

Math & Science Academy

Board of Directors

Monday, July 18, 2022

MSA Building B Room 302 / Hyatt Lobby Downtown Greensboro, NC / [Virtually](#)

Workshop Agenda (5:00PM - 6:00PM)	2
BOD Meeting Agenda, Call to Order by Chair (6:15PM)	2
Roll Call of Members	2
Approval of Agenda / Conflict of Interest - 5 min	3
MSA Monthly Celebration - (Sept 2022)	3
Open Forum - 5 mins / person	3
Approval of Minutes - 5 min (Ellingson)	3
Student Representatives - 5 min (Sept 2022)	3
Executive Director's Report - 10 min (Vetsch)	3
Dashboard	3
Chair's Report - 5 min (Ellingson)	3
Board Committees	3
Governance (Fair)	3
School Expansion (Eng)	3
Policy (TBD)	3
Finance (Schniepp)	3
Approval of Financials	3
Consent Agenda - 5 min	3
Diversity, Equity, and Inclusion - 60 min (Ellingson)	3
Discussion	4
Decision - 60 min (Ellingson)	4
Future BOD Items - 5 min (BOD Chair)	4
Successful administration transition	4
15. Meeting Plus / Minus - 5 mins (BOD Chair)	5
16. Motion to Adjourn	5

1. Workshop Agenda (5:00PM - 6:00PM)

- a. MSA Report Findings Discussion - draft emailed separately (Ellingson)
- b. Governance (Fair)

2. BOD Meeting Agenda, Call to Order by Chair (6:15PM)

Vision

To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission

We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

3. Roll Call of Members

Dan Ellingson, Chair

Cody Schniepp, Treasurer

Jeff Eng

Maggie Burggraaff, Vice Chair

Erik Fair

Jennifer Bartle

Non-voting: Student Members - start Sept 2022

4. Approval of Agenda / Conflict of Interest - 5 min
5. MSA Monthly Celebration - (Sept 2022)
6. Open Forum - 5 mins / person
7. Approval of Minutes - 5 min (Ellingson)
8. Student Representatives - 5 min (Sept 2022)
9. Executive Director's Report - 10 min (Vetsch)
 - a. Dashboard
10. Chair's Report - 5 min (Ellingson)
11. Board Committees
 - Governance (Fair)
 - School Expansion (Eng)
 - Policy (TBD)
 - Finance (Schniepp)
 - Approval of Financials

12. Consent Agenda - 5 min

- a. Approve membership to MSBA and MSHSL
- b. Approval of IT contract for services
- c. Designate MDE Title Grant Authorized Representative
- d. Approve MDE designation of MSA's Special Education Director to Indigo Education.
- e. Authorize Director and Financial Manager to approve collateral changes.
- f. Granting of Administrative Authority: (Director and Finance Manager - Bergan / Jenny Abs)
- g. HR Transactions
- h. Annual review of 410 Family and Medical Leave Policy

13. Diversity, Equity, and Inclusion - 60 min (Ellingson)

- a. Dashboard Update related to DEI
- b. Approve training proposal - Paula Forbes

- c. Discuss/approve training (Governance, Discrimination, Special Ed, etc.)
- d. Continue sharing outcome of investigation with public
- e. Authorizer - Improvement Plan
- f. BOD By-Law discussion
 - i. Number of members going forward
 - ii. Legal requirements / recommendations
 - iii. Rules for officer positions
 - iv. Authorizer recommendations

14. Discussion

- a. Director Work Plan review (Bartle)
- b. Discuss Board goals (Ellingson)
- c. Staff Handbook - view redline edits (Eng)

15. Decision - 60 min (Ellingson)

- a. Approve external BOD/staff training dates and topics
- b. Approve NTH contract (Hinton/Eng)
- c. BOD Recorder assignment
- d. BOD Secretary assignment
- e. BOD additional member seating
- f. Approve Student/Parent Handbook
- g. Authorize Board Chair, Director, Governance Chair, and Finance Manager access to school attorney as needed.
- h. Approve - Elections Policy 201.1
- i. Approve Open Meetings Policy 205
- j. Corrected 2022-23 Calendar
- k. Approve members of the Building Company

16. Future BOD Items - 5 min (BOD Chair)

- a. Successful administration transition
- b. Annual BOD training of Data Privacy

15. Meeting Plus / Minus - 5 mins (BOD Chair)

16. Motion to Adjourn

Submitted:

Approved: