

Education Program Policy Task Force Meeting Minutes

Tues., August 15, 2017, 6:30 p.m.

Room 9A

1. MN Statute 120B.11 requirement review

- a. strategic plan supports teaching and learning that is aligned with creating the World's Best Workforce. See Subdivision 2., #1-#7, for more specifics.
 - i. Howe found out that the strategic plan detailed by 120B.11 is the same as World's Best Workforce strategic plan.
 - ii. Discussed that it would be good to have Assistant Director Tom Johnston present since he is responsible for World's Best Workforce strategic plan.
- b. establish an advisory committee - whenever possible, 2/3s of advisory committee should be parents and other community members
- c. establish a site team (advises BOD and advisory committee) - must include an equal number of teachers and administrators and at least one parent
 - i. When Howe went to the World's Best Workforce site, she found out that the site team is not a requirement, but a "may."

2. Review information and establish tentative school district system accountability organizational structure

- a. Review World's Best Workforce purpose and plan
 - i. Strategic plan is the World's Best Workforce Strategic plan. We have a district advisory committee submitted in the World's Best Workforce plan, and it is believed that the two are the same.
 - b. Review Academics Committee purpose
 - c. Authorizer (SAM) contract - related to Policies 616 and 603
 - i. Someone in administration has been charged with supervision of policies 603 and 616. Howe has so far not been able to find anywhere that mentions one of the administrators to be charged with these 2 policies. Possibility for the task force to recommend to the BOD a particular administrator for the task.
- Discussed that the site team may be the same as the Academics Committee, considering the role of the site team detailed by the World's Best Workforce plan.
 - Development and review of curriculum does not seem like it is being done.
 - District Advisory Committee is different than Academics Committee.
 - Discussed that an administrator used to review the curriculum maps and get updated on legislative changes.
 - Academics Committee does what the site team does. Discussed that the school might not need a site team since we are just one school. Academics Committee will do what

the site team does, but we do not need to call it the site team. Add in the description of Academics Committee (fulfilling role of site team).

- Academics Committee does not need to worry about having a student on the committee. Just department heads, parents, and administration.
- District Advisory committee (Johnston) will need student representative.
- Question remains of who should be responsible for the content in the SAM contract.

3. Begin Review of MSA Policy 616 - School District System Accountability

-Should model policies (#613-620) be examined at the top of policy 616 by the District Advisory committee or the Academics committee.

-Began reviewing Policy 616. Made it through item IV. C.

- IV. A. Need to charge Academics Committee with reviewing the strategic plan to make sure academic goals are being met by the school.

-Had various questions for Tom Johnston

1. What is known about National Association of Education Progress tests?

2. What is known about models referred to in the policy?

- Recommended that WBWF start reviewing individual student progress on MCAs. This can be later used to implement curriculum to help struggling students.

4. Schedule goals and date for next meeting

Goals for next meeting:

1. Consider the role of the Academics Committee.

2. Review D, E, F, G of Policy 616.

Next meeting is on Thursday, September 14th at 6:30 p.m. in room 10A.