

May Finance Notes

1. Insurance bids –
The finance committee will recommend to board to stay with existing plan. Will send out bids for dental options. Shawn will get bids for staff before end of year.
2. Marsha –
 - a. EA salaries
Attached is the pay scale for the EA and their paid holidays. It was approved on 5/11/15
 - b. EA Insurance – Clarification- **decision made was that the school would pay the bill during the summer for the EAs to keep their insurance. Is this starting this summer or next? Shannon , Judith, and Chandra will meet to clear up this information. If starting this year the EAs will have to send in payment for their portion each month.**
3. Bob -Bids on building remodeling – **Attached is the list of projects is attached. The finance committee gave Bob the power to work with Judith to have things from the list completed using the appropriate funds.**
4. Jenn and Shannon - **Language Line budget in \$1500 – Judith will add it to budget**
5. Office paid time off- **Attached is the approved list of days.**
6. College Guidance – part time - **The finance committee will look at this being full time 2016/2017 school year.**
7. F/S – **No surprises here.**
8. Shannon - Gym floor – **Put in contract of cleaners to sweep floor and vacuum rugs daily. Weekly wet mop and during winter Zamboni the floor.**
9. Jenn – Professional development for technology – **We approved 2 days this June.**
10. Jenn – Technology outside support budget increase to \$18,000 – **Judith is running a new budget with this in it. She will tell us how it looks.**

E.A. SALARIES – Replacement Schedule

Approved by finance committee 5/11/15

Years Experience	No 4 year degree	B.A.	M.A.
0-2	14.50	15.50	16.50
3-5	15.50	16.50	17.50
6-9	16.75	17.50	18.50
10 and over	17.50	19.00	20.00

MACS salary range: 14.94 – 16.66 schools our size

15.21 – 17.81 larger schools

Paid Holidays :

Thanksgiving Day

Christmas Day

New Years Day

PAID TIME OFF FOR OFFICE STAFF - 5/11/15 – Approved by finance committee

Labor Day

October – 2 (whenever MEA is and only if students are not in school on those days)

Thanksgiving -2 (Thursday and Friday)

Winter Break – December 24 and 25

January 1 – and the day before or after

January 21- President's Day

February 18 - MLK Day

March – Whatever day is on the calendar for no school

Memorial Day

July 4

Total of 14 days

Plus 4 floating holidays

And 10 PTO days

Summer and future projects - 5/11/15

The Major projects are number 1 and 2.

1. Building B
 - a. Expand the director's office space
 - b. Make use of the ends of the hallways on the second and third floor
 - i. 3rd floor one conference /board/meeting room; one teacher work space
 - ii. 2nd floor teacher lunchroom and 2nd teacher work space
2. Building A
 - a. Enlarge sped room
 - b. Use some of the "senior lounge" space for a staff work room
3. Refurbish the Gym floor - \$3,300 (AFD) + rugs \$1166 + chair stops \$100
4. Parking lot - \$7,266
 - a. Repave the parking lot and reline
 - b. Number all spots
 - c. One way signs; Complete planting
5. Replace 2 boilers not working in building A (\$1000 each)
6. Changes in Cheri's room to accommodate another engineering teaching section – \$16,000
7. More lockers- \$2,807
8. Cameras on all floors in building B
9. Ventilation for rooms 1&2 (Added 5/11/15)