

Meeting Minutes
Board of Directors Meeting
Math & Science Academy

Preliminary

Thursday, October 2nd, 2003, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:35 PM by Peter Sadowski (Chair)

2. Roll Call of Members:

Carrie Bartz	Stacy Bartlett	Julie Close
Mary Pat Mesler	Melissa Molin	Alan Moorhead (late)
Peter Sadowski	Darrel Schoeberlein	Ken Thielman
Paul Simone (ex-officio)	Cathy Brabeck (substitute student rep)	

3. Approval of Agenda

Add items: 10 b) Proposed MSA Election Policy
10 c) Robotics/Raffle report
11 c) Intercom System

Motion: Approve agenda, as revised

Moved by: Stacy Bartlett

Second: Ken Thielman

Vote: 7-0-0

4. Open Forum:

Julie Close expressed concern about bullying, 6th graders not feeling respected, and students in upper grades who would like bigger class sizes. The issue of bullying will be addressed school-wide. Carrie Bartz inquired about the possibility of adding on-line grading. This isn't a viable option for MSA due to all student information being inaccessible to the outside world. Also, teachers don't have time to update grades on more than a weekly basis, some perhaps even less frequently.

5. Approval of Meeting Minutes for the meeting of August 7th, 2003 and September 4th, 2003

Correction to day and time – Thursday August 7th, 2003, 6:30 PM

Motion: Approve August 7th, 2003 Board of Directors Meeting Minutes, as amended

Moved by: Stacy Bartlett

Second: Pete Sadowski

Vote: 8-0-0

Motion: Approve September 4th, 2003 Board of Directors Meeting Minutes, as presented

Moved by: Darrel Schoeberlein

Second: Alan Moorhead

Vote: 8-0-0

6. Consent Agenda – Acknowledgment of donations from: Fortis - \$2,000.00; Target - \$387.59; Life Touch - \$150.00. Approval of Extra Curricular Contracts for: Ken Thielman, Robotics Coordinator - \$750.00; Stacy Bartlett, Student Council Coordinator - \$750.00; Darrel Schoeberlein, Student Council Coordinator - \$750.00; Teri Wilkins, Yearbook Coordinator - \$750.00; Eileen Robb Trebesch, Yearbook Coordinator - \$750.00.

Motion: Approve consent agenda

Moved by: Julie Close

Second: Pete Sadowski

Vote: 5-0-3

abstaining members: Stacy Bartlett, Darrel Schoeberlein, Ken Thielman

7. Financial Report: Paul Simone presented a financial report in three formats for review by the BOD.

The BOD chose pieces from each format to review at the next meeting.

- Add comparison to budget and last year to date
- Summarize benefits section
- Add sub deduct
- Add fund balance

BOD members can send additional change requests to Paul Simone.

8. Chair's Report: Peter Sadowski presented the results of the BOD meeting feedback form.

- Generally pretty goo comments
- Criticisms: Too much discussion at times. Meeting lasted too long

9. Standing Committee Reports:

- Budget: none
- Building/Maintenance: Paul Simone reported that he contacted Ken Gervais (Building Company) to deal with continuing roof problems. The roofers will be contacted.
- Enrollment: handout. Paul Simone suggested that MSA accept more 6th graders for 2nd semester to bring the 6th grade enrollment to 55. There would then be three sections of 6th grade rather than two sections.
- Personnel (staffing): Comments by Charlie Ravine. The BOD agreed that the suggested changes are all reasonable and can be implemented.
- Technology: none
- Parent Team: Mr. Pullar gave his honors science course presentation at the last meeting.
- Policy: Discussion regarding how to complete policies that are being reviewed by the three groups. After policies have been reviewed by the BOD, they will be put on the November consent agenda. A workshop will be held prior to the next BOD meeting for discussion of any policies which have contentious sections.
- Grant Writing: Molly Herrmann and Linda J. McDonald will meet with the grant writing committee at 6PM on October 23, 2003 to get input into the \$10,000 planning grant application.

10. Old Business

- By-Laws Change 2nd Vote
Motion: Approve amended By-Laws
Moved by: Ken Thielman Second: Peter Sadowski Vote: 8-0-0
- Proposed MSA Election Policy
Andrew Lanz presented the MSA Election policy as developed by the Election Policy Committee. It was suggested that the last sentence in 1.0 Electorate be deleted.
Motion: Approve the proposed MSA Election Policy as amended
Moved by: Darrel Schoeberlein Second: Ken Thielman Vote: 8-0-0
Motion: Accept membership of the election committee as proposed by the Parent Team – Susan Porter, Ginger Rook, Andrew Lanz
Moved by: Alan Moorhead Second: Peter Sadowski Vote: 8-0-0
- Robotics/Raffle
Ken Thielman reported that there were two raffles for Twins baseball game tickets. The raffle tickets sold for \$121 total with the proceeds going to Lego Robotics.

11. New Business

- YMCA Youth in Government facility fee waiver
Motion: Waive the facility fee for YMCA Youth in Government activities so that money can be used by the YMCA for scholarship funding for Youth in Government.
Moved by: Pete Sadowski Second: Julie Close Vote: 8-0-0
- BOD Calendar
A first draft BOD calendar was distributed. Let Paul Simone know of any additions to the calendar.
- Intercom System
Motion: Authorize the Director to spend not more than \$12,000 to have an intercom system installed.
Moved by: Ken Thielman Second: Stacy Bartlett Vote: 8-0-0

12. Information

- 2002-2003 Annual Report (handout)

b) Meeting with Woodbury Fine Arts Council

13. Future Agenda Items

- a) Regular Board Meeting
- b) Workshop Meeting – discussion of policies
- c) Bloom's Taxonomy
- d) Facility Use Fees
- e) Intercom update
- f) Election Committee Update
- g) Snow plowing contract
- h) Instrument to address occurrences of bullying

14. Next BOD workshop: November 6th, 2003 at 5:30 PM

Next BOD meeting: November 6th, 2003 at 6:30 PM

Motion: The next Board of Directors workshop will be held November 6th, 2003 at 5:30 PM. This will be followed by a regular BOD meeting at 6:30 PM.

Moved by: Alan Moorhead

Second: Stacy Bartlett

Vote: 8-0-0

14. Adjourn

Motion: Adjourn at 8:50 PM

Moved by: Darrel Schoeberlein

Second: Stacy Bartlett

Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary