

**Board of Directors
Math & Science Academy
Monday, September 20th, 2021**

Building A (Room 10A) - Virtually (<https://youtu.be/RcDQf4jzp1Q>)

BOD packet on MSA website

1. 5:00PM - 6:00PM Workshop Agenda

a. Board Retreat Report / Strategic Planning Update / Next Steps - 15 mins (Dodge/Ellingson)

b. Data Privacy Training - external consultant - 30 mins (Ellingson)

Christian Shafer
Ratwik, Roszak & Maloney, P.A.

c. Break

2. 6:15PM BOD Meeting Call to Order by Chair

Mission: We provide accelerated curricula in all subjects, with an emphasis on math and science.

Vision: To be an innovative, sustainable model of academic excellence that creates well-rounded, lifelong learners and global citizens.

3. Roll Call of Members

Voting:

Dan Ellingson, Chair	Jennifer Bartle, Secretary	Michelle Kurkoski
Maggie Burggraaff, Vice Chair	Erik Fair	Annie Cardenas
Cody Schniepp, Treasurer	Jeff Eng	Sandi Overson

Non-voting:

Sydney Weschke, Student Member

4. Approval of Agenda - 5 min

Conflict of Interest Statement

4. Open Forum - 5 mins / person allotted

5. Approval of Minutes - 5 min

6. Chair's Report - 5 min (Ellingson)

7. Executive Director's Report - 10 min (Dodge)

8. Student Representative Update - 5 min (Weschke)

9. Reports from Board Committees and Subcommittees

Board Subcommittees:

Annual Fund (AFC) (Cardenas)
 Communications Advisory Committee
 (Burggraaff)
 Director Search (Anderson)
 Elections (Schneipp)
 School Expansion Possibilities (Fair)
 Personnel (Ellingson)
 Policy (Kurkoski)

Board Committees:

Academics (Kurkoski)
 Finance (Schneipp):
Approval of Financials
Approval of revised budget

10. Consent Agenda - 5 min (discussion leader)

- A. YMCA Contract
- B. Contract, Sue Hooper, Developmental Adaptive Physical Education (DAPE)
- C. Annual Review: 413 Harassment and Violence Prohibition Policy - no change (Kurkoski)

11. Old or Unfinished Business - 5 min

- A. Revised SAM Goals (Dodge)

12. Items for Discussion and Decision (discussion leader) - 30 min (Ellingson)

- A. Annual report due to Oct 1 (Dodge)
- B. Conflict of Interest due to SAM Oct 1 (Dodge)
- C. World's Best WorkForce (Dodge)
- D. Teacher BOD Election Discussion (Schneipp)

13. Future BOD Meeting and Workshop Agenda Items - 5 min

- A. Governance Training - Started Sept 9, 2021 (Fall 2021)
- B. Strategic Plan Review (3-4Q 2021)
- C. Give to the Max Day Nov 18, 2021
- D. Approval of staff contract format (1Q 2022)
- E. Diversity, Equity and Inclusion (Priority for 2021-22 year)

14. Meeting Plus / Minus - 5 mins (Ellingson)**15. Next meeting October 18th, 2021. Workshop 5PM and Meetings 6:15PM****16. Motion to Adjourn**

Submitted:

Approved:

APPROVED

**Board of Directors
Workshop Minutes
Math & Science Academy
Monday, September 20, 2021
Building A and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

Call to Order by Dan Ellingson at 5:00 pm

Members Present:

Voting:

Dan Ellingson, Chair
Maggie Burggraaff, Vice Chair
Cody Schniepp, Treasurer
Jennifer Bartle, Secretary
Michelle Kurkoski
Annie Cardenas
Jeff Eng
Erik Fair
Sandi Overson

Non-voting:

Cecelia Dodge, Interim Director
Sydney Weschke, Student Member

Absent:

Voting:

Non-Voting:

Jenny Abbs, BKDA, Contracted Financial Manager (ex officio)

Discussion:

15 mins (Dodge/Ellingson) MSA will review our strategic plan every 3 years. The Board of Directors met on September 9th to discuss our strategic plan. Governance training was also discussed at that meeting. There is a timeline attached to the board notes, that shows the Board's next steps - we will review the timeline. The survey will be administered by Administration (by next week-Sept 27) Stakeholders groups would be formed and each Board member would be responsible for introducing the stakeholder event. World's Best Work Force (WBWF) will be folded into this plan as well. The WBWF is due December 15, 2021.

Q: WBWF - Will things that come out of the WBWF feed into the strategic plan process?

Administration wanted to do both at the same time because they are similar, but different.

Another clarification - WBWF has to be submitted, but we can continue with the strategic plan going forward.

Q: What is the difference between the survey and the focus group?

The survey is one dimensional. A focus group can discuss and go deeper because there are different ways to respond. The questions asked will be around "what's working?"

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Q: Can we continue to add things to our strategic planning? Yes!

Q: In the past, we haven't had the chance to be innovative....not external - only internal. Will we have a chance to learn from outside? From successful charter schools?

A few other thoughts: Should we tackle this with the expansion committee? Let's talk as far as governance. Who are we holding ourselves accountable to? How will the Administration be held accountable?

b. Data Privacy Training - external consultant - 30 mins (Ellingson)

Christian Shafer
Ratwik, Roszak & Maloney, P.A.

Included worksheets.

Workshop was adjourned at 6:00 pm

Submitted and Approved:

Jennifer Bartle, Secretary

APPROVED

**Board of Directors
Meeting Minutes
Math & Science Academy
Monday, September 20, 2021
Building A and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

1. Call to Order by Dan Ellingson at 6:15 pm

Vision and Mission read by Sydney Weschke.

2. Roll Call of Members

Present:

Voting:

Dan Ellingson, Chair
Maggie Burggraaff, Vice Chair
Cody Schniepp, Treasurer
Jennifer Bartle, Secretary
Michelle Kurkoski
Annie Cardenas
Jeff Eng
Erik Fair
Sandi Overson

Non-voting:

Cecelia Dodge, Interim Director
Sydney Weschke, Student Member

Absent:

Voting:

Non-voting:

Jenny Abbs, BKDA, Contracted Financial Manager (ex officio)

3. Approval of Agenda

Conflicts of Interest: None

Motion to approve the agenda as amended.

Moved by: Dan Ellingson Second: No Second

Vote: 9-yes 0-no 0-abstain

The motion carries.

4. Open Forum

None

5. Approval of Minutes.

a. Motion to approve the BOD Workshop and Meeting, August 16, 2021.

Moved by: Dan Ellingson Second: Annie Cardenas

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Discussion:

Under Item 9, Committee Reports, change “executive assistant” to “administrative support staff”.
Misspelled Ms. Cecelia Dodge.

Another correction by Michelle - written for Jennifer to correct.

Vote: 9-yes 0-no 0-abstain

The motion carries.

6. Chair’s Report

Mr. Ellingson noted that the external investigation is still ongoing. He is getting regular updates and will share when they can. The Board conducted a session on September 9. The session covered governance and strategic planning. The strategic plan is required to be updated every 3 years.

7. Director’s Report

Ms. Dodge provided the update. Mask compliance has been going well. Recommend that masks are required until the younger kids can be vaccinated.

Q: What is the status of removing masks? Vaccines will most likely be approved. Cecelia is watching what other schools are doing. If several weeks go by with no cases, then perhaps we can remove those masks. We’re looking at December/January. 75% of the students that have Covid are not sick, but had a positive test. Washington County positivity rate is coming down. Teachers want to be at school. We don’t want lock downs. MSA is going to offer a voluntary testing site here at MSA. Mask breaks are really good for the kids. They like the breaks.

Back to school highlights

- **Most positions were filled for the start of school year**
- **98.5% of staff vaccinated**
- **Students excited to be back and very engaged**
 - **Sports teams are full!**
 - **Biggest cross country team in our conference**
 - **Varsity, JV and C - three levels of volleyball - won our first match**
 - **Practicing for a fall musical - High School Musical**

COVID dashboard for the first three weeks of school

APPROVED

Week	Confirmed COVID cases	Confirmed cases in staff	Confirmed cases in students	Number of cases contracted out of school	Number of cases contracted in school	Number of people quarantined due to close contact	Number of staff quarantined due to close contact	Number of students quarantined due to close contact
8/30/2021	2	0	2	2	0	0	0	0
9/6/2021	1	0	1	1	0	2	0	2
9/13/2021	1	0	1	1	0	1	0	1

Student Achievement 2020-2021

AP Tests:

MSA has some of the most impressive AP results in Minnesota.

- MSA had 96 total AP students last year out of 294 students in grades 9 through 12.
- MSA students took a total of 146 total AP exams in the spring of 2021.
- 83.33% of MSA AP students (94 students) received a score of 3 or higher on the 2021 AP exams.
- 25% of MSA AP students (24 students) received the top score of 5 on their 2021 AP exams.

MCA Tests:

Schoolwide proficiency ratings exceeded proficient MSA compared with state: MSA students exceeded the proficient score at twice the rate of the state average in math and science. Thirty percent of MSA students exceeded the proficient score in math compared with 15% state average. Fifteen percent of MSA students exceeded proficiency as compared with 8% state 12 average. And 40% of MSA students exceeded the proficient score, as compared with 15% of students exceeding proficient statewide.

We continue to be ranked among top schools in the state. US News has again ranked MSA as the top secondary school in MN in 2021 as it has for most recent years. Niche has again rated us best middle school and second best public high school in Minnesota number one middle school in Minnesota and best high school teachers in Minnesota.

ACT Test:

51 out of 57 students in 11th grade took the ACT test in spring 2021. The mean ACT score was 25.4.

PSAT Test:

Due to Covid and distance learning. The PSAT was offered to 10th and 11th grade students only last year. There were 38 11th grade students who took the PSAT last fall. The average score for 11th grade students was 1156. 89% of the 11th grade students who took the PSAT met both the ERW and Math benchmarks.

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There were 43 total 10th grade students who took the PSAT last fall. The average score of 10th grade students was 1150. 84% of the 10th grade students who took the PSAT met both the ERW and Math benchmarks.

MSA has two students who have qualified as Semifinalists for the National Merit Scholarships based on the 2020 PSAT score.

Strategic planning - MSA's 2021-22 approach

a. Satisfy different requirements and obligations with one approach

- i. Current plan is overdue for updating**
- ii. World's Best Workforce**
- iii. Necessary for other new/newish endeavors: Eligibility for COVID grants, Title I, etc.**
- iv. Strong commitment to hear from our families and students**

b. Extra comprehensive planning is needed due to these factors:

- i. Pandemic**
- ii. Investigation and student petition**
- iii. Turnover of significant numbers of staff,**
- iv. Welcoming many new students, new families, increased diversity**
- v. Entirely new administration**
- vi. To attract high quality administrators and staff**
- vii. To guide MSA in providing high quality education to all students**

8. Student Representative Communication and Update

No updates.

9. Reports from Board Committees, Activities Director and Task Forces

Board Committees:

Mr. Ellingson reminded others that committees are required to practice open meeting law. Subcommittees do not need to follow it.

Annual Fund (AFC) (Cardenas): Report submitted. Designate where funds are to be used. There was a donation of \$23,000 from a grandparent.

Communications Advisory Committee (Burggraaff): Report submitted. The purpose of the committee will change from "create and maintain" to "advise".

Director Search (Anderson): Report submitted.

Elections (Schniepp): Report submitted.

School Expansion Possibilities (Fair): Report submitted.

Personnel (Cardenas): Report submitted.

Policy (Kurkoski): No report submitted.

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Academics (Kurkoski): Report submitted. Enrollment changes are still occurring.

Finance (Schniepp): Report submitted. Board discussed PTO usage and that it should remain consistent with quarantine. There are still line items that are projections such as salaries. Once all the staff is confirmed, it will be more accurate.

Motion to approve Financial Report.

Moved by: Dan Ellingson Second: Cody Schniepp

Discussion:

Q: Do teachers need to use their PTO days if they are quarantined? Cecelia looked into this with other charter school policy and decided - yes, staff would have to use their PTO days.

Vote: 9-yes 0-no 0-abstain
The motion carries.

10. Consent Agenda

- A. YMCA Contract
- B. Contract, Sue Hooper, Developmental Adaptive Physical Education (DAPE)
- C. Annual Review: 413 Harassment and Violence Prohibition Policy - no change

Motion to approve consent agenda.

Moved by: Maggie Burggraaff Second: Annie Cardenas

Discussion:
None

Vote: 9-yes 0-no 0-abstain
The motion carries.

11. Old or Unfinished Business

a. Revised SAM Goals (Dodge)

Discussion:

Ms. Dodge provided an update. Back in spring, MDE was going to get rid of policy data on growth factor in the MCA test from reading and math under state assessment. Goal 1 & 2 will remove the former growth goal because there won't be any data. Goal 2 will be covered by FastBridge data.

Goal 6 was changed to include three largest non-white student groups. Board discussed the sensitivity of naming specific groups, recruitment, and better inclusive language. Ms. Dodge will follow up with legal and research other schools.

Motion to approve recommended goal changes except goal 6.

Moved by: Dan Ellingson Second: Sandi Overson

Vote: 9-yes 0-no 0-abstain
The motion carries.

Board recessed at 7:34 pm.
Board resumed at 7:41 pm.

12. Items for Discussion and Decision

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A. Annual report due to Oct 1

Discussion:

Ms. Dodge provided an update. The report is not ready for the board but it will be ready by the due date. Board approval is not required.

B. Conflict of Interest due to SAM Oct 1

Discussion:

Boards will sign the form and turn it into Ms. Dodge.

C. World's Best WorkForce

Discussion:

Ms. Dodge will send a letter to parents and students inviting them to participate in the WBWF Advisory Committee. Meetings will be virtual.

D. Teacher BOD Election Discussion

Discussion:

There will be a nomination process and voting. Another board member who is not running will help verify results. It is the same process as done last year. It will be ready for the October Board meeting.

Motion to approve the election timeline.

Moved by: Cody Schniepp Second: Jeff Eng

Vote: 9-yes 0-no 0-abstain

The motion carries.

Discussion:

Mr. Schniepp provided background on the purpose of this election. A teacher was nominated and then left. So the board decided to put in an interim. Election is to fill the position.

13. Future BOD Meeting and Workshop Agenda Items

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- e. Diversity, Equity and Inclusion (Priority for 2021-22 year)

14. Meeting Plus/Minus

Discussion:

Mr. Ellingson noted that other boards have this item on the agenda,

Plus:

- Members got materials into the board packet on time.
- Put page numbers on the agenda.
- Data Privacy training was good.

15. Dates and Times of Upcoming BOD Workshops and Meetings:

- a. BOD Workshop, October 18, 2021 at 5:00 pm
- b. BOD Regular Meeting, October 18, 2021 at 6:15 pm

APPROVED

15. Motion to adjourn at 8:03 pm.

Moved by: Michelle Kurkoski

Second: Cody Schniepp

Vote: 9-yes 0-no 0-abstain
The motion carries.

Submitted:

Ia Xiong, Board Recorder

Approved:

Jennifer Bartle, Secretary

Director's Report, MSA Board of Directors Meeting, September 20

Back to school highlights

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- b. Extra comprehensive planning is needed due to these factors:
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 - vi. To attract high quality administrators and staff
 - vii. To guide MSA in providing high quality education to all students

Annual Fund Sub-Committee

Meeting Agenda for 9-16-21 from 4:30-5:30 pm

Location: Bldg. A staff lounge in office or via Zoom

<https://us06web.zoom.us/j/81155191167?pwd=dmJWVG5aMEtwQXZXblgvaitlaTJOUT09>

Members: Annie Cardenas(note taker), Cecelia Dodge, Justin Gerhring, Lela Olson (chair), Cody Schniepp, and Deborah Webster Members present highlighted in yellow and Notes in RED

1. Review sub-committee's charge: To develop and execute specific fundraising campaigns to support the goals of the MSA strategic plan. We agree this is still the charge
2. Review of Annual Fund committee's work over the past few years
 - See the table below prepared by Dr. Olson-discussed with sub-committee
 - Decided there will be two major fundraising events.
 - a. GTTM (Give to the Max-November 18th is the official date-we will probably fundraise through that week
 - b. Still deciding on a Spring/May event. Dragon Dinner or Carnival. Put which on hold to focus on Fall Fundraiser
 - c. Never did celebrate our 20th anniversary (event canceled due to pandemic-may do it this year in spring with either Dragon Dinner or Carnival)
3. Fundraising at MSA: Outside of the Annual Fund group's efforts, what does fundraising at MSA look like? Which other groups hold fundraisers? When? For what purpose?
 - To Deb and Annie's knowledge, only fundraising event is PTO -in announcements for a family amount
 - Purpose for GTTM fundraiser will be Curriculum for to address social emotional learning (versus health) and teacher grants
4. Planning for Give to the Max Day on November 18, 2021
 - a. Primary or sole fundraiser? Decided on a fundraiser-with GTTM in fall and either Dragon Dinner or Carnival in Spring (To be determined- spring fundraiser later-start focusing on GTTM now)
 - b. Identifying fundraising needs and setting a goal
 - Decided on \$50,000 goal for GTTM in November
 - Needs (not set in stone)-Curriculum for Advisory (all grades) and teacher grants from GTTM
 - have not discussed Spring Fundraiser needs
 - c. Ways to give
 - We will use the GTTM platform for raising money for fall.
 - Will talk to Justin about how we managed Credit Card giving (including cars week of GTTM), checks, cash and keeping track of who gave what in the past.
 - d. Next steps
 - Focus on GTTM-Annie gave sub-committee members a list of items/dates of what needed to be done when from prior GTTM fundraisers.
 - went through those notes

- Will set set meetings on third Thursdays of the month-4:15pm (unless parents find it difficult to attend that early)
- Lela will send an email asking community members to join our group before next meeting and will offer a Zoom option to participate
- By next meeting (October) we will be in full GTTM fundraising mode with some other parent/community members on the sub-committee hopefully

Table of previous fundraising prepared by Dr. Olson.

School Year	Event	Net Funds Raised	Summary
2020-2021	Give to the Max Day	\$29,000	Had an outside livestream for fundraising as students were in virtual learning; funds spent primarily on technology (SMART board, WiFi access points, classroom teacher requests,
2019-2020	Family Fun Shoot	\$2200	10-5-19 trap shooting event and raffle.Held at South St. Paul Rod and Gun Club from 10:00am-2:00pm.
2019-2020	Give to the Max Day	\$55,000	11-14-19. Giving Nov. 14-18 with two days of carpool line donations. Goal of \$50k was met. Funds for technology, field trip transportation, hydration stations in A and B, and staff impact grants (about \$10k). Ice cream/popsicles in advisory and homework-free weekend to celebrate.
2019-2020	Carnival/20th Anniversary Celebration		Set for May 2020. Cancelled due to pandemic.
2018-2019	Family Fun Shoot	\$1940	Trap shooting tournament and silent auction on 10-6-18 from 10am-2pm. Held at South St. Paul Rod and Gun Club.
2018-2019	Give to the Max Day	\$45,440	11-15-18. Donations accepted on 11/15-11/16 via GTTM website, Paypal, check, cash, and other. Goal of \$50k. Funds for student technology, upgrades to stage, teaching materials and staff impact grants.
2018-2019	Dragon Dinner	(did not find in meeting minutes)	4-13-19 at Lake Elmo Inn Event Center, 6-9 pm, \$50-55/ticket, 21 years+, appetizers, silent auction, games of chance, incoming 6th grade families invited. Donations paid for 20 staff members to attend for free. Focus for funds = student laptops.

Communication Advisory Task Force

Agenda

Wednesday, September 8th, 2021 from 4:30-5:30 pm

MSA Room 2A

Present (underlined): Tammy B., Maggie B., Cecelia D., Justin G., Jen H., Jessie H., Girish J., Heather K., Joell P., Amanda S., Teresa W., Kate H.

Purpose of Committee

1. to create and maintain procedures and guidelines relating to MSA's branding, marketing and external communications.
 2. to ensure the effectiveness of communication between different school related groups.
 3. to ensure the effectiveness of communication between school community members.
 4. to review MSA website components for accuracy and standardization.
- I. Introduction of Members
Ali Metcalf - new staff member - will invite to October meeting
 - II. 2021-22 Task Force Chair discussion and possible vote After some discussion regarding the chair and a potential co-chair, we tabled this discussion until more members are present. (Heather is willing to continue as chair or to co-chair with anyone interested in doing so. She is also willing to have someone else chair if there is someone interested in doing so.)
 - III. Discussion of where we have been and where we are going as a task force with the new administration A brief list of several things this committee has worked on was given as well as our need for administrative support in order for decisions to be made. Administration responded accordingly:
 - We are moving forward on the website with a place to recognize members of the MSA community who have achievements and successes that should be published.. The executive assistant to the Director will have a strong communication role and will potentially be working with Shawn Parker to communicate this information to the public.
 - The Director would like to see this task force take on an advisory role to proposals brought by Justin and the administration.
 - Kate H is working to develop a system to work with R-school and our activities, but she is finding that R-school can be controlled by others without her knowing of changes made, especially those made last minute. This is problematic and she is working on a calendar that she can control so that she is fully aware of what is being communicated to our parents and students re: activities.
 - We are now a task force because open meeting law is now once again fully enforced by the Governor, and we are avoiding the need to publish personal information such as home addresses of attendees who may be joining via Zoom, which is a law of open meetings.
 - In response to the list of this task force's responsibilities, the Director recommends that we change the wording from *create* and *inform* to *advise* and *give feedback* re: information to which we are privy via students, parents, staff, etc.

Justin addressed the need for a designated web committee that includes administration and Shawn Parker (administrative assistant) to look at systemic problems, branding, and bigger issues with the website so that this task force is able to bring information to that group.

- IV. Review the Purpose of the Task Force with new Administration and assign tasks to each task force member as needed to allow for updates on task completion during meetings. **We will look at this at our next meeting.**

Next meeting: October 13th at 4:15 PM...Future meetings will be the second Wednesday of the month at 4:15 PM in Room 2A. We will work towards having a virtual option for those who are unable to attend in person, platform TBD.

Search Committee #7 Minutes
 9.9.21 at 5pm
 Room 5C

Members: Lisa A, Jennifer L, Heather K, Joell P, ~~Jennifer B, Jeff E~~

1. Update from Hiring TF (Jennifer L)
 - i. Liaison reports
 - ii. Waiting for the Values Survey
 - iii. Working on Day at MSA Structure and trying to pick a date in February
2. Update from the Values Clarification TF (Heather K)
 - i. Finished survey and went out to families today
 - ii. Should also be in the announcements and on the website
 - iii. Staff needs theirs
 - iv. Emily has the one ready for advisory for students
 - v. Hopefully teachers/staff can do theirs during advisory as well
 - vi. Results due the 14th
 - vii. Meeting the 15th
 - viii. What are the most important values? Lot of discussion about how many questions to include, but we wanted to focus it on the MVV
 - ix. Lisa will go to the Values TF meeting to help coordinate the information between the two TFs.
3. Update from the Transition TF (Joell)
 - i. Will meet in October
 - ii. _____ will probably be the new teacher (Sandi volunteered, but someone wrote a comment without their name on the document.)
 - iii. Need to check in with Interim to utilize the list from the Interim Transition TF
 - iv. How to weigh the professionalism of the new Director making their own decisions and sharing the institutional knowledge and the ability for the new person to say no - Lisa will join this meeting and the Interim will be invited as well.
 - v. This TF also has a role in welcoming the new Director as well. It is not to limit access but to spread out access.
 - vi. There is a belief that because people went straight to the Interim, instead of following the schedule that the Transition TF made, it could have been more streamlined than what happened.
 - vii. We should send the schedule to the BOD to be approved and then to the public.
 - viii. How can the current director set the stage for engagement and set the expectations for access and what is needed?
 - ix. Although the transition can start earlier than the school year, any earlier days to shadow or to meet with other groups should be stipulated in the contract.

- x. How can we provide information about what each office staff is responsible for, so the new director knows right away?
 - 1. We could add the updated job descriptions with highlighted tasks.
 - xi. What role will the Executive Administrative Assistant play in the transition? Unsure if it will be a permanent position or not? Would they be a part of the TF? Maybe we should invite them? Should it be voluntary or not?
4. For the October 18 BOD Meeting (Lisa)
5. Salary Schedule
- i. Industry standard is 7% which is the current salary
 - ii. We have no system for administrative salaries.
 - iii. Other local districts: It was dependent on the position and some steps and lanes.
 - iv. There were some questions about how to ensure that the Executive Director makes more than the Assistant Directors.
 - 1. Sometimes people don't get raises because they are beyond their raise potential because of the level of work, like whether this is their first year, or their second year.
 - 2. Part of the Interim's job is to ensure that some of the processes are in place, so next year, there will be less responsibility for the assistant directors.
 - 3. The BOD may need to have a conversation with the Assistant Directors about their salaries if they don't fit the range.
 - v. How much will the salary attract or detract candidates?
 - 1. We had candidates for the interim
 - 2. We have been the best school in the state for the last 3 years.
 - vi. How does the stability of the organization play into the decision?
 - vii. What salary can we sustain?
 - viii. How to balance the idea of a small school? When we compare ourselves to the other MACS schools of 501+, we are much smaller than many of them and have a much smaller salary budget. So comparing our salaries to Nova, St. Croix Prep or Hmong Academy is not an accurate assessment. They have 1000 and 2000+ students.
 - ix. How to balance the idea of a charter school with local public schools? Most of the MSA staff does not make what regular public school staff members make. There are really only two people who make a comparable salary. So we need to keep this in mind and not be top heavy.
 - x. The BOD needs to have a range, vote on it, and then stick to it.
 - xi. The teacher schedule is year by year, do we want that or a range of 2, 4 or 5 years?
 - 1. 5 years range
 - xii. Do we want years of experience to include all educational experiences, or only administrative experience?

1. Organizational skills are super important to this job, but it would be hard to measure that. This is where there could possibly be flexibility in allowing the new hire to move up.
 2. Only administrative experience should count
 - xiii. What salary should we start with?
 1. Build it around the current salary
 - xiv. How much should each step and lane change? \$1000
 - xv. Does the Executive Director have to be the highest paid person at the school? Yes
 - xvi. Should there just be a limit of how much the BOD can offer the candidate? Yes
 - xvii. After that, should they get a COLA increase or should the BOD just determine the raise every year during the review process? They should not get a COLA raise because no other group gets a COLA raise. There could be negotiations every 2 years, just like all staff members and not just offer raises. But the point is that everyone knows what the salary will be.
 - xviii. The increase this year for the admin was 1 or 2 support staff that we could have used.
 - xix. Decision
 1. Put the current number in the middle. Put three steps on each side, each of which are \$1000. These are based on Administrative experience and degrees.
 2. This would put us in the MACs range.
 3. For the assistants... Put them on the high range because of their years of experience and their degrees.
 4. This has to be approved by the BOD and followed when the offer is given.
 5. Sometimes staff have not accepted an offer, especially at a charter school, because pay is lower than the local regular public schools.
6. Contract with PTO and Benefits
- i. The Interim Director is working on updating all contract language for the October BOD meeting, so our language will be based on that.
 - ii. Number of PTO Days?
 1. Local district administrators get 15 days, plus Federal holidays, but they can carry them over up to a certain number of days.
 2. Decision:
 - a. 20 days
 - b. No 3/4 time
 3. Side note: It might be that at MSA, that 9 month office staff get 20 days, and 12 month only get 20 days too? So that should be fixed if it is true.
 - iii. Educational Allowance

1. \$4000 a year
2. \$1000 a quarter, Staff get \$1000 a year
3. Their license is already required, so they shouldn't need too much.
But further education should help MSA

7. Budget (Lisa)

- A. \$1500 Advertising Budget
- B. \$100 Hospitality Room for Day at MSA and BOD Interview for final applicants
- C. \$350 Two days sub coverage for Chair of the Search Committee (1 day before the Day at MSA and the actual Day at MSA)
- D. One additional day of sub coverage for miscellaneous coverage in case other teachers need to work at the Day at MSA.
- E. Video stipend? Need more information

8. Next Meeting at 5pm in room 5C

- A. Lisa will coordinate for either Oct. 4th or 6th

Item 9: School Expansion Possibilities Sub Committee
July 29, 2021 4:30-5:10 p.m.

MSA Building A - Room 10A or Join Zoom Meeting

<https://us02web.zoom.us/j/3592445696?pwd=NGtTRm5BdG4rUnFVTdk2ZHRmZFBjd09>

In Attendance (underlined): Jennifer Yiangou, Krishna Vishnubhatla, Alex Santos, Dan Ellingson, Robin Solid, Ken LaCasse, Noah Langseth, Satya Veluri, Lilian Vu, Annette Smith, Annie Cardenas, Wendell Sletten, Maiton Vang, Erik Fair, Jeff Eng Mr. Kou Vang, Cecelia Dodge, Diane Thiogs

Purpose: Explore MSA school expansion plans to target a move-in date of 2024-25 school year. Identify the maximum potential of our current location, investigate what a new site could look like, and a combination of both. Utilize J.B. Vang services as necessary.

Agenda (work through as many as time allows):

- Review leadership and members for 2021-22 school year
 - Dan Ellingson will step down as Expansion Chair, so he can Chair Personnel Committee
 - Erik Fair has agreed to take over as Chair moving forward
 - Cecelia Dodge will ask staff to verify their membership to this committee this Fall
- How to create Guiding Principles document
 - Jeff Eng and Dan Ellingson shared previous folders with Erik Fair
 - Erik Fair to review previous documents, and perhaps setup new folder moving forward
 - Including executive summary / FAQ
 - 5 / 10 year horizon to start, but needs to think longer
 - How this supports MSA mission, vision, and core values
- Additional topic - JB Vang Networking Event (August 18th)
 - The group discussed the opportunity to attend a JB Vang customer networking event - to meet/learn from previous customers
 - The plan is to send Dan Ellingson and Cecelia Dodge as MSA representatives, and to have MSA pay the \$32 / person to attend so that there is no perceived conflict of interest
- Plans to create a project budget
 - Dan Ellingson to reach out to Kou for update on below items
 - Two options: move North or South of Bailey (Kou)
 - Search available sites for general guidance (Kou)
 - Need to target 7-8 acres minimum if we move
 - Need to sell existing buildings

- Communication plan
 - How to update BOD for decision
 - Committee will target BOD update in January 2022, and then recommendation for BOD to decide by July 2022
 - How to update community
 - Committee discussed how we could provide more updates like a “capital improvement” campaign. Similar to how other schools would do a referendum push.
 - We can also continue to update our FAQ documents

Next meeting August 26th, 2021 4:30PM.

2021-22 School Year Committee Goals:

- Create Guiding Principles document
- Create a project budget
- Prepare update for all options to BOD for decision

School Expansion Possibilities Sub-Committee
September 2nd, 2021 4:30-5:10 p.m.

MSA Building A - Room 10A or Join Zoom Meeting

<https://us02web.zoom.us/j/3592445696?pwd=NGtTRm5BdG4rUnFVTdk2ZHRmZFBjdz09>

In Attendance (underlined): Jennifer Yiangou, Krishna Vishnubhatla, Alex Santos, Dan Ellingson, Robin Solid, Ken LaCasse, Noah Langseth, Satya Veluri, Lilian Vu, Annette Smith, Annie Cardenas, Wendell Sletten, Maiton Vang, Erik Fair, Jeff Eng Mr. Kou Vang, Cecelia Dodge, Diane Thiigs

Purpose: Explore MSA school expansion plans to target a move-in date of 2024-25 school year. Identify the maximum potential of our current location, investigate what a new site could look like, and a combination of both. Utilize J.B. Vang services as appropriate.

Agenda (work through as many as time allows):

- **Review leadership and members for 2021-22 school year**
 - Cecelia Dodge will ask staff to verify their membership to this committee this Fall
 - **MEETING MINUTES - 09/02/2021**
 - We will be removing all of the names except those underlined (in attendance 9/2)
 - Erik/Cecelia will send a note to Shawn Sparker to have the next agenda added to the School Expansion Sub-Committee section on the MSA website here: <https://www.mnmsa.org/bod/school-expansion-possibilities?dir=%2F>
 - We will also update these meeting minutes on the website with for transparency to the public
- **How to create Guiding Principles document**
 - **MEETING MINUTES - 09/02/2021**
 - We did not discuss this topic.
- **Additional topic - JB Vang Networking Event Discussion/update**
 - **MEETING MINUTES - 09/02/2021**
 - BOAT CRUISE
 - Good discussion at the boat cruise, including discussions with past JB Vang clients.
 - Sub-Committee discussed the current state of the expansion strategy and aligned on the following steps:
 - Need to identify a group that can build a “feasibility” analysis, which will be used to create a RFP across

multiple construction agencies (agencies TBD but JB Vang would be included)

- Given the other work happening around the strategic plans, the group agrees that this should not go faster than the work happening with the strategic plan, with the caveat that everyone understands it is virtually certain that the expansion work will be a core priority.

- **Communication plan**
 - Communication plan was not discussed
- **How to update BOD for decision (carryover notes from August)**
 - This was not specifically discussed, but I would like this group to provide an update to the BOD at our next regularly scheduled meeting.
- **How to update community (carryover notes from August)**
 - First step is to get the next agenda published to the website, and then invite others to join as they deem appropriate.

Next meeting September 23rd, 2021 4:30PM.

2021-22 School Year Committee Goals:

- Create Guiding Principles document
- Create a project budget
- Prepare update for all options to BOD for decision

Personnel BOD - Sub Committee

Thursday, September 16 · 4:30 – 5:15pm

[Join with Google Meet](#)

meet.google.com/qtb-xwbp-der

[Join by phone](#)

(US) +1 716-249-0039 PIN: 779 271 360#

danellingson@mnmsa.org (Organizer)

Jeff Eng

Jennifer Bartle

Jessica Heydt

Lisa Anderson

Robert Krueger

Description:

Sub Committee meeting will be held virtually

1) Logistics review (format, members, etc.)

[We have transitioned to a “Sub Committee”, which can allow us flexibility to meet remotely as needed. We will continue to publish meeting notes and keep the meetings open to the community.](#)

2) To help facilitate the organizational assessment, as needed by the Interim Director

[Dan will follow up with Ms. Dodge on this topic.](#)

3. To provide a mechanism for feedback for the interim director for mid-year and end of year.

- [The group agreed to meet again on Oct 28 \(Dan to setup meeting\).](#)
- [Target to have a draft survey question \(may combine with Climate Survey\)](#)
- [BOD will need to approve at November meeting](#)
- [Questions will be sent out 1st week December, with 7 day followup](#)

Items referenced at the meeting:

SPECIAL BOD-DIRECTED TASKS FOR THE 2021-2022 SCHOOL YEAR:

1. To implement a positive school culture, which will include many aspects, one of which will be an organizational assessment.
2. To facilitate the shift in mindset to a growth model, in preparation for expansion.
3. To reevaluate policies and procedures to ensure that our school follows and reflects the ideas represented in our policies, which are consistent with our mission and vision.

Academics Agenda
September 13, 2021
8:00 a.m. - 9:00 a.m.
Room 4D

Members: Michelle Kurkoski, Maggie Burggraaff, ~~Joell Pundsack~~, Emily Graveen, Jeana Albers, Noah Langseth, Teresa Ward, Tara Richert, ~~Noelle Haland~~, Kassie Larson, Wendell Sletten, Jennifer Heydt-Nelson, ~~David Pushparaj John~~, Cody Schniepp, Cecelia Dodge, Kate Hinton

1. Meeting location - rotate rooms?

Building A 2

Building B 202

Building D 4

2. Select chair

Michelle K

3. Maggie volunteered to take notes - thank you!

4. Meeting dates for the year

When the Monday is a day off of school, we will have a meeting it on that Tuesday.

5. New task force as a sub group of AC: online/July term/recovery

As part of an Academics Committee task force, Cody Schniepp will be attending meetings as well. This task force will look at ideas for and ways to implement credit recovery and additional elective courses. Some topics this task force will look at include: July Term, funding, electives, WIN, credit recovery, enrichment courses, ALC funding, and OLL.

An all staff invite will be sent out: Kate, Noah, Maggie, Cody will also be on this task force.

6. WBWF Updates?

Cecilia is looking into how this works and what the schedule is for getting this completed. Department chairs will go through MCA data with the departments, and this will lead into WBWF data.

ACT/PSAT data can be provided as well. A summary usually arrives in October or later.

7. Recruiting Diverse Staff Update?

How did this function in the past? It seems like an administrative function. They looked at language and where to post jobs. Other areas need to be looked at as well. This could be folded into a DEI (diversity, equity, inclusion) task force.

Male to female hispanic lgbtq

This was put into the Academics Committee because it directly affects students.

Fostering these students to go into education. There is a course at UofM which explores teaching. It is a two credit course. It's advanced TA-ing. They are tutoring and teaching small lessons. This is through College in the Schools and it's curriculum/timeline must be followed.

8. Supplemental Online Learning Update?

There is nothing to currently add. However, it is important to be aware that we must allow students to do this if they are interested.

9. Enrollment update (Joell)

It is important to note that most schools are experiencing the same enrollment turnover.

There have been over 130 new students enrolling for the 21-22 school year. A typical

year has between 100-110.

52 students who were enrolled at MSA in 20-21 withdrew for the 21-22 school year. This is higher than the typical year when there are between 25-30 student withdrawals.

Total number of students, including new students for 21-22 who have withdrawn since August 12 = 39 students.

Currently, we are still enrolling two sixth graders and one eighth grader.

We are also following up with a few families of students who have been no-shows.

The Prediction is the enrollment changes will slow down in the next two weeks.

10. Scheduling update (Joell)

All teacher and student scheduling has been moved to Kate Hinton and Emily Graveen for high school; Lela Olson and Isaac Johnson will be working on middle school. Contact the counselors or Assistant Directors with any questions regarding the student schedules, classroom sizes, teacher schedules, student placement, etc.

11. 1st Fastbridge Inventory

This needs to be set up through the MS counselor and administrator. Struggling kids would be pulled for screening tests.

12. Supporting Struggling Middle Schoolers

ALC money can be used to pay teachers to work outside of the school day to help these struggling MS students. Credit recovery should occur for students during the year, before school, if possible. It would not need to be everyday. The earliest possibility of this beginning would be January.

It would be ideal if MS was on a quarter grading schedule. We can use any data we would like to determine who is eligible (teacher observation, Fastbridge, course work, MCA, etc).

ALC is a separate school within a school.

An issue may be content area teachers teaching the curriculum and finding interested staff. Out of field placements are easy to obtain right now, especially in MS, and especially if there is an identified skill set to be completed.

13. Review how we give credit (high school)

We should review the grading cycle and assess how credits are based on a full year. We end up with a lot of every other day courses. There are ways to improve or change this.

Semester grades would allow us to offer gym and health as semester courses. Our current schedule is complex. However, some of these kids need to have a regular schedule that includes movement. If they do not have PE for $\frac{1}{2}$ a year, many of them will just be sedentary. For the MS, the reason for every other day is to give them consistency with PE/Study Skills/.

Is it difficult to do MS quarters and HS semesters because of math and Spanish.

The hybrid block is workable. However moving to a full block would be even more suitable, but it is expensive. We would likely need 4-5 more teachers to make it work. This has a lot of benefits to it, but it would require a shift in standards and curriculum.

We should look at the potential of best scheduling practices for students. Some of our issues are with Skyward. We should decide this soon in order to determine if trimesters or semesters are a better option.

A full block schedule would allow for more consistency and would provide student centered scheduling.

If we are going to make a change, it would be useful to change the schedule and the credits at the same time. Quarter grading would still have semester grading, too.

A task force should be created. It could be absorbed into the calendar committee.

Skyward is not a modern way to create a schedule. They need to come and show us if Skyward can create a full block schedule.

We may need to look at getting rid of Skyward and look at something like Infinte Campus. Even when schools do this, many of them keep Skyward finance.

This will be brought up to the staff by email by Kate, and it should be floated at Department Meetings to garner interest from other teachers.

14. MCA results will go to the departments so that each department can determine how to

approach their Academic Goals (For this school year, this means Goals 1,2 and 5?)
When and how should they report the changes they made?

The departments will look at SAM goals on Wednesday.

15. Share last year's WBWF with SAM for the Annual Report?

Review - Admin sends new legislation/standards to the corresponding departments annually.
Have there been any changes?

Cecelia will check to make sure it was turned in. We are not currently aware of any needed changes.

The science conversion has already been made.

Social Studies conversion decisions have been delayed due to COVID, maybe May of 2022.

16. Covid-19 Group liaison update - do we still need this?

Right now, Kate is keeping teachers apprised of students who are in quarantine and can work asynchronously while they are out.

This topic can be removed from this group.

17. Fall 2020 Update?

Next Meeting: Will be October 11, 2021 at 8:00 a.m., Building A, Room 2

Department updates (regular)

Academics Committee Yearly Calendar

Month	Description
August	<ul style="list-style-type: none"> Should the first Academics Committee meeting be in August (decide at June

	<p>mtg)</p> <ul style="list-style-type: none"> ● Get BOD SAM Academic Goals, and after determining any additional goals, set a process for meeting those goals
September	<ul style="list-style-type: none"> ● 1st Fastbridge Inventory ● MCA results will go to the departments so that each department can determine how to approach their Academic Goals (For the 18-19 school year, this means Goals 1,2 and 5) When and how should they report the changes they made? ● Share last year's WBWF with SAM for the Annual Report ● Review - Adminsends new legislation/standards to the corresponding departments annually
October	<ul style="list-style-type: none"> ● Annual report due October 1 ● Review of last year's WBWF report to the Academic Committee
November	<ul style="list-style-type: none"> ● Review of last year's WBWF report to BOD in November meeting ● Departments should begin to plan for next year's electives and to detail a back-up plan in case of low enrollment in the elective classes
December	<ul style="list-style-type: none"> ● WBWF report due to Admin by Dec 1 and to MDE (mid-Dec) ● 12/18 Course lists and descriptions due to scheduling office ● 2nd Fastbridge Inventory
January	<ul style="list-style-type: none"> ● Office needs a list of classes offered by each department by the middle of the month (including AP and electives) ● 1/3/18 - AP class schedule available to students ● PSAT results can go to the departments ● Review Academic Agreements and Open House Expectations
February	<ul style="list-style-type: none"> ● Students sign up for their classes ● WBWF presentation and input from public
March	<ul style="list-style-type: none"> ● 3rd Fastbridge Inventory before Spring Break ● Report how AP signup process is proceeding ● Annual review = Policies 601 and 603
April	<ul style="list-style-type: none"> ● Educational Program Policy committee should review model policies #613-620 ● Professional Development Task force will have data to begin to plan for the following year
May	<ul style="list-style-type: none"> ● MCA snapshot results available ● Review PSAT(Dec) and ACT scores (if taken at MSA receive in May-June) ● Students can see their classes online
June	<ul style="list-style-type: none"> ● Academics and WBWF committee will make recommendations and present

	<p>them to Board by looking at the MCA snapshots and determine Professional Development for the following school year</p> <ul style="list-style-type: none">● Determine if we should have a meeting in August or September?● Reflect on goal setting for next school year?
July	

Topic: Finance meeting

Time: September 13th, 2021 05:00 PM Central Time (US and Canada)

Location Room 5C, Lisa Anderson's Room

Cody Schniepp is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/99258141469?pwd=S2p4UHNyM0lxdGo4aFBnVkdZbzdLZz09>

Meeting ID: 992 5814 1469

Passcode: RY270P

Attendees: Dustin Reeves, Sandi Overson, Kate Hinton, Cecelia Dodge, Cody Schniepp, and Lisa Anderson

1. Budget Updates (DR)

1. \$171, 000 surplus
2. \$250,904 expected holdback from Dept of Education
3. Will present more up to date numbers when complete
4. Current ADM: 503.84 is under the expected ADM 507
 - a. SO: How much per pupil?
 - b. DK: \$7000
 - c. We do have some openings that Joell is still working hard to fill. And the school policy is not to fill the HS after a certain date.
5. New things:
 - a. Cash Flow sheets
 - b. Last page new with ADM - blank right now but will be updated for next meeting
6. LA: Does the BOD have a budget or where does the money come from for BOD expenditures?
 - a. No, just from general revenues
7. CD: Where are these documents?
 - a. DK: They are in the drive.
 - b. Dustin will send an email on Friday before to let people know when the documents are uploaded to the drive.
8. SO: What should we look for in the financials?
 - a. DK: really high numbers, or if BOD members were getting paid for something. Nothing to be concerned about right now. Obviously the legal costs are high now.
 - b. CD: Air Conditioning costs are really high, next summer we should consolidate in one building to decrease the cost. Or how can we decrease the energy costs?
 - c. CS: Should the building company have an energy audit?
 - d. CD; we could but everyone can sort of see what needs to be done

2. Covid spending (CD)

1. We applied for a grant for up to \$40,000 supplies, for testing and respirators (N95 masks).
2. Is there money for social emotional learning curriculum?
 - a. DK: we had some money for summer school and ESSRA Funds last year
3. SO: Do teachers have to use PTO for Covid money?

- a. CD: The Handbook says to use PTO.
- b. CD/KH: There is funding for ELL and Title 1 Application, we might be able to use that.
- c. CD; will ask other Directors about what they are doing
- d. DK: Declining Enrollment is one of the things where we might get money, but it's based on the prior year and ours didn't decrease enough.
- e. LA: Can we have a budget discussion about this and then see if we need to change the handbook.
- f. SO: And come up with a clear policy to determine when PTO needs to be charged and when it doesn't need to be used.
 - i. CD: will get to BKDV and see
 - ii. What is funding available?
 - iii. What are the other charter schools doing?

3. Audit update DK

- 1. Getting some final requests from the auditors
- 2. It is normal that the auditors sometimes reach out to the Treasurer, Director and the Chair
- 3. \$171,000 surplus for the FY21
- 4. KL: Is it too late to make any changes to last years budget. \$34,000 for Science curriculum and it was approved in May. It was received in June.

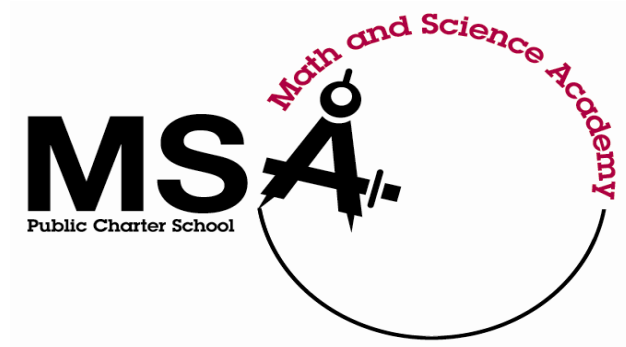
4. Hiring taskforce fund request (LA)

- A. \$1500 Advertising Budget
- B. \$100 Hospitality Room for Day at MSA and BOD Interview for final applicants
- C. \$350 Two days sub coverage for Chair of the Search Committee (1 day before the Day at MSA and the actual Day at MSA)
- D. \$175 One additional day of sub coverage for miscellaneous coverage in case other teachers need to work at the Day at MSA.
- E. The Committee approved A-D because it is a small enough amount that it does not have to go to the BOD
 - a. 4-0-1 (LA abstained)
- F. How much money can the Committee approve without going to the BOD? This would be a good discussion for the BOD to have.
- G. Video stipend?
 - a. LA presented as a hiring feature but CD was thinking that it would be good publicity for the school over all.
 - b. There were a few staff that were mentioned as possible people to head this up.
 - c. We should offer it as a stipend and ask people to apply.
 - d. There may be other students who would be interested in helping to make it.
 - e. LA will reach out to a few more people and still waiting for information from Justin Gehring

5. SO: What is the difference in spending in salaries between last year and this year?

- 1. Line item: The difference between last year in personnel is \$302 K more this year based on projected hiring. DK will look at it for the October meeting.
- 2. SO: If it is this high, where do we pay for it?

- a. Fund Balance
- 3. It is early in the year to look at this, but we will for next month - it will be a separate line item agenda for next month.



**Math and Science Academy
Charter School No. 4043
Woodbury, MN**

Financial Statements

August 31, 2021

Math and Science Academy
Woodbury, Minnesota
August 2021 Financial Statements

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**Math and Science Academy
Charter School No. 4043
Executive Summary**

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the preliminary audited actual ending information as of June 30, 2021 while the ending balances reflect the August 31, 2021 balances.

The school's cash and investment balance at August 31st was \$2,105,778.

The Due from Building Company line represents a payment made by the School for The Arbitrage Group for professional services relating to the closing of the Bonds in December 2020. This will be reimbursed from the Building Company. The balance is currently \$1,000.

Prior year state aids receivable represents the estimated amount that the State owes the school for the fiscal year 2021 based on the 10% holdback. The current balance is \$250,904, based on preliminary calculations.

Current year state aids receivable represents the estimated amount that the State owes the school for the fiscal year 2022 based on the 10% holdback. The current balance is \$235,589, based on preliminary calculations.

Federal aids receivable represents the amount of federal funds that are owed to the school. Federal funds are paid on a reimbursement basis. The current balance is \$55,455.

Prepaid expenditures represent subscriptions and licenses paid in advance for the FY23 school year, and Security Deposits on the School Buildings. The current balance is \$132,528.

Salaries and wages payable represent the amount due to teachers for summer checks as part of the FY22 contracts. This calculation is based on an estimate of salaries/wages earned during the year. These salaries and wages will be earned in FY22, but not paid out until July and August of 2022. The current balance is \$0 based on when staff returned to work. This will be updated throughout the year.

Accounts Payable represent amounts due for invoices received but not paid as of the end of the period. The current balance is \$0.

Payroll deductions and contributions represents a prepayment of employee benefits. The current balance is \$58,858. The negative balance represents invoices that have been paid prior to deductions on staff members' checks.

The beginning fund balance as of July 1, 2021 was \$2,318,308 or 38% of total expenditures. Our budgeted surplus for the 2021-2022 approved original budget is \$10,491 which will result in an ending fund balance of \$2,328,799 or 38%.

The Revised Budget has been updated to reflect a deficit of \$129,732 which would result in an ending fund balance of \$2,188,576 or 35% of total expenditures.

The current preliminary surplus is \$521,794. This figure reflects data through August 31st, 2021. This preliminary data is subject to change.

**Math and Science Academy
Charter School No. 4043
Executive Summary**

"Hot Topics"

- Cash flow is strong with approximately \$2.1 million in cash. The cash balance is broken down into two categories on the balance sheet – Cash and Investments (Unrestricted) and Cash and Investments (required for bond compliance). The intent is to reflect what an estimate of 60 Days Cash on Hand will look like at year-end to show compliance with Bond Covenants.
- As of August 31st, the balance in the Repair & Replacement Fund is approximately \$186K.
- Bond covenant metrics:
 - FY21 – Days cash on Hand: Requirement = 60 Days, Actual = 166
 - FY21 – Debt Service Coverage Ratio: Requirement = 100%, Actual = 161%

 - FY22 Days Cash on Hand: Requirement = 60 Days, Projected = 145
 - FY22 Debt Service Coverage Ratio: Requirement = 100%, Projected = 113%

Supplemental Information for August 2021.

Reports are provided that show the checks that were written, receipts that were posted, and journal entry transactions that were recorded during August 2021.

Please feel free to contact Dustin Reeves at dustin.reeves@bergankdv.com or 612-357-7324 should you have questions related to the financial statements.

**Math and Science Academy
Woodbury, MN
Balance Sheet
August 31, 2021**

	Preliminary Audited June 30, 2021	Balance August 31, 2021
Assets		
Current assets		
Cash and investments - unrestricted	\$ 1,234,309	\$ 1,086,632
Cash and investments - required for Bond Compliance	936,342	1,019,146
Accounts receivable	966	-
Due From Building Company	1,000	1,000
Prior year state aids receivable	415,524	250,904
Current year state aids receivable	-	235,589
Federal aids receivable	65,867	55,445
Prepaid expenditures	178,828	132,528
Total assets	2,832,836	\$ 2,781,244
Liabilities and Fund Balance		
Current liabilities		
Salaries and wages payable	\$ 259,516	\$ -
Accounts payable	161,159	-
Payroll deductions and contributions	93,854	(58,858)
Total current liabilities	514,529	(58,858)
Fund balance		
Fund balance 7-1-2021	2,294,570	2,294,570
Assigned fund balance - student activities 7-1-2021	23,738	23,738
Net income to date	-	521,794
Total fund balance	2,318,308	2,840,102
Total liabilities and fund balance	\$ 2,832,836	\$ 2,781,244

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

Math and Science Academy
Charter School No. 4043
Statement of Revenues and Expenditures
August 31, 2021

		Original FY22 Budget 507 ADM	Revised FY22 Budget 507 ADM	17% August YTD	Percent of Revised Budget
General Fund - 01					
Revenues					
State revenues					
317, 211	General education aid	\$ 4,102,713	\$ 4,137,853	547,621	13.2%
348-300	Charter school lease aid	853,574	853,574	-	0.0%
317	Long-term facilities maintenance revenue	77,986	77,986	-	0.0%
740-360	Special education aid	754,732	707,982	182,871	25.8%
201	Endowment aid	19,090	19,090	-	0.0%
397	Pension revenue	15,000	15,000	-	0.0%
121	Prior year over (under) accrual	-	-	-	100.0%
121	Current year state aids receivable	-	-	235,589	-
	Total state revenues	<u>5,823,095</u>	<u>5,811,485</u>	<u>966,081</u>	<u>16.6%</u>
Federal revenues					
419	Federal special education aid	67,500	67,500	-	0.0%
414	Title II funds	27,900	27,900	-	0.0%
151,153,154	CARES and CRF Funding	-	-	-	-
	Total federal revenues	<u>95,400</u>	<u>95,400</u>	<u>-</u>	<u>0.0%</u>
Local revenues					
000-050	Fees from patrons: scholastic, AP exam, staff shirts, class fees	29,300	29,300	30	0.1%
920-050	Fees from patrons: study hall	2,500	2,500	-	0.0%
300-050	Fees from students: field trips	25,800	25,800	-	0.0%
372-071	Third party billing	1,000	1,000	-	0.0%
092	Interest earnings	20,000	20,000	62	0.3%
265-096	Annual fund/capital campaign/dragon dinner	75,000	75,000	499	0.7%
621	Year book revenues, planners	3,200	3,200	-	0.0%
C 400's	Student activities revenue	135,000	135,000	3,780	2.8%
	Total local revenues	<u>291,800</u>	<u>291,800</u>	<u>4,371</u>	<u>1.5%</u>
Total revenues		<u>\$ 6,210,295</u>	<u>\$ 6,198,685</u>	<u>\$ 970,452</u>	<u>15.7%</u>
		6,210,295	6,198,685	970,452	

Math and Science Academy
Charter School No. 4043
Statement of Revenues and Expenditures
August 31, 2021

		Original FY22 Budget 507 ADM	Revised FY22 Budget 507 ADM	17% August YTD	Percent of Revised Budget
Expenditures					
100	Salaries and wages	\$ 2,377,049	\$ 2,482,236	\$ 147,272	5.9%
200	Employee benefits	827,736	831,862	42,813	5.1%
Crs 180	Extracurricular activities	76,200	76,200	1,629	2.1%
305	Contracted services	242,600	292,600	30,613	10.5%
315	Repairs and maintenance for computers	46,350	46,350	6,100	13.2%
320	Communications services	20,000	20,000	3,418	17.1%
329	Postage	4,400	4,400	-	0.0%
330	Utilities	89,000	89,000	9,280	10.4%
340	Property and liability insurance	35,000	35,000	-	0.0%
350	Repairs and maintenance	100,000	80,000	4,841	6.1%
360	Transportation for field trips	11,600	11,600	-	0.0%
366/368	Staff training/travel and conferences	15,700	20,700	1,570	7.6%
369	Field trips admissions	14,200	14,200	-	0.0%
370	Building lease	948,416	948,416	133,974	14.1%
370	Other rentals and operating leases	800	800	-	0.0%
380	Computer and tech related hardware rental	33,000	30,000	5,526	18.4%
401/455/465	General supplies	35,000	30,000	1,897	6.3%
401	Maintenance supplies	25,000	15,000	1,666	11.1%
405	Non-instructional computer software and license	25,100	26,900	18,623	69.2%
406	Instructional software licensing	23,500	23,500	5,537	23.6%
430/456/466	Instructional supplies	30,000	45,000	655	1.5%
460	Textbooks and workbooks	31,853	84,853	10,308	12.1%
461	Standardized tests	25,000	15,000	-	0.0%
490	Food	1,000	1,000	113	11.3%
505/506	Capitalized technology software	10,400	10,400	4,050	38.9%
530	Other equipment/furniture	12,500	5,000	-	0.0%
555/556	Technology hardware (cap)	5,000	5,000	-	0.0%
820	Dues and memberships, fees	41,800	41,800	3,513	8.4%

**Math and Science Academy
Charter School No. 4043
Statement of Revenues and Expenditures
August 31, 2021**

		Original FY22 Budget 507 ADM	Revised FY22 Budget 507 ADM	17% August YTD	Percent of Revised Budget
898	Scholarships	500	500	-	0.0%
265	Annual fund (265)	37,500	37,500	-	0.0%
740	State special education	807,200	757,200	5,322	0.7%
Fin 372	Third party billing	1,000	1,000	640	64.0%
419	Federal special education	67,500	67,500	5,991	8.9%
414	Title II funds	27,900	27,900	-	0.0%
151,153,154	CARES and CRF Funding	-	-	1,013	-
891	Pension expense	15,000	15,000	-	0.0%
Crs 400	Student activity expense	135,000	135,000	2,294	1.7%
Total expenditures		\$ 6,199,804	\$ 6,328,417	\$ 448,658	7.1%
		6,199,804	6,328,417	448,658	
General fund net income		\$ 10,491	\$ (129,732)	\$ 521,794	
Fund balances					
Beginning fund balance, all funds		\$ 2,318,308	\$ 2,318,308		
Projected fund balance, all funds		\$ 2,328,799	\$ 2,188,576		
		38%	35%		

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

Math & Science Academy
Cash Flow Projection Summary
2021-2022 School Year

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)				Cash Balance
	State Aid Payments	Federal Aid Payments	Other Revenue	Prior Year State & Federal Holdback		Salaries and Benefits**	Building Lease Payments	Other Expenditures	Total Expenditures	
				<i>Beginning Balance</i>					<i>Beginning Balance</i>	<i>2,170,651</i>
Jul 31	364,935	1,884	1,694	2,250	370,763	153,288	59,857	412,940	626,085	1,915,328
Aug 31	365,557	0	4,325	170,909	540,791	123,507	59,857	166,977	350,341	2,105,778
Sept 30	449,362	8,398	10,285	30,823	498,868	289,463	82,870	148,519	520,851	2,083,795
Oct 31	449,362	8,398	10,285	215,763	683,808	289,463	82,870	148,519	520,851	2,246,752
Nov 30	449,362	8,398	10,285		468,045	289,463	82,870	148,519	520,851	2,193,945
Dec 31	449,362	8,398	10,285		468,045	289,463	82,870	148,519	520,851	2,141,139
Jan 31	449,362	8,398	10,285	10,274	478,319	289,463	82,870	148,519	520,851	2,098,607
Feb 28	449,362	8,398	10,285		468,045	289,463	82,870	148,519	520,851	2,045,801
Mar 31	449,362	8,398	10,285		468,045	289,463	82,870	148,519	520,851	1,992,994
Apr 30	449,362	8,398	10,285	17,124	485,169	289,463	82,870	148,519	520,851	1,957,312
May 31	449,362	8,398	10,285		468,045	289,463	82,870	148,519	520,851	1,904,506
June 30	449,362	8,398	10,285	34,248	502,293	289,463	82,870	148,519	520,851	1,885,948
Projected	5,224,113	85,860	108,872	481,392	5,900,237	3,171,421	948,416	2,065,103	6,184,940	
Totals	5,224,113	85,860	108,872	481,392	5,900,237	3,171,421	948,416	2,065,103	6,184,940	

Assumptions: 10% State Aid Holdback

Prepared by: Jenny Abbs, BerganKDV
September 8, 2021

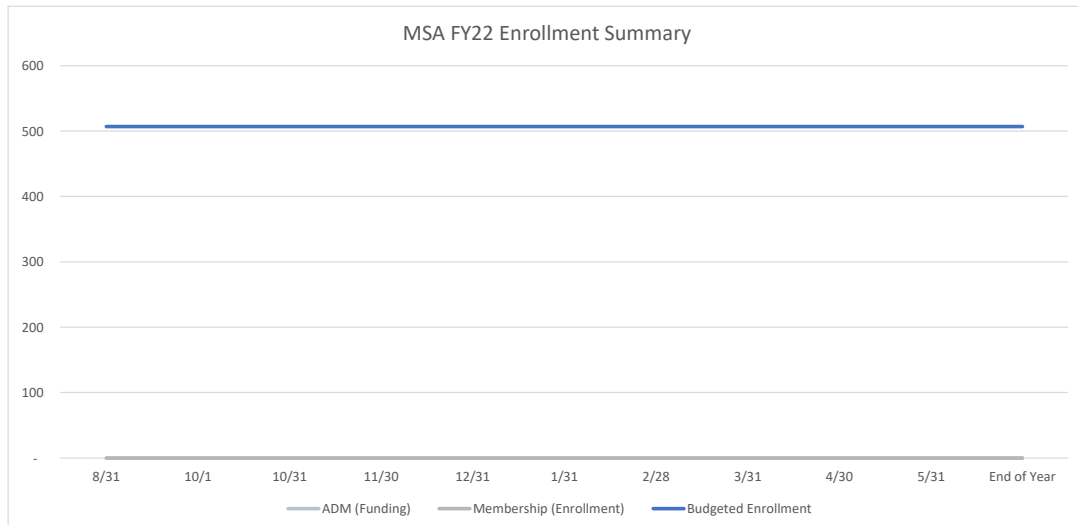
Math and Science Academy
Woodbury, MN

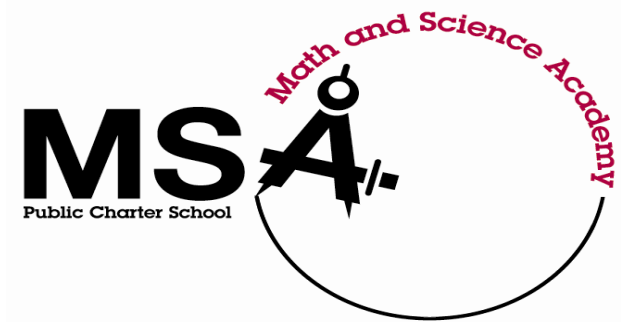
Enrollment Report
As of August 31, 2021

Average Daily Membership (ADM)												
	Grade	8/31	10/1	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	End of Year
	6	0	0	0	0	0	0	0	0	0	0	0
	7	0	0	0	0	0	0	0	0	0	0	0
	8	0	0	0	0	0	0	0	0	0	0	0
	9	0	0	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	0	0	0
	12	0	0	0	0	0	0	0	0	0	0	0
Grand Total		0	0	0	0	0	0	0	0	0	0	0

Membership (Enrollment) as of:												
	Grade	8/31	10/1	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	End of Year
	6	0	0	0	0	0	0	0	0	0	0	0
	7	0	0	0	0	0	0	0	0	0	0	0
	8	0	0	0	0	0	0	0	0	0	0	0
	9	0	0	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	0	0	0
	12	0	0	0	0	0	0	0	0	0	0	0
Grand Total		0	0	0	0	0	0	0	0	0	0	0

Budgeted Enrollments as of:												
	Grade	8/31	10/1	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	End of Year
	6	88	88	88	88	88	88	88	88	88	88	88
	7	90	90	90	90	90	90	90	90	90	90	90
	8	90	90	90	90	90	90	90	90	90	90	90
	9	85	85	85	85	85	85	85	85	85	85	85
	10	78	78	78	78	78	78	78	78	78	78	78
	11	58	58	58	58	58	58	58	58	58	58	58
	12	18	18	18	18	18	18	18	18	18	18	18
Grand Total		507	507	507	507	507	507	507	507	507	507	507





**Math and Science Academy
Charter School No. 4043
Woodbury, MN**

Supplemental Information

August 31, 2021

**Math and Science Academy
ExtraCurricular/Student Activities
August 31, 2021**

Course Code	Account Name	July 1, 2021	Revenue	Expense	YTD
401	Student Council Funds	\$ 276	\$ -	\$ -	\$ 276
402	NHS Funds	73	-	-	73
403	Parent Team Funds	-	-	-	-
404	FIRST Lego League (FLL)	(59)	-	-	(59)
405	Prom	2,264	-	-	2,264
406	Ex-Curr Academic Triathlon	145	-	-	145
407	Ex-Curr Theatre Funds	(36)	-	-	(36)
408	Spanish Club Funds	7	-	-	7
409	Girls Basketball	-	-	-	-
410	Ex-Curr Art Club Funds	-	-	-	-
411	Ex-Curr Ski Club	-	-	-	-
413	FIRST Robotics Competition (FRC)	1,078	-	-	1,078
414	Asian Club	-	-	-	-
416	Newspaper	55	-	-	55
417	Film Club	-	-	-	-
419	Nordic Ski Team	1,085	-	(10)	1,075
420	Cross Country	2,769	1,575	-	4,344
421	Track & Field	7,502	-	(10)	7,492
422	Music Fund	473	-	-	473
423	Boys Basketball	2,794	-	-	2,794
424	Baseball	-	-	-	-
427	Math League	759	-	-	759
429	Computer Club	-	-	-	-
430	Debate	-	-	-	-
431	Girls Volleyball	1,609	350	-	1,959
432	Athletic Account	(1,109)	-	(1,575)	(2,684)

**Math and Science Academy
ExtraCurricular/Student Activities
August 31, 2021**

Course Code	Account Name	July 1, 2021	Revenue	Expense	YTD
433	Speech Team	-	-	-	-
434	Earth Club	-	-	-	-
436	Cooking Club	-	-	-	-
437	Chess Club	0	-	-	0
440	Badminton	1,652	-	-	1,652
441	Trap Team	276	-	-	276
442	Boys Volleyball	90	-	-	90
443	FIRST Tech Challenge (FTC)	1,086	500	(550)	1,036
444	Harry Potter	-	-	-	-
445	Gay Straight Alliance (GSA)	283	-	-	283
446	Social Justice Club	-	-	-	-
447	Class of 2020	249	-	(150)	99
449	Soccer	-	555	-	555
450	Football	-	800	-	800
451	Cheers Volunteer	84	-	-	84
452	SWENext Club	24	-	-	24
453	Class of 2021	310	-	-	310
460	Africa Club	-	-	-	-
Total student activity balances		\$ 23,738	\$ 3,780	\$ (2,294)	\$ 25,223
		\$ 23,738	\$ 3,780	\$ (2,294)	\$ 25,223

Note: Accounts with negative balances indicate that more money has been spent than has been collected

Treatment of Accounts with Balances at Year End: As of July 1, 2019, there is a requirement for all student activities to be under board control. MSA student activities have always been under board control. In addition, at year-end, the balance in the student activity accounts must be restricted fund balance.

*Management has elected to omit substantially all disclosures and the Government-Wide Financial Statements.
No CPA provides any assurance on these financial statements.*



August 2021 Statement

Open Date: 07/14/2021 Closing Date: 08/13/2021

Page 1 of 3
Account: {Redacted}



Visa® Business Card

MATH&SCIENCE ACADEMY
KEN LA CASSE (CPN 000046616)

Cardmember Service
BUS 30 ELN 8

1-866-552-8855
8

New Balance	\$5,733.79
Minimum Payment Due	\$58.00
Payment Due Date	09/09/2021

Activity Summary		
Previous Balance	+	\$1,672.04
Payments	-	\$1,672.04 ^{CR}
Other Credits		\$0.00
Purchases	+	\$5,733.40
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged	+	\$0.39
Interest Charged		\$0.00
New Balance	=	\$5,733.79
Past Due		\$0.00
Minimum Payment Due		\$58.00
Credit Line		\$30,000.00
Available Credit		\$24,266.21
Days in Billing Period		31

Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 000046616



24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

000003991 01 SP 000638910125013 P Y

MATH&SCIENCE ACADEMY
KEN LA CASSE
8430 WOODBURY XING
WOODBURY MN 55125-9433



Account Number	{Redacted}
Payment Due Date	9/09/2021
New Balance	\$5,733.79
Minimum Payment Due	\$58.00

Amount Enclosed \$ _____

Cardmember Service

P.O. Box 790408
St. Louis, MO 63179-0408



What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
 - ▶ Dollar amount: The dollar amount of the suspected error.
 - ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.
- You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
- ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
 - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - ▶ We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

Important Information Regarding Your Account

1. INTEREST CHARGE: Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation.

2. Payment Information: You must pay us in U.S. Dollars with checks or similar payment instruments drawn on a financial institution located in the United States. We will also accept payment in U.S. Dollars via the Internet or phone or previously established automatic payment transaction. We may, at our option, choose to accept a payment drawn on a foreign financial institution. However, you will be charged and agree to pay any collection fees required in connection with such a transaction. The date you mail a payment is different than the date we receive that payment. The payment date is the day we receive your check or money order at Cardmember Service, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your electronic or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Mailed payments that do not include the payment coupon and/or are mailed to a different address will be processed within 5 banking days of receipt and credited to your Account on the day of receipt. In addition, if you mail your payment without a payment coupon or to an incorrect address, it may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and possible suspension of your Account. Internet and telephone payment options are available, and crediting times vary (but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made). If you are making an internet or telephone payment, please contact Cardmember Service for times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

3. Credit Reporting: We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.

August 2021 Statement 07/14/2021 - 08/13/2021

Page 2 of 3

MATH&SCIENCE ACADEMY
KEN LA CASSE (CPN 000046616)

Cardmember Service ☎ 1-866-552-8855



Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Please note, for the Auto Rental Collision Damage Waiver, Extended Warranty Protection and Purchase Security benefits, coverage is not provided for losses caused by or resulting from a cyber incident. You can find additional detail here <https://www.chubb.com/us-en/cyberlimitation.html>

Transactions

Payments and Other Credits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/04	08/04	URE	PAYMENT THANK YOU	\$1,672.04CR	_____
TOTAL THIS PERIOD				\$1,672.04CR	

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
07/15	07/14	6589	Amazon.com*2E17U3EJ1 Amzn.com/bill WA	\$399.98	_____
07/16	07/14	7784	VISTAPR*VistaPrint.com 866-8936743 MA	\$113.99	_____
07/16	07/15	7475	DIGITAL COMPLIANCE 512-402-5963 TX	\$29.99	_____
07/19	07/19	5418	AMAZON.COM*2E01O8QR1 A AMZN.COM/BILL WA	\$120.42	_____
07/19	07/16	1640	DIGITAL COMPLIANCE 512-402-5963 TX	\$29.99	_____
07/19	07/16	8599	RICE U-SCS FLP WEB 713-348-6104 TX	\$650.00	_____
07/20	07/19	5397	MUSIC THEATRE INTL 212-5414684 NY	\$3,675.00	_____
07/22	07/20	6923	HOMEDEPOT.COM 800-430-3376 GA	\$179.20	_____
07/29	07/28	8225	CLASSMARKER.COM PLAN NEWCASTLE AU	\$19.95	_____
08/05	08/04	8123	TWILIO SENDGRID WWW.TWILIO.CO CA	\$29.95	_____
08/05	08/05	7546	EPSON *STORE 800-873-7766 CA	\$439.41	_____
08/13	08/12	2342	AMZN Mktp US*2D03Q7AR1 Amzn.com/bill WA	\$38.57	_____
08/13	08/12	9530	AMZN Mktp US*2P10902M2 Amzn.com/bill WA	\$6.95	_____
TOTAL THIS PERIOD				\$5,733.40	

Fees

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
07/29	07/28	8225	FRGN TRANS FEE-CLASSMARKER.COM PLAN NE	\$0.39	_____
TOTAL FEES THIS PERIOD				\$0.39	

August 2021 Statement 07/14/2021 - 08/13/2021

Page 3 of 3

MATH&SCIENCE ACADEMY
KEN LA CASSE (CPN 000046616)

Cardmember Service 

1-866-552-8855

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.78
Total Interest Charged in 2021	\$0.00

Company Approval *(This area for use by your company)*

Signature/Approval: _____

Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	17.24%	
**PURCHASES	\$5,733.79	\$0.00	YES	\$0.00	17.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%	

Contact Us

 Phone

Voice: 1-866-552-8855
TDD: 1-888-352-6455
Fax: 1-866-807-9053

 Questions

Cardmember Service
P.O. Box 6353
Fargo, ND 58125-6353



Mail payment coupon with a check

Cardmember Service
P.O. Box 790408
St. Louis, MO 63179-0408



Online

myaccountaccess.com

End of Statement

MATH&SCIENCE ACADEMY



Link your credit card to PayPal today!!!

Experience faster checkouts, added security and convenience. It's all there for you when you link your card to PayPal.

Link your card in the Mobile App or online today.

Recent updates to your account may impact your eligibility to enroll in PayPal.


August 2021 Statement

Open Date: 07/14/2021 Closing Date: 08/13/2021

Page 1 of 3

Account: {Redacted}


Visa® Business Card

MATH&SCIENCE ACADEMY

JOHN D GAWARECKI (CPN 000046616)

Cardmember Service

BUS 30 ELN

5 8



1-866-552-8855

8

New Balance	\$44.00
Minimum Payment Due	\$10.00
Payment Due Date	09/09/2021

Activity Summary

Previous Balance	+	\$44.00
Payments	-	\$44.00 ^{CR}
Other Credits		\$0.00
Purchases	+	\$44.00
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$44.00
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$30,000.00
Available Credit		\$29,956.00
Days in Billing Period		31

Payment Options:

 Mail payment coupon
with a check

 Pay online at
myaccountaccess.com

 Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service

CPN 000046616



24-Hour Cardmember Service: 1-866-552-8855

 . to pay by phone
 . to change your address

000003990 01 SP 000638910125012 P Y

 MATH&SCIENCE ACADEMY
 JOHN D GAWARECKI
 8430 WOODBURY XING
 WOODBURY MN 55125-9433


Account Number	{Redacted}
Payment Due Date	9/09/2021
New Balance	\$44.00
Minimum Payment Due	\$10.00

Amount Enclosed \$ _____

Cardmember Service

 P.O. Box 790408
 St. Louis, MO 63179-0408


What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
 - ▶ Dollar amount: The dollar amount of the suspected error.
 - ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.
- You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
- ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
 - ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - ▶ We can apply any unpaid amount against your credit limit.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Cardmember Service, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

Important Information Regarding Your Account

1. INTEREST CHARGE: Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("**DPR**") by the Average Daily Balance ("**ADB**") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation.

2. Payment Information: You must pay us in U.S. Dollars with checks or similar payment instruments drawn on a financial institution located in the United States. We will also accept payment in U.S. Dollars via the Internet or phone or previously established automatic payment transaction. We may, at our option, choose to accept a payment drawn on a foreign financial institution. However, you will be charged and agree to pay any collection fees required in connection with such a transaction. The date you mail a payment is different than the date we receive that payment. The payment date is the day we receive your check or money order at Cardmember Service, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your electronic or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Mailed payments that do not include the payment coupon and/or are mailed to a different address will be processed within 5 banking days of receipt and credited to your Account on the day of receipt. In addition, if you mail your payment without a payment coupon or to an incorrect address, it may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and possible suspension of your Account. Internet and telephone payment options are available, and crediting times vary (but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made). If you are making an internet or telephone payment, please contact Cardmember Service for times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

3. Credit Reporting: We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



August 2021 Statement 07/14/2021 - 08/13/2021

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MATH&SCIENCE ACADEMY
JOHN D GAWARECKI (CPN 000046616)

Cardmember Service ☎ 1-866-552-8855



Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Please note, for the Auto Rental Collision Damage Waiver, Extended Warranty Protection and Purchase Security benefits, coverage is not provided for losses caused by or resulting from a cyber incident. You can find additional detail here <https://www.chubb.com/us-en/cyberlimitation.html>

Transactions

Payments and Other Credits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/06	08/06	URE	PAYMENT THANK YOU	\$44.00	CR
TOTAL THIS PERIOD				\$44.00	CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/09	08/07	5412	SMK*SURVEYMONKEY.COM 971-2311154 CA	\$44.00	
TOTAL THIS PERIOD				\$44.00	

2021 Totals Year-to-Date

Total Fees Charged in 2021	\$2.34
Total Interest Charged in 2021	\$0.00

Company Approval

(This area for use by your company)

Signature/Approval: _____

Accounting Code: _____

August 2021 Statement 07/14/2021 - 08/13/2021
 MATH&SCIENCE ACADEMY
 JOHN D GAWARECKI (CPN 000046616)

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Cardmember Service ☎ 1-866-552-8855

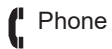
Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	17.24%	
**PURCHASES	\$44.00	\$0.00	YES	\$0.00	17.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%	

Contact Us



Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053



Questions
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353



Mail payment coupon with a check
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408



Online
myaccountaccess.com

End of Statement

MATH&SCIENCE ACADEMY



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Experience faster checkouts, added security and convenience. It's all there for you when you link your card to PayPal.

Link your card in the Mobile App or online today.

Recent updates to your account may impact your eligibility to enroll in PayPal.

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
08/02/2021	201901340	MATHEWS LAW PLLC	FY21 Professional Services rendered in June 2021	15,190.00
08/02/2021	201901341	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Summer School Buses	1,541.12
08/03/2021	202100064	ANDERSON, LISA	Reimbursement: Meet and Greet Food	113.20
08/03/2021	202100058	BRAULT, ALEXANDER	Reimbursement: Track Supplies and Nordic Supplies	19.42
08/03/2021	202100061	CENTURY LINK	Monthly Service: Account 651-731-5162 971	129.72
08/03/2021	202100062	CENTURY LINK	FY22 MONTHLY SERVICE: Account 651-735-9416 212	256.89
08/03/2021	202100059	CITY OF WOODBURY	Water Usage: 8430 Woodbury Xing 5/26/21-6/28/21	105.11
08/03/2021	202100063	FILLBRANDT, MICHAEL	Eyeglasses Reimbursement	200.00
08/03/2021	202100060	FLEISCHHACKER, DEBRA	Eyeglasses Reimbursement	200.00
08/03/2021	202100056	INTERMEDIATE DISTRICT 287	FY22 Precalc and English (Summer School)	790.00
08/03/2021	202100069	LIMINEX, INC	GoGuardian Suite 1 yr	4,050.00
08/03/2021	202100070	MASA JOBSITE	FY22 MASA/MASE Membership Renewal	860.00
08/03/2021	202100065	MNIAAA	Annual Membership	130.00
08/03/2021	202100057	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Summer School Buses	220.16
08/03/2021	202100067	THE SHERWIN WILLIAMS CO	Paint	103.33
08/03/2021	202100066	WELLS FARGO VENDOR FINANCIAL SERVICES	RICOH copiers	859.42
08/03/2021	202100068	XCEL ENERGY	FY22 Electric/Gas Usage: Acct #51-5755815-9	7,125.73
08/06/2021	202100080	ACCESS	FY22 Monthly Storage Fee	39.99
08/06/2021	202100078	CITY VIEW ELECTRIC INC	ANNUAL FIRM ALARM MONITORING: 09/5/2021-09/4/2022 8460 WOODBURY CROSSING	288.00
08/06/2021	202100079	CITY VIEW ELECTRIC INC	ANNUAL FIRM ALARM MONITORING: 09/19/2021-09/18/2022 8490 Woodbury Crossing	420.00
08/06/2021	202100074	CULLIGAN	Drinking Water Equipment Service: August 2021 Acct#157-00808535-7	28.95
08/06/2021	202100081	DICK'S/LAKEVILLE SANITATION INC	FY22 Trash & Recycling: August 2021	1,144.28
08/06/2021	202100072	ERB, JOHN	Prepping and Painting	380.00
08/06/2021	202100084	ESPARZA, PAUL	Maintenance: July 2021	2,145.00
08/06/2021	202100075	HANSEN'S LAWN CARE	Lawn Maintenance: July 2021	1,227.00
08/06/2021	202100085	JR COMPUTER ASSOCIATES	Monthly Contract- July 2021	3,050.00
08/06/2021	202100077	MARTIN LAW FIRM PLLC	Legal Services: July 2021	1,484.00
08/06/2021	202100082	METRO SALES INC	Contract Base Rate and Contract Usage Charge (partial SPED)	3,191.70
08/06/2021	202100073	MN BCA	Background Check	8.00
08/06/2021	202100071	PROCTOR III, MARLAN	DJ Services	150.00
08/06/2021	202100076	RAINMAKERS IRRIGATION	Fix Main Line	100.00
08/06/2021	202100083	ST. CROIX PREPARATORY ACADEMY	FY22 Football Participation Fees	1,575.00
08/08/2021	201901339	AMAZON	FY21 items on Ken's July 2021 Credit Card	182.02
08/08/2021	201901339	BARNES & NOBLE INC.	FY21 items on Ken's July 2021 Credit Card	198.61
08/08/2021	201901339	CARDMEMBER SERVICE	FY21 items on Ken's July 2021 Credit Card	687.43
08/08/2021	201901339	CARDMEMBER SERVICE	FY22 items on July 2021 Credit Card	550.00
08/08/2021	201901339	TEACHER'S DISCOVERY	FY21 items on Ken's July 2021 Credit Card	53.98
08/09/2021	202100048	CARDMEMBER SERVICE	John's August 2021 cc - SurveyMonkey	44.00
08/13/2021	202100050	FURTHER	Payroll accrual	727.49
08/13/2021	202100050	FURTHER	Payroll accrual	295.26
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	720.00
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	6,835.29
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	5,778.80
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	1,351.50
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	5,778.80
08/13/2021	202100051	INTERNAL REVENUE SERVICE	Payroll accrual	1,351.50
08/13/2021	202100052	MID ATLANTIC TRUST COMPANY	Payroll accrual	559.00
08/13/2021	202100052	MID ATLANTIC TRUST COMPANY	Payroll accrual	134.00

CHECK	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
08/13/2021	202100052	MID ATLANTIC TRUST COMPANY	Payroll accrual	2,959.00
08/13/2021	202100053	MINNESOTA DEPT OF REVENUE	Payroll accrual	110.00
08/13/2021	202100053	MINNESOTA DEPT OF REVENUE	Payroll accrual	3,361.55
08/13/2021	202100054	PERA	Payroll accrual	434.07
08/13/2021	202100054	PERA	Payroll accrual	538.35
08/13/2021	202100055	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	6,540.42
08/13/2021	202100055	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	7,089.83
08/13/2021	202100087	BURGGRAAFF, MARGARET	Vision Reimbursement	200.00
08/13/2021	202100090	COMCAST 3396	FY22 Internet Acct# 931093396 (Aug 2021)	1,000.05
08/13/2021	202100089	ESPARZA, PAUL	Maintenance: July 2021	275.87
08/13/2021	202100091	KRAUS-ANDERSON INSURANCE	Practical HR: Sept 2021	250.00
08/13/2021	202100088	MATHEWS LAW PLLC	Professional Services rendered in July 2021	6,355.00
08/13/2021	202100095	METRO SALES INC	Contract Base Rate and Contract Usage Charge (partial SPED)	72.19
08/13/2021	202100092	ORKIN EXTERMINATING CO, INC.	"FY22 Pest Control Services 8430 Woodbury Xing St Paul, MN"	4.71
08/13/2021	202100086	SKYWARD ACCOUNTING DEPT.	LMS/ONE ROSTER API Annual License Fee for the period 7/01/2021 - 6/30/2022	133.00
08/13/2021	202100093	VANGUARD CLEANING SYSTEMS OF MINNESOTA	Cleaning July 2021	2,050.00
08/13/2021	202100094	VANGUARD CLEANING SYSTEMS OF MINNESOTA	Cleaning Aug 2021	2,250.00
08/17/2021	202100049	BILL.COM	Fees	159.50
08/20/2021	202100096	BERGANKDV OUTSOURCED SERVICES LLC	Financial management and accounting services for Aug 2021	7,500.00
08/20/2021	202100097	BLICK ART MATERIALS	HS Art Supplies	620.34
08/20/2021	202100111	CASEY-WOLF, THERESA	School Psychologist: Aug 2021 41.5hrs @ \$95/hr	3,942.50
08/20/2021	202100098	CBL FLOORS	Flooring plus tear up and floor prep	1,300.00
08/20/2021	202100099	CITY OF WOODBURY	Water Usage: 8430 Woodbury Xing 6/28/21-7/30/21	89.92
08/20/2021	202100100	CITY OF WOODBURY	FY22 Water Usage: 8490 Woodbury Xing 6/28/21-7/30/21	34.58
08/20/2021	202100101	CITY OF WOODBURY	FY22 Water: 8460 Woodbury Xing 6/28/21-7/30/21	52.93
08/20/2021	202100102	CITY OF WOODBURY	FY22 Water: 8500 Woodbury Xing 6/28/21-7/30/21	45.47
08/20/2021	202100103	COMCAST	FY22 Internet & Phone: 8/18/21-9/17/21 Acct# 8772 10 577 0477541	104.87
08/20/2021	202100104	DALCO	2PLY TOILET TISSUE	203.28
08/20/2021	202100109	ESPARZA, PAUL	Reimbursement: Maintenance Supplies	59.81
08/20/2021	202100105	INNOVATIVE OFFICE SOLUTIONS LLC	Laminator Pouches	65.43
08/20/2021	202100107	KRAUS-ANDERSON INSURANCE	Practical HR: Aug 2021	250.00
08/20/2021	202100106	LARSON, KASSIE	Reimbursement: Spanish Boom Learning	35.00
08/20/2021	202100108	MN BCA	Background Check	24.00
08/20/2021	202100110	POPP COMMUNICATIONS	FY21 Telephone Services Account Number: 10003837	58.36
08/20/2021	202100113	ROBERT ENGSTROM COMPANIES	Recurring Bill Lease Payment for Bldg D at 8500 Woodbury Crossing	8,632.54
08/20/2021	202100047	US BANK	Rent	45,596.88
08/20/2021	202100112	WOODBURY CROSSING OFFICES, PLLP	Recurring Bill Rent	5,627.55
08/23/2021	202100046	BLUE CROSS BLUE SHIELD OF MN	Health Ins: Sept 2021	46,193.39
08/23/2021	202100114	MN BCA	Background Checks	24.00
08/24/2021	202100045	FURTHER	Annual Fee	150.00
08/26/2021	202100115	MN BCA	Background Checks	48.00
08/27/2021	202100116	MN BCA	Background Check	8.00

Totals for checks 226,824.09

Batch	Post Date	Acct Nbr	Description	Amount
21-00007	07/30/2021	01 R 005 000 000 000 092	Interest Deposit	29.78
			Totals for 21-00007	29.78
21-00008	07/30/2021	01 R 005 000 000 000 211	FY22 General Education Aid	185,669.58
			Totals for 21-00008	185,669.58
21-00009	07/30/2021	01 A 121 00	FY19 Advanced Placement Teacher Training	2,250.00
			Totals for 21-00009	2,250.00
21-00010	07/30/2021	01 E 005 110 000 000 305	Background Check Reimbursements	18.00
21-00010	07/30/2021	01 A 131 00	Augsburg Course Cancellation	650.00
21-00010	07/30/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - Besy Buy -Annual	14.00
			Totals for 21-00010	682.00
21-00011	07/30/2021	50 R 005 000 000 000 092	Building Co Interest	0.25
			Totals for 21-00011	0.25
21-00012	07/30/2021	01 E 005 110 000 000 305	Background Check Reimbursements	18.00-
21-00012	07/30/2021	01 A 131 00	Augsburg Course Cancellation	650.00-
21-00012	07/30/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - Besy Buy -Annual	14.00-
			Totals for 21-00012	682.00-
21-00013	07/30/2021	01 E 005 110 000 000 305	Background Check Reimbursements	24.00
21-00013	07/30/2021	01 A 131 00	Augsburg Course Cancellation	650.00
21-00013	07/30/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - Besy Buy -Annual	14.00
			Totals for 21-00013	688.00
21-00014	07/30/2021	01 R 005 000 000 000 092	Charles Schwab - Interest Earned	2.06
			Totals for 21-00014	2.06
21-00015	08/31/2021	01 R 005 000 000 000 092	Charles Schwab - Interest Earned	2.12
			Totals for 21-00015	2.12
21-00016	08/31/2021	50 R 005 000 000 000 092	Building Co Interest	0.71
			Totals for 21-00016	0.71
21-00017	08/31/2021	01 R 005 000 000 000 211	FY22 General Education Aid	182,686.34
21-00017	08/31/2021	01 A 121 00	FY21 Charter School Lease Aid	3,938.06
			Totals for 21-00017	186,624.40
21-00018	08/31/2021	01 R 005 000 265 000 096	Amazon Smile Deposit	174.91
			Totals for 21-00018	174.91
21-00019	08/31/2021	01 A 121 00	FY21 Long-Term Facilities Maintenance	1,942.34
21-00019	08/31/2021	01 A 121 00	FY21 Charter School Lease Aid	24,771.53
21-00019	08/31/2021	01 A 121 00	FY21 State Special Education	33,452.61
21-00019	08/31/2021	01 A 121 00	FY21 General Education Aid	98,266.25
21-00019	08/31/2021	01 R 005 000 000 740 360	FY22 State Special Education	182,870.70
			Totals for 21-00019	341,303.43
21-00020	08/31/2021	01 R 005 000 000 000 092	Interest Deposit	28.24
			Totals for 21-00020	28.24

Batch	Post Date	Acct Nbr	Description	Amount
21-00021	08/31/2021	01 A 122 00	FY21 FIN 414	1,980.00
21-00021	08/31/2021	01 A 122 00	FY21 FIN 150	6,558.41
			Totals for 21-00021	8,538.41
21-00022	08/31/2021	01 R 010 298 450 000 050	Football Participation Fees	800.00
21-00022	08/31/2021	01 R 010 298 449 000 050	Soccer Participation Fees	555.00
21-00022	08/31/2021	01 R 010 298 420 000 050	Cross Country Participation Fees	1,575.00
21-00022	08/31/2021	01 R 010 298 431 000 050	Volleyball Participation Fees	350.00
21-00022	08/31/2021	01 R 010 298 443 000 096	CAF America - 3M - FTC First Tech volunt	500.00
21-00022	08/31/2021	01 R 005 000 265 000 096	CAF America - US Bank - Annual Fund	138.00
21-00022	08/31/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - Wells Fargo - An	7.62
21-00022	08/31/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - Ecolab - Annual	150.00
21-00022	08/31/2021	01 R 005 000 265 000 096	Blackbaud Giving Fund - BestBuy - Annual	14.00
21-00022	08/31/2021	01 R 010 212 000 000 050	HS Art Fees	30.00
			Totals for 21-00022	4,119.62
21-00023	08/31/2021	50 A 101 50		186,813.51
			Totals for 21-00023	186,813.51
			Total for Cash Receipts	916,245.02

Batch	Post Date	Acct Nbr	Description	Amount
21-00001	07/01/2021	01 A 131 00	FY21 Prepaid Reversals	-78103.09
21-00001	07/01/2021	01 E 010 630 000 000 406	EduTyping Online Keyboarding Software Annual Licenses - 3 years	362.24
21-00001	07/01/2021	01 E 005 010 000 000 820	2021 Associate Membership Dues	3512.50
21-00001	07/01/2021	01 E 005 108 000 000 405	Skyward Hosting Services: Feb 2021-Jan 2022	1400.00
21-00001	07/01/2021	01 E 010 420 000 419 303	FY22 Director Services Deposit	5000.00
21-00001	07/01/2021	01 E 005 108 000 000 405	FY22 Skyward Hosting Services	2400.00
21-00001	07/01/2021	01 E 005 118 000 000 305	Practical HR: July 2021	250.00
21-00001	07/01/2021	01 E 010 630 000 000 380	Lease: 06/30/2021 - 09/29/2021	257.00
21-00001	07/01/2021	01 E 010 630 000 000 406	FY22 Xello for HS - Per Site	2800.00
21-00001	07/01/2021	01 E 005 850 000 348 570	Rent	5627.55
21-00001	07/01/2021	01 E 005 850 000 348 570	Lease Payment for Bldg D at 8500 Woodbury Crossing	8632.54
21-00001	07/01/2021	01 E 010 260 000 000 406	EL Science Department License Renewal- 500 students for 12 months	2375.00
21-00001	07/01/2021	01 E 005 213 000 000 305	July Augsburg University APSI - AP Computer Science Principles Online	650.00
21-00001	07/01/2021	01 L 215 13	Health Insurance: July 2021	44114.15
21-00001	07/01/2021	01 E 010 260 000 000 460	Physics Principles & Problems	722.11
			Totals for 21-00001	0.00
21-00002	07/16/2021	50 R 005 000 000 000 096	Benevity deposit from 7/16/21 should be coded as a donation	-10.00
21-00002	07/16/2021	50 A 115 00	Benevity deposit from 7/16/21 should be coded as a donation	10.00
			Totals for 21-00002	0.00
21-00003	07/01/2021	50 R 005 000 000 000 096	Benevity deposit from 7/16/21 should be coded as a donation	10.00
21-00003	07/01/2021	50 A 115 00	Benevity deposit from 7/16/21 should be coded as a donation	-10.00
			Totals for 21-00003	0.00
21-00005	07/15/2021	01 L 215 05	403B Expense	33261.58
21-00005	07/15/2021	01 E 005 050 000 000 250	403B Expense	-2200.00
21-00005	07/15/2021	01 E 005 605 000 000 250	403B Expense	-1490.00
21-00005	07/15/2021	01 E 005 710 000 000 250	403B Expense	-1016.00
21-00005	07/15/2021	01 E 010 203 000 000 250	403B Expense	-482.32
21-00005	07/15/2021	01 E 010 211 000 000 250	403B Expense	-837.76
21-00005	07/15/2021	01 E 010 211 000 000 250	403B Expense	-250.00
21-00005	07/15/2021	01 E 010 212 000 000 250	403B Expense	-1941.13
21-00005	07/15/2021	01 E 010 220 000 000 250	403B Expense	-4272.89
21-00005	07/15/2021	01 E 010 230 000 000 250	403B Expense	-2865.97
21-00005	07/15/2021	01 E 010 256 000 000 250	403B Expense	-3870.53

Batch	Post Date	Acct Nbr	Description	Amount
21-00005	07/15/2021	01 E 010 258 000 000 250	403B Expense	-689.75
21-00005	07/15/2021	01 E 010 260 000 000 250	403B Expense	-4670.00
21-00005	07/15/2021	01 E 010 270 000 000 250	403B Expense	-5052.93
21-00005	07/15/2021	01 E 010 408 000 740 250	403B Expense	-3622.30
Totals for 21-00005				0.00
21-00006	07/16/2021	50 A 115 00	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	10.00
21-00006	07/16/2021	01 L 205 00	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	-10.00
21-00006	07/16/2021	50 A 101 06	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	-10.00
21-00006	07/16/2021	01 A 101 01	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	10.00
Totals for 21-00006				0.00
21-00007	08/31/2021	50 A 115 00	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	-10.00
21-00007	08/31/2021	01 L 205 00	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	10.00
21-00007	08/31/2021	50 A 101 06	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	10.00
21-00007	08/31/2021	01 A 101 01	\$10 7/16/21 schl acct deposit intended for ABC - transferred 8/31/21 t	-10.00
Totals for 21-00007				0.00
Total for Journal Entries				0.00

**Math and Science Academy
Long-Range Budget Projection Model
September 9, 2021**

	Actual	Adopted	Revised	Budget Projections				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
Enrollment Projections								
Number of Students Grade 6	88	88	88	88	88	88	88	88
Number of Students Grade 7	87	90	90	90	90	90	90	90
Number of Students Grade 8	92	90	90	90	90	90	90	90
Number of Students Grade 9	84	85	85	85	85	85	85	85
Number of Students Grade 10	68	78	78	82	83	83	83	83
Number of Students Grade 11	50	67	67	73	80	81	81	81
Less Adjustment for Grade 11 PSEO	(17)	(9)	(9)	(10)	(10)	(10)	(10)	(10)
Adjusted ADM for Grade 11	33	58	58	63	70	71	71	71
Number of Students Grade 12	25	58	58	63	71	78	79	79
Less Adjustment for Grade 12 PSEO	(8)	(40)	(40)	(40)	(40)	(40)	(40)	(40)
Adjusted ADM for Grade 12	16	18	18	23	31	38	39	39
Total Enrollment/Headcount	494	556	556	571	587	595	596	596
Total ADM	468	507	507	521	537	545	546	546

State Revenue Assumptions and Calculations

General Education Revenue								
State Averages Per Pupil Unit	6,567.00	6,665.26	6,727.65	6,862.56	6,999.81	7,139.81	7,282.60	7,428.26
Inflation Rate Assumption-Basic only	2.0%	1.5%	2.5%	2.0%	2.0%	2.0%	2.0%	2.0%
Basic Excluding Transportation	\$6,260.98	\$6,354.96	\$6,414.44	\$6,482.06	\$6,611.70	\$6,743.93	\$6,878.81	\$7,016.39
Gifted and Talented	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Sparsity	30.99	29.88	29.88	29.88	29.88	29.88	29.88	29.88
Operating Capital	226.48	226.46	226.46	226.46	226.46	226.46	226.46	226.46
Equity	116.29	116.12	116.12	116.12	116.12	116.12	116.12	116.12
Referendum	143.93	150.63	150.63	150.63	150.63	150.63	150.63	150.63
Transition Allowance	0.67	0.67	0.67	0.67	0.67	0.67	0.67	0.67
Total Per Pupil Unit State Revenue	\$6,792.34	\$6,891.72	\$6,951.20	\$7,018.82	\$7,148.46	\$7,280.69	\$7,415.57	\$7,553.15
Total General Education State Revenue	3,904,169	4,071,628	4,106,768	4,264,635	4,480,655	4,633,434	4,728,169	4,815,888

**Math and Science Academy
Long-Range Budget Projection Model
September 9, 2021**

	Actual	Adopted	Revised	Budget Projections				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
	4%	4%	4%	4%	4%	4%	4%	4%
Compensatory Revenue	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>
A: Number of Students prior yr. (current year for 1st year)	533	543	543	556	571	587	595	596
B: Number of Free Lunch Students prior yr. (or current year for 1st yr.)	20	23	23	23	24	25	25	25
C: Number of Reduced Lunch Students prior yr. (current yr. for 1st yr.)	6	5	5	5	5	6	6	6
D: Adjusted Counts = 100% Free, 50% Reduced - (A)	23.00	25.29	25.29	25.90	26.60	27.34	27.71	27.76
E: Concentration Portion	0.04	0.05	0.05	0.05	0.05	0.05	0.05	0.05
F: Concentration Factor (lesser of 1 or Conc. Portion/ .8)	0.05	0.06	0.06	0.06	0.06	0.06	0.06	0.06
G: PU = .6 * D * F	0.74	0.88	0.88	0.90	0.93	0.96	0.97	0.97
H: Initial Revenue	4,264	5,148	5,203	5,449	5,724	6,018	6,238	6,390
I: Short Year Factor	1	1	1	1	1	1	1	1
Calculated Compensatory State Revenue ((A) x (B))	4,296	5,148	5,148	5,449	5,724	6,018	6,238	6,390
Building Lease Aid: Lesser of line a or b below:								
ADM Including PSEO	494	556	556	571	587	595	596	596
WADM Including PSEO	575	650	650	668	687	696	698	698
Lease Aid Expense	<u>801,447</u>	<u>948,416</u>	<u>948,416</u>	<u>746,004</u>	<u>748,827</u>	<u>751,601</u>	<u>754,331</u>	<u>759,935</u>
a) Lease Aid Rev at \$1,314 per pupil unit	755,269	853,574	853,574	877,226	902,455	915,070	916,646	916,646
b) Lease Aid Rev at 90% of Lease Expense	721,302	853,574	853,574	671,404	673,944	676,441	678,898	683,942
Lesser of \$1,314/p.u. or 90% of lease payment	721,302	853,574	853,574	671,404	673,944	676,441	678,898	683,942
Estimated Proration of Lease Aid Revenue	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
Total Prorated Building Lease Aid Revenue	721,302	853,574	853,574	671,404	673,944	676,441	678,898	683,942
Lease Aid Revenue per pupil unit (after proration)	1255	1314	1314	1006	981	971	973	980
Building Lease Aid Analyticals:								
Lease Aid Rev that would need to be generated to cover expense at 90%. Max per Statute is \$1,314	1255	1314	1314	1006	981	971	973	980
How many more WADM would we need to maximize lease aid?	0	0	0	0	0	0	0	0
Long-Term Facilities Maintenance Revenue								
Revenue per Adjusted Pupil Unit	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>
Total Long-Term Facilities Maintenance Revenue	75,872	77,986	77,986	80,203	82,738	84,005	84,163	84,163
	92.0%	93.5%	93.5%	93.5%	93.5%	93.5%	93.5%	93.5%
Special Education Revenue								
	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
State Special Education Aid and Tuition Billing	689,829	754,732	707,982	736,313	765,765	796,433	828,317	861,416
	0%	0%	0%	0%	0%	0%	0%	0%
EL Revenue								
	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Prior Year EL Eligible ADM	9	3	1	4	1	1	1	1
Current Year EL Eligible ADM	3	4	1	1	1	1	1	1
ADM Served	494	507	507	521	537	545	546	546
Adjusted EL ADM	4	4	1	2	1	1	1	1
EL Marginal Cost Pupils	20	20	20	20	20	20	20	20
EL Revenue	14,080	14,080	14,080	14,000	14,000	14,000	14,000	14,000
EL Concentration Revenue	40	4	4	4	4	4	4	4
Total EL Aid	14,120	14,084	14,084	14,004	14,004	14,004	14,004	14,004

Math and Science Academy
Long-Range Budget Projection Model
September 9, 2021

Actual	Adopted	Revised	Budget Projections				
<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>

Revenue Summary and Projections

State Aids

General Education Revenue	3,904,169	4,071,628	4,106,768	4,264,635	4,480,655	4,633,434	4,728,169	4,815,888
Pension Adjustment Revenue	12,701	12,701	11,853	12,701	12,701	12,701	12,701	12,701
LEP Aid	14,120	14,084	14,084	14,004	14,004	14,004	14,004	14,004
Compensatory Revenue	<u>4,296</u>	<u>5,148</u>	<u>5,148</u>	<u>5,449</u>	<u>5,724</u>	<u>6,018</u>	<u>6,238</u>	<u>6,390</u>
Subtotal	3,935,285	4,103,561	4,137,853	4,296,789	4,513,084	4,666,157	4,761,112	4,848,983
Building Lease Aid	721,302	853,574	853,574	671,404	673,944	676,441	678,898	683,942
Long-Term Facilities Maintenance Revenue	75,872	77,986	77,986	80,203	82,738	84,005	84,163	84,163
Prior Year Over/Under accruals/Rounding Adjustment	471	0	0	0	0	0	0	0
Special Education Aid	689,829	754,732	707,982	736,313	765,765	796,433	828,317	861,416
Endowment Aid	20,479	18,061	19,090	19,555	20,095	20,712	21,021	21,059
Other MN Aid (Safe Schools Supplemental Aid)	7,869	0	0	0	0	0	0	0
Government Wide Pension Audit Entry	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total State Aids	5,451,107	5,822,913	5,811,485	5,819,264	6,070,625	6,258,748	6,388,511	6,514,563

Federal Revenue

Federal Special Ed	55,445	67,500	67,500	68,900	70,300	71,700	73,100	74,600
Title II Funds	7,195	27,900	27,900	28,500	29,100	29,700	30,300	30,900
CARES and CRF Funding	164,959	0	0	0	0	0	0	0
Total Federal Revenue	227,599	95,400	95,400	97,400	99,400	101,400	103,400	105,500

Other Revenue

Fees from Patrons: Milk, Graduation Gear, AP Exam (005-050)	17,590	29,300	29,300	30,700	32,300	33,400	34,100	34,800
Fees From Patrons: Study Hall (920-050)	100	2,500	2,500	2,600	2,700	2,800	2,900	3,000
Fees from Students/ Field Trip (105-050)	0	25,800	25,800	27,100	28,500	29,600	30,300	30,900
Third Party Billing	900	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Interest Revenue	1,284	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Annual Fund (255)/Dragon Dinner	50,747	75,000	75,000	85,000	85,000	85,000	85,000	85,000
Donations and Miscellaneous Grants, Tech FR	2,650	0	0	0	0	0	0	0
Miscellaneous Income/Sale of Equipment	7,036	0	0	0	0	0	0	0
Year Book Revenues	2,190	3,200	3,200	3,400	3,600	3,700	3,800	3,900
Insurance Recovery (625)	3,400	0	0	0	0	0	0	0
Student Activity Revenue/ExtraCurricular	58,927	135,000	135,000	141,500	148,800	154,000	157,400	160,500
Total Other Revenue	144,824	291,800	291,800	311,300	321,900	329,500	334,500	339,100

Total Revenue	5,823,530	6,210,113	6,198,685	6,227,964	6,491,925	6,689,648	6,826,411	6,959,163
Formula Check	5,823,530	6,210,113	6,198,685	6,227,964	6,491,925	6,689,648	6,826,411	6,959,163
Per Audit	5,823,532							

**Math and Science Academy
Long-Range Budget Projection Model
September 9, 2021**

Actual	Adopted	Revised	Budget Projections					
<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	

Expenditure Calculations

<u>New Staff Calc - Staff increases based on enrollment increases</u>								
Actual/projected enrollment change from prior year	10	21	12	14	16	8	1	0
Added new teacher FTE's - calculated at 20:1 ratio (rounded)	0.0	0.0	0.0	1.00	1.0	0.0	0.0	0.0
<u>Other Teachers/Non-teachers Added</u>								
Additional staff budget added	0	0	0	0	0	0	0	0
<u>Total new teachers added/subtracted</u>								
Projected new teacher (1FTE) Salary cost	44,737	45,632	46,545	47,475	48,425	49,393	50,381	51,389
Added salary cost - teachers (added FTE's times cost)	0	0	0	47,475	48,425	0	0	0
Added cost - others per above	0	0	0	0	0	0	0	0

<u>Inflation Assumptions</u>								
Salaries	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Other costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

<u>Budget Calculations</u>	40.5%	34.8%	33.5%	35.3%	36.3%	37.3%	38.3%	39.3%
100 Salaries	2,082,355	2,377,049	2,482,236	2,472,100	2,570,000	2,621,400	2,673,800	2,727,300
200 Benefits	843,154	827,736	831,862	873,195	933,475	978,359	1,024,654	1,072,429
100 Extracurricular Stipends	97,313	76,200	76,200	77,700	79,300	80,900	82,500	84,200
305 Contracted Services	262,679	242,600	292,600	254,300	267,400	276,800	282,900	288,600
315 Repairs and Maintenance for Computers	44,884	46,350	46,350	48,600	51,100	52,900	54,100	55,200
320 Communications Services	22,669	20,000	20,000	21,000	22,100	22,900	23,400	23,900
329 Postage	2,450	4,400	4,400	4,600	4,800	5,000	5,100	5,200
330 Utilities	80,838	89,000	89,000	90,800	92,600	94,500	96,400	98,300
340 Insurance	46,847	35,000	35,000	35,700	36,400	37,100	37,800	38,600
350 Repairs and Maintenance	99,688	100,000	80,000	104,800	110,200	114,100	86,900	58,900
360 Field Trip Transportation	0	11,600	11,600	12,200	12,800	13,300	13,600	13,900
366/368 Travel and conferences (some moved to Stipends)	25,027	15,700	20,700	16,500	17,300	17,900	18,300	18,700
369 Field Trip Admissions	0	14,200	14,200	14,900	15,700	16,300	16,700	17,000
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Lease Payments per Amended Lease (Nov 2020)	609,319	707,606	707,606	547,903	547,766	547,482	547,053	549,394
8490 Woodbury Crossing (Bldg C)	67,531	67,531	69,556	69,556	71,643	73,792	76,006	78,286
8490 Woodbury Crossing Real Estate Taxes (Bldg C)	21,006	21,006	21,846	21,846	22,720	23,629	24,574	25,557
8500 Woodbury Crossing (Bldg D)	103,591	103,591	106,698	106,698	106,698	106,698	106,698	106,698
Amount to Repair and Replacement Fund/Max Lease Aid	0	48,683	42,709	0	0	0	0	0
370 Total Lease Expense	801,447	948,416	948,416	746,004	748,827	751,601	754,331	759,935
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370 Other Rentals and Operating Leases	91	800	800	800	800	800	800	800
380 Computer and Tech Related Hardware Rental	27,220	33,000	30,000	34,600	36,400	37,700	38,500	39,300
401/455/465 General Supplies	25,256	35,000	30,000	36,700	38,600	40,000	40,900	41,700
401 Maintenance Supplies	16,044	25,000	15,000	26,200	27,500	28,500	29,100	29,700
405 Non-Instructional Computer Software & Licensing	24,330	25,100	26,900	26,300	27,600	28,600	29,200	29,800
406 Instructional Software Licensing	22,196	23,500	23,500	24,600	25,900	26,800	27,400	27,900

Math and Science Academy
Long-Range Budget Projection Model
September 9, 2021

	Actual	Adopted	Revised	Budget Projections				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
430/456/466 Instructional Supplies	16,334	30,000	45,000	31,400	45,000	46,600	47,600	48,600
460 Textbooks and Workbooks	11,810	31,853	84,853	19,400	20,400	21,100	11,600	1,800
461 Standardized Tests	19,335	25,000	15,000	26,200	27,500	28,500	29,100	29,700
490 Food	0	1,000	1,000	1,000	1,100	1,100	1,100	1,100
505/506 Capitalized Technology Software	7,579	10,400	10,400	10,900	11,500	11,900	12,200	12,400
530 Furniture and Other Equipment	2,320	12,500	5,000	13,100	10,000	10,400	10,600	10,800
555/556 Technology Hardware (Capitalized)	380	5,000	5,000	5,200	5,500	5,700	5,800	5,900
820 Dues and memberships	48,405	41,800	41,800	43,800	46,000	47,600	48,600	49,600
898 Scholarships	0	500	500	500	500	500	500	500
Annual Fund (255)/Capital Campaign	829	37,500	37,500	42,500	42,500	42,500	42,500	42,500
State Special Ed Expenditures / ESY	749,814	807,200	757,200	787,500	819,000	851,800	885,900	921,300
Third Party Billing	756	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Federal Special Ed Expenditures	55,445	67,500	67,500	68,900	70,300	71,700	73,100	74,600
Title II Funds	5,802	27,900	27,900	28,500	29,100	29,700	30,300	30,900
CARES and CRF Funding	164,959	0	0	0	0	0	0	0
Student Activity Expenses	44,046	135,000	135,000	141,500	148,800	154,000	157,400	160,500
Summer School	0	0	0	0	0	0	0	0
Pension Expense (Offset by Revenues)	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total Expenditures	5,652,302	6,199,804	6,328,417	6,157,999	6,412,003	6,584,561	6,708,685	6,837,565
	Formula Check	5,652,302	6,199,804	6,328,417	6,157,999	6,412,002	6,584,560	6,708,685
	Per Audit	5,652,301						6,837,564
Annual Surplus	171,228	10,490	(129,732)	69,964	79,923	105,087	117,726	121,598
	Per Audit	171,231						
Beginning fund Balance	2,147,077	2,159,020	2,159,020	2,200,289	2,270,253	2,350,175	2,455,262	2,572,988
Ending Fund Balance	2,318,305	2,169,511	2,029,288	2,270,253	2,350,175	2,455,262	2,572,988	2,694,586
	Per Audit	2,318,307						
Fund Balance Percentage of Annual Expenditures	41.0%	35.0%	32.1%	36.9%	36.7%	37.3%	38.4%	39.4%

2021-22

FD T	ORG	PRG	CRS	FIN	OBJ	FYTD	Activity	Date	Src	Sub	Batch	Vendor	Name/Ref	PO#/Line#	Description	Inv#	Desc2	Inv	Date	Chk#	Rec#	Check	Date	Amount
01	R	005	000	265	000	096	498.53	08/31/21	CR	21-00018				1	Amazon Smile Deposit			08/16/21					-174.91	
08/31/21	CR	21-00022						08/31/21	CR	21-00022				6	CAF America - US Bank - Annual Fund			08/20/21		9			-138.00	
08/31/21	CR	21-00022						08/31/21	CR	21-00022				7	Blackbaud Giving Fund - Wells Fargo - Annual Fund			08/20/21		10			-7.62	
08/31/21	CR	21-00022						08/31/21	CR	21-00022				8	Blackbaud Giving Fund - Ecolab - Annual Fund			08/20/21		11			-150.00	
08/31/21	CR	21-00022						08/31/21	CR	21-00022				9	Blackbaud Giving Fund - BestBuy - Annual Fund			08/20/21		12			-14.00	
August																								
*01 R 005 000 265 000 096																								
*Cash Receipts																								
500.00																								
01	R	010	298	443	000	096		08/31/21	CR	21-00022				5	CAF America - 3M - FTC First Tech volunteer match			08/20/21		8			-500.00	
August																								
*01 R 010 298 443 000 096																								
*Cash Receipts																								
500.00																								
500.00																								
Grand Revenue Totals																								
998.53																								
Total for Cash Receipts																								
Grand Total																								
-984.53																								
-984.53																								

Number of Accounts: 2

** The report displays only accounts with activity in the date range selected.

***** End of report *****

2021-2022 SCHOOL YEAR AND SUMMER AGREEMENT BETWEEN
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE NORTH, WOODBURY
YMCA, AND THE MATH AND SCIENCE ACADEMY

TERM: Beginning August 30, 2021 through August 29, 2022 with review by the Designee of Math and Science Academy and representatives from The Young Men's Christian Association of the North and its Woodbury YMCA Branch.

PURPOSE: The Math and Science Academy (MSA) shall provide space for School Age Care (SAC) activities to The Young Men's Christian Association of the North (YMCA), Woodbury YMCA Branch.

MUTUAL AGREEMENTS:

1. It is the intent of the YMCA to provide Before School Care (SAC) on days when school is in session and full-day summer child care activities over the summer break.
2. MSA shall provide appropriate space as may be determined between the designee of MSA and the YMCA for a period starting on August 30, 2021 through August 29, 2022, with time allowed for family nights* and program set up and take down around the school year calendar. Program hours will be as follows:

Before Care: 7:00 a.m. – until school starts

Summer Program 7:00 a.m.-6:00 p.m.

* Family nights may go past 6:00 p.m. time with prior arrangement through YGTC and MSA.

3. Daily fee schedule and contract terms for participants will be determined yearly by the YMCA.
4. The YMCA reserves the right to cancel the program due to low enrollment after working with the school on promotion.
5. MSA shall provide the normal custodial and maintenance services for the space occupied by the YMCA.
6. The YMCA shall make arrangements directly with the respective lead custodian and Designee of MSA for the storage of program materials.
7. The YMCA agrees to reimburse MSA for the cost of repairing any damages caused by negligent use of the building by the SAC program.
8. The Designee of MSA will serve as the school liaison to YMCA programs.

2021-2022 SCHOOL YEAR AND SUMMER AGREEMENT BETWEEN
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE NORTH, WOODBURY
YMCA, AND THE MATH AND SCIENCE ACADEMY

9. The YMCA will develop promotional materials and MSA will assist in promotion of the SAC programs.
10. Parent evaluations will be conducted at least once a school year.
11. MSA will provide the YMCA program with access to wireless. MSA will also allow the YMCA program to use the gymnasium when available.
12. MSA will provide the YMCA program with appropriate keys to access the building and storage areas.
13. Staff members involved in the operation of the program will be employees of the YMCA. The YMCA agrees to comply with all applicable laws, including insurance liability and workers compensation laws.
14. The YMCA agrees to release, hold harmless and indemnify MSA, its individual Board of Education members, all employees, demands, action or causes of action, of any kind; arising out of or resulting from the negligent acts or omissions of the YMCA. To the extent authorized by law, statutes, and constitution of the State of Minnesota, this does not extend to any personal injuries caused by Math and Science Academy as a result of any defect in, condition of, or failure by MSA to provide physical maintenance of its school facilities.

MSA, its individual Board of education members, all employees, agrees to release, hold harmless and indemnify the YMCA, its' directors, officers, employees demands, actions or causes if action, of any kind; arising out of or resulting from the negligent acts or omissions of MSA.

The YMCA agrees to provide its own public liability insurance coverage at an amount not less than One Million dollar of liability coverage and the YMCA shall name MSA as an "additional insured" on its insurance policy and, furthermore, shall provide the school with a Certificate of Insurance delineating this contractual provision.

MSA agrees to provide its own public liability insurance coverage at an amount not less than One Million dollar of liability coverage or to provide evidence of self-insurance and MSA shall name the YMCA as and "additional insured" on its insurance delineating this contractual provision. If self-insurance applies, a letter outlining the limit of coverage's for the third part liability shall be outlined and provided to the YMCA.

2021-2022 SCHOOL YEAR AND SUMMER AGREEMENT BETWEEN
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE NORTH, WOODBURY
YMCA, AND THE MATH AND SCIENCE ACADEMY

By: Cecelia Dodge
Its: Executive Director
Date: 8-25-2021

Authorized Agent
The Math and Science Academy

By: _____

Its: _____

Date: _____

Authorized Agent
Young Men's Christian Association
of the North

1DAPE
 Sue Hooper
 1dape2021@gmail.com

CONTRACT

This Agreement, is made and entered into by and between Math and Science Academy, 8430 Woodbury Crossing, Woodbury, MN. 55125 (hereinafter referred to as the "DISTRICT") and 1DAPE, Susan Hooper, Developmental Adapted Physical Education Teacher, 1461 Richards Court, Eagan, MN. 55122 (hereinafter referred to as the "CONTRACTOR".)

RECITALS

Whereas, the DISTRICT desires to enter into an agreement with a qualified CONTRACTOR with expertise in providing Developmental Adapted Physical Education services and evaluation; **and**

Whereas, the CONTRACTOR is duly qualified and will provide the requested consulting services;

Whereas, the DISTRICT is willing to enter into an agreement with the CONTRACTOR to provide these services; **and**

Whereas, the CONTRACTOR understands and agrees that:

1.The CONTRACTOR will act as an independent contractor in the performance of all duties under this agreement;

2.The CONTRACTOR is not an agent, servant or employee of the DISTRICT and shall not make any such representations nor hold themselves out as such;

3.The CONTRACTOR shall have no authority to bind the DISTRICT for the performance of any services or to otherwise obligate the DISTRICT, the CONTRACTOR's authority being specifically limited to the duties assigned to the CONTRACTOR under this Agreement;

4.The CONTRACTOR shall not be considered, under the provisions of this Agreement or otherwise, as having employee status, and accordingly, the CONTRACTOR shall be responsible for payment of all taxes, including federal, state and local taxes arising out of the CONTRACTOR's activities under this Agreement, including, but not limited to, federal and state income tax, FICA, unemployment insurance taxes, and any other taxes or business license fees as required;

5.The CONTRACTOR shall not accrue any continuing contract rights for the services performed to this Agreement;

6.The CONTRACTOR shall comply with all applicable School Board policies, procedures, rules and regulations that are relevant to the CONTRACTOR's provision of services under this Agreement.

7.Services provided are for students with a disability and whose Individual Education Program (IEP) contain documentation of the need for services. This service is unique to students identified as special education students. It is specifically designed instruction and not available to non-disabled students. The decision to provide this service was made by the IEP team. This service is provided at no cost to the parent. Facilities where this service is provided are of high quality.

8.The CONTRACTOR holds and will maintain the licensure required to perform services outlined in this contract.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and board members, its administrators, its employees, its officers, its attorneys, its insurers, agents, CONTRACTORS, and representatives other good and valuable consideration, it is agreed as follows:

ARTICLE I

SERVICES TO BE PROVIDED

Section 1. Provision of Services. The CONTRACTOR agrees to provide Developmental Adapted Physical Education services and evaluation as identified by the IEP team and documented in the student's IEP. Consultation services may include, but are not necessarily limited to, review of pertinent educational records of selected students; discussion and consultation with teaching staff, school administration and related service providers, and providing consultation and recommendations on appropriate goals and objectives and working individually with students on educationally related issues. The Services provided by the CONTRACTOR pursuant to this Agreement will be determined exclusively by the DISTRICT.

Section 2. Agreement Term. This Agreement is in effect for the school year from September 1, 2021 to May 28, 2022, unless prematurely terminated as outlined in Article V below. This Agreement may be renewed only in writing and signed by both parties.

Section 3. Monitoring/Review of Services. Services performed under this Agreement are reviewed semi-annually. During this review period, the, Susan Hooper, 1DAPE Developmental Adapted Physical Education Specialist will collect documentation of services provided, the dates thereof, costs of service and remaining balance on the contract. If incongruences between the contract and work performed occur, the Susan Hooper 1DAPE Developmental Adapted Physical Education Specialist, will, discuss remedies with the District.

Section 4. Warranties/Disclaimers. The CONTRACTOR has the required skill, experience, and qualifications to perform the Services, shall perform the Services in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services, and shall devote sufficient resources to ensure that the Services are performed in a timely and reliable manner. The CONTRACTOR shall also perform the Services in accordance with applicable law and warrants that the CONTRACTOR has all rights and title to the work product delivered under the Agreement and it does not infringe on the intellectual property of other parties.

ARTICLE II

COMPENSATION

Section 1. Compensation/Fees. The CONTRACTOR shall provide the agreed to services at a rate not to exceed \$85 per hour for direct service, indirect service, IEP meetings, Evaluation meetings, and evaluations, mileage reimbursement at the federal rate per mile from 1DAPE office to District building, and \$60 per hour for Child Study/Find meetings at the rate of 1 time per month. Total maximum threshold of expenditure is \$2100 per school year. Absent written agreement from both parties, CONTRACTOR shall bear the risk and expense of any amounts in excess of this maximum, and the DISTRICT shall bear no liability for such excess. Superintendent has the authority to sign legally binding contracts up to DOLLAR AMOUNT. Contracts beyond that amount must be approved by DISTRICT Board Chair.

The CONTRACTOR services to be provided will be determined solely by the DISTRICT. The CONTRACTOR will not provide any services above and beyond those services in which the DISTRICT specifically requests. It is the responsibility of the CONTRACTOR to submit an itemized invoice for payment, within 30 days of services provided. The itemized invoice should include a breakdown of all services and expenses and shall include the time, place, and method of acceptable payment.

ARTICLE III

INSURANCE AND OTHER BENEFITS

Section 1. Insurance. During the term of this Agreement, it is specifically agreed and understood that the CONTRACTOR shall not be eligible for nor provided insurance coverage of any kind from the DISTRICT, including, but not limited to,

health, medical, dental, life, and long-term disability. CONTRACTOR is solely responsible for obtaining or providing such insurance coverage to CONTRACTOR and CONTRACTOR's employees, as applicable.

Section 2. Other Benefits. It is specifically agreed and understood that the CONTRACTOR shall not be eligible for nor provided any other DISTRICT-provided benefits, including, but not limited to, working compensation and unemployment benefits. CONTRACTOR is solely responsible for obtaining or providing such benefits to CONTRACTOR and CONTRACTOR's employees, as applicable.

Section 3. Liability Insurance. CONTRACTOR must provide and maintain, during the life of this agreement, insurance coverage with minimum limits as follows:

- **_General Liability Insurance**
 - a. Commercial Liability – Occurrence (Form CG 00 01 98 or its equivalent)
 - i. Combined Single Limit \$1,000,000
 - ii. Personal Injury Limit \$1,000,000
 - iii. Products Completed Operations \$3,000,000
 - iv. General Aggregate \$3,000,000
- **_Professional Liability Insurance** with limits of \$1,000,000 each occurrence, \$3,000,000 aggregate.

CONTRACTOR must provide proof of insurance upon request by DISTRICT. CONTRACTOR must provide the DISTRICT with 30-day notice of cancellation, non-renewal or material change to coverage.

CONTRACTOR IS NOT required to provide a performance bond pursuant to Minn. Stat. 574.26.

ARTICLE IV

INDEMNIFICATION

Section 1. [DISTRICT] Indemnification. Except to the extent that such liability is caused by the negligence or tortious act or omission of CONTRACTOR or its agents, contractors or employees, the DISTRICT agrees, to the extent permitted by law, to defend, indemnify, and hold harmless the CONTRACTOR, its members, managers, governors, contractors, representatives, agents, and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from the following:

- (i) any willful, negligent, or tortious act or omission of the DISTRICT, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the delivery of education services, and
- (ii) against all loss by reason of the failure of the DISTRICT or its employees to adhere to applicable state and federal law. In no event, however, will the DISTRICT accept liability in excess of its insurance caps.

Section 2. (CONTRACTOR) Indemnification. Except to the extent that such liability is caused by the negligence or tortious act or omission of the DISTRICT or its agents, contractors or employees, CONTRACTOR agrees, to the extent permitted by law, to defend, indemnify, and hold harmless the DISTRICT, its members, managers, governors, contractors, representatives, agents, and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from the following:

- (i) any willful, negligent or tortious act or omission of CONTRACTOR, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the delivery of education services, and
- (ii) against all loss by reason of the failure of the CONTRACTOR or its employees to adhere to applicable state and federal law.

Section 3. Duty to Notify. The indemnified party shall promptly notify the indemnifying party of any claim, action, cause of action or litigation brought against the indemnified party, its employees, officers, agents or sub-schools, which arises out of the services contained in this Agreement. The indemnified party shall also notify the indemnifying party whenever the indemnified party has a reasonable basis for believing that the indemnified party and/or its employees, officers, agents or sub-school, and/or the indemnifying party might

become the subject of a claim, action, cause of action, criminal arrest, criminal charge or litigation arising out of and/or related to the services contained in this Agreement,

except to the extent providing such notice would interfere with integrity of an ongoing investigation, criminal proceeding, or litigation.

Section 4. Failure to provide the notices required by this section is a material violation of the terms and conditions of this Agreement.

ARTICLE V GENERAL

Section 1. Data. The CONTRACTOR agrees that any information and data received by the CONTRACTOR during the term of this Agreement shall be treated and maintained by the CONTRACTOR in accordance with all applicable federal, state and local laws, rules and regulations governing same, including, but not limited to, the confidentiality and other provisions of the Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes Chapter 13 and the Family Educational Rights and Privacy Act (FERPA). The CONTRACTOR also agrees to comply with all of the provisions and requirements of DISTRICT's data privacy policies. Any and all data or materials, including, but not limited to, reports, studies, photographs, negatives, or any and all other documents prepared by the CONTRACTOR in the performance of the CONTRACTOR's obligations under this Agreement shall be the exclusive property of the DISTRICT, and any such data and materials shall be remitted to the DISTRICT by the CONTRACTOR upon completion or termination of the Agreement. The DISTRICT may not protect information that is public under the MGDPA and FERPA.

The CONTRACTOR agrees to maintain confidentiality of all information it obtains or is provided pursuant to this Agreement to the extent permitted by law. The requirements of this section survive termination of the Agreement.

A violation of the provisions of this section entitles the DISTRICT to any and all available remedies, including but not limited to injunctive relief and other equitable remedies.

Section 2. Non-discrimination. CONTRACTOR is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, sex, national origin, age, marital status, familial status, disability, public assistance status, veteran status, sexual orientation, gender identity, or any other status protected by law, and is committed to transacting business only with firms who follow these practices. CONTRACTOR must apply every good faith effort to ensure implementation of this policy in their practices of employment, upgrade, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. As applicable, CONTRACTOR shall also develop and have on file for each of its establishments, written Affirmative Action Plans, as may be required by the rules and regulations of the Secretary of Labor. If applicable, Contractor certifies that it has received a certificate of compliance from the Minnesota Commissioner of Human Rights for its affirmative action plan. By accepting this Contract, DISTRICT certifies that it complies with all applicable federal and state laws as well as DISTRICT policies related to non-discrimination, equal employment opportunity, and affirmative action.

Section 3. Termination. Either party may terminate this Agreement, with or without cause, with Thirty (30) days written notice to the other Party. In the event of such termination, CONTRACTOR shall be entitled to payment, calculated on a pro rata or other equitable basis, determined by the District in its sole discretion, for work or services satisfactorily performed prior to the termination date. In no event shall CONTRACTOR be paid for work performed or costs incurred after the termination date, or for unnecessary costs incurred by suppliers or subcontractors which reasonably could have been avoided.

Section 4. Notices. Any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail to the authorized representative of the Party. Notices to CONTRACTOR shall be sent to: NAME and ADDRESS. Notices to DISTRICT shall be sent to: NAME and ADDRESS. Where a notice is for a specific action or event, the effective date of the event shall be

included in the notice.

Section 5. Waiver. Either party's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed as a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the agreement.

Section 6. Severability. If any portion, provision, or part of this Agreement is held, determined, or adjudicated to be invalid, unenforceable, or void for any reason whatsoever, each such portion, provision or part shall be severed from the remaining portions, provisions or parts of this Agreement and shall not affect the validity or enforceability of any remaining portions, provisions, or parts.

Section 7. Force Majeure. Neither party shall be held responsible for any delay or failure in performance of any part of this agreement to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party. The affected party will notify the other part in writing within ten (10) days after the beginning of any such cause that would affect its performance. Notwithstanding, if a party's performance is delayed for a period exceeding thirty (30) days from the date the other party receives notice under this paragraph, the non-affected party will have the right without any liability to the other party, to terminate this agreement.

Section 8. Dispute Resolution. If a dispute arises as to either parties' performance of this Agreement, the parties will meet to resolve the dispute at the offices of the DISTRICT or a mutually agreed upon neutral location. If the Parties fail to reach a resolution within a period of Sixty (60) days, then, upon notice by either party to the other, the parties agree to privately mediate the dispute.

This Agreement and any rights, remedies or obligations arising from or provided for in this Agreement, shall be construed and enforced in accordance with the laws of the State of Minnesota. Disputes not subject to or resolved through mediation are to be brought in Minnesota state court and venued in Washington County, unless the parties voluntarily agree to another method of dispute resolution.

Section 9. Counterparts. This Agreement may be executed in counterparts, and each executed counterpart shall have the same force and effect as the original instrument as if all the Parties to the counterparts had signed the same instrument. The Parties also agree that facsimile, portable document format ("PDF"), scanned, and/or electronic signatures shall have the same effect as manually signed originals and shall be effective upon transmission.

Section 10. Entire Agreement. The Agreement is the entire agreement between the DISTRICT and the CONTRACTOR and it supersedes all prior written or oral agreements. There are no covenants, promises, undertakings, or understandings outside of this Agreement other than those as specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

Section 11. Assignment. The CONTRACTOR may not assign its rights and obligations under this Agreement without written consent of the DISTRICT.

Section 12. Representations. The parties represent that entering into this Agreement does not create a conflict of interest or breach any of the parties' existing agreements. The parties further understand and agree that, by entering into this Agreement, they are not entering into a partnership or joint venture with one another.

Section 13. Special Education Provisions. The Services provided are specially designed instruction, at no cost to the parents, to meet the unique needs of a student with a disability or related services in order for a child with a disability

to benefit from specially designed instruction.

WHEREFORE, THIS Agreement was entered into on the date set forth below and undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to each, all and every provision hereof, and hereby acknowledge receipt of a copy hereof.

W.C. Dodge, Interim Exec. Dir. 9-1-2021
District Representative Signature Title Date

Contractor Signature Title Date

ADDENDUM "A"
(Authorized Officers of Secured Party)
(MATH AND SCIENCE ACADEMY)

One signature of any of the following authorized officers of Secured Party is required to authorize actions to be taken pursuant to the foregoing Security Control Agreement.

1. Cecelia Dodge
(Name)

Cecelia Dodge 9-1-2021
(Signature)

2. _____
(Name)

(Signature)

3. _____
(Name)

(Signature)

4. _____
(Name)

(Signature)

5. _____
(Name)

(Signature)

ACADEMIC & NON-ACADEMIC OUTCOMES/GOALS
MATH and SCIENCE ACADEMY

The School agrees to the following outcomes. This Exhibit F - Revised has three pages.

ACADEMIC

Goal 1: State Assessments (MCAS) (55% Weight)

Sub Goal#1.1: Reading

1.1(a) Absolute Proficiency

MN ESSA: Academic Achievement

- Each school year 2021-2023, the average proficiency for grades 6th, 7th and 8th will be 20 percentage points above state average proficiency on the reading MCA.
- Each school year 2021-2023, the average proficiency for 10th grade will be 25 percentage points above the state average on the reading MCA.

1.1(b) Comparative Proficiency

Each school year 2021-2023, the School will demonstrate higher grade level and school-wide proficiency rates than Woodbury High School, South Washington County School District and the state average for same grades served on the reading MCA.

1.1(d) Achievement Gap Reduction

World's Best Workforce Charter Contract Target: All Racial and Economic Achievement Gaps are Closed.

By the conclusion of 2023, school-wide and student group reading proficiency on the MCA will be no greater than 3.5% for each student group publicly reported by MDE in 2021.

Sub Goal#1.2: Math

1.2(a) Absolute Proficiency

MN ESSA: Academic Achievement

- Each school year 2021-2023, the average proficiency for grades 6th, 7th and 8th will be 15 percentage points above state average proficiency on the math MCA.
- Each school year 2021-2023, the average proficiency for 11th grade will be 30 percentage points above state average proficiency on the math MCA.

1.2(b) Comparative Proficiency

For each school year 2021-2023, the School will demonstrate higher grade level and school-wide proficiency rates than Woodbury High School, South Washington County School District and the state average for same grades served on the math MCA.

1.2(c) Achievement Gap Reduction

World's Best Workforce Charter Contract Target: All Racial and Economic Achievement Gaps are Closed.

By the conclusion of 2023, school-wide and student group math proficiency on the MCA will be no greater than 3.5% for each student group publicly reported by MDE in 2021.

Sub Goal#1.3: Science

1.3(a) Absolute Proficiency

MN ESSA: Academic Achievement

- Each school year 2021-2023, 8th grade students will score at least 10 percentage points above the state average in proficiency on the science MCA.
- Each school year 2021-2023, high school students will score at least 25 percentage points above the state average in proficiency on the science MCA.

1.3(b) Comparative Proficiency

Each school year 2021-2023, the School will demonstrate higher grade level and school-wide proficiency rates than Woodbury High School, South Washington County School District and the state average for same grades served on the science MCA.

Goal 2: Nationally Normed Assessments (25% Weight)

2.1 FastBridge - Reading

MN ESSA: Academic Progress

- Each year, 2021-2023 the average percentile ranking for students in grades 6th, 7th and 8th will be at least 70 on the FastBridge reading assessment.
- By the conclusion of school year 2023, all students who enter as sixth graders beginning in 2019 and remain enrolled through 8th grade will show at least a 3-point growth gain on the FastBridge reading assessment.

2.2 FastBridge - Math

ESSA: Academic Progress

- Each year, the average percentile ranking for students in grades 6th, 7th and 8th will be at least 70 on the FastBridge math assessment.
- By the conclusion of school year 2023, all students that enter as sixth graders beginning in 2019 and remain enrolled through 8th grade will show at least a 3-point growth gain on the FastBridge math assessment.

2.3 PSAT

World's Best Workforce Charter Contract Target: All Students are Ready for Career and College

- Each year 2021-2023, a minimum of 80% of 10th grade students will take the PSAT, and a minimum of 80% will meet or exceed the benchmark for both ERW and Math.
- Each year, 2021-2023 a minimum of 85% of 11th grade students will take the PSAT, and a minimum of 85% will meet or exceed the benchmark for both ERW and Math.

2.4 ACT

World's Best Workforce Charter Contract Target: All Students are Ready for Career and College

- Each year 2021-2023, a minimum of 90% percent of students taking the ACT will meet or exceed the college readiness benchmark for English and Biology.
- Each year 2021-2023, a minimum of 85% percent of students taking the ACT will meet or exceed the college readiness benchmark for Algebra and Social Studies.

Goal 3: Graduation Rate (20% Weight)

World's Best Workforce Charter Contract Target: All Students Graduate from High School

ESSA: Graduation Rates

Each year 2020-2023, at least 95% of 12th grade students will graduate.

NON-ACADEMIC GOALS

Goal 4: Student Attendance

ESSA: Consistent Attendance

Each school year 2020-2023, the School will maintain an average daily student attendance rate of at least 95%.

Goal 5: Professional Development

- **Individual Teacher Training** -100% of teachers will participate in professional development which contributes to educator growth and development as determined by administration and the teacher.
- **School-wide Professional Development**- Administration and teachers will mutually select and conduct at least one school-wide professional development day per semester based on professional development needs survey result(s).

Goal 6: Diversity, Equity, and Inclusion

- The School will actively recruit staff persons that reflect the school's racial demographics and hire at least one highly- qualified staff member representative of each of the school's three largest non-white student groups (Asian, Black or African American, and Two or more races) publicly reported to MDE by July 1, 2022.
- 100% of MSA instructional staff will participate in training in inclusive practices, implicit bias and culturally responsive teaching by the end of the 2021-22 school year.

Goal 7: Stakeholder Satisfaction

- School year 2020-2021, at least 85% of parents who return the MSA annual parent satisfaction survey will indicate *overall* school approval/satisfaction for the school's Distance Learning Plan and Implementation.
- Each year 2020-2023, at least 85% of parents who return the MSA annual parent satisfaction survey will indicate *overall* school approval/satisfaction.
- At least 3 recurring/repeated concerns identified in the parent survey results (those noted in 10% or more of returned annual surveys) will be addressed in the School's action plan. Board's minutes will reflect status of progress made until concerns are resolved.

Goal 8: Volunteer Activity

For each scheduled school board election SY2020 through SY2024, the School will recruit and present a minimum of three teacher and three parent choices for board of directors on the ballot.

Conflict of Interest Statement

“Immediate Family means an individual whose relationship by blood, marriage, adoption, or partnering is no more remote than first cousin.” Minn. Stat. 124E.02(b)(3).

I. I certify that I or my immediate family member or my partner is a full or part owner or principal with any School vendor* as described [Minn. Stat. 124E.07 Subd. 3(b)]:

- _____

- None

II. I certify that I have the following immediate family relationships** with School staff (Minn. Stat. 124E.07 Subd. 3(b)):

- _____

- None

III. I certify that I have the following immediate family relationships** with other board members [Minn. Stat. 124E.07 Subd. 3(a)]:

- _____

- None

IV. I certify that I, my immediate family, employee, officer or agent have the following financial or other interest in any school vendor* [Minn. Stat. 124E.14]:

- _____

- None

***Vendor means** any for- or non-profit entity with which the School contracts, directly or indirectly, and includes individuals, limited liability companies, sole proprietorships, companies, and independent contractors.

****Immediate family no more remote than first cousin** includes (but is not limited to, see legal definition above): spouse, child, parent, grandparent, grandchild, great grandparent, great-grandchild, great-great grandparent, great-great grandchild, sibling, aunt/uncle, niece/nephew, great aunt/uncle, grand niece/nephew, first cousin

By signing, I acknowledge that I have reviewed the preceding statements and that my responses are accurate:

 Signature

 Date

 Print Name

 School

Invitation: World's Best Workforce Advisory Committee

Dear MSA Parents, Community Members and Staff:

All public school districts in Minnesota, including charter schools, must participate in a planning, reporting, and improvement process called World's Best Workforce (WBWF). Each year Minnesota Public Schools must review its success on goals publish an annual report of progress, and revise its WBWF plan where necessary.

This letter is to invite parents, students, staff, and other community members to be part of the WBWF Advisory Committee for 2021-22. Meetings will be held Thurs Oct 28 and Thurs Nov 11 7:00-8:30 (by Zoom?) Your task will be to review and react to information presented, and make recommendations to the school board.

Statutory Requirements to be met by the advisory group:

- Each school board shall establish a district advisory committee to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and local academic standards.
 - o The district advisory committee, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include teachers, parents, support staff, students, and other community residents.
 - o Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
 - o The district advisory committee shall provide recommendations to the school board regarding rigorous academic standards, student achievement goals and measures consistent with subdivision 1a and sections 120B.022, subdivision 1, paragraphs (b) and (c), and 120B.35, district assessments, program evaluations.

Complete this form to indicate your interest. The group size will be limited to 20, with a goal of recruiting 8 parents, 5 students, 2 community members, and 5 staff.

nominations: Sep 21st-28th

Notification of nominations: sep 29th-oct 4th, Cody and Cecelia Dodge will notify.

Voting open: Oct 5st-11th

Verify results: Oct 11th, need a second board member who is not on ballet.

Seat member: Oct board meeting