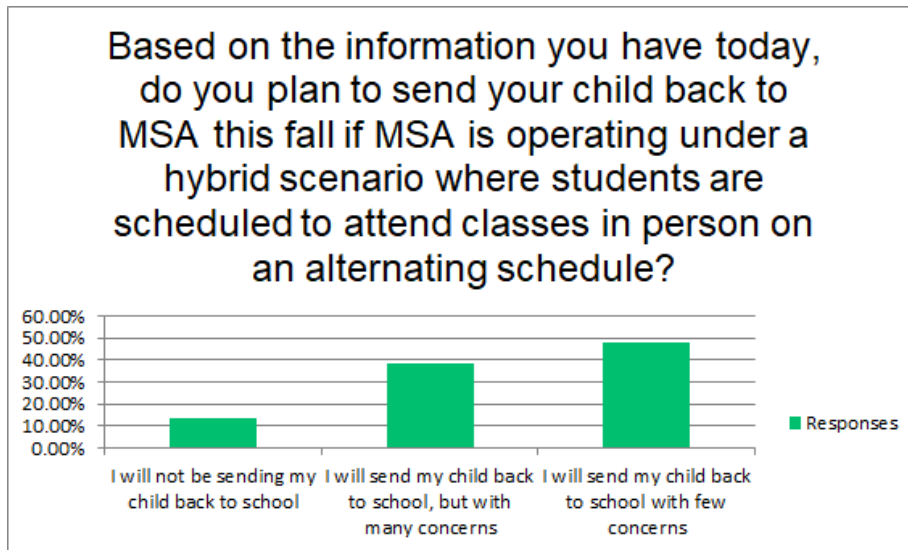
Answer Choices

Responses

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I will not be sending my child back to school	24.15%	57
I will send my child back to school, but with many concerns	41.53%	98
I will send my child back to school with few concerns	34.32%	81
	Answered	236
	Skipped	0

Based on the information you have today, do you plan to send your child back to MSA this fall if MSA is operating under a hybrid scenario where students are scheduled to attend classes in person on an alternating schedule?

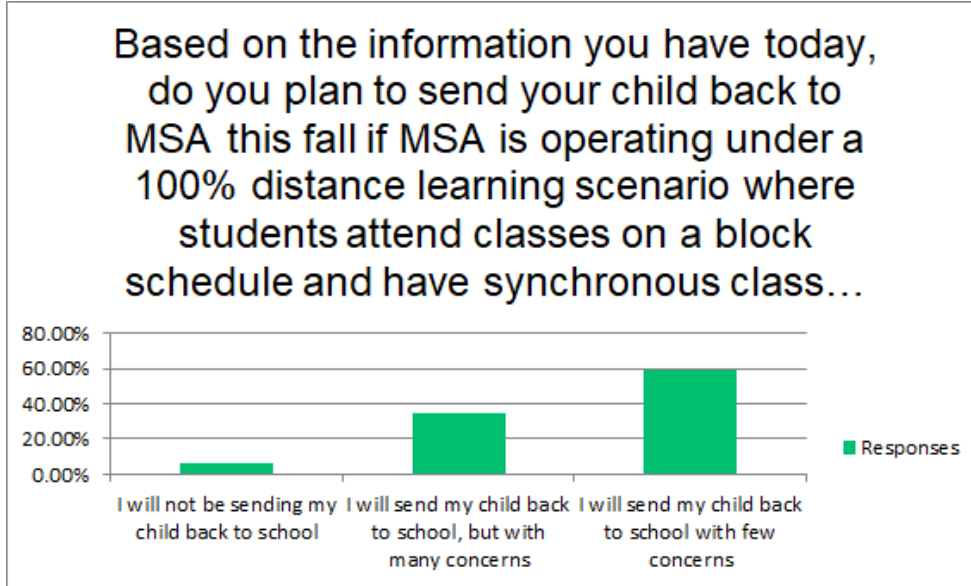


Answer Choices	Responses
I will not be sending my child back to school	13.56% 32
I will send my child back to school, but with many concerns	38.14% 90
I will send my child back to school with few concerns	48.31% 114
	Answered 236
	Skipped 0

Based on the information you have today, do you plan to send your child back to MSA this fall if

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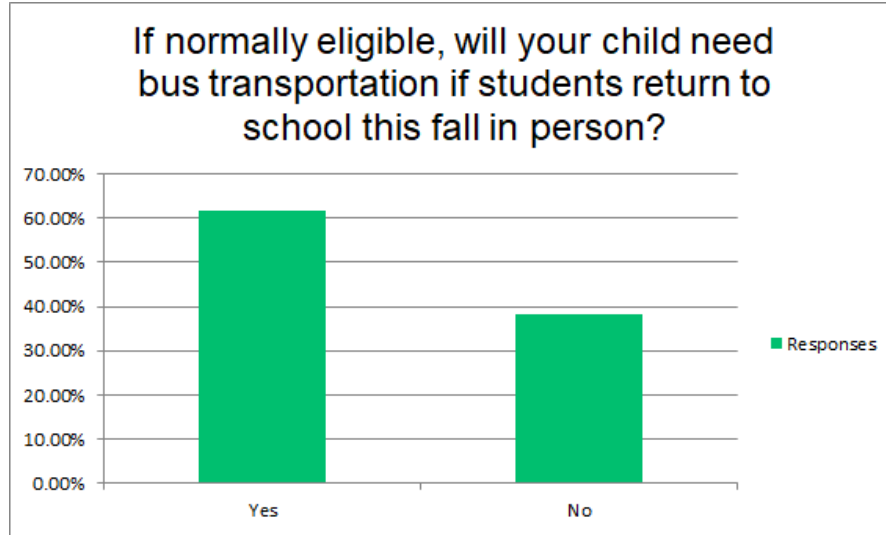
MSA is operating under a 100% distance learning scenario where students attend classes on a block schedule and have synchronous class time with their instructor?



Answer Choices	Responses	Count
I will not be sending my child back to school	5.96%	14
I will send my child back to school, but with many concerns	34.89%	82
I will send my child back to school with few concerns	59.15%	139
	Answered	235
	Skipped	1

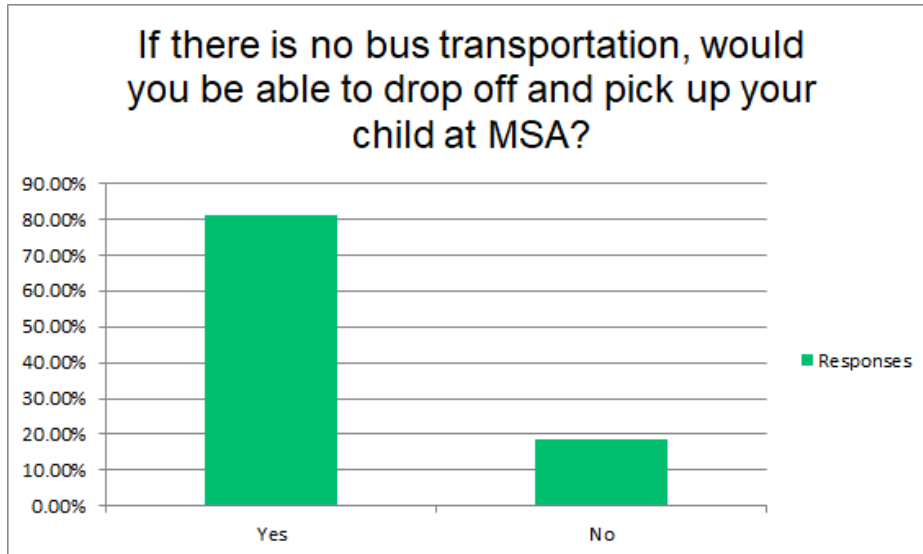
If normally eligible, will your child need bus transportation if students return to school this fall in person?

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Answer Choices	Responses
Yes	61.86% 146
No	38.14% 90
Answered	236
Skipped	0

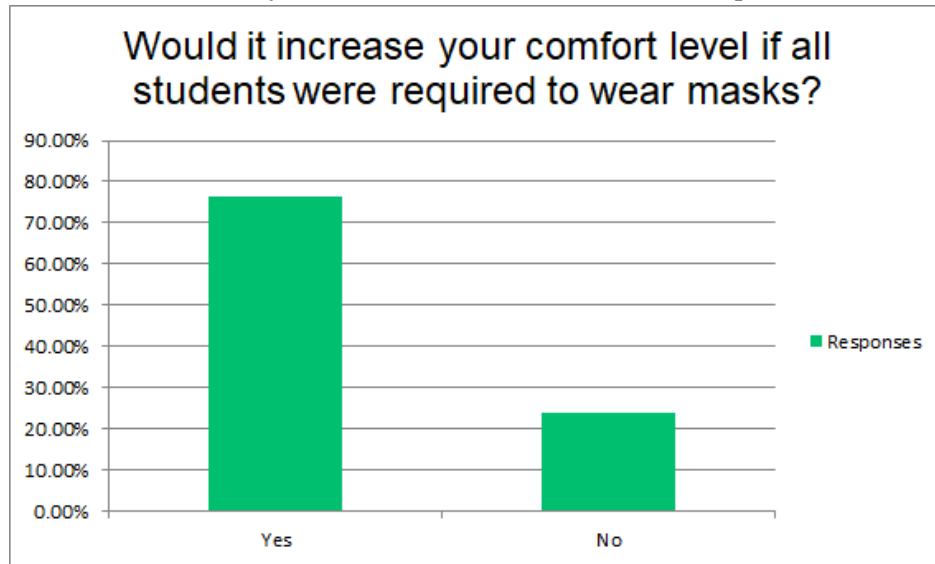
If there is no bus transportation, would you be able to drop off and pick up your child at MSA?



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Answer Choices	Responses	
Yes	81.28%	191
No	18.72%	44
Answered	235	
Skipped	1	

Would it increase your comfort level if all students were required to wear masks?



Answer Choices	Responses	
Yes	76.27%	180
No	23.73%	56
Answered	236	
Skipped	0	

APPROVED

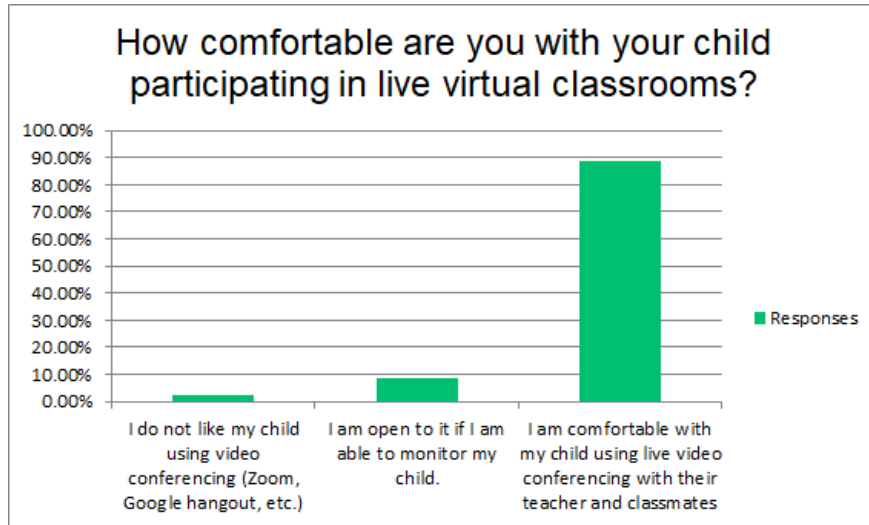
Would it increase your comfort level if all staff were required to wear masks?



Answer Choices	Responses	
Yes	78.81%	186
No	21.19%	50
	Answered	236
	Skipped	0

How comfortable are you with your child participating in live virtual classrooms?

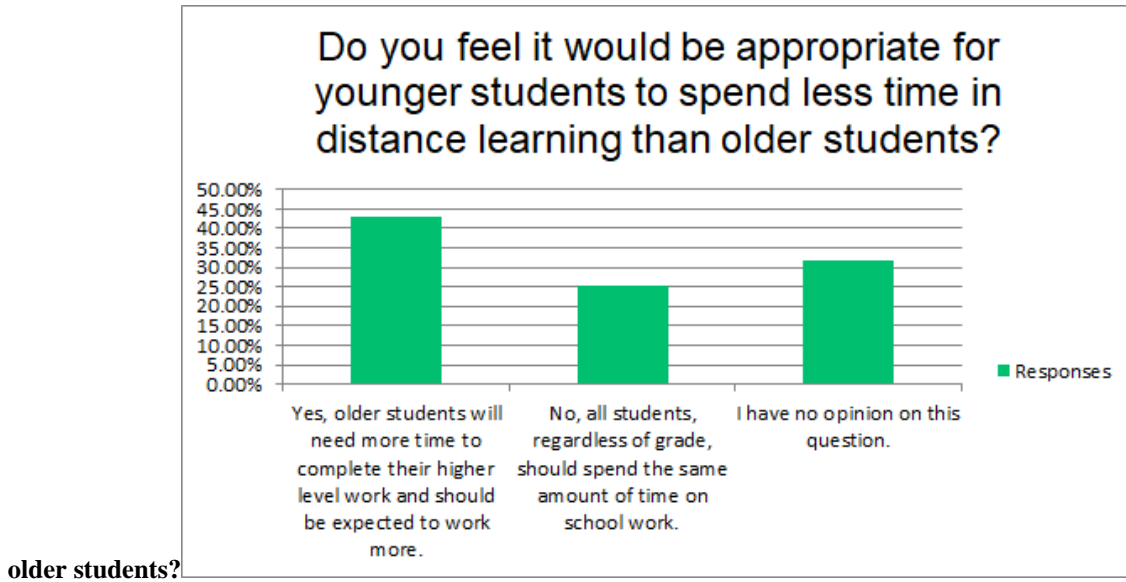
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Answer Choices	Responses	Count
I do not like my child using video conferencing (Zoom, Google hangout, etc.)	2.54%	6
I am open to it if I am able to monitor my child.	8.47%	20
I am comfortable with my child using live video conferencing with their teacher and classmates	88.98%	210
	Answered	236
	Skipped	0

Do you feel it would be appropriate for younger students to spend less time in distance learning than

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Answer Choices

Responses

Yes, older students will need more time to complete their higher level work and should be expected to work more.

43.16% 101

No, all students, regardless of grade, should spend the same amount of time on school work.

25.21% 59

I have no opinion on this question.

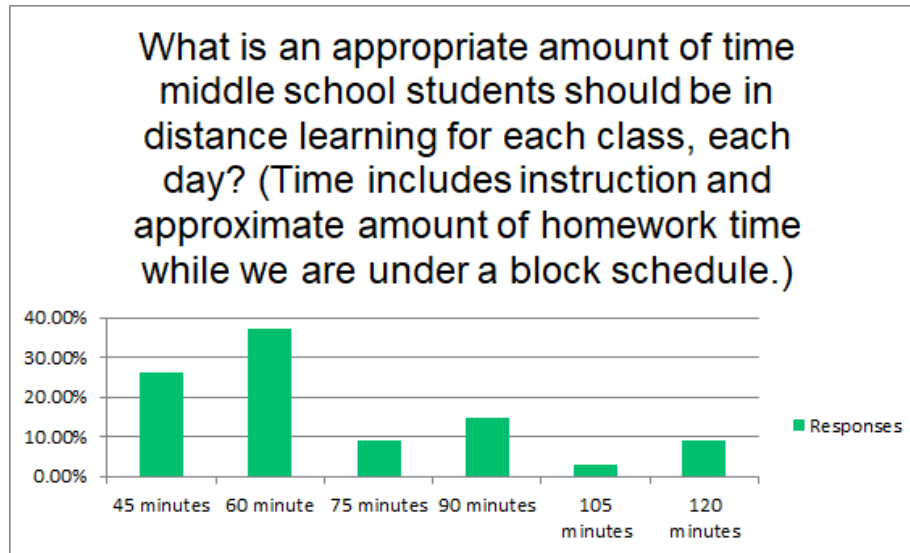
31.62% 74

Answered 234

Skipped 2

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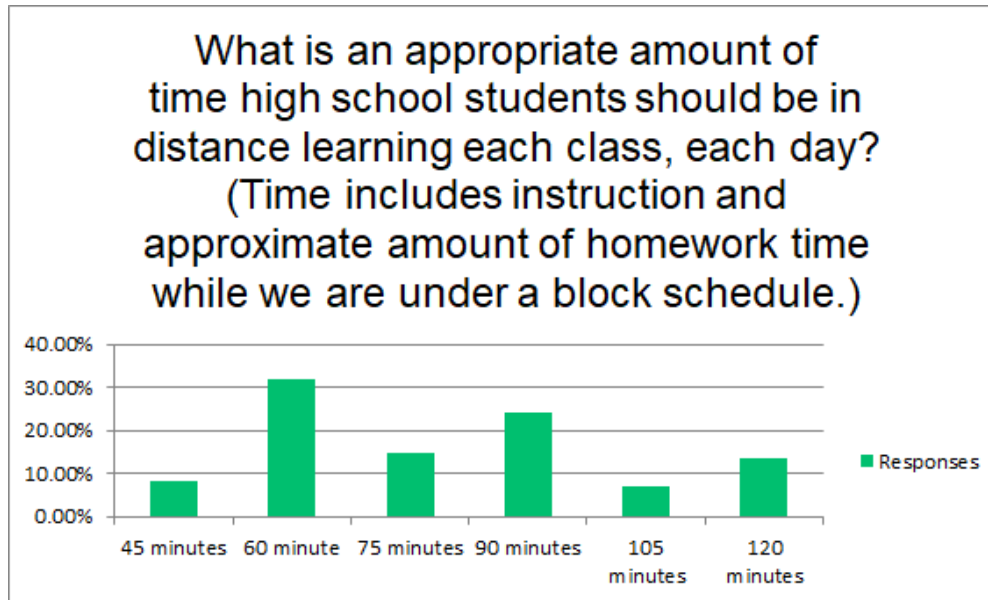
What is an appropriate amount of time middle school students should be in distance learning for each class, each day? (Time includes instruction and approximate amount of homework time while we are under a block schedule.)



Answer Choices	Responses
45 minutes	26.32% 60
60 minute	37.28% 85
75 minutes	9.21% 21
90 minutes	14.91% 34
105 minutes	3.07% 7
120 minutes	9.21% 21
	Answered 228
	Skipped 8

APPROVED

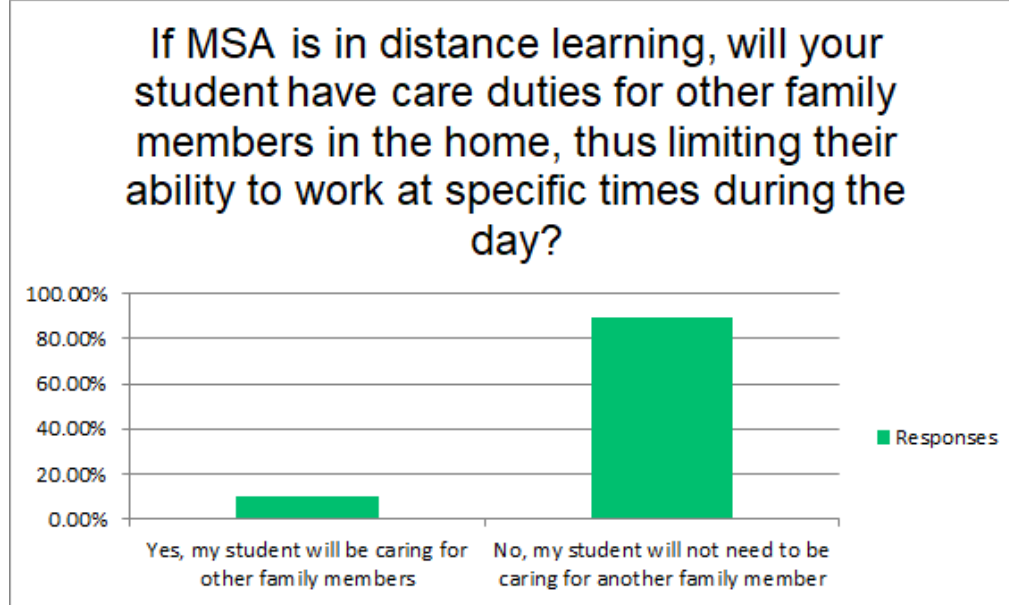
What is an appropriate amount of time high school students should be in distance learning each class, each day? (Time includes instruction and approximate amount of homework time while we are under a block schedule.)



Answer Choices	Responses	
45 minutes	8.33%	19
60 minute	32.02%	73
75 minutes	14.91%	34
90 minutes	24.12%	55
105 minutes	7.02%	16
120 minutes	13.60%	31
Answered		228
Skipped		8

APPROVED

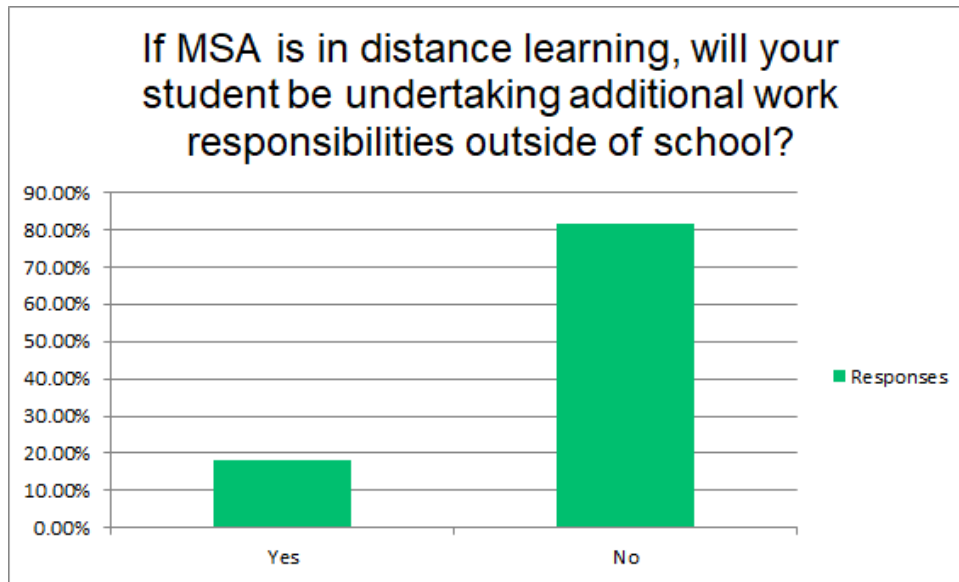
If MSA is in distance learning, will your student have care duties for other family members in the home, thus limiting their ability to work at specific times during the day?



Yes, my student will be caring for other family members	10.17%	24
No, my student will not need to be caring for another family member	89.83%	212
	Answered	236
	Skipped	0

If MSA is in distance learning, will your student be undertaking additional work responsibilities outside of school?

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Answer Choices	Responses
Yes	18.30% 43
No	81.70% 192
	Answered 235
	Skipped 1

Please share any additional thoughts or ideas you have regarding possible distance learning this fall.

Answered 141

Skipped - 95

Will prefer distance learning till we have a vaccine for COVID-19

The hardest part of distance learning was getting children to focus on school work on their chrome books instead of wandering off to watch a video on youtube and thus extending their school day by an hour or more each day because they were doing other things instead of focusing and getting work done when a parent was not looking over their shoulder to make sure they are focusing. If youtube could be blocked on chromebooks from say 8 - 5pm it would be great. I would like to see more video face to face time with the teacher and classmates as a long distance learning requirement as well. Zoom meeting with teacher was optional last spring and only for the purpose of answering student questions so my children ALWAYS skipped it after the first day. Some teachers did a very good job of including an instruction video each week in the week's assignment explaining everything being covered in the material, explaining the assignment. If my student watched it they were fine, if not they were in trouble. And sometimes I found if I didn't sit with them and make sure they watch it, he would initially skip that video and then miss part of the assignment because of it. So some required face to face time would be nice to restore some normal classroom feel.

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I would like mask wearing should be enforced for teachers and students.

I would like the school to follow a schedule, even remotely, so students call in at prescribed times. Last year, the procrastinators ended up staying up too late because they thought it was a short homework, but failed to allocate time for 'class time' work. Having face time responsibility will help mental health and motivation. Thanks.

Distance learning is based on a false premise of COVID overreaction. TB killed more people last year and we didn't shut down the country. This fake pandemic is hurting a lot of people; families, kids, parents. It's putting stress on everyone. Over what? The election! People in leadership need to stand up and do what is right. Call lies, lies and truth, truth. This needs to end. We need to resume using COVID for a political tool is a disservice to many. If you think that one day this won't happen again and you lose more of your rights again, your wrong. People in leader need to understand what is the difference between democracy and socialism. Socialism doesn't work for the people in China, Russia, Venisilua. Why are we trying to bring it here? People in leadership, stand up and do what is right!

These questions pigeon holded me into certain answers. I would have liked to have explained my answers better. For example, the mask questions. I don't want my child wearing a mask and there wasn't room to respond accordingly. I strongly believe we need to get back to in person instruction full time. Teachers need to rise up and go back to work like other people who have had to get back to work and risk getting COVID.

I think to start with distance learning is the way to go. The uncertainty of exposure and illness shutting down the school and pushing us quickly to online learning is too great and will increase anxiety in kids and teachers alike. As it was this year, we had one teacher who had an assignment due prior to spring break and we did not see the grade for that assignment until the last week of school, because the assignments had been sitting on his desk at school and he could not retrieve them until the last 2 weeks of school. This was a substantially weighted assignment, so what looked all semester like an A for that class turned quickly into a B.

Distance learning works for us.

I prefer distance learning for the fall 2020

I am willing to also follow restrictions or alternate learning for my student if that is what their teacher feels most comfortable with. Please allow teachers to weigh in on their safety and concerns during this time, not just the students and parents.

They have to spend some time in real class this coming year Total distance learning doesn't work well

Hope the students will get the curriculum knowledge which doesn't cause any gaps in their next grades. Thank you for all the efforts that you are making.

i think you're in a pretty tough spot, and I know that you'll do the best you can for everyone. My daughter is not thrilled with distance learning and would prefer to go back to school. I truly don't know what the right answer is-- despite the fact that distance learning is clearly the most safe in the short term, it's hugely problematic on a number of levels and exposes equally huge resource gaps between students and families. I wonder how effective it is compared to in-person instruction as well, especially when you start thinking about those resource gaps between families. Not being able to stay at home for your child and still work is but one example of the resource gaps I'm talking about, and I'm sure you know all too well. Ultimately I don't know how sustainable distance learning is, and I fear the hybrid model will wind up being the worst of both worlds.

APPROVED

It seems reasonable on paper but the devil's in the details. I put "I will send my child back to school, but with many concerns" for Questions 6, 7, and 8-- it's just that the concerns change depending on the scenario. Ultimately going back to in-person is only doable if there is universal masking of all staff and students, social distancing as much as possible, and designated temperature checks before anyone gets into the building. Staggered lunch periods to increase social distancing while maskless. I think this is doable but it makes for extremely challenging logistics-- maybe keep the cafeteria only for those making use of hot lunches and put everyone else who brings lunch into a gym area with good distancing and a staff member to police it-- and it will need to be policed. All of it will. That might mean gym's just outside as much as possible. If you're running a temp over 100 (or even 99), you don't get in the building. If you're not masked, you don't get in the building. Hand washing at designated periods throughout the day, hand sanitation throughout the day. If you're exposed or someone in your home is positive, you're quarantined for two weeks and you don't get in the building. And you probably tell MDH and MDE as well to assist with contact tracing. And all of this is probably worth at least considering because my kids are going out of their minds with the lack of social interaction, and they're suggesting distance learning is isn't very effective. It's hard to know what's true and what is just kids hating the restrictions COVID brings-- like the rest of us, no doubt. Thanks for all you do.

I am agreeable to distance learning if there is a plan for students with IEPs to address their needs with distance learning.

I'm concerned about the grouping for this new schedule. I hope convenience isn't placed ahead of student needs and that students are able to continue in their same math levels.

I think with the current health concerns students should get their normal daily instructions via video from each teacher daily if they have access to computer and internet. Only under this scenario will 100% distance learning be beneficial. Especially since I have an incoming 6th grader and a new high schooler who will be taking advanced math and science classes. They both need the teaching style that was lacking at the end of 2019 academic year due to COVID pandemic.

None

Video conferencing to interact with teacher and other students could be more appealing to encourage whole class participation.

Need to set a maximum amount of work for all classes (including AP subjects); For example - AP Calculus AB/BC had much more homework compared to other AP subjects in Spring; Do not support in-class learning if proven vaccine is not available; Concern especially if covid-testing results take more than a day - student/teacher may be contagious in school until results are available; Concern in consideration for entire school community, not just students;

Students will be missing hands on learning such as lab experiment, access to school technology resources, personal interactions with their school community and etc.

I answered yes to being able to dropping off and picking up if busing is not available, however there may be days that my student would need to get to school early or stay later than 4pm. This will be fine as long as the Library or Central Park is open for her to go to. If that option goes away, picking up and dropping off may become an issue.

Please send the kids back to school in fall. The distance learning this past spring was inadequate, especially with limited and less teacher communication than if the students were in school. Also, no school on Fridays for the students was an unfortunate mistake with distance learning. If you insist upon distance learning, then please fix the serious issues with distance learning before implementing.

APPROVED

Distance learning can work given time to work out the certain kinks experienced by the school and families. Possible options to help us through this initial time is to have about 1/3 of the students coming in each day.

I am concerned with how well my student will be able to learn with a distance learning format. It was a terrible struggle last semester. Direct contact with teacher would be better.

Open time for students to sign up to meet with teachers virtually if the block times are shorter.

I believe strongly that all CDC guidelines need to be complied with for any in-person education. There needs to be appropriate social distancing and mask wearing by all in the school. The use of lockers seems challenging unless great care is taken to ensure student use of lockers is staggered to ensure proper social distancing. E-learning needs more video instruction, Q &A and opportunity for more teacher interaction. For example I felt my child fell behind in math and was not grasping the concepts fully. There needs to be more attention to student monitoring of successful comprehension of concepts, other wise students will fall further. I felt the actual 'teaching' was missing in the spring, it was just work assignments. There needs to be more teacher instruction.

Questions 6 and 7 are hard to decide at this moment. We have many concerns about sending our kids back to school and until we know some kind of plan it is hard to predict if we will send them back. Our kids did great with the distance learning. Our son especially liked getting his work and doing it on his own schedule.

The only safe option is distance learning. Nothing has changed since the end of the school year in June except that covid has gotten worse.

Just wanted to say thank you for all your hard work during this unprecedented time. Stay safe

We believe that MSA will be responsible and we will be mindful of the challenges associated with it. I do believe the students will excel better in the classroom but that these are extremely difficult times.

If there are any covid concerns, I consider it a bare minimum requirement for kids and teachers to be wearing masks for any in-person interactions. Will buses be cleaned between routes? Will kids wear masks on the bus? Lots of things to consider and that should be addressed.

I am worried about Covid spreading quickly with students going back to school Face to Face for students and teachers. But, I am also concerned with distance learning that my child will completely miss out socially, especially being new to the school in 6th grade. I feel in the spring he did not make academic gains at home versus in class. He really missed the social interaction with classmates as well as his teachers. His teacher did 3 zoom meetings a week, but it just isn't the same. One option I have heard of elsewhere is similar to how kindergarten used to be AM and PM. My oldest son is starting high school in the fall. They are offering a summer class Face to Face. They are splitting the 9th grade by last name. A-L willing attending class 8:00-9:45 and M-Z 10:15-12. Each group will have an additional 2 hours of homework. Granted this is only a summer class. What I like about this is he will have Face to Face everyday. He will have an opportunity to meet other 9th graders. It also reduces the number of students in class. Thank you for asking for parent input! It is a difficult time for everyone with no easy answers or perfect solutions.

I have concern having less interaction social interactions with others. In person learning help kids to develop other communication and leadership skill to be able to merge successfully in the work place or other roles in life.

Since the situation is very uncertain and risky, we prefer to have distance learning, so that all staffs and students are safe. We completely understand this is an overhead for both teachers and parents, but we will have to get through this together.

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I strongly recommend distance learning this fall. At the same time, I hope that the school will continue to provide outdoor sports after school to enhance students' physical fitness. Thanks!

I see no scenarios where physically sending our children to school will be safe until this pandemic is under control. If MSA will be requiring any kind of in-person learning, we will not participate. However, our children are new students to MSA and we would ask that our children's acceptances to the school be deferred until at least next year.

My younger child is immune deficient and has a congenital heart defect. Due to this, she is not attending school face to face until there is a viable vaccine for COVID 19. I can't send my MSA child to school either because of the risk of her bringing home germs to her compromised sister.

Keep everyone safe.

I know there are lots of concerns with students being back in school but I am willing to take the risk for her mental health. Distance learning was very challenging. I would also like sports to have practice. Running sports can be done outside and with social distancing. Thank you for all the planning you are doing. I trust that you will do the best you can to keep the students safe. I also wouldn't mind coming in and sanitizing- maybe a parent sign up for additional help with cleaning if needed. Thanks again for all of your hard work!!

I feel strongly that all in-person sports and extracurricular activities should be cancelled for the fall and possibly winter sessions. There is too high a risk of transmission to justify these non-essential activities.

Question 14 was poorly worded. I do feel that all students should have defined time for "instruction" each period. It's understandable that higher grade levels would have additional homework/work outside of class.

Still prefer distance learning for this year to ensure everyone's health. Thank you!

My decision to send my children to school hinges on infection control measures the school takes. I work in an emergency room with COVID pts. I'm actually more worried about COVID coming into my house from MSA than from my Emergency Department.

N/A

The questions in the survey seem to deal more with the time spent on schoolwork/homework. For me, the bigger concern isn't time, but rigor. During the spring distance learning, the kids felt like some of their homework was busywork (like filling out worksheets for things they already knew) in order to get the right amount of time working on a subject. I would like to see more introducing new concepts and ideas, rather than busywork that just takes time. I completely understand that this was a situation that was thrown at teachers and it was difficult for them. But going in to the new year, it would be nice to keep in mind that time spent doesn't necessarily equate with quality of instruction and the quality of new ideas/concepts introduced. We do rely on the school computers for the kids' homework. Thank you for working on the school plan for the students.

If the students are doing distance learning I think it is reasonable for there to be mandatory face to face teaching whether by live or recorded instruction. Not all students are capable of reading, learning, and applying information. I also have concerns about the students sharing information with each other and not actually learning the material they are being tested on. I also think it's reasonable and important for there to be partner or group projects if possible. Students are used to being social with each other from a distance via their phones and need to learn to work together to prepare them for the real world.

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Looking forward to see how we can handle school given all of the various concerns. We can do this together.

We have 4 school aged kids at home and a toddler. Distance learning is challenging from a technology perspective (Streaming capabilities and shared devices) and from an environment perspective (Noise and parent teaching of 4 kids is challenging). As far as transportation, we depend on busses to get our children to three different schools that start at about the same times every day. We'd be able to do drop offs and pick ups if the drop off window was big enough. On the mask front, as a health care provider, I see the benefit to students using them if they are used appropriately. Honestly, they are meant to be worn one time and washed or discarded afterwards. If that doesn't take place, wearing masks becomes a part of the problem (germ collector on the face) instead of a preventative. Also, how do kids eat lunch with masks? They will need to be taken off throughout the day. Also, my daughter has asthma and if the mask impacts her ability to breathe, I do not want her shamed for not wearing a mask. Likewise, students need to be able to see their teachers faces for effective learning. Could plexiglass booths be used in front of the class as a better barrier for teachers than a face mask? And then, if a covid case comes up, the teachers wouldn't have to quarantine which effectively shuts down in person learning for the whole school for 2 weeks?

It is inefficient and a waste of time. With district 833 throwing out grades in the spring, we learned that distance learning does not work on a long term basis. Kids need to be back in school to get a good education and to be challenged. Extra curricular activities are very important to a well rounded student and those can't be done through distance learning.

Classrooms and buses should operate at no more than half capacity. Children should maintain at least 6 feet apart or be partitioned with plexiglass

Please follow the science...if it's not safe for students & facility, then distance learning is a clear solution until we have a viable vaccine.

IEP GOALS AND HELP

My child does not like the idea of a hybrid model. He wants to distance learn. He thinks half online and half in school would be too difficult.

This survey was well written. Thanks for your work and concern for the health (academic, mental, and physical) of our children.

Transportation-my older child could drive my younger child if they were attending on the same days-if not, we would need a bus.

Would really prefer at least SOME in school learning, I feel my student would do so much better

My biggest concern is lack of social connectivity with other students- my daughter is really missing this and the sports, activities and clubs

Want to be considering the health and safety of the teachers and the school staff as well as of the students

I believe MSA is positioned well to deliver distance-learning curriculum to our kids. One suggestion for families who for whatever reason aren't able to effectively facilitate distance learning for their kids: could MSA families opt to form small groups or "tribes" where kids meet at someone's home and learn together? Host families provide responsible adult and fast internet connection for their group. Could rotate host homes if need be on some frequency.

My daughter has asthma and is at high risk. We would love for the virus to be more controlled to send them

APPROVED

back but unfortunately the government can't seem to get their act together and we are in a very tough situation for the fall. I understand many parents want their kids back at school but I don't feel it's safe for my child to be exposed to the virus. Or any children. Or teachers.

Long term distance learning can not replace the value of in person live school.

Given our current situation with more new infections per day than we had during the school year, I do not see how we can justify sending children back to class. My son definitely under performed in distance learning and I really want him to have more social interactions with his peers, but as a state I feel we have failed to make the progress required to withstand the kind of spreading schools could bring. I would be open (and hope for) a situation where during the year we can transition from distance to hybrid or 100% in person, but I don't think we are where we need to be to start with either of those.

I am open to distance learning for my child as long as same amount of class times and school works are given

Having access to all tech no matter the time of the day, any options for the packets to be printed

Distance learning is the best option knowing that the second wave of COVID is on the raise and we still don't have vaccines.

Distance learning in the fall and reassess. Require mask for all and alternate school days to accommodate 50% capacity each day.

1. Can school coordinate students communication meetings, so that the kids can communicate with each other periodically? 2. Can school provide students contact information, so they may be able to communicate individually? 3. If the school has not set it up already, can each teacher have a time blocked when the students can call in and talk directly with the teachers? Thank you for the survey!

Hybrid is preferable. Wearing mask should be a must.

I will not send my student back to school if required to wear masks.

Nothing

Kids and teachers safety should be considered first and foremost before any option is decided. As parents, we are very happy to support the school and community in any manner.

We are comfortable with 100% distance learning until COVID 19 cases stop growing. Try to incorporate some 1:1 check ins with teacher and synchronous learning opportunities for students.

None

Our biggest concern regarding in-person school while Covid-19 is not under control is the possibility of giving it to our child's grandmother, who is over 70 years old. We would likely have to limit or eliminate contact with her should there be in-person or hybrid learning this upcoming semester.

If MSA decides with the hybrid plan in the fall, if school can offer an option for parents to pick up kids during lunch time and send them back to school after lunch within a time frame will be great and safer. Also if there is a Specific time frame for all the MSA staffs to be online at once every single day so it is easier for kids to ask questions and get them answered quickly. Videos on specific lesson materials would be even better than virtual class if possible since students can move at a pace that fits them and create more flexible time for them to work.

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Health and safety of our students and educators matter most. Reopening Schools without adequate safety precautions when the Pandemic numbers go higher everyday is not wise. Interconnected with students and teachers is the life of vulnerable family members! My kids had a good distance learning experience in spring. It would be great to have more virtual live classes.

Before vaccines is available, distance learning makes most sense to our small school. Teachers can go back to school teaching from classrooms, and kids can learn at home. The reason is even in a hybrid scenario, one confirmed case could easily tip over the whole school and we will have to go back to full e-learning. Keeping only teachers at school can reduce lots of concerns, eliminating the hassles of constant cleaning, policing the students regarding social distancing or masking, no need to arrange buses at all. So everyone can actually focus on teaching and learning. Schedule doesn't have to be so complicated either, it can be pretty straightforward. If school is allowed to let their outdoor sports go on, students can go back to practice and competitions if they choose so. After school activities are indeed where kids social, not so much in classrooms. But one thing about distance learning is we need the teacher and the students be in real time Zoom meetings for all classes, so they could have almost real classroom experiences and can get their questions answered right away.

Partial opening and teacher availability when needed is must.

Answer options weren't worded well 1) I have ZERO concerns sending my child back to 100% live school 2) I will consider not sending my child back if a hybrid option is used * if private schools recognize the importance of live FT school and are figuring a way to do so, not sure why all schools can't 3) I would prefer students are not forced to wear masks all day. Students were more at risk of severe illness and/or death with the flu, and I don't recall students being forced to wear masks. So why would they be forced to wear them for something less threatening to their health? 4) The schools job is to academically prepare my children. Period. Everyone has "life issues" going on; teens working, transporting younger siblings or older family members, ETC. That's the family's responsibility to take care of the personal wellness of their family, not the schools. 5) Not sure why MSA is so opposed to synchronous learning. It's clear that has shown to be most effective. Kids need to be TAUGHT- not given homework or videos to watch. They need a teacher teaching them! Again, I'm highly opposed to distance or hybrid learning and will look for alternative options. But for those who don't have a choice, the importance of synchronous learning should be made a priority. **the academic, social, and emotional implications of not attending live school FT need to be considered. These innocent kids will have serious, long-term consequences in all those areas if leaders don't step up and put students first.

If the decision is distance learning I would like to see that the kids have classes with the teachers. At the end of last year it was a lot of self learning and many of the teachers didn't meet with students. They were available but not teaching, just sending assignments. I would like that the kids have a normal day virtually. That's mean having classes with teachers explaining the subjects.

#14 is poorly conceived &/or worded in multiple ways. The first answer option makes no sense: work should be consonant with grade level, so "older students will need more time to complete their higher level work" seems inherently inane to me. Taken as a whole, the question would be more sensible if the first option was simply "older students should be expected to spend more time on schoolwork." Also, while the question specifies distance learning, the answer options don't, so it isn't clear to the respondent how broadly her answer is going to be interpreted.

Each question should have a comment area. Some questions are hard to understand or don't provide adequate information. Requiring kids to wear masks all day is NOT going to work

Very concerned about return to school. I just cannot see how this can be done in a safe way. DL went well for

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us though I think my child missed seeing others at school (only said so when asked). Socialization would be good for him, so finding ways to make that happen would be a top change from last year. He said he didn't talk to one teacher one time the entire DL period and this didn't talk to one student either. If that can be corrected I think DL would be really great!

Students should to go back to school in person

It takes more time for students to understand a lesson from afar than when in face to face so that should be taken into consideration. I have concerns about students being required to be on a video conference "live" at a specific time, especially if they have more than one per day. If they do, I would like it to be brief and allow work-time on their own. I would like leniency on the late work policy.

Have those that feel safer at home, stay at home and continue to elearn. Those that feel it is safe to return to school, attend in person M-F or M-Thurs.

I marked high school as 90 minutes (45-60 minutes class time and time for homework. I really hope for 100% in person or a hybrid model of school.

I would like to see the split learning scenario. I feel it would give the kids in class access to teachers for questions, but also allow for less exposure and risk of Covid spread

I think based on the current covid info, distances learning will be the best choice until covid cases go down to prevent transmission and the spread of the virus. I think, It is hard for children to adhere wearing face mask for long period of time, and washing their hands constantly.

It is important to have some structured class time online and a way for the kids to collaborate.

As long as Kids, teachers and everyone are safe in this pandemic, we are open to both distance learning or school or hybrid model. Thank you for all your efforts to make everyone feel comfortable. Appreciate it.

I know this is a tedious task that will need be implemented with wisdom. I will be praying that the administrators, teachers and students have a successful and safe school year. Thank you for the survey and allowing families to give feedback.

Thanks

Having students on campus 3 or 4 days weekly. Homework at home and submit online. Having students and staff wearing face masks.

As countless pediatricians and scientists have stated, there is little risk for school aged children from this virus, they are more likely to die from flu, thus they should be in school and not doing distance learning. Precautions should be taken for any of the teachers that fall into the more at-risk categories as necessary. For families that are multi-generational, they can take the precautions/steps they see fit for themselves.

I think is appropriate because we don't know how the virus is going to behave during flu season.

Such a difficult situation. But it is the one we are in. Have thought of homeschooling even but feel my children learn better by working in the same room as teachers AND peers. They have too many other distractions at home and as a middle school parent I have seen that neither of them can focus and prioritize. It's stressful as the parent not being kept in the loop with teachers, not knowing what is due and staying on top of them so that it gets done. MSA is the best. Truly top notch in education, if choosing between distance and risking them getting sick I am pretty positive they would rather take their chances then not be able to show

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their potential and not be able to graduate.

Based on stats and COVID research, there is no reason to have 100% remote classroom.

We feel that it is important to have some sort of in person learning for our child. A whole year of online learning would be detrimental to his emotional and social well-being which would be worse than the virus itself.

Better than synchronized may be online resources such as Kahn Academy and other videos where best teaching is available to all in the most professional way. Msa teachers could be Satellites who link to these better instructors frequently.

We are open to hybrid model if the school is adequately capable of providing safe environment for kids and teachers to interact, so that students have the opportunity to engage and socialize with teachers and classmates alike, for at least some part of the school week. Social interaction is paramount to the mental advancement of students and having at least a hybrid model will enable that.

We are in favor of distance learning and keeping children/teachers/staff safe.

I just think that students should have more face to face time with their teachers which will foster accountability. I also think that teachers should not require more than 45 minutes for middle school students and 60 minutes for high school students (maybe more for AP). It is important to recognize the major difference between in person and on line learning. It is much more difficult to stay engaged for a long period of distance learning.

We are and will continue to be flexible and shift gears, as needed, just as MSA has also done. Only concern with video calls is that bandwidth sometimes gets intermittent with multiple people in the same household using internet or even multiple other users dialing into a mtg. Often the solution has just been to turn off video, if needed. Thank you for encouraging our input!

Na

Distance learning will be difficult

I am a single parent and will have my 3 children in 3 different schools (Valley Crossing, MSA, and Woodbury Middle School), and I am concerned about coordinating everyone's schedules and childcare when distance learning with a hybrid plan.

If Covid is spread by aerosols, can we have windows open & classes outside when weather permits, or in larger rooms like the gym. Furnace fan with more air exchanges

Hybrid and distance learning is excessive for the risk level associated with COVID. Day cares and other areas for parents to drop off kids to work will cause Spikes in infractions much more than school. Mental health implications of distance learning or hybrid models far out way lower implication COVID issues. Let the kids go to school.

I think you should have asked if your child would be home alone during the day, and expected to manage the bulk of their distance learning on their own. Our answer would be yes; both parents work outside of the home. That's A LOT of alone time for a 14 year old boy, and an IEP needing extra assistance for successful learning.

If MSA will lose teachers if in person, then I think distance learning is a better option than hiring under

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qualified teachers. I want to see the rigor of classes increase in hopes teachers can cover the majority of the material as last year it seemed like many areas were cut drastically.

our preference would definitely be for live classes as long as COVID situation is more stable ... I feel that for a 6 grader who doesn't know anybody in her grade, my daughter somewhat suffer if we only stick to online classes.

I feel EXTREMELY uncomfortable sending my students to in person school. We thought MSA did an excellent job with Distance Learning in the Spring and hope that we can stick with that michael until it is safer to gather in numbers.

Having instructional time via zoom seems important. I will not send back to school if masks are not required as it would put my job and childcare for siblings at risk. Mentoring across grade levels could also be an effective tool to promote 1:1 relationships and learning.

With this increasing tendency of new COVID-19 cases, if it is face-to-face, or hybrid, how MSA will maintain high level of quarantine? Will MSA have enough staffs to sanitizing the classroom including each desks and chairs? Or will it even be possible to be completed in 5 minutes or in-between class time? Distance learning is inevitable.

If back full time or hybrid what will passing time look like? If hybrid could they come two days per week with three days distance learning? Will their be temp checks? What happens if a teacher or student years positive?

I like the idea of the hybrid system, it that's even an option.

None

We are very hopeful you go 100% distance learning for the 2020-21 school year.

I prefer hybrid, mainly because my student needs more structure than what he was getting last year during distance learning. It is hard for us to monitor his schedule while working.

It would be beneficial if all teachers used the same method of communication for homework ie googleclassroom. Last year we had some using google classroom, some using teacher websites and it was a struggle. My student who normally does A/B work had grades ranging A-F and all of the classes that she struggled in, she was simply unaware of assignments. Once aware of them, she completed them easily. Thank you.

I have a lot of confidence in MSA's ability to distance learn. I truly believe the in class experience is best. I think knowing MSA had to do this last year and knowing that there are no snow days gives me confidence that no matter the scenario Joe will be in an excellent learning environment.

We will follow what the school decides but we think it would make the most sense to do at least the first semester as 100% distance learning for several reasons: 1) we worry about risking the health of the teachers and the staff, as well as that of our asthmatic child; 2) a resurgence of cases in the fall might cause school systems to shut down statewide anyway; and 3) necessary hypervigilance will result in significant absences even without actual coronavirus - every cough, snuffle and fever is going to have kids home for days if not weeks in the absence of speedy testing. For these reasons we think it is best that MSA commit to distance learning for the near future but - as we said - we will go along with whatever is decided.

While I and my kids prefer regular in class learning, I'm willing to defer to the school and MDE's guidance on

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data driven and evidenced based safe reopening strategies that ensures the safety and well being of MSA students and teachers.

We would like to have mandatory one on one time with each teacher twice a week for learning reflections. Melanie Nguyen is an un-diagnosed autistic child and is not comfortable asking questions when she doesn't understand things.

I love the idea of Distance Learning for my daughter. There needs to be breaks during the class so the students can stand stretch, use restroom or get a drink. Even if the breaks are at the beginning or end of class.

100% distance learning with live virtual lectures/classes until effective vaccine. Only have those children identified with a social/emotional/safety/learning need return to campus. Mandatory video conference check ins with teachers weekly to maintain connection and accountability and help teachers physically eye ball students to identify struggles and needs. We have a desktop and a couple iPads at home but with all of our children distance learning 2 of our 3 MSA kids would Need chrome books still.

Our biggest issue is monitoring our child during distance learning. Both parents work full time. Our child will not stay on task without an adult seated close by.

We will not send our child if masks are a requirement

Safety is my main concern.

If distance learning continues what will be the status of extra curricular activities

Are the students being surveyed as well? I think their opinion is necessary.

Thank you for your hard work in this tough situation.

I would prefer for her to be in school everyday like usual. This is her first year there so she doesn't know anyone or any of the teachers so I think it would be to easy to fall behind and not do as well being at home learning!

In my opinion, MSA teachers have done excellent job teaching in the last spring even without much planning. This time with all the planning, I am very confident that they will do much better job. So I prefer that MSA stay virtual until we have a working vaccine for general public.

I would much prefer doing distance learning for longer than absolutely necessary than returning to in person school too soon and endangering the health and lives of others.

The fall and winter are going to be extremely bad for Covid. We now know kids can get and spread it and the complications can be deadly. We need to keep them home or at least give an option for 100% distance for those who want it. And when we do, we need to be less focused on their academic progress and more on their mental wellbeing. They can catch up when a vaccine is available. Right now we just need to get through this.

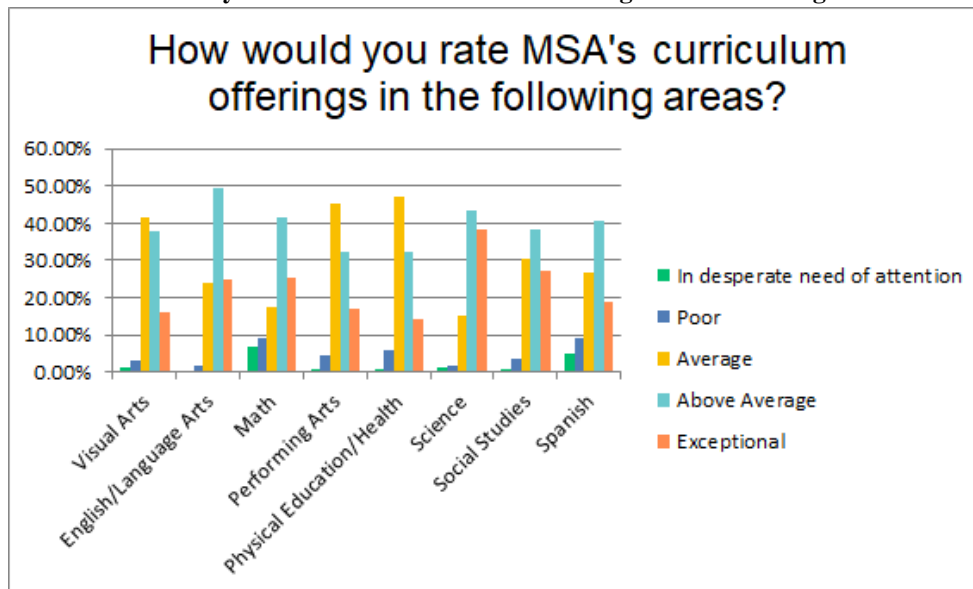
I have complete confidence in the MSA staff to do a great job if we are distance learning (or hybrid) so I have no concerns about my child's progress should MSA start with distance learning, which given the amount of cases right now, is what I am most comfortable doing. I would just like "live" time with teachers and other students so my new 6th grader can get to know her class.

I would need my student to have distance learning because we have a high risk family member. I would be ok with small groups of students gathering for class reviews or homework

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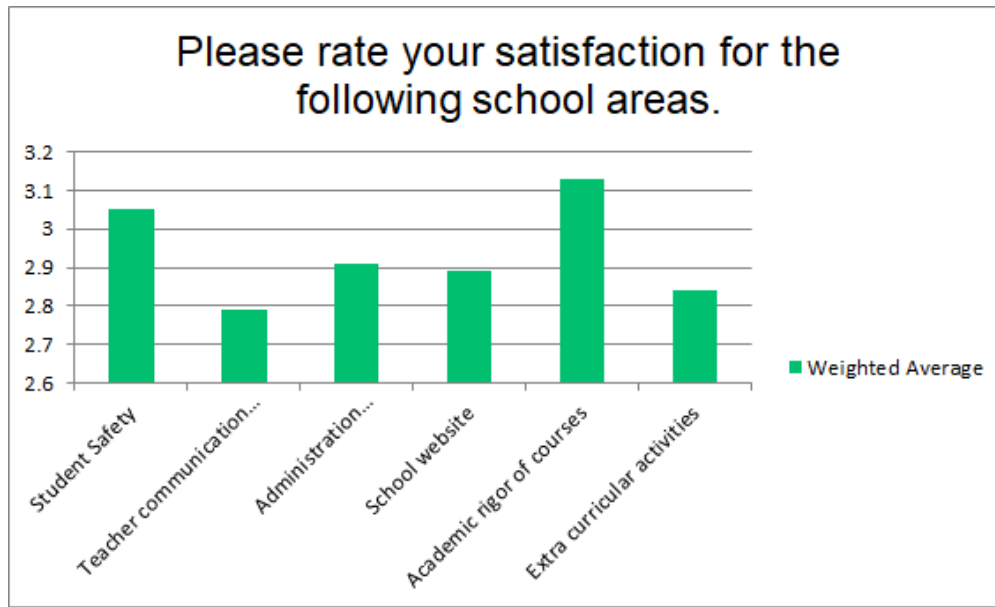
End of School Year 2019-2020 Survey
June 2020
(171 responses with 98 completed surveys total.)

How would you rate MSA's curriculum offerings in the following areas?



Please rate your satisfaction for the following school areas.

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	Total	Weighted Average
Student Safety	141	3.05
Teacher communication with parents	141	2.79
Administration communication with parents	139	2.91
School website	139	2.89
Academic rigor of courses	139	3.13
Extra curricular activities	138	2.84
	Answered	141
	Skipped	30

On average, how often do you communicate with school personnel (teachers or support staff) ?

Frequency

% of Responses

Number of Responses

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0 times per month	21.85%	26
1-5 times per month (weekly)	54.62%	65
6-15 times per monthly (biweekly)	10.92%	13
15 - 30 times per month (daily)	7.56%	9
more than 30 times a month (more than once a day)	5.04%	6
Answered		119
	Skipped	52

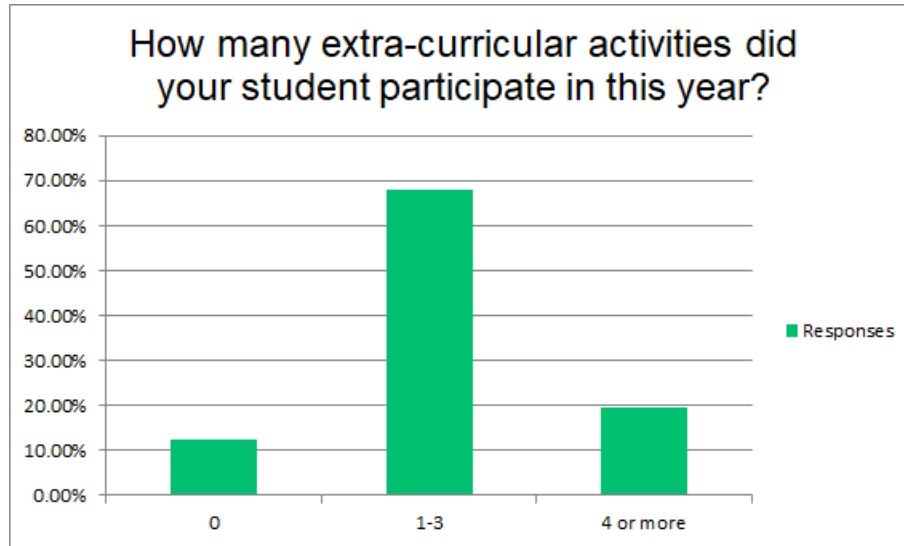
Overall, how satisfied are you with MSA?



Answer Choices	Responses
I am satisfied with MSA.	87.83% 101
I am not satisfied with MSA.	13.04% 15
	Answered 115
	Skipped 56

How many extra-curricular activities did your student participate in this year?

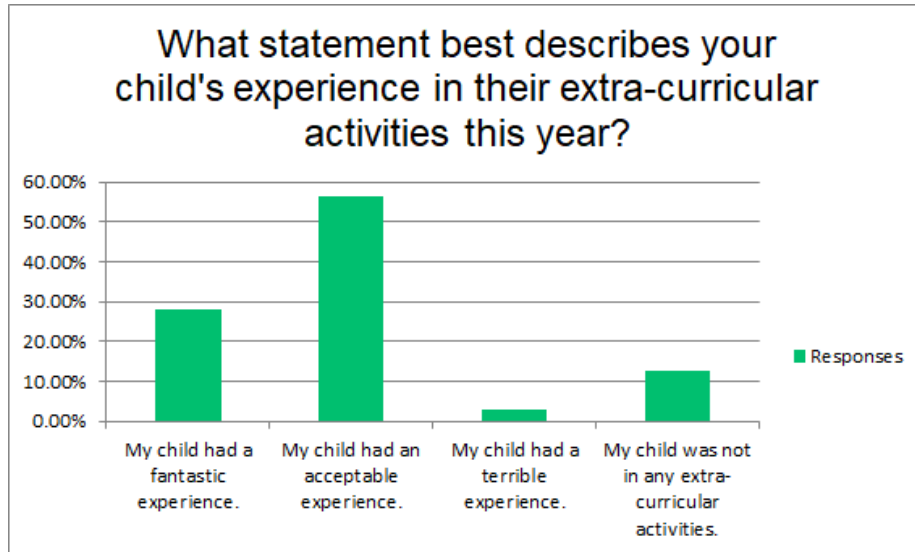
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Answer Choices	Responses
0	12.37% 12
1-3	68.04% 66
4 or more	19.59% 19
	Answered 97
	Skipped 74

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What statement best describes your child's experience in their extra-curricular activities this year?



Answer Choices

Responses

My child had a fantastic experience.

28.13%

27

My child had an acceptable experience.

56.25%

54

My child had a terrible experience.

3.13%

3

My child was not in any extra-curricular activities.

12.50%

12

Answered

96

Skipped

75

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Assistant Director (Activities) Update

The month of July has been a busy month as we prepare for the 20/21 school year.

Here are the main things that I have been working on:

- Led the Operational and Logistics Planning Group
- Participated in the Teaching and Learning Planning Group
- Participated in Social Emotional Learning Group
- Participated in the Back to School Planning Group
- Working on Student Support Process with others
- Preparing for Fall MSHSL activities
- Clean up from Spring MSHSL activities
- Working with High School Office Manager on updating MSA website
- Small group communication committee meeting

Assistant Director (Middle School) Update

This is a list of the main work I have completed in July in preparation for the 2020-2021 school year.

- Lead the Equity and Family Needs group for fall planning
- Participated in the Social/Emotional needs planning group
- Participated in the Operational and Logistics planning group
- Updated the Student Support Process with others as needed
- Worked with MSA maintenance contractor to facilitate repairs in building A
- Participated in webinar with MDE for internet access support information
- Met with MSA's PBIS coach to begin planning for the fall
- Began summer newsletter
- Met with SPED department chairperson to discuss needs for incoming students
- Attended July Academic Committee Meeting
- Met with locksmith company to discuss accessibility to buildings A and B
- Supported teachers as requested or needed

High School Counselor Update

- Continued to assist students in planning, registering and scheduling for PSEO.
- Continued to meet with students to provide mental health support, academic support and college/career counseling.
- Participating in Xello training and working to prepare Xello for the 20-21 school year.
- Competing graduation checks
- Scheduling PSEO courses in skyward when PSEO schedules are received.
- Assisted in planning groups for the fall planning guide.
- Worked on planning and preparing advisory lessons for the 20-21 school year.
- Continued to work on updating and preparing the counseling webpage for the 20-21 school year.
- Created the school profile for the 20-21 school year.

Middle School Counselor Update

This month I have been working on attending planning meetings to set up our school and students with the best case scenario for when we return back to school. I have also been doing some research on how to best serve our students with their mental health and well being while they are navigating their worries about COVID-19. I have also spent some time thinking about testing and how that might look this year so I have a head start.

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8. Student Representative Communication and Update

None

9. Reports from Board Committees, Activities Director and Task Forces

Board Committees:

Academics (Ms. Kurkoski): Report submitted. Review of options. Updates on math curriculum. Parents should have received a letter from the math department. Survey was sent to middle school teachers. The topic under discussion was whether a student who didn't pass enrichment classes, would have to repeat it. Ms. Kurkoski will bring the results of the survey to the next academic committee meeting. The Academics Committee will bring a recommendation to the BOD at the August 17th meeting.

Annual Fund (Mr. Bartz): Committee did not meet in July and will schedule a meeting in August.

Communications (Ms. Burggraaff): Committee will meet on Thursday.

Personnel (Ms. Cardenas): Committee notes will be coming.

Finance (Mr. Schneipp): Committee has not met. It is going through an audit.

Motion to approve the June 2020 Financial Statement.

Moved by: Cody Schneipp Second: Adam Bartz

Discussion:

None

Vote: 8-yes 0-no 0-abstain

The motion carries.

School Expansion Possibilities (Mr. Ellingson): Committee has not met and will schedule a meeting in August.

Policy (Ms. Kurkoski): Mandated review policy is in consent agenda. Agenda has a policy to review. Propose first read of new policy on service animals. Mr. Gawarecki added a review policy in the agenda.

10. Consent Agenda

- a. **Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse**
- b. **Policy 721 Uniform Grant Guidance Regarding Federal Revenue Sources**
- c. **Designation of the MSA Director as the MDE Identified Official with Authority (IOWA)**
- d. **Designation of MDE Title Grant Authorized Representative**
- e. **Authorize Director and Financial Manager to Approve Collateral Changes.**
- f. **Grant Administrative Authority to the Director and Finance Manager**
- g. **Authorize Board Chair, Director, and Finance Manager Access To School Attorney As Needed.**
- h. **Approval of Membership to MSBA.**

Motion to approve consent agenda.

Moved by: Michelle Kurkoski Second: Jennifer Bartle

Discussion:

None

Vote: 8-yes 0-no 0-abstain

The motion carries.

11. Old or Unfinished Business

None

12. Items for Discussion and Decision

- a. **Approval of Director Evaluation Schedule For Upcoming Year**

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Motion to approve Director Evaluation schedule for upcoming year.

Moved by: Michelle Kurkoski Second: Dan Ellingson

Discussion:
None

Vote: 8-yes 0-no 0-abstain
The motion carries.

b. Approval of Membership to MSHSL

Motion to approve membership to MSHSL.

Moved by: Maggie Burggraaff Second: Adam Bartz

Discussion:
None

Vote: 8-yes 0-no 0-abstain
The motion carries.

c. Discussion of YMCA Agreement

Motion to discuss the YMCA Agreement.

Moved by: Robert Krueger Second: Maggie Burggraaff

Discussion:

Mr. Gawarecki explained that in the past the YMCA agreement has been for the YMCA to use the gym in the summer during the day. In return, the YMCA would provide before school care for middle school. Mr. Gawarecki recommends not pursuing since there may not be a need. Ms. Kurkoski would like to know what the agreement is. Mr. Gawarecki stated that we generally have permission to use buildings for before and after school care. We have not signed an agreement for this and he does not recommend that we go into an agreement based on the current situation. They provide all the before school care, but then we are responsible for cleaning up. Ms. Kurkoski recommends that we pause discussion of this until the regular August meeting so that we will know more about what the state will require of us (child care for essential workers and other possible items). Mr. Gawarecki has already communicated that we are not ready to make a decision at this time. There are some consolidations happening, as well as staffing changes, that may also play a role. Ms. Froberg is on the board there to continue to represent MSA and build the relationship. YMCA agreement is usually done around this time. MSA would still be open to this in the future.

Robert Krueger rescinds the motion to discuss.
Maggie Burggraaff seconds.

d. Review Policy 208 Development, Adoption, and Implementation of Policies

Discussion:

Mr. Gawarecki wanted to let the board know that if a new policy is created, it has to pass two separate board meetings. Non-board members can introduce a new policy and must go to the director first before it goes to the board.

e. Discussion of a Proposed Policy 535

Discussion:

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Ms. Kurkoski explained that this proposed policy is to define a service animal and the school's responsibility. There are no current students that have this need. It defines a service animal which is not an emotional support animal.

Mr. Gawarecki noted that this has come up before and was handled individually. The student was told that service animals are dogs only. Recommend that miniature horse be removed from the policy because the school cannot accommodate it. There have been 2 circumstances in the last two years in which a service animal was requested. The individuals opted not to move forward with that. Ms. Kurkoski brought it to the BOD because it was a new policy that appeared, but not as a result of needs being brought to her by families. Many years ago there was a student with a service animal, Ms. Burggraaff explained that there were some concerns, especially with what the dog was doing, eventually the student no longer opted to bring the dog to school (the Director at the time had broached the issue). The BOD opted not to continue to review the policy.

f. Policy 802 Disposition of Obsolete Equipment and Material

Discussion:

Ms. Kurkoski provided an overview. School board can adopt a resolution to sell to students in need. Board discussed the language and options. Ms. Kurkoski would like to be able to work with Mr. Gehring to develop a possible resolution (references in the redline changes) to allow the school to sell obsolete equipment to students based on need). The BOD agreed that she should pursue the information needed and bring it back to the BOD meeting in August.

g. Discuss and Approve new Contract Goals

Motion to approve new contract goals.

Moved by: Robert Krueger Second: Dan Ellingson

Discussion:

Mr. Gawarecki provided an overview of the changes. Authorizer is renegotiating the contract. The changes account for the distance learning last year. Board percentage that would be different than the proposed change. This is from the authorizer. The authorizer is renegotiating our contract so that we are not being held accountable for academic goals that we cannot meet (due to Covid related closures). They have kept the goals the same as they were previously. In areas where there was a gap reduction, they have widened that because we don't have the data to comply with that. Science proficiency was lowered in middle school and high school. The average daily attendance hasn't changed. The 85% for a parent annual satisfaction survey of approval (previous was just XX because we needed to indicate what our preference was). Ms. Burggraaff wanted to review some of the language for 2.1 to reflect what their department is doing, for example, they do not have FastBridge.

Motion to table the new contract goals.

Moved by: Cody Schneipp Second: Maggie Burggraaff

Vote: 8-yes 0-no 0-abstain
The motion carries.

h. Discuss Board Goals

Discussion:

Board discussed to have four goals from the five goals discussed at the workshop:

- i. Comprehensive Review of Strategic Plan
- ii. Expansion End of Year Goal
- iv. Review Contract Language
- v. Finance Training

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Mr. Gawarecki recommends picking three goals, and to not go over that number so that we can focus on doing those things well. Areas that the BOD is looking at are in the agenda item 13.a. Ms. Crdenas proposes item i. and ii. Ms. Kurkoski proposes that, even if contract language isn't a formal goal, the issue needs to be resolved. Mr. Schniepp proposes that finance, especially with regard to expansion, is important. Mr. Gawarecki explained the two different opinions about the language, but also that MSA has not been reviewed in years. He recommends that this is something that needs to be resolved this year. Ms. Kurkoski recommended that this be a 4th goal. Mr. Schniepp proposes that we use an outside source for training, Mr. Gawarecki agrees with that. A concern is that over the past 6 months, our finance representative has changed multiple times, but this seems to be stabilizing. Mr. Gawarecki adds that the biggest goal overall is to make it through this situation with Covid and how we handle the management of the school and the safety of all.

Mr. Gawarecki wanted the board to not lose sight of getting through the school year due to COVID.

i. Fall Planning Draft Update

Discussion:

Mr. Gawarecki acknowledged that many stakeholders have provided input. It is a reflection of the entire MSA community.

Mr. Gawarecki provided an overview. Scenario 1 is 100% students on campus. This scenario also includes students that require distance learning if they are going through Covid protocol. Scenario 2 is hybrid. Maximum of 50% occupancy on campus with alternating schedule. Scenario 3 is 100% distance learning which is similar to the end of school last year.

Mr. Gawarecki states opened the discussion with the fact that there has been participation in this draft by all stakeholders at MSA. As a draft, it will continue to be refined and changed. He gave a brief review of each of the three plans. Parts of option 3 seem to still be assuming that students are in the building. Need to tighten up the language about that. Discussion of some of the pros and cons about options, brief discussion. Mr. Krueger pointed out that the hybrid model has a lot of issues and would like to focus on making distance learning as good as it can be. Mr. Bartz echoed this sentiment as well. Mr. Schniepp asked about moving the school year back, and whether that would help. Mr. Gawarecki explained that we need to continue to have instructional time.

j. Approval of Activities Handbook

Motion to approve activities handbook.

Moved by: Cody Schniepp Second: Jennifer Bartle

Discussion:

None

Vote: 8-yes 0-no 0-abstain

The motion carries.

k. Approval of Costco and/or Sam's Club Membership

Discussion:

Mr. Gawarecki is interested in whether we want to have a membership with either or both of these stores. In order to have a membership, the BOD would need to approve because Mr. Gawarecki would need to be a signer on a credit card account for that store. Having a membership allows members to have special discounts, and that there are advantages for educational organizations. Mr. Gawarecki does not have exact numbers for the memberships at this meeting, but that there could be significant savings. He also suggested that the BOD should put a dollar limit on the account, knowing that we could ask to increase later if needed. Ms. Cardenas asked whether there was a specific preference for one or the other. Mr. Schniepp did a quick search, and it seems that the amount at Costco would be around \$120.00. He suggests that, because the costs aren't very high for membership, that we do both. Mr. Gawarecki agrees with this because when we are in-

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person learning, this will help us to keep supplied when one of the two is out of needed items. He also expressed that this would allow us as a public entity to give business to more than one firm.

Motion to approve Costco and Sam's Club membership and a credit limit of \$5,000 at each location.

Moved by: Cody Schneipp Second: Robert Krueger

Discussion:
None

Vote: 8-yes 0-no 0-abstain
The motion carries.

l. Discussion of Special Education Citations

Discussion:
Mr. Gawarecki shared a video link, the video was created by the MSA special Education Director. Video sound was an issue, so John will share it and BOD can ask questions at the next meeting

m. Special Board Meeting Date for Scenario Determination

Discussion:
Ms. Kurkoski provided a timeline. Survey would be sent out after the Governor's announcement on July 30th. Board to have a special meet on August 6th. Finalize and post by August 10.

13. Future BOD Meeting and Workshop Agenda Items

- a. BOD Goals**
 - i. Comprehensive Review of Strategic Plan
 - ii. Expansion End of Year Goal
 - iii. Committee Purpose Statement
 - iv. Review Contract Language
 - v. Finance Training

14. Dates and Times of Upcoming BOD Workshops and Meetings:

- a. BOD Workshop, August 17, 2020 at 5:00 pm.
- b. Regularly Scheduled BOD Meeting August 17, 2020 at 6:15 pm

Closed Board meeting at 8:55 pm.

15. Statement from Chair to Public before Closed Meeting Proceeds

16. The board of Math & Science Academy is closing a portion of the meeting pursuant to Minn. Stat. Section 13D.05, Subd. 2(b) for preliminary consideration of allegations or charges against an individual subject to its authority.

17. Reassemble from closed meeting to open meeting

Board meeting resumed at 9:53 pm

Move to adjourn to open meeting

Moved by: Rob Second: Cody

A roll-call vote was taken.
Vote 8-yes 0-no 0-abstain

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18. Motion: So moved that the Board of directors of MSA appoint 3 members (Dan Ellingson, Maggie Burggraaff, and Adam Bartz) to act as a committee to coordinate an investigation on allegations against an individual subject to its authority. The BOD also resolves to designate to this committee the authority to hire an outside contractor to aid in the investigation and also to schedule follow-up meetings as necessary. This committee will keep the BOD apprised of the costs related to the retaining of the outside contractor.

Moved: Michelle Kurkoski second: Robert Krueger

A roll-call vote was taken.

Vote 8-yes 0-no 0-abstain

18. Motion to adjourn at 9:56 pm.

Moved by: Annie Cardenas Second: Dan Ellingson

Vote: 8-yes 0-no 0-abstain

The motion carries.

Submitted:

Ia Xiong, Board Recorder

Approved:

Michelle Kurkoski, Secretary