


Math & Science Academy

Board of Directors

Monday, April 17, 2023
MSA Building B Room 302 / [Virtually](#)

1. Workshop Agenda (5:00PM - 6:00PM)

- a. By-Laws Board Discussion
 - i.  Bylaws -for 2nd Read for Apr BOD Mtg.pdf

2. BOD Meeting Call to Order by Chair (6:15PM)

Vision: To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission: We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

Land acknowledgement: We would like to acknowledge that the land on which we gather is the land of the Očhéthi Šakówiŋ (pronounced “oh-CHEH-tee shaw-KOH-we,”) The People of the Seven Council Fires and the Wahpekute Band (pronounced “wah-PEH-koo-tay”). It is within MSA’s responsibility as an academic institution to disseminate knowledge about Indigenous peoples, and their history with this land. MSA works to build relationships with Native American students and families through academic pursuits and historical recognition.

3. Roll Call of Members

Dan Ellingson, Chair	Wendell Sletten, Treasurer	DJ Johnston, Secretary
Maggie Burggraaff, Vice Chair	Teresa Ward	Hetal Patel
Non-voting Student Members:	Joseph Ayalew	Noah Yehalashet


4. Approval of Agenda / Conflict of Interest - 5 min

5. Recognition of Visitors

a. MSA Monthly Celebration, Administrative Professionals: Caitlin Bond; Becky Bogan; Emma Tiedeman; Shauni Holt; Amanda Stout; and Joell Pundsack.

6. Open Forum - <5 min/person (30 mins max)


7. Approval of Minutes - 5 min (Burggraaff)

a.  3_20_23 BOD Minutes.pdf

8. Chair's Report - 5 min (Burggraaff)

9. Student Reps. - 5 min (Ayalew and Yehalashet)


10. Executive Director's Report - 10 min (Vetsch)

a.  Director's Report - April 17, 2023.pdf



- i. 2023-24 Enrollment Tracker
- ii. SPED Update
- iii. Transportation Cost Scenarios

11. Board Committees


Governance/Policy (Patel)

- i.  Gov Cmte - Minutes 041323 DRAFT.pdf


Elections (Burggraaff)

- ii.  Election Committee 3_30_23 - Minutes.pdf
- iii.  Election Committee 4_13_23 - MINUTES (2).pdf

Merger (Burggraaff)

- iv.  Merger Committee 4_12_23 - MINUTES (1).pdf

Facility (Johnston)

- v.  Facilities Committee Minutes 4_6_23.pdf

School Expansion
Finance (Sletten)

Approval of Financials

- i. Meeting Minutes April Finance Committee Meetings.pdf
- ii. MSA March 2023 Financial Report.pdf
- iii. MSA March 2023 Supplemental Information.pdf
- iv. AFC Sub Committee Notes 4_5_2023.pdf

12. Consent Agenda - 5 min

- a. Second read and approval of:
 - i. By-Law revisions
 1. Bylaws -for 2nd Read for Apr BOD Mtg.pdf
 - ii. Policy 102.3 Disability Rights, Inclusion, and Access Proposed
 1. Policy 102.3 Disability Rights, Inclusion and Access.pdf
 2. Policy 208 Compliance Statement.pdf
 - iii. Policy 301 Charter School Admin Proposed
 1. Policy 301 Charter Sch Admin.docx (1).pdf
 - iv. Policy 302 Executive Director Proposed
 1. Policy 302 Executive Director.docx (1).pdf
 - v. Policy 303 Executive Director Selection Proposed
 1. Policy 303 ED Selection.docx (1).pdf
 - vi. Policy 304 Executive Director Contract, Duties, and Evaluation Proposed
 1. Policy 304 ED Contract, Duties, Eval.docx (1).pdf
 - vii. Policy 305 Policy Implementation
 1. Policy 305 Implementation.docx (1).pdf
 - viii. Policy 306 Admin Code of Ethics Proposed
 1. Policy 306 Admin Ethics.docx (1).pdf

13. Diversity, Equity, Inclusion - 5 min

- a. DEI Training workshop - planned April 27, 2023 4:30-6:30 (Burggraaff)
- b. DEI Dashboard & next steps - 5 min (Burggraaff)
 - i. BOD Onboarding Process Improvement
 - ii. BOD Training before/after seating - for new appointed members
 - iii. BOD video training from March 2023 workshop

14. Scheduled Break - 5 min

15. Discussion and Decision - 80 min

- a. Board Member Appointments (Burggraaff) - 10 min
 - i. Community Board Member (effective May 2023 through June 2024) (Vetsch)
 - ii. Community Board Member (effective May 2023 through June 2025)
 - iii. Parent Board Member (effective May 2023 through June 2023)
- b. Merger Update (Burggraaff / Vetsch) - 20 min
 - i. Non-negotiable List from WLA
 - ii. Discussion of Non-negotiable List from MSA
- c. Election Update (Burggraaff) - 5 min
- d. Executive Director Employment Agreement 2023-24 (Burggraaff) - 5 min
 - i. Employment Agreement Rough Draft
 1.  2023 - Executive Director Employment Agreement.pdf
 - ii. Set Date for Closed Meeting for Further Discussion
- e. Parent and Student Satisfaction Survey Approval (Vetsch) - 10 min
 - i.  Parent Satisfaction Survey - Spring 2023.pdf
 - ii.  Student Satisfaction Survey - Spring 2023.pdf
- f. 2023-24 School Calendar Approval (Vetsch) - 5 minutes
 - i.  MSA 2023-24 School Calendar draft.pdf
- g. 2023-24 School Budget (Sletten/Vetsch) - 10 minutes
 - i.  Math & Science Budget Projection Model 04.13.23.pdf
- h. 2023-24 Health Insurance Proposal (Vetsch) - 10 minutes
 - i.  Group Benefits Kraus Anderson.pdf
- i. Discuss Establishing BOD Communications Guidelines (Patel)- 10 min

16. Future BOD Items - 5 min (Burggraaff)

- a. May -
 - i. Strategic Plan Review - Workshop
 - ii. Staff Handbook
 - iii. Student-Parent Handbook Discussion

17. Meeting Plus / Minus - 5 mins (Burggraaff)

18. Motion to Enter Closed Session (Vetsch)

- a. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to evaluate the performance of an individual subject to the board's authority.

- b. Excuse all members from the public in the room, and turn off Youtube video/audio.

19. Open the meeting - 5 mins (Vetsch)

- a. Invite the public back to the room, and turn on Youtube video/audio.
- b. Opening meeting statement.

20. Motion to Adjourn

Submitted:

Approved: