












Math & Science Academy

Board of Directors

Wednesday, July 26, 2023
MSA Building B Room 302 / [Virtually](#)

Organizational Meeting

- a. BOD Officer Discussion / Voting
 - i.  Duties of BOD Officers.pdf
 - ii. Nomination Forms:
 1.  WS 2023-2024 Self Nomination Form Board Officer Elections.d...
 2.  MSA BOD - Hetal's VC Self Nomination Form.pdf
 3.  Dan Ellingson 2023-2024 Self Nomination Form Board Officer E...
 4.  Leonhardi Self Nomination Form Board Officer Elections.pdf
- b. Discussion of Community Board Member Seating (Chair)
 - i.  Community Board Member Position - Jensen.pdf
- c. Teacher Seat Vacancy - Appointment (Chair)
 - i.  Karina Lozano - Teacher Seat.pdf
- d. Read Oath - Seat new members
- e. Student Representative Member Role Discussion (Chair)
- f. 2023-24 BOD Meeting Calendar Date Setting (Chair)
- g. Open Forum Expectations (Chair)
 - i. Live stream or not
 - ii. Length of Open Forum and each presenter
 - iii. Topic of comment and sign up
- h. MSA Committee Structure (Vetsch)
- i. BOD Committee Chair Appointments (Chair)
- j. School Attorney Designation (Vetsch)
 - i.  School Attorney Recommendation.pdf
 - ii. Who has authority to contact the attorney and for what reasons?
- k. Contracted authority (Vetsch)
- l. Board Training (Vetsch)
 - i.  Board of Directors Training Information 2023-2024.pdf
 - ii.  MSA Board Training Schedule 2023-24.pdf
- m. Authorizer Feedback (Ellingson)
 - i. PPT of training  MNCharterBoard Impact & Board Governance.pptx
 1. Individual training discussion - requires password/login
(<https://www.mncharterboard.com/pages/62/homepage>)
 - ii. Strategic Plan update - Board Governance Accountability
 - iii. Board conduct / behavior
 - iv. Board Self Evaluation

Special Meeting

BOD Meeting Call to Order by Chair

Vision: To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission: We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

Land acknowledgement: We would like to acknowledge that the land on which we gather is the land of the Očhéthi Šakówiŋ (pronounced “oh-CHEH-tee shaw-KOH-we,”) The People of the Seven Council Fires and the Wahpekute Band (pronounced “wah-PEH-koo-tay”). It is within MSA’s responsibility as an academic institution to disseminate knowledge about Indigenous peoples, and their history with this land. MSA works to build relationships with Native American students and families through academic pursuits and historical recognition.

Roll Call of Members

Dan Ellingson

Wendell Sletten






Hetal Patel

Sarah Harms

Isaac Leonhardi

Mary Yapp

Stephanie Luedtke

- n. Approval of Agenda / Conflict of Interest - 5 min
- o. Closed meeting public statement (Ellingson)
- p. Discuss and Approve Student-Parent Handbook (Vetsch)
 - i.  Draft - Student Handbook Clean.pdf
- q. Discuss and Approve Activities Handbook (Vetsch)
 - i.  2023-2024 MSA Activities Handbook.pdf
- r. Discuss investigation into board activities regarding open meeting discussions
 - i. Executive Director Investigation (emailed to board)
- s. Discuss and Approve reply to Authorizer letter dated June 15, with requested reply July 31
 - i.  Authorizer Letter.pdf
- t.  MSA Charter Contract Renewal 2024 070523.pdf
- u.  Director’s Report - July 26, 2023.pdf
- v. Future BOD Items - 5 min (Chair)
 - i. August - TBD
- w. Meeting Plus / Minus - 5 mins (Chair)
- x. Motion to Adjourn
 - i. Submitted:
 - ii. Approved: