

Approved
December 5, 2002

Meeting Minutes
Board of Directors Meeting
Math & Science Academy

Thursday, November 7, 2002, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:36 PM by Maggie Burggraaff (Vice-Chair)
2. Roll Call of Members:

Melissa Molin	Julie Close
Susan Mooney(absent)	Maggie Burggraaff
Carrie Bartz	Josh Minsley
Paul Simone (ex-officio)	Alan Moorhead
Peter Sadowski	Justin Gehring (student rep.)
Mary Pat Mesler	
3. Approval of Agenda
 - Change Maggie Vincent to Maggie Burggraaff in Roll Call
 - Add 9.g) Policy CommitteeMotion: Approve agenda, as amended
Moved by: Maggie Burggraaff Seconded by: Carrie Bartz Vote: 8-0-0
4. Open Forum: none
5. Approval of Meeting Minutes for the meeting of October 7, 2002
 - Correct meeting date to be October 3, 2002
 - Add (ex-officio) after Paul Simone's name in Roll Call
 - Add Mary Pat Mesler to Roll CallMotion: Approve October 7, 2002 Board of Directors Meeting Minutes, as corrected
Moved by: Mary Pat Mesler Seconded by: Josh Minsley Vote: 5-0-3
6. Consent Agenda
 - a) Educational Assistant Contracts: Changes in FTE allocation for Julie Barnett and Gale SammsMotion: Approve consent agenda
Moved by: Maggie Burggraaff Seconded by: Melissa Molin Vote: 8-0-0
7. Financial Report
Budget discussion was held at workshop meeting November 7, 2002 5:30 pm
8. Chair's Report: none
9. Standing Committee Reports:
 - a) Budget: Melissa Molin reported that the committee is seeking approval of a revised budget. See agenda item 10 a).
 - b) Building/Maintenance: Paul Simone reported that the lawn mower has been put into storage and the lawn sprinklers have been blown out for winter.
 - c) Enrollment: none
 - d) Personnel (staffing): none
 - e) Technology: All grant applications for a mobile computer lab have been denied. Funding for 15 of the 20 laptops for the mobile computer lab will come out of the existing technology budget. The committee will discuss a fund raiser to obtain money to purchase the additional five laptops. The new website is up and running. All student web pages must be approved by Paul Simone before they can be posted on the school website.
 - f) Parent Team: The November Parent Team meeting included discussions of a recognition night, grade level potluck dinners and ideas for May Term classes. The next meeting will be held on December 12, 2002 at 7:00 PM.
 - g) Policy: Carrie Bartz reported that the committee is continuing to review and revise policies. The committee will probably bring policies to the next board for review.
10. Old Business
 - a) Approval of Budget FY02-03
Motion: Approve the revised budget for Fiscal Year 2002-2003.
Moved by: Josh Minsley Seconded by: Melissa Molin Vote: 8-0-0
 - b) Review of MSA By-Laws
Discussion was held regarding the term of the student representative. The current By-Laws state that the term is June 1 through May 31. It was suggested that the term be changed to be coincidental with the terms of the teachers

and parents which is January 1 through December 31. Additionally, students in grades 9 through 11 would be eligible to be elected. Currently students in grades 9 through 12 are eligible.

Motion: Revise the MSA Board of Directors By-Laws. Students in grades 9 through 11 will be eligible to be elected as a student representative to the Board of Directors. The term shall be January 1 through December 31.

Moved by: Alan Moorhead Seconded by: Maggie Burggraaff Vote: 7-1-0

c) Snow Removal Contracts

Paul Simone led a discussion of three bids for snow removal.

Motion: Accept bid from JBT Landscaping, Newport, MN at hourly rate.

Moved by: Alan Moorhead Seconded by: Mary Pat Mesler Vote: 8-0-0

d) Vending Machine Update

Julie Close reported that the vending machines have been installed and the microwave ovens redistributed in the Great Hall.

11. New Business

a) YMCA Lease 2002-2003

Paul Simone described the contents of the lease agreement.

Motion: Approve YMCA Lease for the 2002-2003 school year.

Moved by: Josh Minsely Seconded by: Peter Sadowski Vote: 8-0-0

b) Tuition for Wisconsin students

Motion: MSA will charge tuition equal to state formula revenue plus 10 percent administration fees for all out-of-state students. Such tuition will be waived for all children of any faculty or staff members. This decision is to be reviewed annually.

c) Appointment of Special Education District Representative

Motion: Name Stacy Bartlett, Tate Schoeberlein and Mary Pat Mesler as district representatives when Paul Simone is not available.

Moved by: Mary Pat Mesler Seconded by: Peter Sadowski Vote: 7-0-1

12. Information

a) Board of Directors Election Results

Teachers: Stacy Bartlett, Darrel Schoeberlein and Ken Thielman

Parents: Peter Sadowski and Alan Moorhead

Student: Andy Price

13. Future Agenda Items

a) Regular Board Meeting

b) Workshop Meeting

14. Next BOD meeting: December 5, 2002 at 6:30 PM

Motion: The next regular Board of Directors meeting to be held December 5, 2002 at 6:30 PM.

Moved by: Maggie Burggraaff Seconded by: Alan Moorhead Vote: 8-0-0

15. Adjourn

Motion: Adjourn at 7:51

Moved by: Josh Minsley Seconded by: Melissa Molin Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary