


# Math & Science Academy

## Board of Directors

Monday, May 15, 2023  
MSA Building B Room 302 / [Virtually](#)

1. Open Forum (5:00PM - 5:30PM) <5 min each

2. Workshop Agenda (5:30PM - 6:00PM)

- a. Sign approved By-Laws
  - i.  Bylaws - Final for May BOD Meeting..pdf
- b. Strategic Plan & Expansion Vision
- c. Discussion on community feedback

3. Break - 15 min

4. BOD Meeting Call to Order by Chair (6:15PM)

Vision: To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission: We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

Land acknowledgement: We would like to acknowledge that the land on which we gather is the land of the Očhéthi Šakówinj (pronounced “oh-CHEH-tee shaw-KOH-we,”) The People of the Seven Council Fires and the Wahpekute Band (pronounced “wah-PEH-koo-tay”). It is within MSA’s responsibility as an academic institution to disseminate knowledge about Indigenous peoples, and their history with this land. MSA works to build relationships with Native American students and families through academic pursuits and historical recognition.

5. Roll Call of Members

Dan Ellingson, Chair

Wendell Sletten, Treasurer

DJ Johnston, Secretary

Maggie Burggraaff, Vice Chair

Teresa Ward

Hetal Patel

Stephanie Luedtke

## 6. Approval of Agenda / Conflict of Interest - 5 min

## 7. Recognition of Visitors

### a. MSA Robotics teams

## 8. Approval of Minutes - 5 min (Ellingson)

- a. [04\\_17\\_23 BOD Minutes.pdf](#)
- b. [04\\_27\\_23 BOD Special Meeting.pdf](#)

## 9. Chair's Report - 5 min (Ellingson)

## 10. Student Reps - 5 min (Ayalew and Yehalashet)

## 11. Executive Director's Report - 10 min (Vetsch)

- a. [Director's Report - May 15, 2023.pdf](#)
- b. [Affiliated Building Company Meeting Minutes.pdf](#)

## 12. Board Committees

### Governance/Policy (Patel)

- i. [Gov Cmte - Minutes 050523 PDF.pdf](#)

### Merger (Burggraaff)

### Facility (Johnston)

- ii. [Facilities Committee Minutes 5\\_4\\_23.pdf](#)

### Finance (Sletten)

#### Approval of Financials

- i. [05-08-23 Finance Committee Meeting Minutes.pdf](#)
- ii. [Math and Science Academy April 2023 Financial Report.pdf](#)
- iii. [Math and Science Academy April 2023 Supplemental Information.pdf](#)

## 13. Consent Agenda - 5 min

- a. HR Transactions Spring 2023
  - i. [HR Transactions - Expected Staff for 2023-24.pdf](#)
- b. Sabbatical Request
- c. Nurse Contract
  - i. [Nurse Contract.pdf](#)

- d. First Read
  - i. Policy 401
    - 1. Policy 401 Current.pdf
    - 2. Policy 401 Proposed.pdf
  - ii. Policy 402
    - 1. Policy 402 Current.pdf
    - 2. Policy 402 Proposed.pdf
  - iii. Policy 404
    - 1. Policy 404 Current.pdf
    - 2. Policy 404 Proposed.pdf
  - iv. Policy 406
    - 1. Policy 406 Current.pdf
    - 2. Policy 406 Proposed.pdf
  - v. Policy 414
    - 1. Policy 414 Current.pdf
    - 2. Policy 414 Proposed.pdf
  - vi. Policy 415
    - 1. Policy 415 Current.pdf
    - 2. Policy 415 Proposed.pdf








## 14. Diversity, Equity, Inclusion - 10 min (Ellingson)

- a. DEI Training workshop results April 27, 2023 4:30-6:30
- b. Community Engagement discussion
- c. DEI Dashboard & next steps - 5 min
  - i. BOD Onboarding Process Improvement - link shared with BOD
  - ii. BOD Training before/after seating - for new appointed members
  - iii. BOD video training from March 2023 workshop

## 15. Scheduled Break - 5 min

## 16. Discussion and Decision - 60 min

- a. Dissolution of Merger Committee (Burggraaff) - 5 min
- b. Discuss Establishing BOD Communications Guidelines (Patel) - 10 min
- c. Policy 405
  - i. Policy 405 Proposed.pdf
- d. Staff Handbook - 5 min
  - i. StaffHandbook2023 - DRAFT REDLINED.pdf
  - ii. Summary of Changes to the Staff Handbook.pdf
- e. Survey Results Discussion - 15 min

- i.  Student\_Survey\_NoComments.pdf
  - ii.  Staff\_Survey\_NoComments.pdf
  - iii.  Parent\_Survey\_NoComments.pdf
- f. Finalize Executive Director Employment Agreement - 5 min
- g. Committee / Community Member Feedback - 10 min
- h. Community Listening Session / State of School Annual Meeting - March 23, 2023
- i. Approval of Revised 2023-24 School Calendar
  - i.  MSA 2023-24 School Calendar - Final - Final Draft.pdf
- j. Discussion and approval of 2023-24 Teacher Pay Scale - 10 min
  - i.  2022-23 Teacher Pay Scale.pdf
  - ii.  Proposed 2023-24 Teacher Pay Scale.pdf
  - iii.  2024-25 Teacher Pay Scale.pdf

## 17. Future BOD Items - 5 min (Ellingson)

- a. June
  - i. BOD Seating
  - ii. 2023-2024 MSHSL Resolution for Membership
- b. July
  - i. New board onboarding / training / workshop
  - ii. Student-Parent Handbook - 5 min

## 18. Motion to Enter Closed Session (Ellingson)

- a. Previous closed session was not completed, and will be continued at today's closed session.
- b. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to evaluate the performance of an individual subject to the board's authority.
- c. Excuse all members from the public in the room, and turn off Youtube video/audio.

## 19. Open the meeting - 5 mins (Ellingson)

- a. Invite the public back to the room, and turn on Youtube video/audio.
- b. Opening meeting statement.

## 20. Meeting Plus / Minus - 5 mins (Ellingson)

## 21. Motion to Adjourn

Submitted:

Approved: