

- e) Technology: The technology committee is currently rewriting MSA's Technology Plan. A staff survey has been distributed. The staff server crashed last week. The new server is on it's way and the software for the new server has arrived.
 - f) Parent Team: Pi day will be March 15, 2004. Susan Porter will be stepping down as chair of the Parent Team. A drinking and driving video was purchased and will be shown to 11th and 12th graders in social studies. The next Parent Team meeting will be March 11, 2004 to discuss funding guidelines and Parent Team leadership.
 - g) Policy: Carrie Bartz reported that the policy committee established style guidelines for the format of all MSA policies. Those guidelines will be applied to all policies and a CD created with all of the current policies. The goal is to have the policies completed by April 15, 2004.
 - h) Grant Writing: membership currently on hold
10. Old Business - none
11. New Business
- a) 2004-2005 school year enrollment lottery was conducted.
 - b) Landscape design contest. The BOD reviewed all of the proposals submitted for landscape design of the area west of the front entrance of the school. The BOD voted on the proposals. The winning proposal was submitted by Julie Close.
 - c) 2004-2005 Staff Handbook
 Motion: Approve Staff Handbook as presented by the personnel committee
 Moved by: Josh Minsley Second: Stacy Bartlett Vote:7-0-0
12. Information
- a) Parent Survey
 - b) Teacher advertisement – MSA will need part time teachers in the areas of middle school science, art and secondary Spanish to fill Jim Kojis' vacancy. An advertisement will be placed in the newspaper this weekend.
 - c) Paul Simone received the MACS Distinguished Educator Hall of Fame award. This award was presented to three educators in Minnesota Charter schools this year.
13. Future Agenda Items
- a) Roof update
 - b) Parent/student handbook review
 - c) Policy 514
 - d) Student BOD representative update
 - e) Budget update
 - f) Staff contract update
 - g) Regular Board Meeting
 - h) Workshop Meeting
14. Next regular BOD meeting: March 31st , 2004 at 6:30 PM
 Moved by: Darrel Schoeberlein Second: Josh Minsley Vote: 7-0-0
15. Adjourn
 Motion: Adjourn at 7:47 PM
 Moved by: Stacy Bartlett Second: Ken Thielman Vote: 7-0-0

Respectfully submitted,

Carrie Bartz, Secretary