





through the lottery. This is a good sign given the efforts being made to hold on to the high school student population. Also, Sandeep commented on the success of the National History Day Presentations, and especially the efforts of the student who came before the board to ask permission for her special presentation. In the future it would be good to see the event advertised as a school wide event rather than just to the grades involved. There is something there for everyone.

7. Director's Report – **(Bob K.)** Discussion: \*Handout – Director's Goals- See Workshop Notes for specific information.
8. Standing Committee Reports:
  - a. **Finance/Budget (Ken)** – Discussion: \*Handout: January 2013 Financial Statements 1. Last year's hold back has been paid. 2. The report shows a significant increase in the Other Funds balance, but that money is already accounted for, so don't be deceived by looking at the Balance Sheet. 3. Page 6 of 10 State Aids Receivable shows a negative balance because we were overpaid by the State Holdback based on our budget. Based on student numbers, there was likely no overpayment. Highlighted 2012-2013 Budget Revisions found on page 4 of 10 of the handout.
  - b. **Building/Maintenance (Rachael E. & Lisa A.)** – Discussion: Rachael has been working with an MSA parent to determine if the right company is being used to provide custodial services. She has been collecting bids and has interviewed 3 companies. The Building/Maintenance committee has a meeting scheduled next week. Have been also collecting bids to repair front entry walkway which is getting worse.
  - c. **Building Company (Ken T.)** – Discussion: Because of delays in getting permits and some other issues, the contractor sent a letter stating that we are approximately 20-24 days behind schedule. They seem to be on schedule for the contracted date of completion sometime in August. They are currently making progress with no setbacks. There are overruns to the budget, but items are being prioritized in the event that there would be leftover money. Backboards for the gym are a top priority. Bob Kreisler has been meeting with all teachers and staff to determine what is needed to be sure the building is usable. Contractor Rusty and Justin of JR Corps have been sitting in on those meetings as well.
  - d. **Enrollment (Bob K)** – Discussion: 378 total students with 24 PSEO students leaving a total 354. There are 15 students who do not plan to return next year at this point. Twelve of whom are 8<sup>th</sup> graders going into 9<sup>th</sup>. The Director's goal was to keep the number of 8<sup>th</sup> graders intending to leave at 15 or below. There are 11 students unsure whether or not they will be returning. There are 454 projected students next year, 35 of which are projected to be PSEO. There are 363 applications for admission, 220 of which are for 6<sup>th</sup> grade. We will be taking in 88 6<sup>th</sup> graders and 43 of them are siblings. We are expecting 46 siblings over all.
  - e. **Personnel (Lisa A.)** – Discussion: Has been in contact with departments, and available positions will be posted over Spring Break. Susan and Lisa will be working on interview questions. Several new teaching positions will be added. \*Handout of Executive Director Evaluation Process and Timeline. Hope to have a format at next meeting.
  - f. **Technology (Ken T.)** – Nothing new to report.
  - g. **Parent Team (Sarah B.)** – The Open House was a success and the crowds moved freely which was pleasant. There were requests for a formal presentation. It was suggested that there be a Q&A area at the end of the tour. College Finance Night was a success. Approximately 70 families in attendance. Done every other year. Cheri Howe got approval for April 2013 "Friend Raiser and Ground Cleanup" Possibly do a BBQ to clean up the school grounds and bond as a school community. They have looked into whether or not there are rules against serving food at something like this, and there seems not to be. Planning on serving Sam's Club type of prepackaged burgers. This is will be an Earth Day event. Earth Day is April 20.
  - h. **Alternative Funding (Anne C.)** – Discussion: \*Handout: MSA Alternative Funding Committee-Summer Programs as a source of revenue: Possibly subletting the building since it will be mostly empty in summer months. Some of the classrooms could be used. Discussion about having a Master Gardener to teach classes which would either generate a small amount of revenue or educate kids with the added bonus of having our grounds cared for throughout the summer. The goal is to have someone to maintain the grounds throughout the summer without having to pay

for it. Give to the Max Day: 6<sup>th</sup> and 7<sup>th</sup> grade families gave the most money. Goal to educate population about what a charter school is and how little money we receive compared to other schools in the county. Carpet is going to be a bigger expense than anticipated. The money made will be used quickly to cover carpet expenses. Not sure where the money will come from to fix the sidewalk entryway. Box top drives to go to specific needs were discussed. Contact Mrs. Yapp about a Youtube clip to motivate kids and families to save box tops.

We want to find ways to take advantage of this one time opportunity to pull in the community members using the new building to entice curiosity. We can use this opportunity to let people know who and what we are, and pull in contributions at the same time. Go to alumni and to the community. Is sponsorship appropriate (Allina, Dick's etc.) Need to reeducate and revision.

- i. **Policies (Heidi)** – Nothing new to report. Heidi will follow up with Michelle Kurkoski for March.
- j. **Student Committee (Anish C.)** – No Report.
- k. **High School League Activities Committee (Dan D.)** No Report.
- l. **Academics Committee (Michelle/Lisa)** – \*Handout: Academics Committee Minutes: See handout for details of meeting. Also, Joy Wenzel is working to gain support from teachers and families for Bridging and Enrichment classes to be held at MSA in the summer. "Bridging" is a term used to describe a type of remedial course, for instance if a student is not quite ready for the next level of math class, they would be able to study at MSA over the summer where the content of the class could be specific MSA curriculum. She is doing this by first surveying teachers to see if there is interest in teaching the classes, and if there is, then she will send out a survey to parents. Will talk more at next meeting.

#### 11. New Business

- a. Motion to approve **proposed revision of the 2012-2013 budget as presented with projected General Fund Revenues of \$3,505,426.00 and General Fund Expenditures of \$3,402,186.00.**  
Motion: Ken Thielman                      Second: Lisa Anderson                      Vote: Unanimous
- b. Motion to approve **the replacement of Dave Loomis and Rachael Erickson with Bob Kreisler and Ken Thielman on the Building Company.**  
Motion: Ken Thielman                      Second: Sandeep Chandak                      Vote: Unanimous  
Discussion: This is being done as a technicality to stay in conformance with the By-laws. The current By-laws of the Building Company mandate that two of the members must be members of the MSA Board of Directors. There will be future discussions to change the By-laws. Both Dave Loomis and Rachael Erickson want to remain on the Building Company. Since the Bonding people are involved it is a more complicated process. A long term solution could include making the Building Company 5 members. It is most important to stay in conformance with the Bonding documents that were recently signed. The Building Company is meeting on Friday afternoon, February 22<sup>nd</sup> at which point everyone will be notified. The minutes from this meeting will serve as adequate documentation for the change.

#### 12. Information

- a. The Burn's family's foreign exchange student, Natalie came and presented to World History classes. She was very happy with her experience at MSA. She found the students to be very courteous and friendly. She was approached by people she did not know asking questions and attempting to get to know her. This was very surprising based on her experience as a student at East Ridge High School where they barely cared that she had been missing for the day.
- b. Financing Committee Mtg. on Tuesday at 7pm

#### 13. Future Agenda Items:

- a. Update on Bridging classes- possible action
- b. Enrollment Lottery Approval
- c. Review By-laws at Workshop
- d. Review Strategic Plan at Workshop
- e. Building Company- possible action
- f. Policies
- g. Date and Time of Next BOD Meeting – Thursday, March 21, 2013 at 6:30 p.m.
- h. Date of Time of Next BOD Workshop – Thursday, March 21, 2013 at 5:00 p.m.

14. Adjourn by at 8:34 p.m.

Moved by: Susan Mooney

Second: Heidi Bardwell

Vote: Unanimous

Respectfully submitted,  
Amada Stout, Board Recorder

Approved, Heidi Bardwell, Secretary