

Finance Committee Minutes

May 14, 2018

Building B, Room 202

4:30 p.m.

Present: Judith Darling, Ken Thielman, John Gawarecki, Tom Johnston, Jeana Albers, Shannon Froberg, Ken LaCasse, Mona Hayashi

Special guest: Mandy Gallahue (spelling?)

Absent: Mark Greseth, Jerry Shelton

1. AP Biology Textbook/technology- JA

- a. Jeana asked John about it, and he said to put it in regular budget. Does not need to be discussed further.

2. Capital Improvement Plan - JG

- a. Overall Plan- no painting has been done in the last few years. Walls in Building A not looking too great. Building B has not been painted in 5 years. Replacement of carpeting in rooms in Building A (did hallways last year). Windows in Building A. Rooms in Building A do not always have working windows. Would be beneficial since AC is not always the best over there. Parking lot in Building A/B (\$10,000 to seal/stripe). Some of the parking lot cost could come from Dragon Dinner if occurred early enough. Re-landscaping in Building A would be more temporary. Have a lot of problems with wash-out and ice build-up on the sidewalk. Front of Building B has erosion problems. Goal would be to cement over the portion. Shelves in Great Hall would be from GTTM money. Entrance to Office C is thinking about moving front desk to the window area so that they can see people coming. Total cost is up to \$149, 200. Judith says that this is doable for the year depending on the lease aid. \$100,000 would come from that (pay for $\frac{2}{3}$ of the cost), and then about \$50,000 would have to be covered. Question was raised on possible Building A bathroom renovation for aesthetic purposes. John will get quotes.

- b. Building A HVAC Quotes
 - i. TRANE - \$67,497 conversion (\$6,316/yr) (\$20,306/3 yr service)
 - ii. Johnson Controls - \$19,911 upgrade (Additional \$30,980 for 3 yr service agreement)
 - iii. Harris Mechanical (Service only)- \$26,678 (Platinum) or \$8,595 (Silver)

-Decided that the school board should give a recommendation to the Building Company to pursuing an option.
- 3. National History Day Trip - JG
 - a. \$831 request for student trip to D.C.
 - i. First student to ever qualify for DC trip. Judith will investigate further. Will bring to the BOD.
- 4. Water Heater Building A - JG
 - a. A.J. Alberts - \$7,488
 - b. Rumpka Services - \$8,351
 - c. Jim Morrison Plumbing Inc. - \$10,700 (\$1,500 optional reroute)

-Would be needed to come out of this year's budget. Have done business with A.J. Alberts and Rumpka before for other needs. Decided on A.J. Alberts since used in past with good results.
- 5. Financial Statements
 - On track to hopefully break even. Still try to spend down on activities.
- 6. Board Training
 - Will be done during stakeholder meeting held during May's board workshop.
- 7. Excess PD funds, if any - TJ
 - Question of if email will be going out to let staff know. Will be reviewed in June.
- 8. Activities fund - MH
 - Shannon will reiterate to clubs/activities that they should spend down the funds.

