

**Approved**  
November 3, 2005

**Minutes**  
**Board of Directors Meeting**  
**Math & Science Academy**

Thursday, October 3rd, 2005, 6:30 PM  
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:35 PM by Alan Moorhead (Chair)
2. Roll Call of Members:

Carrie Bartz	Michelle Richards
Patricia Guerra	Bhaskar Velamakanni
Laura Hutt	Bronwen Williams
Eric Kaluza	Grace Ezzell (Student Rep.)
Josh Minsley - absent	Paul Simone (ex-officio)
Alan Moorhead	
3. Approval of Agenda  
Moved by: Laura Hutt                                  Second: Carrie Bartz                                  Vote: 8-0-0
4. Open Forum:
  - Kelly Stone described a fundraiser for the Senior Class (2006) class trip. They would like to sell holiday wreaths door-to-door. The BOD had no objections.
  - Grace Ezzell described an effort to get more students involved in the Fright Night event. The 10<sup>th</sup> grade class would like to seek out local sponsors for cash donations, door prizes and snacks. The BOD had no objections. Grace also said that students would like to have November 1 and the Spring Lions Garage Sale off from school.
  - Erin Simon described a plan to fund prom next year. The 10<sup>th</sup> grade class would like to find local sponsors to help defray the cost of prom. Erin described the “Cookies for a Cause” fundraiser at Take-Away Gourmet. MSA families sign up to bake cookies at Take-Away Gourmet. Up to 20 people can sign up to bake cookies between November 30 and December 3, 2005. You can make up to 10 dozen cookies of your choosing. It would cost \$125 to bake 10 dozen cookies. Take-Away Gourmet would give MSA 25% of sales. The BOD asked Erin to determine parent interest in this fundraiser and to come back to the BOD with that information next month.
  - Tanner Lee described a fundraiser for the Cross-Country team to sell Poinsettias. The money would be used for items such as a Pop Up Tent, coolers, first aid kit, emergency repair kit, uniforms, buses, and banquet expenses. The BOD had no objections.
  - Debbie Johnson provided information on the Peacejam! for 2006. 10 MSA students applied to attend. She will know on November 1, 2005 how many of those 10 students have been accepted to attend. She will have more information at the next BOD meeting.
5. Approval of Meeting Minutes for the meeting of August 25th, 2005.  
Motion: Approve August 25th, 2005 Board of Directors Meeting Minutes as corrected.  
Moved by: Bhaskar Velamakanni                                  Second: Patricia Guerra                                  Vote: 7-0-1
6. Consent Agenda – Acceptance of \$200 3M Volunteer Match donation on behalf of Vincent King; \$750.00 participation assistance from Mathematica; Contract for Josh Minsley – Theatre; Teri Wilkins and Eileen Rob Trebesch – Yearbook; Michelle Richards, Lucretia Keeler, and Cody Serk – Special Education Para-Professional.  
Motion: Approve the consent agenda

Moved by: Laura Hutt    Second: Eric Kaluza    Vote: 8-0-0

7. Financial Report – Paul Simone presented and discussed a revised budget.  
Motion: The budget should be amended to include staff salary changes and an increase of \$4000 for gas and electricity.

Moved by: Alan Moorhead    Second: Laura Hutt    Vote: 8-0-0

Motion: Make the Skyward budget the official budget of record.

Moved by: Laura Hutt    Second: Alan Moorhead    Vote: 8-0-0

8. Chair's Report: Alan Moorhead said that he's glad to see that we're off to a good start this school year. The enrollment numbers are amazing. Thank you to all for your work on the expansion project. The MSA formula is working well as reflected by the student ACT scores.

9. Standing Committee Reports:

- a) Budget: none
- b) Building/Maintenance: Mediation is over. We signed two non-disclosure agreements and therefore can say nothing about the opponent or the dollar amount of the settlement. Paul Simone will meet with the Building Company to review roofing matters.
- c) Enrollment: 2005-2006 enrollment update handout. Since our waiting list is so large, Paul Simone had the link to the enrollment web page turned off today. We may take in more 6<sup>th</sup> graders. We have 81 on the waiting list and 55 currently enrolled. The waiting list for all grades includes 258 students.
- d) Personnel: Paul Simone reminded BOD members that Federal Special Education expenditures is 100% reimbursable. Cody Serk was hired as a Special Education Para-Professional. He has a 7-12 math license.
- e) Technology: none
- f) Parent Team: Bhaskar Velamakanni reported that Parent Team collected \$5,380 at Open House. The Parent Team approved funding requests as follows: \$200 school picnic and ice cream social, \$25 for bird seed, \$500 for Cross-Country uniforms. Bhaskar added that he thinks funding for uniforms should be added to the athletics budget.
- g) Policy: none
- h) Expansion Committees: Debbie Johnson suggested that we should let people know what the BOD direction is for the expansion committee. Alan Moorhead: The message is that we won't be able to do the full-blown project. There's still interest to add space and add to the curriculum.
- i) Election Committee: Sheila Schroeder presented the 2006 Election Plan and ballot format. There are six parent candidates so far. It hasn't happened yet, but we need to have a procedure to break a tie if there should be one.

Motion: Tie votes in Board of Directors elections will be broken by a coin toss at the BOD meeting following the election.

Moved by: Bhaskar Velamakanni    Second: Eric Kaluza    Vote: 8-0-0

Motion: Accept the Election Plan as presented by the election committee.

Moved by: Carrie Bartz    Second: Bhaskar Velamakanni    Vote: 8-0-0

Motion: Approve the ballot format as presented by the election committee.

Moved by: Alan Moorhead    Second: Laura Hutt    Vote: 8-0-0

10. Old Business

- a) 2005-2006 By-Laws

Edits:

NAME & OFFICES 1<sup>st</sup> paragraph correction – Minnesota Charter School *Statute 124D.10*.

TERMS OF BOARD MEMBERS 1<sup>st</sup> sentence change to: Terms of Board members shall be two years. Delete the remainder of the first sentence.

Motion: Amend By-laws as edited

Moved by: Bronwen Williams    Second: Patricia Guerra    Vote: 8-0-0

11. New Business

- a) Election Dates – BOD Contacts

Ballots will be mailed on October 14, 2005 and collected in the MSA office October 14 through November 3, 2005. Ballots will be tallied on November 3, 2005. Elections results will be reported at the November 3, 2005 BOD meeting. All current parent BOD members are contacts for any parent having questions about BOD membership.

b) Allocation of Mathematica money – tabled until after the administrative pay scale discussion.

12. Information

a) 2004-2005 Confidential Parent Survey Results

13. Future Agenda Items

a) Regular Board Meeting

b) Workshop Meeting

c) Policies

d) Office staff pay scales

14. Next regular BOD meeting: November 3rd, 2005 at 6:30 PM

Closed Workshop: November 3<sup>rd</sup>, 2005 at 5:30 PM - Confidential Parent Survey Discussion

Moved by: Eric Kaluza

Second: Bhaskar Velamakanni

Vote: 8-0-0

15. Adjourn

Motion: Adjourn at 8:10 PM

Moved by: Bhaskar Velamakanni

Second: Laura Hutt

Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary