

**Approved**  
October 2, 2003

**Meeting Minutes**  
**Board of Directors Meeting**  
**Math & Science Academy**

Thursday, September 4th, 2003, 6:30 PM  
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:37 PM by Peter Sadowski (Chair)

2. Roll Call of Members:

Carrie Bartz	Stacy Bartlett	Julie Close (absent)
Mary Pat Mesler	Melissa Molin	Alan Moorhead
Peter Sadowski	Darrel Schoeberlein	Ken Thielman
Paul Simone (ex-officio)	Andy Price (student rep. elect)	absent

3. Approval of Agenda

a. Add to Consent Agenda: Policy 209, Intern Contracts, MN State Highschool League resolution

b. Add to New Business: d) BOD Workshop discussion, e) Baseball ticket raffle, f) Waive Policy 531

Motion: Approve agenda, as amended

Moved by: Ken Thielman

Second: Darrel Schoeberlein

Vote: 8-0-0

4. Open Forum:

Steve Pullar, MSA Science teacher, described the Physical Science, Chemistry and Physics courses which he teaches at MSA. MSA students do well in these challenging courses. In the 2002-2003 school year, 50% or more of the students taking each of these classes receive a grade of A or B. As an independent validation process, Mr. Pullar has given chemistry and physics students a test at the beginning of the year and the same test at the end of the year. He has seen a 13.2% increase in scores in chemistry and a 21% increase in scores in physics. His improvements for the 2003-2004 classes include development and deployment of "regular" and "honors" chemistry and physics classes, Web Assign on-line homework, new labs and demos. Any Price, MSA student, asked if a differentiation between excused and unexcused tardies can be made on report cards. Mr. Simone said he would check to see if the software used to create the report cards is capable of doing that. Andy also asked about an Open Lunch policy. The current policy (52()) is posted on the MSA website.

5. Approval of Meeting Minutes for the meeting of Thursday, August 7th, 2003

Minutes were handed out at the meeting. Approval vote will be delayed until the next BOD meeting to allow members to read the minutes.

6. Consent Agenda – Policies 201, 203.6, 204, 501, 531, 209; Intern contracts; Minnesota State High School League membership resolution as follows: Be it resolved that the MSA BOD, County of Washington, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 123C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

Motion: Approve consent agenda

Moved by: Ken Thielman

Seconded by: Stacy Bartlett

Vote: 8-0-0

7. Financial Report: none

8. Chair's Report: Peter Sadowski presented the results of the BOD meeting feedback form.

9. Standing Committee Reports:

- a) Budget: none
- b) Building/Maintenance: none
- c) Enrollment: Static figures will be available at the next BOD meeting
- d) Personnel (staffing): none
- e) Technology: Ken Thielman reported that the new computers are here and the tables for them will be here on September 13<sup>th</sup>.
- f) Parent Team: Teri Wilkins reported that Keith's Deli will be offering a lunch on a trial basis later this month. A committee has been formed to research supplemental software. An election procedure committee has also been formed. The members are Eileen Gleeson, Mark Kotz and Andrew Lanz. Andrew reported that they have met and started to define a formal process. They plan to deliver a proposed procedure to the BOD at or before the October meeting.
- g) Policy: none
- h) Grant Writing: No new information from Molly. Paul will call Molly to get the \$10,000 planning grant application started.

10. Old Business

- a) Director's Evaluation  
Peter Sadowski reported that the BOD found Mr. Simone's work satisfactory and has agreed to renew his contract.

11. New Business

- a) Tuition Recommendation for out of state students  
Motion: Set the tuition for out of state students to be the per pupil formula aid plus lease aid plus 10% administrative fee. Waive such fees for all dependents of staff for 2003-2004 school year.  
Moved by: Ken Thielman                      Seconded by: Stacy Bartlett                      Vote: 8-0-0
- b) Graduation Standard verses Profile of Learning  
Motion: Adopt the new Minnesota graduation standards at a minimum for all students.  
Moved by: Ken Thielman                      Seconded by: Stacy Bartlett                      Withdrawn  
Motion: MSA abandons the Profiles of Learning and adopts the new Minnesota graduation standards at a minimum for all students to be effective upon BOD action for September 2003.  
Moved by: Peter Sadowski                      Seconded by: Alan Moorhead                      Vote:8-0-0
- c) By-Laws Change  
Part IV, change "...in November prior to in..." to "... in November prior to it's..."  
Added to the end of Part V: In the instance that the Board chair is a parent, the vice-chair shall be a teacher, and in the instance that the Board chair is a teacher, the vice-chair shall be a parent.  
Motion: Adopt By-Laws as revised  
Moved by: Stacy Bartlett                      Seconded by: Ken Thielman                      1<sup>st</sup> Vote: 8-0-0
- d) BOD Workshop discussion  
The following procedure will be followed in order to more efficiently review and where necessary, revise policies. The BOD will be divided into three teams with at least one parent and one teacher on each team. Carrie Bartz will send 10 policies to each team for review and revision. Revisions are to be sent electronically to Carrie within two weeks after receiving the policies. Any items of substantial conflict will be flagged and reviewed by the full BOD. The policy committee will then have two weeks to incorporate changes. At that time, the policy committee will present the policies to the BOD for approval. The goal is to be able to approve all policies by the end of the November BOD meeting. The policy header should contain the distribution date.
- e) Baseball ticket raffle  
Mr. Thielman has baseball tickets that are being raffled for \$1 per ticket. Donations will go to the Lego Robotics fund.

f) Waive MSA Policy 531 – Pledge of Allegiance

Motion: Waive MSA Policy 531 – Pledge of Allegiance for school year 2003-2004.

Moved by: Ken Thielman                      Seconded by: Darrel Schoeberlein      Vote: 8-0-0

12. Information: none

13. Future Agenda Items

a) Regular Board Meeting

b) Workshop Meeting

14. Next BOD meeting:

Motion: The next Board of Directors meeting will be held October 2<sup>nd</sup>, 2003 at 6:30 PM. T

Moved by: Carrie Bartz                      Second: Darrel Schoeberlein      Vote: 8-0-0

14. Adjourn

Motion: Adjourn at 8:19 PM

Moved by: Stacy Bartlett                      Second: Mary Pat Mesler      Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary