

## CREDIT RECOVERY WORKING GROUP MINUTES

Monday 10/16/17, 8:00am in Michelle K.'s room

Present: Michelle Kurkoski, Joell Pundsack, Emily Graveen and Noelle Haland (secretary)

We discussed various questions about the credit recovery (CR) process:

1. CR only applies to high school students who have failed a course, making it impossible to graduate on time without CR. "Second chance" courses can be retaken at MSA if there is time in the student's high school career, eg. repeating a physics or calculus course as a senior that was failed as a junior. MSA does not offer our own CR courses.
2. We expect CR to become a bigger issue because of the higher number of transfer students (especially 8th grade and up) at MSA now. In the past, most of these CR courses have been in advanced math, but more recently, there's also been a need in the humanities and health, as well.
3. We need a clear step-by-step process (procedure or policy?), including options for students in advance. Problem so far has been that students take CR courses elsewhere after the end of the school year without prior approval or guidance & then expect credit recovery. We want to confirm in advance that they are taking the appropriate courses, etc.
4. In other schools, CR courses are taken within the school or school district. We need confirmation that MSA students are eligible to take CR courses in their home districts if available.
5. Most districts don't offer CR for the courses that our students most often need, especially advanced pre-calculus and calculus. In the past, most of our students have had to complete CR courses at PSEO institutions, usually in the summer.
6. Other questions include who pays for CR courses, can students take CR courses outside of their home district, and are there other options?

Next steps:

1. Get legal advice (John G. via Michelle K):
  - a. What are our legal obligations? Please include statute and/or MDE rule(s).
  - b. Does MSA have the right to determine acceptable CR options, whether from a student's home district or PSEO?
  - c. Will the 2nd-chance MSA class grade override their 1st grade for the GPA calculation? Our current procedure say it will NOT override.
2. Need list of all home districts represented in our student body & CR contacts within each district (Joell P.)
3. Reinstate progression list (Michelle):
  - a. We used to have a process by which teachers indicated which students in their current courses were on track to fail that course.
  - b. Admin would compile be a list of REPEATS ("2nd chance" courses), and among this list of repeats, there would be a smaller list of who needs CR because their graduation track is in jeopardy.
4. Departmental notification of building process - at November meeting (Michelle)