

Education Program Policy Task Force Minutes

Thurs., Sept.14, 2017, 6:30 p.m.
Room 10A

Members (underlined if present): Cheri Howe-chair, Jeana Albers (Skyped in), Lisa Anderson, Thomas Johnston, Michelle Mozzar, Nevin Kamel

1. (Tom) Clarify for taskforce how World's Best Workforce Report is created, what data is used, and important due dates (ie-data, report submission,etc.)
 - a. WBWF is MSA's plan to update MN workforce to graduate and be work ready
 - b. There are 5 components for K-12 schools; however as we are grades 6-12, we have only 3 components: career and college readiness, to have all students graduate, and to close any achievement gaps
 - c. The WBWF District Advisory Committee needs to be representative of parent, students, teachers and community members
 - d. Tom just found out that MSA has to have a report to SAM by the end of the month. This report includes a review of last year's plan and how it turned out. This report is probably a yearly thing that needs to be put in the Academics Timeline.
 - e. WBWF also includes a total report that is due to MDE by Dec 15 which Tom will give to the BOD in November.
 - f. What kind of data do we use for the report - graduation rates and MCA data
 - g. A question remains: How do we measure work readiness, the third component?

2. Review and outline the tentative role of the Academics Committee in meeting 120B.11 statutory requirements and tasks in MSA Policy 616. We reviewed a few items from last time.
 - a. IVA1 - Howe pointed out that this is the Academics Committee
 - b. IVA2 - Howe pointed out that once again, this is the Academics Committee so the the goals and the MCA results need to be sent to the Academics Committee before the Sept meeting so that the committee can make recommendations to the BOD and authorizer.
 - c. IVB: Insert Local Cycle here: - We need to come back to this after we look at the other policies and create the cycle. We do not have a system to review all of this.
 - d. IVC1: What do we do about this?
 - e. IVC3: Currently we are not comparing the same kids when we review MCA scores. So we need something else to show individual growth, for example

NWEAs which show growth in reading and math. Students take these short tests 3x time a year. This would be very helpful for individual students to show growth, even though it doesn't show proficiency?

3. We completed the review of MSA Policy 616 sections D, E, F and G, identify any areas of policy that need further work/clarification. Language policy changes were added to the policy and are not noted here.
 - a. IVD1: June 30 is way too early because we don't have the MCA data back until August. This may be another indication that we need to look at NWEAs (or another tool to indicate individual growth) to be able to have it completed by June 30.
 - b. IVD1: If the Academics Committee is supposed to tell the board about any needed interventions, the MCA data (from August) is too late to decide on staff development needs and to include the cost of these needs and interventions in the March budget.
 - c. IVD2c: Add "to the BOD" at the end
 - d. IVD4: This is the same language as the District Advisory Committee, but the Academic committee is different. We changed the formatting of this to include the two separate committees:
 4. becomes the Academic Committee which includes: a. Director, b. All Department Chairs, c. BOD member, d. Parents and/or community members, e. Academic Guidance Counselor.
 - e. Keep the old IVD5 and 6.
 - f. IVD7a - The SAM Contract - names the administrator as the person to be familiar with authorizing legislation that impacts policy
 - g. IVE becomes the WBWF District Advisory Council: The members shall develop a plan for assessment of student progress toward Graduations Standards, as well as program evaluation data for use by the Academics Committee to review instruction and curriculum, cultural competencies --including cultural awareness and cross-cultural communication -- and student achievement. This plan shall annually be approved by the BOD. These members should reflect the diversity of the school community and should include when possible a. Administrator, b. Teachers and support staff, b. 2/3 parents and community members when possible.
4. The following statutes are cross-referenced and have amendments. So we divided them up among the group. Does it seem that MSA does the things that are included in the following statutes?
Michelle will look at 120B.35,
Lisa - 120B.36
Jeana - 122A.40

Tom - 122A.41

Cheri - 120B.128 and MN Rules Parts (what are they?)

5. For next time:
 - a. Share research on Legal References and MN Rules parts For Policy 616
 - b. Review MSA policy 601 School District Curriculum and Instruction Goals for policy language update, and to see how this works with policy 616.

6. Next meeting will Oct 12, 5:30pm in room 10A