

Approved
May 5, 2005

Minutes
Board of Directors Meeting
Math and Science Academy

Thursday, April 7th, 2005, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:42 PM by Josh Minsley (Vice-Chair)

2. Roll Call of Members:

Josh Minsley	Bhaskar Velamakanni
Carrie Bartz (absent)	Eric Kaluza (arrived 7:25 PM)
Patricia Guerra	Bronwen Williams
Alan Moorhead (absent)	Kristen Moravetz (Student Rep.- absent) Leigh Frichol, substitute
Laura Hutt	Michelle Richards
Paul Simone (ex-officio)	

3. Approval of Agenda

Add/eliminate items:

- 11d. Policies- eliminate (Carrie absent) '05-'06 school calendar
- 11 e. Sabbatical request- Susan Mooney
- 11 f. Approval of POPP Telecommunications
- 11 g. Change of '04-'05 calendar for 1-14-05 snow day
- 11h. MSHL participation resolution
- 11i. Approval of vision statement

Motion: Approve agenda as amended

Moved by: Josh Minsley Second: Patricia Guerra Vote: 6-0-0

4. Open Forum:

- a. Leigh Frichol spoke on behalf of the prom committee. She identified two fund raising options. #1: The selling of Victory Cards

Motion: Approve the sale of Victory Cards for the greater Woodbury community.

Moved by: Patricia Guerra Second: Bronwen Williams Vote: 6-0-0

- #2: Prom committee wants to offer a spring poop-scooping service to scoop yards for a fee or donations

Motion: Prom People Pick Poop for Profit

Moved by: Bronwen Williams Second: Laura Hutt Vote: 6-0-0

- b. Debbie Johnson spoke on behalf of the Outreach Team. 5 students will be

going to Peace Jam at St. Thomas on April 30th. Patricia Guerra is also involved in the event. Also, Saturday, April 16th is National Youth Service Day and the annual MSA BBQ and Cleanup.

- c. Kaidi Williams spoke as a representative of the Class of 2007. The class Wants to put on a fundraiser carnival for their Senior Class trip. A possible date is Friday, May 13th which is also the day of the Lion's Club garage sale. If MSA will be involved in the garage sale, too, that would generate even more exposure for the carnival and the school itself. The carnival would run through the day and into the evening. The class has \$293.00 for "seed money" to support the carnival. A possible location is the YMCA field. There was concern over the time it would take to organize and plan this event. Paul Simone recommended that the BOD recommend the class proceed with the planning of this idea.

Motion: Approve that the class of 2007 be allowed to plan the carnival and present their plan for final approval to Paul Simone.

Moved by: Bronwen Williams Second: Bhaskar Velamakanni Vote: 6-0-0

5. Approval of Meeting Minutes for the meeting of Thursday, March 10, 2005
None- Carrie Bartz was absent.
6. Consent Agenda: Acceptance of \$500.00 Youth Service Grant to/for the Outreach Team
Motion: Accept consent agenda
Moved by: Bhaskar Velamakanni Second: Patricia Guerra Vote: 6-0-0
7. Financial Report: Distribution of monthly financial statement. Paul Simone does not have a concern. MSA is at 62% expenditures. Energy bills should decrease until the air conditioning is turned on. Benefits are paid quarterly, so it is not at 75%. At the close of 7-30-05 MSA will not be at 100% due to payroll.
8. Chair's Report: None. Alan Moorhead- absent.
9. Standing Committee Reports:
 - a. Budget: Laura Hutt reported that the next meeting is scheduled for April 14th. The task/goal will be working with the expense list. The following meeting will be April 28th. The committee's goal is to submit a budget on May 5th for a June 2nd approval.
 - b. Building/Maintenance: Paul Simone reported that the trial for the lawsuit concerning the whole building will be in the fall.
 - c. Enrollment: Paul Simone distributed the enrollment forecast sheet for 2005-2006. It was reported that there are 205 students on the waiting list, and we have 6 withdrawals beyond projection with a probability of 25 by

September 2005. (1) means the students/parents haven't signed the paperwork.

- d. Personnel: Michelle Richards distributed copies of the proposed changes to the staff handbook for the 2005-2006 contract year. The changes include editing concerns as well as a proposal for a sabbatical/professional leave option. Approval of the 2005-2006 staff handbook is set for the next board meeting. Also, copies of a letter from Michelle Richards was distributed indicating her request for a 2/3 teaching position for 2005-2006 with 2 hours of educational assistant time for every student contact day.
- e. Technology: Josh Minsley reported that the Tech committee did not meet.
- f. Parent Team: Sara Lilja reported that there is no money left, which is a good thing. Hopefully, there are no more requests for funds. Parent Team elections will be held next week. Pie (3.14) day was a success.
- g. Policy Committee-Summary of Changes: Policies distributed.
- h. Expansion Committee: Deb Johnson reported that data is organized and categorized so that gathered information aligns with the goals of the expansion process. The vision statement was reworded.

10. Old Business: None

11. New Business:

- a. Staff Pay Scale Proposal: Discussed at workshop.
Motion: Accept teacher pay scale as brought by Ken Thielman contingent upon changes required by MDE.
Moved by: Laura Hutt Second: Bhaskar Velamakanni Vote: 5-0-1
- b. Director's Pay Scale Proposal: Discussed at workshop.
Motion: Approve director's pay scale proposal.
Moved by: Laura Hutt Second: Bhaskar Velamakanni Vote: 6-0-0
- c. Staff Handbook-Preliminary Discussion- Sabbatical Leave Proposal: A concern was what the process would be if a teacher didn't come back. This issue is covered by the proposal as is. Approval of the staff handbook will be next month.
- d. 2005-2006 School Calendar: On January 23, 2006, MSA has school, but South Washington County does not. There will be no buses. Transportation will have to be provided. Also, on April 17, 2006, South Washington County has school, but MSA does not.

Motion: Approve the 2005-2006 school calendar.

Moved by: Bronwen Williams Second: Eric Kaluza Vote: 7-0-0

- e. Sabbatical Request by Susan Mooney: Susan Mooney requested a leave in order to work toward a Master's of Science degree in history. She asked for a deferred contract if a contract were to be offered to her for the 2005-2006 school year.

Motion: If Susan Mooney were to be offered a 2005-2006 contract, I motion that we defer it for one year.

Moved by: Laura Hutt Second: Patricia Guerra Vote: 7-0-0

- f. Approval of POPP Telecommunications: Paul Simone reported that this is an Internet connection on a month to month basis. By signing with this service, MSA would save over \$486 a month. Email service would not be a concern.

Motion: Approve POPP Telecom as our provider.

Moved by: Bhaskar Velamakanni Second: Eric Kaluza Vote: 7-0-0

- g. Change of 2004-2005 school calendar for 1-14-05 snow day:

Motion: Approve the 2004-2005 school calendar including the January 14th snow day.

Moved by: Eric Kaluza Second: Bhaskar Velamakanni Vote: 7-0-0

- h. MSHL participation resolution: 2005-2006 Resolution for Membership in the Minnesota State High School League. Copy of resolution distributed.

Motion: Approve Math and Science Academy membership in the Minnesota State High School League.

Moved by: Eric Kaluza Second: Laura Hutt Vote: 7-0-0

- i. Approval of vision statement: Discussed in workshop.

Motion: Approve the vision statement as follows: "To be a model of education that anticipates needs and prepares students for excellence."

Moved by: Josh Minsley Second: Laura Hutt Vote: 7-0-0

- 12. Information: School start/end times for 2005-2006 will be 7:40 am and 2:10 pm due to bussing. Paul Simone reported that he may install cones and enforce stricter parking rules. There will be seven buses in the morning and the afternoon. The goal is that the bus company will shorten overall ride times and get the students to school on time.

13. Future Agenda Items:

- a. Regular Board Meeting: Staff Handbook, Administrative Staff Handbook Policies (old business). Budget to be reviewed and extra-curricular eligibility (new business).
- b. Workshop Meeting: Budget review (1st) and value statements.

14. Next regular BOD meeting: May 5, 2005 at 6:30 PM
Next workshop meeting: May 5, 2005 at 5:30 PM
Moved by: Bhaskar Velamakanni Second: Eric Kaluza Vote: 7-0-0

15. Adjourn
Motion: Adjourn at 7:58 PM
Moved by: Laura Hutt Second: Bronwen Williams Vote: 7-0-0

Submitted by: Michelle Richards