

Approved  
March 4, 2003

**Meeting Minutes**  
**Board of Directors Meeting**  
**Math & Science Academy**

Thursday, February 6, 2003, 6:30 PM  
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 7:35 PM by Peter Sadowski (Chair)
2. Roll Call of Members:

Carrie Bartz	Stacy Bartlett	Julie Close
Mary Pat Mesler	Melissa Molin (late)	Alan Moorhead
Peter Sadowski	Darrel Schoeberlein	Ken Thielman
Paul Simone (ex-officio)	Justin Gehring (student rep.)	
3. Approval of Agenda
  - Add: item 11 c) Line of credit or loan
  - item 11 d) MACS accountability project
  - item 11 e) First reading of policies 306, 515 and 524Motion: Approve agenda, as revised  
Moved by: Alan Moorehead      Second: Ken Thielman      Vote: 8-0-0
4. Open Forum:
  - Letter from Steve Harper
  - Alan Moorhead asked if there were weather guidelines for walking to the YMCA in cold weather
  - There will be a forum with local legislators at the Southeast YMCA on February 8, 2003 at 10:30 am
5. Approval of Meeting Minutes for the meeting of January 9<sup>th</sup>, 2003  
Motion: Approve January 9, 2003 Board of Directors Meeting Minutes, as presented  
Moved by: Ken Thielman      Second: Stacy Bartlett      Vote: 8-0-0
6. Consent Agenda
  - a) Reduction in extracurricular contract for Josh Minsley
  - b) Approval of MSA policies 101.1, 102, 103, 210.1, 406, 410 and 507Motion: Approve consent agenda  
Moved by: Ken Thielman      Second: Carrie Bartz      Vote: 8-0-0
7. Financial Report: Paul Simone gave an update on GASB requirements for 2003-2004.
8. Chair's Report: none
9. Standing Committee Reports:
  - a) Budget: Alan Moorhead suggested that the committee consider a zero based budget. The next budget committee meeting will be March 5, 2003 at 7:00
  - b) Building/Maintenance: none
  - c) Enrollment: Review of current enrollment and waiting list handout.
  - d) Personnel (staffing): none
  - e) Technology: Justin Gehring reported that the committee is reviewing the Technology Plan and technology budget, Jack Bull asked the committee to review survey results from the "Taking a Good Look at Instructional Technology" (TAGLIT) assessment, the Computer Club has 20+ students, and the fund raiser has brought in enough money for approximately three new laptops.

- f) Parent Team: Susan Porter reported that parents volunteers are continuing to coordinate the grade level potluck dinners for grades 7, 8, and 9th. There will be a speaker from the Hazelden Foundation on February 18<sup>th</sup> to talk to parents about drug abuse. The meeting is not intended for students. The next Parent Team meeting will be February 16, 2003 at 7:00 pm.
- g) Policy: Carrie Bartz reported that the Policy committee is continuing to prepare policies for Board of Directors review and approval. Several policies will be distributed later in the meeting for the first reading.

10. Old Business

- a) Approval of Audit – Yellow Book – Legal Citation  
Discussion included a need for capitalization of assets, listing of assets for insurance purposes.  
Motion: Accept audit prepared by Larson, Allen, Weishair & Co., LLP for 2001-2002 school year.  
Moved by: Alan Moorhead    Second by: Darrel Schoeberlein    Vote: 9-0-0

11. New Business

- a) Schedule for Woodbury Community Summer Stock Theater  
Handout of proposed rehearsal and performance dates.  
Motion: The Board of Directors approve the proposed dates and give authority to the Director to negotiate terms of the agreement.  
Moved by: Alan Moorhead    Seconded by: Ken Thielman    Vote: 9-0-0
- b) Math Curriculum for 2003-2004  
Discussion of proposed curriculum.
- c) Line of Credit/Loan  
Motion: Allow the Director to obtain a line of credit or loan to cover any financial short fall due to the 17% state hold back of education funds(ing)  
Moved by: Ken Thielman    Second by: Stacy Bartlett    Vote:9-0-0
- d) Minnesota Association of Charter Schools (MACS) Accountability Project  
Motion: Approve MSA participation in the MACS Accountability Project  
Moved by: Ken Thielman    Second by: Peter Sadowski    Vote: 8-0-1
- e) First reading of policies

The following policies were distributed to the Board of Directors:

<b>New Policies</b>	<b>Revised Policies</b>
515 Protection and Privacy of Pupil Records	306 Administrator Code of Ethics
	524 Internet Acceptable Use Policy

12. Information

- a) Enrollment total for 2003-2004 to date.
- b) Letters of intent to return – 252 letters have been returned to date. Of those, five have stated that they will not be returning for school year 2003-2004.

13. Future Agenda Items

- a) Regular Board Meeting
- b) Workshop Meeting – discussion of policies

14. Next BOD workshop: March 6, 2003 at 5:30 PM

Next BOD meeting: March 6, 2003 at 7:30 PM

Motion: The next Board of Directors workshop meeting to be held march 6, 2003 at 5:30 PM followed by a regular Board of Directors meeting at 7:30 PM

Moved by: Stacy Bartlett    Second: Julie Close    Vote: 9-0-0

15. Adjourn

Motion: Adjourn

Moved by: Stacy Bartlett    Second: Melissa Molin    Vote: 9-0-0

Respectfully submitted,

Carrie Bartz, Secretary