

**Agenda - Board of Directors Meeting
Math & Science Academy
Thursday September 20, 2012**

5:30 p.m. - Board Workshop (see below), 6:30 p.m. - Board Meeting
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to Order by Cheri Howe (Chair) at 6:50 pm
2. Roll Call of Members:

Cheri Howe – Chair	Cyndi Bluhm	Judith Darling BDKA – CFO (ex-officio) (absent)
Sandeep Chandak – V. Chair	Jerry Hall (Absent)	Bob Kreischer (ex-officio)
Lori Nixon – Treasurer	David Halstead	Anish Chandak (Student Rep.)
Rachael Erickson – Sec.	Michelle Kurkoski	
Lisa Anderson		
3. Approval of Agenda
Moved by: Rachael Erickson Second: David Halstead Vote: Unanimous
Discussion: Items added to Consent Agenda (names); Motion amended under Unfinished Business; Motions added to New Business; and Special Meeting added to Future Agenda Items.
4. Open Forum
Susan Mooney (teacher) presented a visual to the BOD regarding the BOD committees and the reporting structure to the BOD and to the MSA Director, Departments, Teachers, etc.
Riti Khandelwal.(student representing the MSA Prom Committee) asked for approval to hold a dodge ball tournament at the YMCA on November 9, 2012, 6:30 to 9 pm. All proceeds will go toward expenses for the MSA Prom.. Pending permission from the YMCA and others, approval granted.
Lisa Anderson requested approval of June 9-12, 2012 as the dates for the MSA Washington, D.C. trip.
5. Approval of Meeting Minutes from: **Thurs., 8/23/12**
Moved by: Sandeep Chandak Second: Cyndi Bluhm Vote: Unanimous
Discussion: typos and technical changes made.
6. Chair’s Report- Cheri Howe reported that the BOD continues to make progress on their goals.
7. Executive Director’s Report – Bob Kreischer reported that June 6th will be the graduation date for MSA. Alternative funding committee is moving ahead with the “Give to the Max” campaign.
8. Standing Committee Reports:
 - a. **Finance/Budget (Lori): August 2012 Financial Statements—See Handout**
 - b. **Building/Maintenance (Rachael):** There is erosion that is currently being dealt with
 - c. **Building Company (Cyndi/Rachael):** *See Handout for Status.* Information is posted on the website.
 - d. **Enrollment (Rachael /Michelle):** MSA has one new 8th grader and lost one 9th grader. Enrollment is down slightly from projections. How this lower enrollment affects the MSA budget is currently being decided. Enrollment figures will be provided at the next BOD meeting.
 - e. **Personnel (Lisa/Cheri):** Currently searching for a person to help out in Special Education and for a Nordic Track coach.
 - f. **Technology (David):** Had a technology committee meeting. Discussion occurred about what happens to equipment purchased for MSA staff and when the staff person leaves. The technology committee will be making a recommendation to the policy committee. Discussed the facebook page devoted to MSA parents. Social media recommendations will be presented to the policy committee. Web page improvements are in progress. If anyone has any suggestions of how to improve the webpage, please contact David Halstead, chair of the technology committee.
 - g. **Parent Team (Sandeep):** Parent Team had a meeting last week. There were a lot of parents of 6th graders who did not know where to get information about the operations of the school.
 - h. **Policy (Michelle/Lisa):** BOD members were given five policies that were new to review. These new policies are newly required policies for Charter schools. *See Handout.*
 - i. **Student Committee (Anish):** Students are liking seeing Bob Kreischer around the school. Student Council elections are coming up.
 - j. **High School League Activities Committee (Jerry):** Cheri did not get a High School League activities report from Jerry. Looking for someone who can be the contact with the High School League. Sandeep volunteered to be the contact.
 - k. **Academics Committee (Michelle/Lisa):** Had a meeting and the goals of the committee were discussed. *Meeting minutes attached.*
 - l. **Alternative Funding Committee (Cheri):** Had a meeting last week. Talked about the capital campaign and reviewing the mission and goals of the committee. Hope to have a broad view of fundraising and changing the parent culture of giving at MSA.

- 2c. David Halstead submitted his resignation to the BOD in order to spend more time with his family. He will continue to chair the BOD's technology committee. David Halstead's resignation needs to be added to the board agenda along with the Jerry Hall resignation. Four teachers expressed an interest for the duration of David's term and the teachers talked and agreed that Ken Theilman would fill out the remainder of David's term.. Discussion about whether Board is ok with accepting David Halstead's resignation and accepting Ken Theilman as David's replacement for the duration of David's term.
3. Building Expansion - Cyndi Bluhm encouraged any parent who has questions about the new building to feel free to contact her. Information on the new building and what it will include will be available on a separate document on the MSA webpage. Cyndi explained that she has heard some comments that some parents feel that this new building project decision happened quickly and that they are feeling "rushed." She explained that the decision to proceed with a new building was made over five years ago. A history of the new building project and why the timing is what it is will be posted on the MSA webpage soon. Discussion occurred regarding the safety of the students during construction. Meetings are taking place concerning things that will be done to assure the safety of MSA students during new building construction.
4. Board Goals—1st Semester Focus—The BOD goal for the 1st Semester concerning "Strengthen Team/Stakeholders; and Transitions" was discussed. Board members asked to think about the notes made under this goal and they will be talked about more fully at the next BOD workshop. BOD asked to especially think about the following: dream big with stakeholders (families/staff); communicate effectively with stakeholders and business/municipal communities; and start fresh. Communication with parents was discussed. What and how do parents want to be communicated with? More discussion will take place at the next BOD workshop. The other 1st Semester goal of "Academics" is being worked on and considerable progress is being made.
5. Executive Director's Goals—Bob Kreischer explained that his goals are not only staff goals and authorizer goals, but also the BOD goals as well. Bob stated that his goals needed to be a part of his evaluation. The Director's goals will be reflected on by the BOD to be discussed at the next BOD workshop. Question asked how the goals would be measured so that outcomes could be adequately evaluated.
6. BOD Elections—MSA will have six board member openings for the next cycle of BOD elections. Open positions are two teachers, two community members, and two parents. Board elections will be November 6, 2012. Discussion ensued about when to actually hold board elections. The Board Election committee will talk about this. It was decided to stick with the November 6th date right now because MSA is going through so many changes at this time..
7. The BOD needs an annual report that needs to be done and approved by the Board before October 1, 2012. Board will need a special meeting in order to approve the annual report. Meeting date will tentatively be Thursday, September 27th at 3:00 pm. The goal is to get the annual report sent to Board members prior to this meeting.
8. English Requirements- Rachael Erickson submitted a proposal for suggested changes to the English curriculum at MSA. A motion to approve this new, amended curriculum will be in the Unfinished Business portion of the BOD meeting agenda.