

Finance Committee Meeting Notes

November 9, 2015

4:30 p.m.

In Attendance: John Gawarecki, Marsha Bunge, Judith Darling, Shannon Froberg
and Mona Hayashi - Absent: Joyce Lawrence

1. Sped/504 – Slight restructure of Sped teachers to handle work load without putting in unpaid time. Ryan M. will be taking on additional 504 duties which he currently is spending 1 hour a day and that time will increase to 2 or up to 3.5 hours a day. He will also be putting in 5 days before school starts and 5 days at the end of the year (80 hours total) to have all paperwork in place and also finalized at the end of the year. Jinan W will start working on a training program for new EA hires. She would also develop a handbook for the new hires. Both of these individuals will keep track of the hours they put in and a stipend/compensation will be evaluated for these additional duties. Marsha would also split her job and spend .5 of her time as a coordinator and .5 teaching, no additional compensation will be needed at this time. Due to the restructure and number of kids a new EA will be hired.
2. Building A – It was brought to John's attention that the exterior of Building A on the west corner has some foundation cracks that need to be address. Paul E is in the process of getting quotes for temporary repairs to make sure there is no additional damage over the winter months. Paul will also obtain quotes for complete repairs in the spring. The cost of these repairs are unknown at this time.
3. Financial Statements – Judith reviewed Financail Statements and there are no issues to report. Judith will not be attending the board meeting in November.
4. Next meeting – scheduled on December 7, 2015 at 4:30 p.m.

