

**Board of Directors
Meeting Agenda
Math & Science Academy
Monday, September 16, 2019**

Room 10A

8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to Order by Chair

Mission:

We provide accelerated curricula in all subjects, with an emphasis on math and science.

Vision:

To be an innovative, sustainable model of academic excellence that creates well-rounded, lifelong learners and global citizens.

2. Roll Call of Members

Present:

Voting:

Lisa Anderson, Chair
Jeff Eng, Vice Chair
Noah Langseth, Treasurer
Judy Seeberger, Secretary
Ramesh Aki
Codi Schniepp
Dan Ellingson
Michelle Kurkoski

Non-voting:

Emily Wong, Student Member
Judith Darling BKDA, Contracted Financial Manager (ex officio)
John Gawarecki, Director (ex officio)

Absent:

3. Approval of Agenda

Conflict of Interest Statement

4. Open Forum

5. Approval of Minutes

a. August 19th, 2019 Workshop and Meeting Minutes

6. Chair's Report

7. Director's Report

8. Reports from Board Committees and Task Forces (as applicable)

(Reminder: Reports should be submitted in writing in Board prep packets and included with agenda.)

Board Committees:

Academics (Ms. Anderson)
Annual Fund (AFC) (Mr. Langseth)
Communications (Ms. Kurkoski)
Personnel (Ms. Anderson)
Finance (Mr. Langseth):

Approval of Financials

School Expansion Possibilities (Mr. Eng)

10. Consent Agenda

- a. **Revision of Current Policies (Second Reading)**
 - i. **Policy 510.1 Extracurricular Eligibility**

- b. **Annual Review**

11. Old or Unfinished Business

- a. **Determination of the Name For the Building Safety/Safety Committee (Uniformity Needed)**

12. Items for Discussion and Decision

- a. **Approve Financial Audit**
- b. **Appointing Community Member**
- c. **Data Practices Law Training**
- d. **Policy 419 Drug Free Workplace and School**
- e. **Cruz-Guzman Request**
- f. **Student BOD Representative Election Timeline**
- g. **MSA Stakeholder Feedback**
- h. **Approval of Admissions Procedure**
- i. **Approval of March Meeting Date to 17th (Tuesday)**

13. Future BOD Meeting and Workshop Agenda Items

- a. **Policy 710 Extracurricular Transportation**
- b. **413 Harassment and Violence Prohibition Policy**

14. Dates and Times of Upcoming BOD Workshops and Meetings:

- a. **BOD Workshop, October 21st, 2019, 5:00 pm**
- b. **Regularly Scheduled BOD Meeting October 21st, 2019, 6:15 pm**

15. Motion to Adjourn

Submitted:

Approved:

DRAFT - NOT YET APPROVED

**Board of Directors
Workshop Minutes
Math & Science Academy
Monday, August 19, 2019
Room 10**

8430 Woodbury Crossing, Woodbury, MN 55125

Call to Order by Lisa Anderson at 5:00 pm

Members Present:

Voting:

Lisa Anderson, Chair & Teacher Member
Jeff Eng, Vice Chair & Parent Member
Noah Langseth, Treasurer & Teacher Member
Judy Seeberger, Secretary & Teacher Member
Codi Schniepp, Community Member
Dan Ellingson, Parent Member
Ramesh Aki, Parent Member
Michele Kurkoski, Teacher Member

Non-voting:

John Gawarecki, Director (ex officio)

Absent:

Voting:

Alexandria Ledo, Community Member

Non-voting:

Emily Wong, Student Member
Judith Darling, BKDA, Contracted Financial Manager (ex officio)

Discussion:

Topic: MSA Director Goals

Reviewed draft version of document setting forth proposed Director Goals.

Topic: BOD Goals

Discussion continued which was begun at last workshop.

Topic: BOD Facebook Page

Dan Ellingson clarified this is an idea as a way to open a new channel of communication between parents and the Board. It does not necessarily have to be a Facebook page.

Workshop was adjourned at 6:15 pm

Submitted and Approved:

Judy Seeberger, Secretary

DRAFT - NOT YET APPROVED

**Board of Directors
Meeting Minutes
Math & Science Academy
Monday, August 19, 2019
Room 10**

8430 Woodbury Crossing, Woodbury, MN 55125

1. **Call to Order** by Lisa Anderson at 6:20 pm

Vision and Mission read by Lisa Anderson.

2. **Roll Call of Members**

Present:

Voting:

Lisa Anderson, Chair & Teacher Member
Jeff Eng, Vice Chair & Parent Member
Noah Langseth, Treasurer & Teacher Member
Judy Seeberger, Secretary & Teacher Member
Codi Schniepp, Community Member
Dan Ellingson, Parent Member
Ramesh Aki, Parent Member
Michele Kurkoski, Teacher Member

Non-voting:

John Gawarecki, Director (ex officio)

Absent:

Voting:

Alexandria Ledo, Community Member

Non-voting:

Judith Darling, BKDA, Contracted Financial Manager (ex officio)
Emily Wong, Student Member

3. **Approval of Agenda (note any board member conflicts of interest)**

Conflicts of Interest: None

Discussion:

None

Motion to approve the agenda.

Moved by: Michele Kurkoski Second: Ramesh Aki

Vote: 8-yes 0-no 0-abstain

The motion carries.

4. **Open Forum**

DRAFT - NOT YET APPROVED

Mr. Andrew Kiragu - There was a new Spanish teacher to be hired this summer. It is the same teacher who was fired or suspended in the St. Paul Public School District and Mr. Kiragu had concerns about this. The Board clarified that the teacher will not be working at MSA. MSA does not tolerate any racist language, and anyone who uses such language will be terminated.

Ms. Heather Krisko - She wanted to know the process of handbook approvals. Board noted that the handbook is approved by the Board and provided a brief explanation.

5. Approval of July 15, 2019 Workshop and Meeting Minutes.

Discussion:

None

Motion to approve the July 15, 2019 Workshop and Meeting Minutes.

Moved by: Noah Langseth Second: Codi Schniepp

Vote: 8-yes 0-no 0 abstain

The motion carries.

6. Chair's Report

None

7. Director's Report

Mr. Gawarecki noted that all hirings will be completed before school starts. MSA's retention rate is 85% which is high compared to other charter schools. It is anticipated that we will be fully staffed this week.

In order of hire date:

Erin Brault - EA -

Kaya Allen - EA -

Wendell Sletten - Band Director -

Sandi Overson - Math -

Isaac Leonhardi - Math -

Shannon Menard - SPED -

Karen Hail - Choir Director -

Carrie Hamm - Bldg B Office Manager -

Patricia Guerra - Spanish - Starts Oct 1

Bruce Wahlin - Spanish - Sep 3 - 30 (Short Term)

DRAFT - NOT YET APPROVED

Virginia Elsen - Spanish -

Aron Hellner - PE/Health - Sep 3 - Oct 11 (Long Term)

PE/Health - ??

13 new personnel

85% retention rate

New Employee orientation is August 21 & 22.

All Staff Orientation is August 26 - 28.

Freshman Orientation was August 12th.

Sidewalk (August 21st -23rd.), sealcoating, and striping August 25th.

8. Reports from Board Committees, Activities Director and Task Forces

Board Committees:

Academics (Ms. Anderson): No Report submitted. First meeting is in September.

Annual Fund (Mr. Langseth): No report submitted. Meeting on Wednesday, August 21.

Communications (Ms. Kurkoski): No report submitted.

Director Evaluation Process (Ms. Anderson): No report submitted.

Finance (Mr. Langseth): No report submitted. Next meeting is on September 9.

School Expansion Possibilities (Mr. Eng): Mr. Eng presented the preliminary report. Mr. Gawarecki and Mr. Eng went to visit Spectrum in Elk River. Spectrum went through an aggressive growth in 15 years. It has nice facilities. The waiting list is 10-12 students. The expansion has met their needs. They have purchased 3 buildings, retrofitted 2 gyms, and own 24 acres for track and field. Their plan is one of aggressive growth. They offer college credits directly on campus. Students have the potential to obtain an associate's degree by the time of graduation. AP classes are not as strong as MSA. They are affiliated with some universities. They are reaching their maximum attendance and will be at the same position as MSA. All teachers have masters and some have doctorate degrees that are teaching their college courses. The toughest part is the zoning and city council approvals. The up-front work took the most time. City does not support turning industrial land to school which is a tax revenue lost.

9. Consent Agenda

a. Revision of Current Policies (Second Reading)

- i. 714 Fund Balance
- ii. 204 Board of Directors Meeting Minutes

b. Annual Review

- i. Policy 531 Pledge of Allegiance Policy

Discussion:

None

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Motion to approve Consent Agenda Item.

Moved by: Michele Kurkoski Second: Jeff Eng

Vote: 8-yes 0-no 0-abstain

The motion carries.

10. Old or Unfinished Business

None

11. Items for Discussion and Decision

a. Policy 510.1 Extracurricular Eligibility

Discussion:

This policy was voted on 2 months ago. But there were 2 changes that were not made. Changes are to eliminate references to "quarters" and make it also applicable to fall sport.

Motion to approve Policy 510.1 Extracurricular Eligibility.

Moved by: Michele Kurkoski Second: Ramesh Aki

Vote: 8-yes 0-no 0-abstain

The motion carries.

b. Policy 710 Extracurricular Transportation

Discussion:

This policy requires mandatory changes. Changes would be recommended at the next board meeting.

Motion to approve Policy Committee to work with the Activities Director to make changes to 710 Extracurricular Transportation.

Moved by: Lisa Anderson Second: Dan Ellingson

Vote: 8-yes 0-no 0-abstain

The motion carries.

c. Policy 419 Tobacco Free Environment

Discussion:

Recommend "tobacco" to be replaced with "nicotine" to include vaping.

Motion to approve Policy Committee to work with the Activities Director to make changes to Policy 419 Tobacco Free Environment.

Moved by: Lisa Anderson Second: Michele Kurkoski

Vote: 8-yes 0-no 0-abstain

The motion carries.

DRAFT - NOT YET APPROVED

d. Pledge of Allegiance Waiver

Discussion:

MSA is required by law to say the Pledge of Allegiance weekly or can waive it if approved by the Board. Board discussed the need to waive out of respect to students.

Motion to opt out of saying the Pledge of Allegiance.

Moved by: Michele Kurkoski Second: Ramesh Aki

Vote: 7-yes 0-no Dan Ellingson-abstain

The motion carries.

e. Approval of Student/Parent Handbook

Discussion:

Mr. Gawarecki provided an overview. Ms. Howe did most of the edits and we thank her for her hard work. She took the handbook from last year and made it easier to find things in it. Parents/Guardians will have 5 different documents/handbooks which 3 will need to be signed acknowledging it.

Summaries of policies are in the handbook but the full policies are on the website.

Motion to approve Student/Parent Handbook.

Moved by: Lisa Anderson Second: Jeff Eng

Vote: 8-yes 0-no 0-abstain

The motion carries.

f. Approve Performance Goals for Director For Upcoming Year

Discussion:

Corrections were made during workshop.

Motion to approve Performance Goals for Director for Upcoming Year.

Moved by: Dan Ellingson Second: Ramesh Aki

Vote: 8-yes 0-no 0-abstain

The motion carries.

g. Approve BOD Goals

Discussion:

Corrections were made during workshop.

Motion to approve BOD Goals.

Moved by: Lisa Anderson Second: Codi Schniepp

DRAFT - NOT YET APPROVED

Vote: 8-yes 0-no 0-abstain
The motion carries.

h. Determination of the Name For the Building Safety/Safety Committee (Uniformity Needed)

Discussion:

Ms. Anderson explained that there is a discrepancy on website and Board handbooks. Name change and purpose of this committee to be discussed at the next workshop.

i. Name Change of Director Evaluation Committee to Personnel Committee

Discussion:

Ms. Anderson explained that this is to revise the purpose to be more inclusive to other staff evaluation.

Motion to approve name change of Director Evaluation Committee to Personnel Committee.

Moved by: Lisa Anderson

Second: Ramesh Aki

Vote: 8-yes 0-no 0-abstain
The motion carries.

j. SAM Contract Update

Discussion:

Mr. Gawarecki provided an update. SAM received feedback from the state. MSA was found to be noncompliant in 3 areas in enrollment. 1) MSA have to eliminate the requirement of staff to be at least 0.5 for enrollment. MDE recognizes staff as any amount of time worked. 2) MDE does not allow academic requirements to be put on foreign exchange students. An allowable requirement could be that the foreign exchange student meet foreign exchange student requirements which does not have academic standards. 3) Students who have missed school for 15 consecutive days is required to be dropped from the MARS reporting. The student must have to formally withdraw or be expelled. Edits and changes to enrollment policy will be reviewed and recommendations brought to the Board next month.

k. Accept Resignation of Alexandria Ledo

Discussion:

Ms. Ledo has put in her resignation. We thank her for her time on the Board.

Motion to accept resignation of Alexandria Ledo.

Moved by: Codi Schniepp

Second: Jeff Eng

Vote: 8-yes 0-no 0-abstain
The motion carries.

DRAFT - NOT YET APPROVED

12. Future BOD Meeting and Workshop Agenda Items

- a. Student BOD Representative Election Timeline
- b. MSA Stakeholder Feedback
- c. Building Safety Committee
- d. SAM contract

13. Dates and Times of Upcoming BOD Workshops and Meetings:

BOD Workshop on Monday, September 16, 2019 at 5:00 pm in Room 10A.

BOD Meeting on Monday, September 16, 2019 at 6:15 pm in Room 10A.

15. Motion to adjourn at 7:55 pm.

Moved by: Michele Kurkoski

Second: Lisa Anderson

Vote: 8-yes 0-no 0-abstain

The motion carries.

Submitted:

Ia Xiong, Board Recorder

Approved:

Judy Seeberger, Secretary

September Director's Report

1. Student Achievement

See MCA Proficiency Rates (Blue highlight is average for ISD 833, yellow is state average.)

2. Create a Facilities Management Plan

Room 11 is complete,
Working with City View Electric for camera installation.

3. Communication and Community Relationships

September Newsletter published by 10th.
Attended PTO meeting on September 9th.
Attended MACS sponsored training on fundraising September 12th.
MACS Annual Meeting information is included in packet.
Cruz-Guzman court case is important for academic achievement definition as well as school choice in Minnesota.

4. Human Resources Management - Internal Communications

Met with BOD Chair on Mondays at 3:00 pm.
Met with teacher BOD members on September 10th.
Met with administrative staff for weekly meeting on September 10.

5. Human Resources Management - Delegation of Duties

All staff signed up for governance activities during back to school workshop week.
Staff received new organizational chart during workshop week.

7. Human Resource Management - Visibility and Approachability

Attended the 6th grade Splash Party on August 27th.
Held a Back To School Night for students and parents on August 29th.

8. Human Resource Management - Evaluation

Collectin professional development goals for all staff. (60% turned in so far.)

50% of administrative staff have individual goals completed.

9. Ethical and Inclusive Leadership - Ethics and Professional Behavior

Performance Evaluation Form is in final draft stages.

ADMISSION POLICIES & PROCEDURES

MATH AND SCIENCE ACADEMY

Exhibit G has four pages.

GENERAL STATEMENT OF ENROLLMENT

It is the Math and Science Academy's policy to provide equal educational opportunity for all students. The Math and Science Academy does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age.

Admission Requirements

The policy of the Math and Science Academy is to enroll a student who submits a timely application, unless the number of applications exceeds the capacity of a program, class, grade level, or building. In this case, pupils will be admitted by lot. The Math and Science Academy gives preference for enrollment to a sibling of an enrolled pupil and to a foster child of that pupil's parents and may give preference for enrolling children of the school's staff before admitting other pupils by lot. The Math and Science Academy does not limit enrollment to pupils on the basis of intellectual ability, measures of achievement or aptitude, or athletic ability.

TERMINOLOGY

Admission—the process of a student applying for enrollment. Admission is subject to capacity. A student must be admitted before the student may enroll.

Admitted student—a student who submitted a timely application for enrollment (i.e., during the open enrollment period) and who is offered a seat.

Enrollment—the process of a student accepting a seat, which was offered. Enrolled student—a student who accepted a seat, which was offered, by timely submission of enrollment paperwork.

Staff - employees of Math and Science Academy who are eligible for benefits with an employment level of 0.50 FTE or above.

ADMISSION PROCEDURES

Math and Science Academy establishes the following Admissions and Lottery Policy.

ADMISSIONS STATEMENT: Admission to Math & Science Academy is open to all students, without regard to ability, race, religion, or any other factors. Enrollment will be influenced by the capacity of the program, class, grade level, or building.

(1) Each school year, the Board of Directors:

- a. Initiates around December 15th the open enrollment period applicable to the following school year's admissions.
- b. Posts on the Math and Science Academy website around December 15th :
 - (i) Math and Science Academy's enrollment application applicable to the following school year, and
 - (ii) the Admissions and Lottery Policy.
- c. Establishes and publishes at the February board meeting, the available enrollment by grade applicable to the following school year.

(2) Prior to the beginning of the open enrollment period, the school provides notice of the open enrollment period to parents and staff so that siblings of currently enrolled students and children of staff may submit an application.

(3) During the month of January, the school asks families to complete a "Letter of Intent" form.

(4) Each enrollment application received is date-stamped and also either time-stamped or sequentially stamped by number designating the order in which applications were received for each such date.

(5) All applications received during the open enrollment period are automatically accepted for enrollment (i.e. admitted) unless more applications are received than the available capacity established by the Board for the applicable grade(s). In this situation, all submitted applications for such grade(s) are placed in the lottery; however, siblings of currently enrolled or admitted students and children of staff employed in school have preference.

(6) Siblings who submit an application are automatically admitted unless the number of sibling applications exceed the available capacity established by the Board for the applicable grade(s). If the number of sibling applications exceeds available capacity in any grade, a sibling lottery is held for each such grade. Siblings are admitted to the school in the order in which they are drawn in that lottery. If all available capacity in a grade is filled by siblings, the sibling lottery continues and establishes the sibling waiting list, which has preference over both the staff-children waiting list and the general waiting list.

(7) Children of staff employed at the school who submit an application before the expiration of the open enrollment period, are automatically admitted provided that all siblings (of already admitted students) who submitted an application are admitted, and provided there is available capacity as determined by the Board for the applicable grade(s). If the number of children of staff exceeds the available capacity established by the Board for any grade (and after all siblings of admitted students who submitted an application are admitted), a staff-children lottery is held.

Children of staff are admitted to the school in the order in which they are drawn in the lottery. If all available capacity in a grade is filled by children of staff, the staff-children lottery continues to establish the staff-children waiting list for each such grade, which has preference over the general waiting list.

(8) If the number of applications received during the open enrollment period exceeds available capacity established by the Board for any grade (and after siblings of admitted students who submitted applications are already admitted or establish a sibling waiting list, and after all children of staff employed at the school who submitted an application are already admitted or establish a staff-children waiting list), the school conducts a general lottery. All applications for each such grade(s) (excluding applications from siblings of already admitted students and excluding applications from children of staff employed at the school) received before the expiration of the enrollment period are included in the general lottery. Students are admitted to the school in the order in which they are drawn in the lottery, as long as there is available capacity as determined by the Board for the applicable grade(s). If all available capacity in any grade is filled, the lottery continues and establishes the general waiting list for each such grade in the order drawn, until all applications are drawn. If a student is admitted through the general lottery and that student has one or more siblings in other grades also subject to a lottery, those siblings are automatically admitted as long as available capacity as determined by the Board remains in the applicable grade(s).

(9) Applicants are automatically admitted as long as there is available capacity as established by the Board in the applicable grade and siblings continue to have preference, in the order received. If, or once, there is no available capacity in any grade, applications are added to the applicable waiting list for each such grade, in the order received.

(10) The school conducts all lotteries through a method of random selection.

General Admission Procedures:

(1) **Order of Admission:** Siblings of Already Admitted Students, then Children of Staff Employed at the School, then General Admissions.

(2) **Waiting list does not carry over from year to year:** Each waiting list is valid only for the school year for which it is drawn and does not carry over to subsequent years.

(3) **Multiple births (twins, triplets, etc.):** Each student seeking admission completes an application (i.e. not one application for the family). In a lottery situation, each student receives an individual number/lot in the lottery.

(4) **Lottery Grade Order:** Applicable lotteries occur from lowest grade to highest grade.

(5) **Race/Ethnicity Reporting:** If parent, guardian, or student self-identification methods are not possible, or the family declines to answer the questions, sight counts administered by the Director or designee, will be utilized to determine the students race/ethnicity for reporting purposes.

Foreign Exchange Student Admission Procedures:

ADMISSIONS STATEMENT: Admission to Math & Science Academy is open to all foreign exchange students, without regard to race, or religion. Exchange student admission will be influenced by the capacity of the program, class, grade level, and building capacities, and previous academic performance.

Eligibility Determination: When MSA has a vacancy in grades 10 through 12 after following all of its general admission procedures, it may fill any remaining vacancies with an exchange student who meets the following requirements.

Academic requirements:

- a) ~~No grades below a C (Average) in any class for the past two years.~~
- b) ~~At least a B average in English (both oral and written) for the previous year.~~
- c) ~~A minimum of a B average in Math in the previous year.~~

(1) The foreign exchange pupil must meet the program requirements for the J-visa student cultural exchange program and;

(2) The foreign exchange pupil must be a participant in a cultural exchange program registered with the Office of the Secretary of State under Minnesota State Statute 5A.02.

More Than 15 Consecutive School Day Absences Procedures:

When a student has more than 15 consecutive school day absences during the regular school year, regardless if they are excused or unexcused, without receiving instruction in the home or hospital shall be dropped from the roll and classified as withdrawn ~~they must be withdrawn from the school~~ pursuant with Minn. Stat. § 126C.05, Subd. 8. When this situation arises, MSA will follow the following procedures:

(1) Prior to the 15th consecutive absence, the school will notify the parent/guardian of the student to determine if the student intends on returning to MSA.

(2) Once the 15th consecutive school day absence has occurred during the regular school year, regardless if they are excused or unexcused ~~and the student does not intend on returning, the school will unenroll the student and then notify the next student on the waiting list that they are able to enroll.~~ the school will determine if the student has formally withdrawn or has been expelled in accordance with the Pupil Fair Dismissal Act.

~~(3) If, after the 15th consecutive day has occurred and the student intends on returning, MSA will unenroll the student on the 20th consecutive day of absence.~~

Data Practices 101:

An overview for School Board Members

Data Practices 101:

What is Data Practices?

- The practices, procedures and laws that govern:
 - How entities collect, create, maintain and share the data they hold;
 - How members of the public can inspect and access government data;
 - How the rights of individual data subjects are protected; and
 - How entities protect and manage their data.

Minnesota Laws that Govern Data Practices and Government Records

- 1) Minnesota Government Data Practices Act (MGDPA)
Minnesota Statutes, Chapter 13;
- 2) Minnesota Record Retention Laws,
Minnesota Statutes, Sections 138.163 and 138.17;
- 3) Charter School Law,
Minnesota Statutes, Section 124E.03.

Data Practices 101:

- Minnesota Government Data Practices Act (MGDPA)
 - Regulates how government entities collect, manage, and share records.
 - Primary purpose is to ensure public access to government records.
 - Balances that transparency by creating rights for individual data subjects.
 - Classifies some data as not public.

But I'm a Board Member, not a government employee...?

Charter schools are subject to the Data Practices Act (MN Statutes, Section 124E.03, subdivision 5). Charters are required to comply with the whole Data Practices Act.

Whenever you conduct business for the charter school you represent, you are subject to the Data Practices Act.

Data Practices 101:

- What is Government Data?

“All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.” Minn. Stat. §13.02, Subd. 7.

Data Under the MGDPA

- It's not just spreadsheets and databases, it's also...
 - Paper files
 - Drafts of documents
 - Meeting minutes and notes
 - Voicemail and emails
 - Photographs

Data Practices 101:

- There are two types of Data:
 - Data on Individuals
 - All government data in which any individual is or can be identified as the subject of the data.
 - Data Not on Individuals
 - All government data which is *not* data on individuals.
 - Presumption that Data is Public
- Under state law, all government data is public unless an exception in federal or state law makes it not public.
- We often believe the opposite and presume that most data is private.
 - Simply because we collect data doesn't mean we control its disclosure.

Data Practices 101:

- State laws classify data about students and some personnel data as private.
 - Personnel data means data maintained because a person is or was an employee, an applicant, providing services on a voluntary basis, or an independent contractor. (Minn. Statute § 13.43)
- Most data about students is private. (Minn. Statute § 13.32)
- **Public Personnel Data includes:**
 - Salary, fringe benefits, terms and conditions of employment;
 - position description, prior work experience, education and training;
 - dates of employment;
 - Existence of complaints or charges;
 - Final disposition of disciplinary action;
 - Terms of settlement agreement;
 - Work location, continuing education; and
 - Most payroll information.

Data Practices 101:

- Federal Laws Governing Private Data at Charter Schools include:
 - Family Education Rights and Privacy Act (FERPA)
 - Individuals with Disabilities Education Act (IDEA)
 - Children’s Online Privacy and Protection Act (COPPA)
 - Pupil Protection and Rights Act (PPRA)
 - Education records are private data. Education records are:
 - Any data that directly relate to a student; and
 - Are maintained by a public school or district; or
 - By a party or person acting for the school.
 - Students include:
 - Individuals currently or formerly enrolled or registered;
 - Applicants for enrollment or registration; and
 - Individuals who receive shared time educational services from a school.

Data Practices 101:

- FERPA provides that personally identifiable information from a student's education records generally cannot be disclosed without consent.
 - Personally identifiable means:
 - Direct identifiers
 - Indirect identifiers, and
 - "other information that, alone, or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty"
- **Limiting Access to Private Data** - Access is available only to:
 - The subject of the data.
 - Individuals within the agency whose work assignments reasonably require access.
 - Entities that are authorized by statute or federal law to gain access to that specific data.
 - Entities or individuals given access by the express written consent of the data subject.

Data Practices 101:

- Joan is a school board member at a popular local charter school. She can't remember if the school assigned her a school email account after she was appointed and in any case she is often at the office, at home, or out at meetings when she receives and sends texts, calls, and emails about the school. She's been using her personal accounts to communicate about school business using her personal cellphone or computer.

Is Joan violating the Minnesota Government Data Practices Act by using her personal email account to conduct board business?

2019 MCA Math Proficiency Rates

School	6th Grade	7th Grade	8th Grade	11th Grade	All Grades
MSA	73.9%	80.7%	75.0%	87.7%	78.5%
Woodbury	70.6%	67.4%	62.7%	72.1%	68.4%
Lake	81.7%	71.9%	79.8%	N/A	77.8%
East Ridge	N/A	N/A	N/A	66.4%	66.4%
ISD 833	62.8%	60.9%	64.7%	59.8%	65.2%
% above ISD 833	11.1%	19.8%	10.3%	27.9%	13.3%
State Average	50.5%	52.1%	55.2%	45.0%	55.0%
% above State	23.4%	28.6%	19.8%	42.7%	23.5%

2019 MCA Reading Proficiency Rates

School	6th Grade	7th Grade	8th Grade	10th Grade	All Grades
MSA	73.9%	88.6%	83.0%	91.3%	83.8%
Woodbury	71.9%	71.6%	71.0%	76.0%	72.9%
Lake	80.6%	71.9%	79.9%	N/A	77.5%
East Ridge	N/A	N/A	N/A	74.0%	74.0%
ISD 833	68.4%	65.2%	69.8%	69.9%	68.2%
% above ISD 833	5.5%	23.4%	13.2%	21.4%	15.6%
State Average	62.8%	57.5%	57.7%	60.4%	59.2%
% above State	11.1%	31.1%	25.3%	30.9%	24.6%

MCA Science Proficiency Rates

School	8th Grade	9th Grade	All Grades
MSA	65.9%	78.1%	71.4%
Woodbury	54.8%	70.1%	63.6%
Lake	63.8%	N/A	63.8%
East Ridge	N/A	74.0%	74.0%
ISD 833	53.0%	64.5%	59.7%
% above ISD 833	12.9%	13.6%	11.7%
State Average	43.0%	54.4%	50.7%
% above State	22.9%	23.7%	20.7%

Academics Meeting
Minutes
September 9, 2019
Room 5C at 8:00 A.M.

Members in Attendance: John G, Cheri, Noah, Jen, Maggie, Kassie, Hannah, Angie, Wendell, Joell, Teresa, Lisa, Shannon F

1. Appoint new Chair (Lisa)

Lisa will remain Chair.

2. Appoint new Notetaker (Lisa)

Maggie will remain Notetaker.

3. Supplemental Online Learning

We need an online learning policy per MN Statute 124D.095 Subd. 3.

Our current requirement/limit of transferring up to two online courses is not valid.

We do currently have a student who is looking for online learning for some courses.

John has highlighted the areas we need to look at.

How responsible are we for the students support in online courses? The online school is responsible for that support.

It is not considered dual enrollment if it is "supplemental". There is a difference between enrolling and taking supplemental courses. As long as the online provider is okay with that, then the student is still enrolled here.

Question: Should the number of courses be determined on a case by case basis?

It is important to remember they are our students until we receive information about a student enrolling into the online school.

There are consequences to the funding we receive when students are partially enrolled in online courses.

This Statute applies to all students in all grades.

It is the same as earning credit at MSA if the course is approved.

It appears students can take up to 50% of their courses through online course work.

If the online course doesn't meet MSA requirements, then we can contest it. But, to determine this, we need to set up a process.

Question: What if there aren't online courses that do not match?

That is why we need a process to make sure this is taken care of in a timely manner, and this needs to be developed as soon as possible.

MSA has 15 days after being notified to let the student/family know that the course will or will not meet requirements.

Question: Should we be treating these students like PSEO students? Are they assigned to a study hall?

We need to consider that this may reduce the regular classroom instruction. We may not want to require the student to be here when their courses are not meeting.

We need a sub committee to address this as soon as possible. Joell will run the sub committee. This issue will be brought up at Wednesday's staff meeting looking for additional members to help with the sub committee.

4. Sam's (New) Goals (John)

These go into effect next school year (20-21). These are mostly by department or WBWF.

These are different from the goals we set last year.

Questions: Did SAM give these to us? Where did the numbers come from?

They came from trends over the last five years. Based on that, they should be attainable. Some are mandated because MDE is requiring specific goals.

There were some stretch goals in last years WBWF which we didn't meet, but our results are still quite good as they are still much higher than other schools.

Questions: Why are we making it harder on the teachers to achieve these goals?

How do we send these results out to these departments?

Is there a way to see more specifically what it is the students are struggling with?

That is information Kirsten will have. We aren't sure if it can be broken down into subtopics, but we should be able to look at the strands.

Social Studies are taking a two-shot approach of targeting specific areas. We may never really know if the interventions are working.

5. How will MCA/ACT Scores will be given out to the departments to help them determine what their goals are? And how what should we do about last year's goals? (Emily and John)

Our MCA data has dips and are below some of our goals. However our numbers are still quite good. This could be due to new teachers.

6. Any new legislation that this committee needs to be aware of? (John)

This year is a policy year at the state level. John is on the MACS policy committee, and the first meeting is Sept. 23rd. He will be able to provide more feedback

Cruze Guzman v. State of MN is in mediation phase and it deals with segregation. This affects charter schools because they are a choice. MSA is no longer reflective of district 833 because we have more diversity, and this may impact us. The current discussion is trying to define what is and how to measure student achievement. There are three charter schools funding the litigation, and we have been asked to help fund the lawyers. This could affect all of education in MN because MN allows open enrollment.

7. WBWF Report (Tom)

N/A

8. Potential Science change in the Curriculum Review Cycle (Cheri)

We need to move up Science in the cycle based on MCAs and new standards. Cheri will look into the dates for the changes of curriculum. This is a financial concern. Since we know ahead of time, this can be planned out accordingly.

9. Should there be a limit on the number of Study Halls that a student can take per year? (Emily - She will not be at the meeting, so here are her ideas:

Study Hall - There is currently no limit on the number of study halls students can take at MSA formally written anywhere (that I am aware of). This has not previously been an issue however I think as we have more seniors staying and a more diverse group of students I have had several students ask to take 3-4 classes and have the rest of their periods study halls (3-4 study halls). I have typically told them a maximum of 2 study halls total in their schedule which includes TAing if they choose to do so however, this past year I had received some push back from students and parents. My three questions are:

1. Do we want to put a limit on the number of study halls students can take?
2. If so, what is the appropriate number of study halls/TA periods?
3. Where do we want to provide the written information for parents and students to see?

If they aren't here full time, doesn't it affect funding?

Should there be a limit of two study halls? Is there enough room in study halls? At some point they become two full. So we move it to the Great Hall? With the new online requirements, this cannot be limited.

TA should be talked about during course enrollment. It should be added to the Course Handbook.

Joell will send out a Google form for teacher input.

We also have a work study program for students.

10. Should a 9th grader who is not taking Biology, still take the Biology MCAs? (Cheri)

There are 9th graders who take the Bio MCA. This needs to be looked into. Cheri will clarify with Jeana. This may no longer be an issue due to the new enrollment timelines.

11. Any other items?

Joell wants the teachers to be aware, and kids need to understand, that the final grade is what counts and is what is calculated into the GPA, not the individual semester grades.

We are allowing people who fail a semester but pass the year, to not have to retake the first semester. It is Joell's responsibility to go through the semester grades.

Next Meeting Date: Monday, October 7 at 8:00 A.M. in room 12 A

AFC Minutes
8/21/19, 10 am
Room 5A

- I. Members present
 - A. Tom Johnston, Cody Schniepp, Deb Webster, Noah Langseth, Liz Eide
- II. Goals for the year
 - A. 75,000
- III. Possible expenditures/asks
 - A. Two-way radios?
 - 1. \$6000
 - a) Communication and safety
 - B. Hydration stations?
 - 1. 1 each in building A and B
 - a) \$2000 each plus installation
 - b) Approx. \$5000 total
 - 2. We will look into drinking fountains in C and D
 - a) Could possibly put one in building C if there is a drinking fountain
 - C. Teacher grants?
 - 1. \$10,000 like previous years
 - D. Other?
 - 1. Gym projector
 - a) \$10,000
 - 2. Re-do/replace window film on north gym windows
 - 3. \$4000 un-earmarked at this point
 - a) Landscaping
 - b) Technology
 - (1) New server?
- IV. Family Fun Shoot update
 - A. Raffle tickets are in.
 - 1. \$10 per ticket
 - 2. \$3 per ticket goes to clubs/activities of choice
 - B. Event is October 5th, 10am to 2 pm, South St. Paul Rod and Gun Club
- V. Dragon Dinner Update
 - A. Probably moving the event back to campus
 - B. Making it more family friendly
 - C. Possible February event date
- VI. Other
- VII. Adjourn
 - A. 10:55 am

Communications Committee

Minutes

Weds., August 28, 2019, 4:30 p.m.
Room 10A

Members Present (underlined): Michelle Kurkowski, Jeff Eng, Cheri Howe, John Gawarecki, Shannon Froberg, Carrie Hamm, Joell Pundsack, Justin Gehring, Jenn Heydt-Nelson, Jessi Heydt, Teresa Ward, Heather Krisko

Agenda Heading	Discussion Descriptions	Actions
I. Old Business -	<p>A. Chair and secretary positions</p> <p>B. Table at Open House - volunteers?</p> <p>C. Teacher-Parent Communication Platform - update (Justin) Moving forward with the plan from last year. Teachers complete weekly class update to send to parents by 4:30 pm each Friday. 1st update deadline: Sept. 13</p> <p>D. Coach Procedure Task Force - update (Shannon/Heather) Coaches handbook - done</p> <p>E. Website Content Management Task Force - update (Justin) Working through getting the site to be able to be used via mobile.</p>	<p>Cheri-chair; Michelle Kurkowski-Board liaison, revolving secretary</p> <p>BOD members - be at tables</p> <p>Justin - First weekly update will be sent to families on Saturday, September 14.</p> <p>Coaches will receive a handbook when contracts are signed</p> <p>On hold until Carrie is up to speed. A lot of the tasks Christine was going to do is now on Justin's responsibilities. All graphic and website content will hopefully be updated by the next meeting.</p> <p>Sending an email to all families/staff regarding rSchool and updates from the Communication Committee.</p>

<p>F. Teacher Survey - (conducted April 24- May 1, 2019)</p> <p>1. Discuss analysis and how to use to improve communications</p>	<p>Cheri will work with Justin to update website calendar.</p> <p>People are moving to Google classroom. We are moving toward this and parents and teachers want this as well.</p> <p>Topic of discussion for staff on what platform to use and to all decide on using the same platform, such as Moodle, Schoology, etc. Staff narrow down to one or two platforms and then test these two out.</p> <p>Emails - update in a letter to parents/students the expectations on timeline for responding to emails.</p> <p>Responding to teachers from administrators and administrators back to teachers - one to two school days. Staff will be alerted to this.</p> <p>Communication with admin and procedures - this is a concern and how do we mitigate that? Need admin to be on the same page. When emailing, if don't have time for a full response send email that it 'was received and will get back to you' Follow up with a response. Initiate digitally and then a response digitally. Shannon will share with John and Tom.</p> <p>Parent communication - within a day or two. Complex information but at least respond</p>
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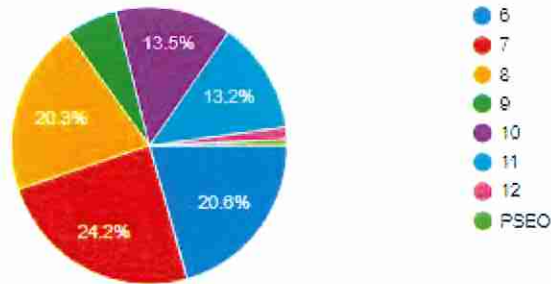
	<p>back to say you received the email.</p> <p>Check on the significant cultural important dates. Michelle Kurkoski will make the plan of helping determine the days from students.</p> <p>Student survey will be sent to staff. Teacher names will be eliminated.</p> <p>Come back to the committee with some ideas for goals.</p>	
<p>II. New Business -</p>	<p>A. Important religious holidays (Muslim, Jewish) to put pm MSA calendar</p> <p>B. Student Survey (review next month)</p> <p>C. Committee Goals for school year</p>	
<p>III. Next Meeting</p>	<p>Meetings held every 2nd Weds of month: Weds., Sept. 11, 2019, Room 10A</p>	

Student Survey Responses – May 31, 2019

281 Responses

1. What grade are you in?

281 responses



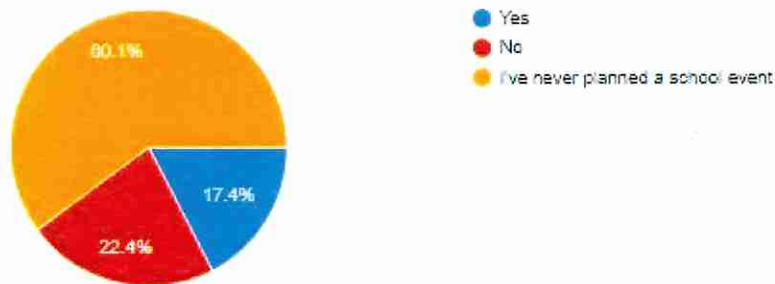
2. Do you know how to access a student-led school event/activity form?

281 responses



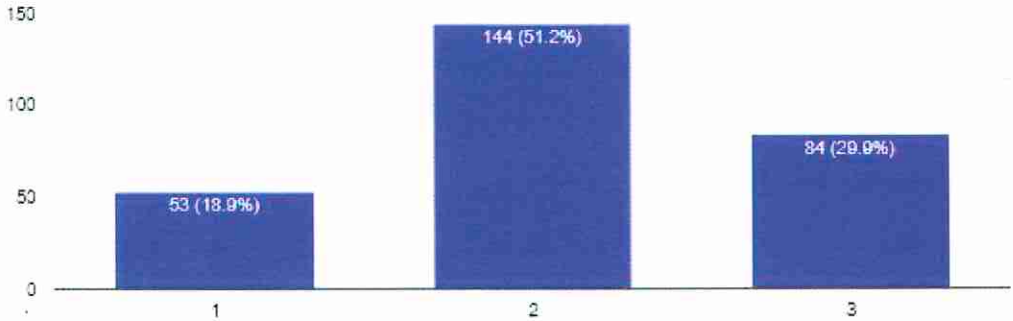
3. Do you know how to plan a school event?

281 responses



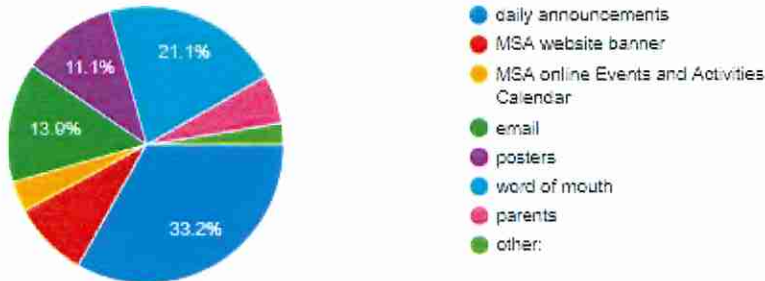
3a. If you have planned a school event, rate the level of effort it takes from 1 (not much effort) to 3 (take much effort).

281 responses



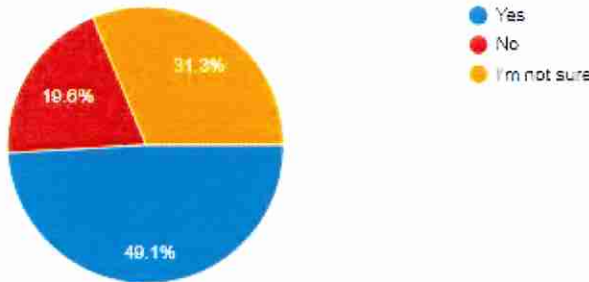
4. How do you find out about MSA activities and events

280 responses



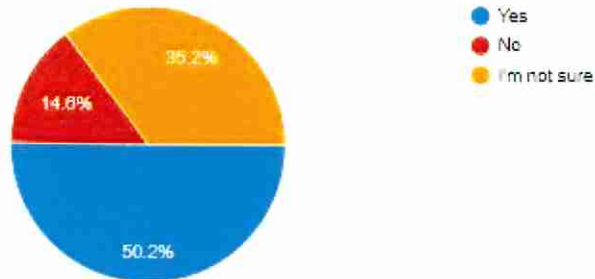
6. Would you use a centralized BULLETIN BOARD (in one or more building) with all the activity/athletic information?

281 responses



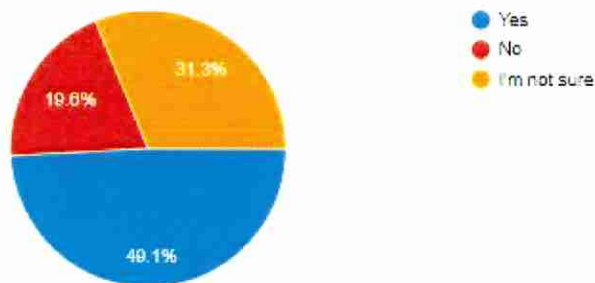
5. Would you use a centralized ELECTRONIC DISPLAY (in one or more building) with all the activity/athletic information?

281 responses



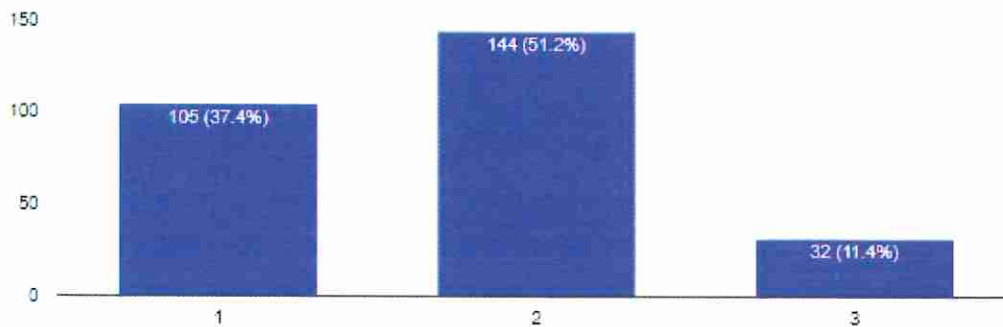
6. Would you use a centralized BULLETIN BOARD (in one or more building) with all the activity/athletic information?

281 responses



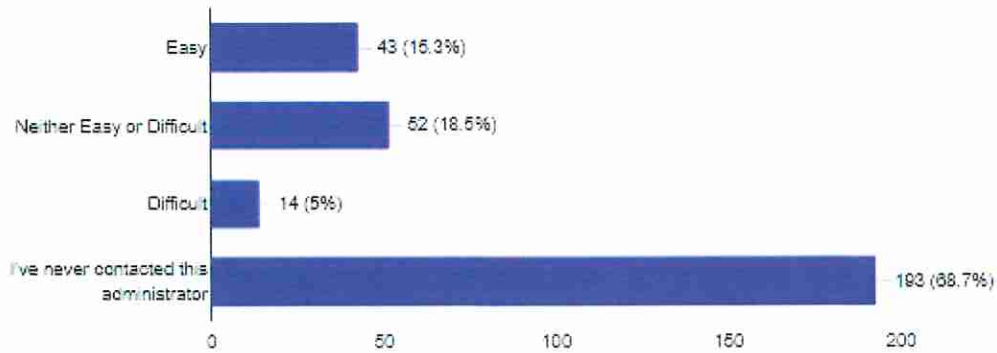
7. How well does the staff in each building's front office provide you the necessary information you need/request, using a rating of 1 (very helpful) to 3 (not helpful)?

281 responses



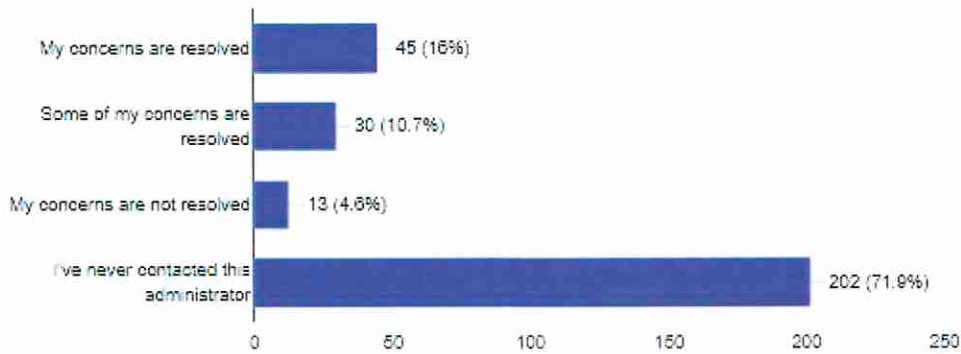
8. How easy is it to contact/reach Mr. G?

281 responses



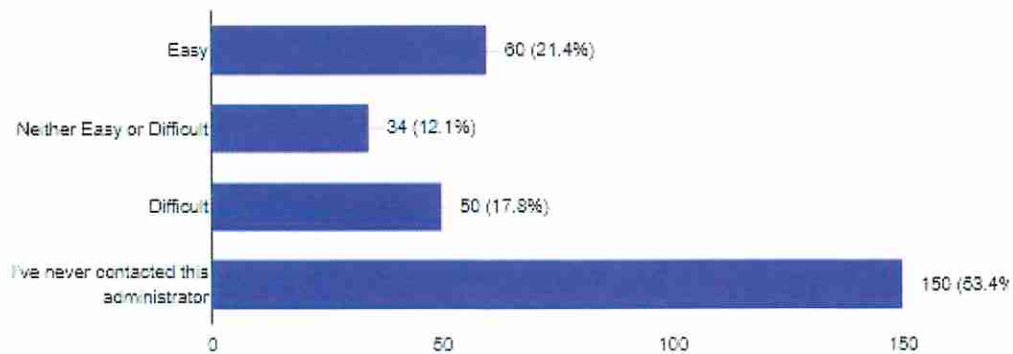
9. Do you feel the concerns you bring to Mr. G are resolved?

281 responses



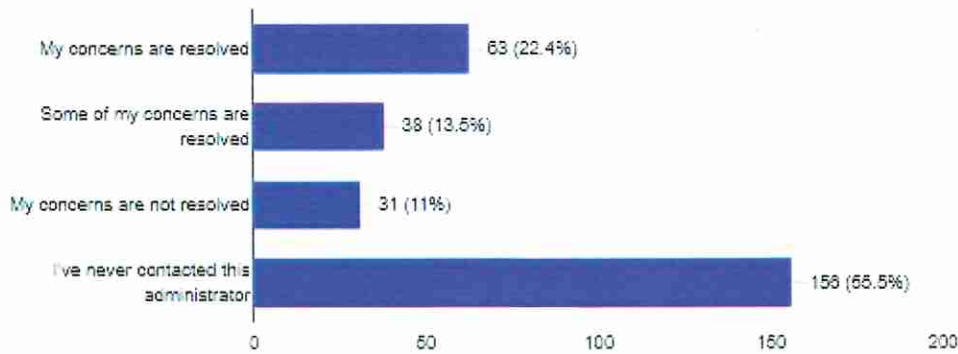
10. How easy is it to contact/reach Ms. Froberg?

281 responses



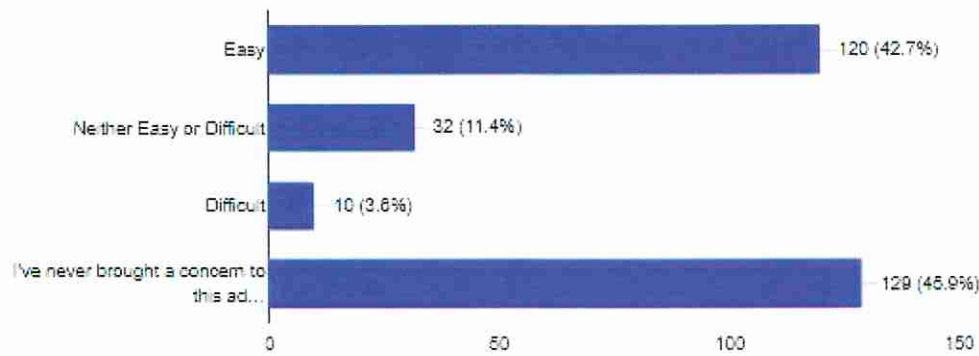
11. Do you feel the concerns you bring to Ms. Froberg are resolved?

281 responses



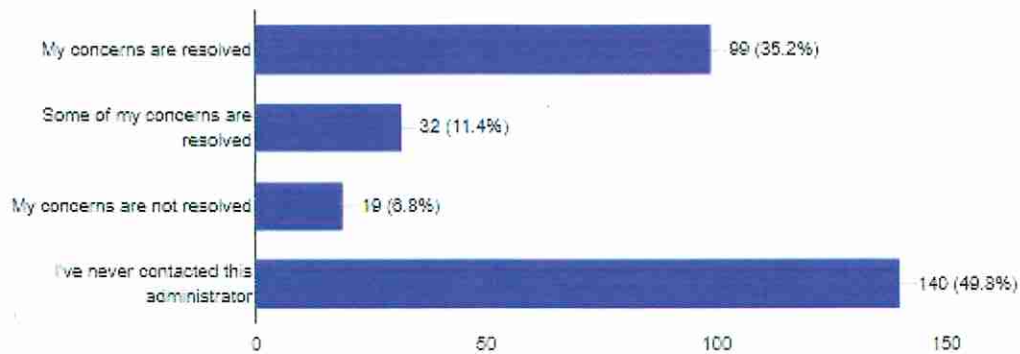
12. How easy is it to contact/reach Mr. Johnston?

231 responses

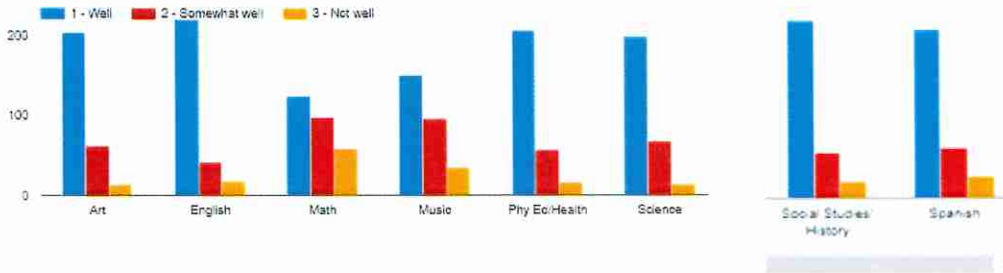


13. Do you feel the concerns you bring to Mr. Johnston are resolved?

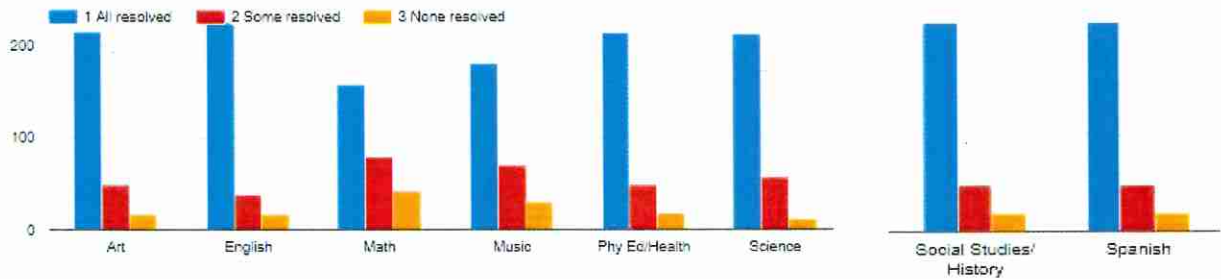
281 responses



14. How well do your teachers, in the following general subject areas, provide information to you about your class, using the rating 1 (information is provided very well) to 3 (information is not provided very well)?

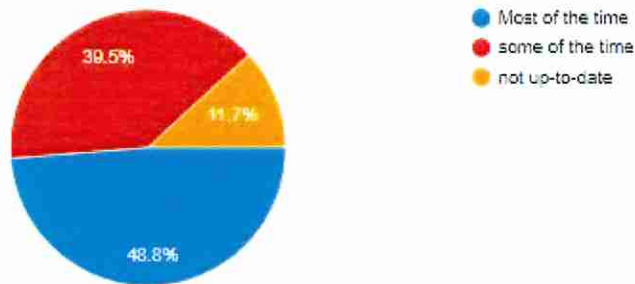


15. How well are your concerns resolved when brought to your teachers, in the following subject areas, using a rating of 1 (my concerns are generally resolved) to 3 (my concerns are not generally resolved)?



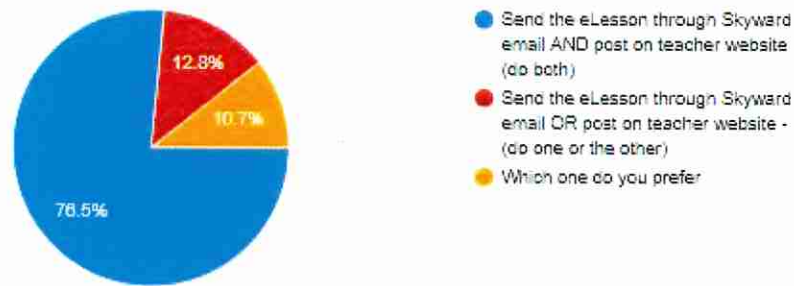
16. Do you feel the test calendar is up-to-date?

287 responses



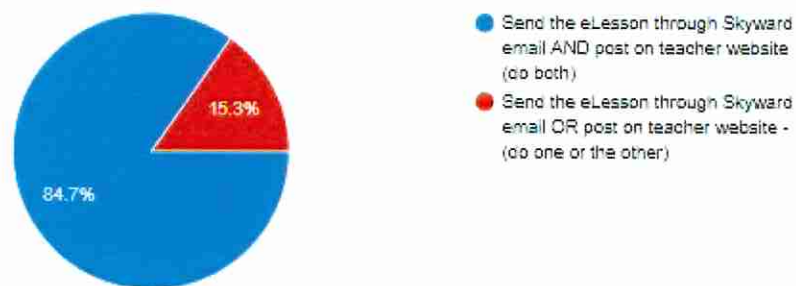
17. What can be done to improve your eLearning experiences?

28 responses



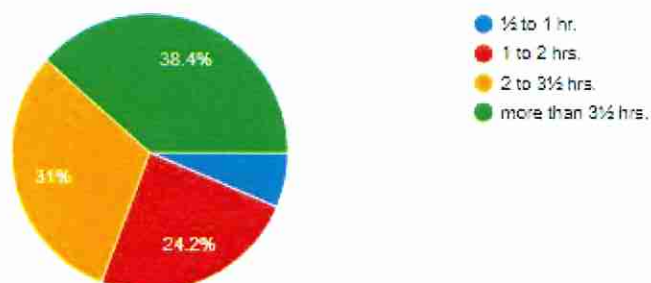
17a. Which of the above eLearning experiences DO YOU PREFER?

28 responses



18. About how many hours average did you spend completing all of your assignments during one eLearning day?

28 responses

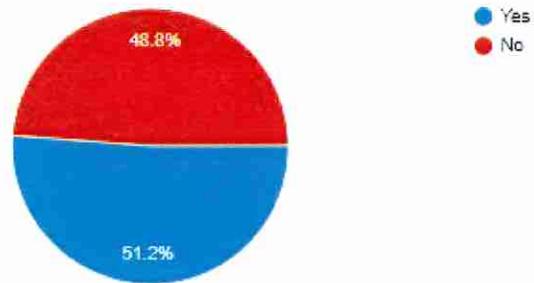


19. Any comments about eLearning? (s

(SEE RESPONSE DOCUMENT)

20. (This question is for 9th through 12 grade students only.) Did you know that as a high school student you may get permission from your parent/guardian to carry over-the-counter (OTC) pain medications?

121 responses



21. Any other comments you'd like to share?

(SEE RESPONSE DOCUMENT)

Communications Committee
Special Meeting Agenda
Weds., Sept. 18, 2019, 4:30 p.m.
Room 10A

Goals of the meeting: to accelerate improvement to communications specific to athletics and activities in order to have accurate and timely meeting and event information posted on the website calendars, activity webpages, daily announcements, and other communication avenues.

- I. rSchool
 - A. Responsibilities for updating calendar and website
 - 1. What is the process
 - 2. Confirm: dates and info for athletic events should already be set if all of the contracts are completed?
- II. Communication Roles and Responsibilities: who is responsible to get dates on calendars, 'market' information through daily announcements, posters, etc.? or who does it get delegated to when it comes to:
 - A. Advisors/Facilitators/'Volunteers'/Student Run Organizations
 - B. Coaches
 - C. Administration - Shannon
- III. Establish deadlines for accuracy with specific activities/athletics for the year - TBD

FD T ORG PRG CRS FIN OBJ FYTD Activity
 Date Src Sub Batch Vendor Name/Ref PO#/Line# Description Inv#/Desc2 Inv Date Chk#/Rec# Check Date Amount

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
01 R	005	000	265	000 096 096							
08/09/19	CR	19-50010		796.84	1	Amazon Smile Deposit		08/09/19			-142.59
08/16/19	CR	19-50019			2	CAF America- Annual Fund - Employee \$173.67 Co Match \$165.58		08/16/19	5		-339.25
08/16/19	CR	19-50019			6	Ecolab - Annual Fund - Donation Alissa Ellingson August		08/16/19	8		-100.00
						*01 R 005 000 265 000 096					-581.84
						*Cash Receipts					-581.84
01 R	010	298	432	000 096 096							
08/16/19	CR	19-50019			5	YMCA Athletics Donation August		08/16/19	7		-1,500.00
						*01 R 010 298 432 000 096					-1,500.00
						*Cash Receipts					-1,500.00

Grand Revenue Totals 2,296.84

Total for Cash Receipts -2,081.84
 Grand Total -2,081.84

Number of Accounts: 2

** The report displays only accounts with activity in the date range selected.

***** End of report *****

Math and Science Academy

Adopted: June 2, 2005

Revised: September 19, 2013

Revised: August 17, 2015

Revised: May 20, 2019

Revised: August 19, 2019

510.1 EXTRACURRICULAR ELIGIBILITY

I. PURPOSE

The Math and Science Academy (MSA) recognizes that extracurricular and athletic activities enrich the educational experience and social development of students. Participation in extracurricular activities is a privilege. Care must be taken to ensure that these activities do not take precedence over subject matter areas, but remain supplemental to the basic courses. It is desirable that students participate in such activities to the extent that they further their educational and social development. It is important that such participation not jeopardize student academic achievement. The purpose of this policy is to assist MSA in maintaining its educational goals.

II. GENERAL STATEMENT OF POLICY

- A.** This policy relates to all extracurricular activities, including competitive activities, lettering activities, and student clubs.
- B.** This policy applies to students in grades 6 through 12. This policy will be in effect throughout the school year.
- C.** Student grades will be checked every 5 weeks. Starting with the first grade check, students who have D or F grades will be ineligible to participate in any-extracurricular activities and will receive notice of their ineligibility.
- D.** Students who have lost eligibility will not be able to participate in any extracurricular activities; including practices, planning, and events unless they create an academic improvement plan with the MSA Activities Director (Activities Director).
 - 1.** The academic improvement plan will allow the students to participate in extracurricular activities on a week to week basis by showing progress (academic improvement) and by obtaining signatures from teachers involved in the applicable classes requiring improvement. The plan should be turned in every

Friday in order to participate in an extracurricular activity (ties) the following week.

2. Special education students will work with their case manager and the Activities Director to create an academic improvement plan. Special education student will have their academic improvement plans signed by their case manager.
- E. Notwithstanding Item C., students may regain their eligibility to participate in extracurricular activities every 5 weeks, if they have no D or F grades.

III. DEFINITIONS

- A. Extracurricular activities are defined as having the following characteristics:
1. The activity is sponsored, supervised, or financed by MSA.
 2. Students participating in the activity represent MSA.
 3. The activity is not part of the regular school curriculum and does not take place during the regular school day.
 4. The activity is not graded or offered for credit.
- B. Extracurricular activities include competitive activities, lettering activities and student clubs.

IV. APPEALS

Appeals will be addressed according to MSA policy 103.

V. NOTICE

This policy shall appear in the student handbook.

Building/Building Safety Task Force Clarification

1. What is the purpose of this task force, and what is the name?
2. According to the minutes posted online, they have not met since 2016? If it is a BOD committee, it needs agendas and minutes posted online.

This is what the Website says:

Building/Building Safety Task Force (or Building Task Force-on another page)

Committee Purpose: To address needs regarding MSA's physical buildings including lawn maintenance, janitorial and cleaning services, snow removal, and building repairs. This committee also serves as MSA's safety committee. The safety committee is responsible for insuring the safety of students, teachers, and staff in the school. This includes the development of a school safety plan and safety procedures.

Committee Leadership: Chair with support from BOD Members on the committee (if a BOD member is not the Chair).

Works with/gets information from: BOD, MSA Director, MSA Building *Company*, Finance Committee.

People on committee: Director, BOD Members, MSA administrative staff, and interested parents, teachers, and students.

Meetings – when/how often held: Varies/monthly.

Chair's responsibilities: The chair needs to plan, run, and report the findings of the committee.

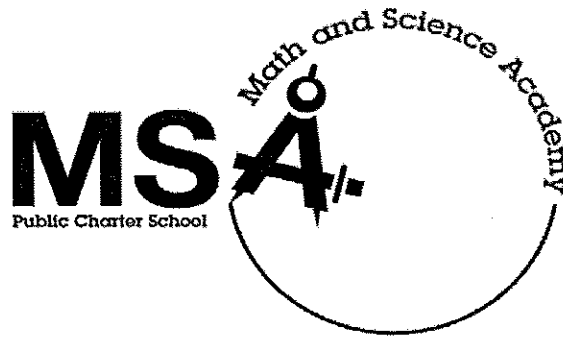
Committee members' responsibilities: Members need to attend meetings and volunteer for specific tasks as needed.

Teacher Governance Signup:

- BOD Committee: Building Safety
- Taskforce: Building Safety
- Taskforce: Grounds/Landscaping

Some staff are on all three of these, some are only on 1 of the above 3 committees.

And we still don't have clear guidelines in some of the buildings as to who should do what?
Who is the nurse for Buildings B and C? Who cleans up gross stuff in these buildings?



Math and Science Academy
Charter School No. 4043
Woodbury, MN

Financial Statements

June 30, 2019

Draft

**Math and Science Academy
Woodbury, MN
Balance Sheet
June 30, 2019**

	Actual Balance July 1, 2018	Balance June 30, 2019
Assets		
Current assets		
Cash and investments	\$ 1,797,501	\$ 1,089,467
Certificates of deposit	-	800,002
Accounts receivable	11,512	2,052
Interest receivable	-	4,538
Due from other funds	7,488	-
Prior year state aids receivable	568,451	-
Current year state aids receivable/(deferred revenue)	-	517,535
Federal aids receivable	5,609	3,836
Prepaid expenses and deposits	141,770	231,534
Total assets	\$ 2,532,331	\$ 2,648,963
Liabilities and Fund Balance		
Current liabilities		
Salaries and wages payable	\$ 244,081	\$ 315,892
Due to other funds	15,000	-
Accounts payable	97,160	99,827
Payroll deductions and contributions	77,868	100,813
Deferred revenue	-	-
Total current liabilities	434,110	516,532
Fund balance		
Fund balance 7-1-2019	2,070,904	2,070,904
Assigned fund balance - student activities	27,317	27,317
Assigned fund balance - tech purchases	-	-
Net income to date	-	34,209
Total fund balance	2,098,221	2,132,430
Total liabilities and fund balance	\$ 2,532,331	\$ 2,648,963

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

Math and Science Academy
 Charter School No. 4043
 Statement of Revenues and Expenditures
 June 30, 2019

	FY 18 Actual	Revised Budget 488 ADM (568 WADM)	Working Budget 484 ADM (563 WADM)	June YTD	Percent of Working Budget
General Fund - 01					
Revenues					
State revenues					
211 General education aid	\$ 3,568,733	\$ 3,757,796	3,730,262	\$ 3,729,578	100.0%
348-300 Charter school lease aid	780,519	795,233	795,233	795,233	100.0%
317 Long-term facilities maintenance revenue	46,109	75,029	74,280	74,274	100.0%
740-360 Special education aid	449,266	516,092	522,670	552,853	105.8%
201 Endowment aid	18,115	18,749	19,637	19,637	100.0%
370 Other MN aid	9,114	-	2,647	2,647	100.0%
397 Pension revenue	11,957	12,000	12,000	11,459	95.5%
Prior year over (under) accrual	23,101	-	-	18,893	-
Current year state aids receivable	-	-	-	-	-
Total state revenues	<u>4,906,915</u>	<u>5,174,898</u>	<u>5,156,729</u>	<u>5,204,573</u>	<u>105.1%</u>
Federal revenues					
419 Federal special education aid	68,154	64,153	72,201	72,201	100.0%
414 Title II funds	2,581	7,841	7,841	5,150	65.7%
Total federal revenues	<u>70,735</u>	<u>71,994</u>	<u>80,042</u>	<u>77,351</u>	<u>111.5%</u>
Local revenues					
000-050 Fees from patrons: milk, graduation gear, AP exam	22,581	23,000	25,000	24,125	96.5%
920-050 Fees from patrons: study hall	4,670	6,200	5,000	4,795	95.9%
050 Fees from students: field trips	59,435	62,200	34,000	33,462	98.4%
092 Interest earnings	888	14,250	23,000	27,129	118.0%
265-096 Annual fund/capital campaign/dragon dinner	89,950	75,000	119,365	121,904	102.1%
000-096 Donations and misc. grants, tech fundraiser	5,596	-	1,775	2,754	155.2%
099/620 Miscellaneous revenues/sale of equipment	640	1,000	764	975	127.7%
621 Year book revenues	3,536	3,600	5,304	1,131	21.3%
625 Insurance recovery	-	3,305	3,860	3,860	100.0%
C 400's Student activities revenue	117,983	120,000	115,000	118,540	103.1%
Total local revenues	<u>305,280</u>	<u>308,555</u>	<u>333,068</u>	<u>338,676</u>	<u>114.7%</u>
Total revenues	\$ 5,282,929	\$ 5,555,447	\$ 5,569,839	\$ 5,620,600	100.9%
	5,282,929	5,555,447	5,569,839	5,620,600	

Math and Science Academy
 Charter School No. 4043
 Statement of Revenues and Expenditures
 June 30, 2019

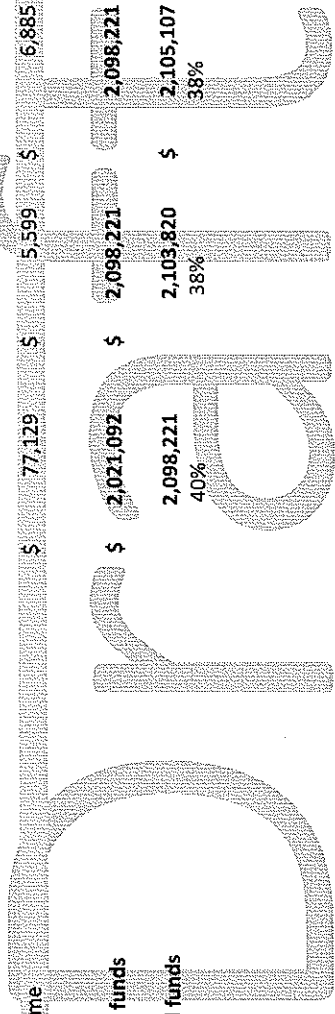
	FY 18 Actual	Revised Budget 488 ADM (568 WADM)	Working Budget 484 ADM (563 WADM)	100% June YTD	Percent of Working Budget
Expenditures					
100 Salaries and wages	\$ 1,920,697	\$ 2,014,735	\$ 2,043,210	\$ 2,061,605	100.9%
200 Employee benefits	618,286	660,132	663,045	686,747	103.6%
CRS 180 Extracurricular activities	53,040	73,904	62,044	78,328	126.2%
305 Contracted services	234,682	251,020	228,670	214,302	93.7%
315 Repairs and maintenance for computers	33,333	38,500	36,000	36,000	100.0%
320 Communications services	20,490	23,825	21,970	20,989	95.5%
329 Postage	4,155	4,150	3,000	2,857	95.2%
330 Utilities	101,659	116,100	116,200	103,628	89.2%
340 Property and liability insurance	27,687	34,200	33,878	33,878	100.0%
350 Repairs and maintenance	112,016	117,500	130,000	138,205	106.3%
360 Transportation for field trips	10,801	10,800	10,800	10,352	95.9%
366/368 Staff training/travel and conferences	33,045	40,500	40,500	42,048	103.8%
369 Field trips admissions	49,747	53,400	24,000	21,555	89.8%
370 Building lease	869,854	883,592	883,592	887,694	100.5%
370 Other rentals and operating leases	648	1,040	1,028	771	75.0%
380 Computer and tech related hardware rental	24,157	24,508	24,496	24,694	100.8%
389 Staff tuition reimbursement	1,000	-	-	-	-
401/455/465 General supplies	38,753	56,400	40,000	48,015	120.0%
401 Maintenance supplies	24,709	26,000	28,000	29,404	105.0%
405 Non-instructional computer software and license	18,279	18,936	18,936	19,040	100.5%
406 Instructional software licensing	10,873	17,000	15,000	13,695	91.3%
430/456/466 Instructional supplies	48,944	35,900	39,000	56,363	144.5%
460 Textbooks and workbooks	39,250	44,800	44,800	25,501	56.9%
461 Standardized tests	22,185	23,000	23,000	20,869	90.7%
490 Food	36	1,000	1,200	1,887	157.3%
505/506 Capitalized technology software	-	5,500	5,670	5,670	100.0%
520 Building improvements	14,685	-	-	-	-
530 Other equipment/furniture	22,806	50,400	50,400	51,717	102.6%
555/556 Technology hardware (cap)	21,809	51,900	63,532	53,407	84.1%
820 Dues and memberships, fees	37,559	38,675	37,566	35,872	95.5%
891 Pension expense	11,957	12,000	12,000	11,459	95.5%

Math and Science Academy
 Charter School No. 4043
 Statement of Revenues and Expenditures
 June 30, 2019

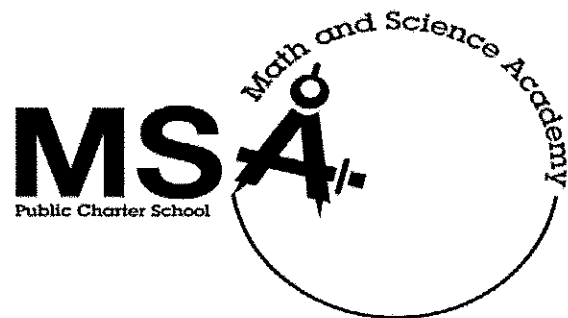
	FY 18 Actual	Revised Budget 488 ADM (568 WADM)	Working Budget 484 ADM (563 WADM)	100% June YTD	Percent of Working Budget
898 Scholarships	-	500	-	-	-
Annual fund (265)	75,158	75,000	119,365	65,968	55.3%
State special education	483,082	554,937	562,010	591,204	105.2%
Federal special education	\$ 68,154	\$ 64,153	72,201	72,201	100.0%
Title II funds	2,581	7,841	7,841	5,150	65.7%
Student activity expense	149,484	120,000	100,000	115,315	115.3%
Total expenditures	\$ 5,205,800	\$ 5,549,848	\$ 5,562,954	\$ 5,586,391	100.4%
	5,205,800	5,549,848	5,562,954	5,586,391	

General fund net income \$ 77,129 \$ 5,599 \$ 6,885 \$ 34,209

Fund balances
 Beginning fund balance, all funds \$ 2,021,092 \$ 2,098,221 \$ 2,098,221 \$ 2,098,221
 Projected fund balance, all funds 2,098,221 2,103,820 2,105,107 2,132,431
 40% 38% 38%



Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.



Math and Science Academy
Charter School No. 4043
Woodbury, MN

Supplemental Information

June 30, 2019

bergankDV | **DO MORE.**

Prepared by:
Judith Darling, CPA
Finance Manager

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/05/2019	42898	MN BCA	Background Checks	24.00
06/05/2019	201800211	US BANK	Rent: June 2019	59,056.25
06/24/2019	42960	ALBERS, JEANA		0.00
06/07/2019	99900078	CARDMEMBER SERVICE		0.00
06/07/2019	99900079	CARDMEMBER SERVICE		0.00
06/24/2019	43010	WARD, TERESA		0.00
06/06/2019	42901	MN BCA	Background Checks	16.00
06/11/2019	42902	WASHINGTON COUNTY	MSA 2019 Property Taxes - 1st Half Payment plus \$766.24 late penalty 9460 Woodbury Crossing Property ID: 16.028.21.13.0085	10,344.24
06/14/2019	42958	METROPOLITAN LIFE INS	Payroll accrual	200.00
06/14/2019	42958	METROPOLITAN LIFE INS	Payroll accrual	0.00
06/14/2019	42959	THRIVENT FINACIAL	Payroll accrual	3,328.42
06/14/2019	42959	THRIVENT FINACIAL	Payroll accrual	0.00
06/14/2019	201800205	FURTHER	Payroll accrual	420.84
06/14/2019	201800205	FURTHER	Payroll accrual	146.72
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	550.00
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	7,301.38
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	7,042.30
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	1,646.97
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	7,042.30
06/14/2019	201800206	INTERNAL REVENUE SERVICE	Payroll accrual	1,646.97
06/14/2019	201800207	MINNESOTA DEPT OF REVENUE	Payroll accrual	25.00
06/14/2019	201800207	MINNESOTA DEPT OF REVENUE	Payroll accrual	3,942.54
06/14/2019	201800208	PERA	Payroll accrual	1,887.77
06/14/2019	201800208	PERA	Payroll accrual	2,178.21
06/14/2019	201800209	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	0.00
06/14/2019	201800209	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	6,321.26
06/14/2019	201800209	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	6,498.27
06/17/2019	42904	ANDERSON, LISA	Reimbursement: Flashdrives for Board Meetings	29.98
06/17/2019	42905	ASHWOOD, RUTH	Musician for Spring Musical	800.00
06/17/2019	42907	BUSINESS ESSENTIALS	Office Supplies	51.24
06/17/2019	42909	CASEY-WOLF, THERESA	School Psychologist: May 2019 18.5 hrs @ \$90/hr	1,665.00
06/17/2019	42912	COLLEGE BOARD - DO NOT USE - USE AP EXAMS	AP Exams	13,785.00
06/17/2019	42914	COVERALL OF THE TWIN CITIES	Cleaning Services: June 2019	2,671.20
06/17/2019	42917	DEMPSEY, BETH	Choreographer for Spring Musical	2,500.00
06/17/2019	42918	DUSEK, SAMANTHA	Musical Pianist/Accomp	1,250.00
06/17/2019	42919	ERB, JOHN	Downpayment for Painting	1,500.00
06/17/2019	42920	ESPARZA, PAUL	Reimbursement: Maintenance Supplies	52.28
06/17/2019	42921	FAMILY ACHIEVEMENT CENTER, INC	May 2019 Speech Therapy 418.3 hrs @ \$27.50 plus mileage 56 mi @ \$.58 and Occupational Therapy 56 hrs @ \$27.50	12,022.48
06/17/2019	42923	GIS BENEFITS	Insurances: June 2019	6,840.80
06/17/2019	42925	INNOVATIVE OFFICE SOLUTIONS LLC	Office Supplies	696.14
06/17/2019	42926	INSIGHT STORAGE SOLUTIONS INC	Storage Box	53.04
06/17/2019	42927	INSTRUMENTALIST AWARDS LLC	Music Awards	378.00
06/17/2019	42928	JAMES, ERIKA	Reimbursement: Student Council Supplies	89.08
06/17/2019	42929	JR COMPUTER ASSOCIATES	Monthly Contract	3,000.00
06/17/2019	42930	KRUEGER, PAUL	Musician for Spring Musical	1,000.00
06/17/2019	42931	LEDVINA, DEB	Reimbursement: Performing Arts Supplies	786.30
06/17/2019	42932	MARTIN LAW FIRM PLLC	Legal Services: May 2019	689.00
06/17/2019	42935	MSA PTO	Pizza Slips for PBIS Drawing	46.50
06/17/2019	42936	MUSNERURE, ABIGAIL	Student Council Supplies	9.98
06/17/2019	42941	RADANKE, JASON	Reimbursement: Theater Supplies	25.46

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
06/17/2019	42944	REINKE, ADAM	Reimbursement: Rental Lighting Equipment for Theater	618.87
06/17/2019	42945	ROATH, CATHERINE	Reimbursement: Economics Supplies	26.37
06/17/2019	42946	ROSEMANN, HEATHER	Reimbursement: Professional Development Course Materials and Standing Desk Converter	144.99
06/17/2019	42947	SHANNON, MARCUS	Deposit for Prom DJ	100.00
06/17/2019	42948	SWANSON, DANIEL	Reimbursement: Trap Loads	244.00
06/17/2019	42949	SWANSON, LAURA	Mileage Reimbursement: Track and Field to Jordan and ILS	92.57
06/17/2019	42950	THODUPUNOORI, RAMU	Reimbursement: Student Council Supplies	8.57
06/17/2019	42950	THODUPUNOORI, RAMU	Reimbursement: Student Council Supplies	10.38
06/17/2019	42953	VANGUARD CLEANING SYSTEMS OF MINNESOTA	Cleaning Service: June 2019 plus 8500 Building Addition	1,300.00
06/17/2019	42954	VERIZON WIRELESS	Phone Service: 4/21/19-5/20/19	459.76
06/17/2019	42956	WHITE, SHERYL	Vision Reimbursement: Eye Glasses	200.00
06/17/2019	42956	WHITE, SHERYL	Reimbursement: Dinner on Math Placement Testing Day	9.30
06/21/2019	201800210	BLUE CROSS BLUE SHEILD OF MN	Health Insurance Premiums: July 2019	37,983.21
06/24/2019	42961	ALBERS, JEANA	Professional Development Reimbursement: Hotel, Meals and NABT Conference	219.07
06/24/2019	42961	ALBERS, JEANA	Reimbursement: Science Supplies	39.64
06/24/2019	42961	ALBERS, JEANA	Reimbursement: Science Supplies	2.85
06/24/2019	42961	ALBERS, JEANA	Reimbursement: Muffins and Bars for House Celebration (Order of Phoenix)	29.99
06/24/2019	42962	ANDERSON, MARKELL	Professional Development Reimbursement: Translating/Interpreting Courses at Century Education Seminar for Shelter Animals (Earth Club)	750.00
06/24/2019	42963	ANIMAL ARK	HP Inkjet Print Cartridge Pads	382.14
06/24/2019	42964	APPERSON	Professional Development Reimbursement: St Mary's Master Program	70.75
06/24/2019	42965	BABB, JENNA	Financial Management and Accounting Services: June 2019	3,299.64
06/24/2019	42966	BERGANKDV OUTSOURCED SERVICES LLC	Professional Development Reimbursement: Masters Degree Coursework	6,905.00
06/24/2019	42967	BURGGRAFF, MARGARET	Copier Contract and Meter Usage: June 2019	2,962.64
06/24/2019	42968	CANON FINANCIAL SERVICES, INC.	Copy Paper	1,939.00
06/24/2019	42969	CANON SOLUTIONS AMERICA, INC.	Excess Professional Development	1,279.60
06/24/2019	42970	CARDENAS, ANNE	Reimbursement: Hotel, Transportation and Meals	466.10
06/24/2019	42971	CDW GOVERNMENT	Chromebooks 180 @ \$221.01 with Google Chrome 180 @ \$26.02 (Annual Fund)	44,465.40
06/24/2019	42972	COMCAST	Internet: 6/18/19-7/17/19 8430 Woodbury Crossing	501.85
06/24/2019	42973	COMPUTER INTEGRATION TECHNOLOGIES	1 YR ACAD WIN SRV STD CORE LIC S/A 8 @ \$8 and 1 YR LIC/SA DESKTOP ED ENT CAL 40 @ \$77 for SY19-20	3,144.00
06/24/2019	42974	FASTBRIDGE LEARNING LLC	Fastbridge License Overage for 2018-19 School Year	77.00
06/24/2019	42975	FILLBRANDT, MICHAEL	Professional Development Reimbursement: Books (ELA)	65.06
06/24/2019	42976	FLINN SCIENTIFIC INC.	Science Supplies	156.21
06/24/2019	42978	GRESETH, MARK	Reimbursement: Science Supplies	48.26
06/24/2019	42979	HENNEPIN HEALTHACRE	School Nursing Services: SPED 4.5 hrs Gen Ed 1.25 hrs April 2019	628.00
06/24/2019	42980	HEYDT-NELSON, JENNIFER	Reimbursement: HS Art Supplies	8.09

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
06/24/2019	42981	HOWE, CHERYL	Reimbursement: Engineering Supplies	53.24
06/24/2019	42983	INNOVATIVE OFFICE SOLUTIONS LLC	Letter Pads	35.37
06/24/2019	42984	ISCORP	FY20 Skyward Hosting Services	2,400.00
06/24/2019	42985	JAMES, ERIKA	Reimbursement: Spanish Club Supplies	69.73
06/24/2019	42985	JAMES, ERIKA	Reimbursement: Sam's Club Cakes for Cake Day (Student Council)	179.82
06/24/2019	42986	JOHNSON, MICHELLE	Reimbursement: Thank You Poster for Sponsors (Class of 2019)	9.60
06/24/2019	42988	KURKOSKI, MICHELLE	Reimbursement: Plates for Cake Day (Student Council)	26.02
06/24/2019	42989	LARSON, KASSIE	Excess Professional Development Reimbursement: Online Courses at Augustana University	439.00
06/24/2019	42990	LIFETOUGH NSS ACCTS RECEIVABLE	Yearbooks SY 2018-19	5,272.91
06/24/2019	42991	LOFFLER COMPANIES INC	Copier Lease Konica Minolta C458	422.33
06/24/2019	42992	MACHA, JESSICA	Reimbursement: Spanish Club supplies	6.72
06/24/2019	42994	MN BCA	Background Checks	16.00
06/24/2019	42995	MORRISON, CHRISTINE	Reimbursement: Supplies for Graduation	21.37
06/24/2019	42996	MUSHERURE, ABIGAIL	Reimbursement: African Food for Cultural Night	50.00
06/24/2019	42997	NORDSTROM, LUCY	Professional Development Reimbursement: 2019 Teaching HS Economics	85.00
06/24/2019	42998	PIERCE, TODD	Reimbursement: Theater Supplies	165.74
06/24/2019	42999	POPP COMMUNICATIONS	Phone Service 5/6/19-6/5/19 and recurring charges starting 6/6/19-7/5/19	64.33
06/24/2019	43000	QUALITY LOCKSMITH SERVICE INC	Remove Panic Bar on Front Door of Bldg D	836.40
06/24/2019	43001	REINKE, ADAM	Tech Designer for Spring Musical	300.00
06/24/2019	43002	ROATH, CATHERINE	Professional Development Reimbursement: Teaching Civics 3 days in FY20	150.00
06/24/2019	43003	SANDBORGH, ANITA	DAPE Services: May 2019 7.75 hrs @ \$85/hr	658.75
06/24/2019	43005	SFM	Workers Comp	5,152.00
06/24/2019	43007	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: 5/13/19 Badminton State	360.20
06/24/2019	43008	TADESSE, YARED	Reimbursement: Bread for Cultural Night	18.00
06/24/2019	43009	THE SHERWIN WILLIAMS CO	Paint and Paint Supplies	628.83
06/24/2019	43011	WARD, TERESA	Professional Development Reimbursement: Natl Charter School Conference 7/1/19-7/3/19	865.29
06/24/2019	43011	WARD, TERESA	Professional Development Reimbursement: Concordia Literacy Conference Registration 6/20/19	95.00
06/24/2019	43011	WARD, TERESA	Professional Development Reimbursement: Books	123.02
06/24/2019	43011	WARD, TERESA	Reimbursement: English Novels	732.90
06/24/2019	43011	WARD, TERESA	Vision Reimbursement: Glasses	200.00
06/24/2019	43011	WARD, TERESA	Professional Development Reimbursement: National Charter School Conference 6/30/19	486.90
06/24/2019	43011	WARD, TERESA	Reimbursement: Scholastic, Barnes and Noble and Amazon books (HVAC Insurance Claim)	1,362.85
06/24/2019	43012	WHITE, SHERYL	Professional Development Reimbursement: Prof Dev Practicum, MN Coding in the Classroom, Teach Like a Pirate, Teachers Field Guide and What Great Teachers Do Differently	1,608.67
06/24/2019	43013	WOJAHN, AARON	Professional Development Reimbursement: Summer and Fall 2018 Tuition and Spring 2019 Tuition	2,962.64
06/24/2019	43014	WONG, SANDI	Reimbursement: Paper for Teacher Awards (Student Council)	5.34

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
06/24/2019	43015	YAPP, MARY	Reimbursement: All-Night Party Nachos and Breakfast Items (Class of 2019)	67.29
06/24/2019	43016	ZACHMAN, LAUREN	Extra Professional Development Reimbursement: Summer 2018 Tuition and Spring 2019 Tuition	2,962.64
06/28/2019	43020	AWARDS DIRECT-DIRECT IMPRESSIONS	Baseball Trophies	110.00
06/28/2019	43021	BLICK ART MATERIALS	Face Paint for HS Art	2.15
06/28/2019	43021	BLICK ART MATERIALS	Art Supplies	522.92
06/28/2019	43021	BLICK ART MATERIALS	Art Supplies	2.55
06/28/2019	43022	BUSINESS ESSENTIALS	Office Supplies	2,445.72
06/28/2019	43023	CANON SOLUTIONS AMERICA, INC.	Toner and Black Drum	309.21
06/28/2019	43024	CARDENAS, ANNE	Reimbursement: Professional Development Hotel, Food and Transportation 5/19-6/22/19	219.73
06/28/2019	43025	CENTURY LINK	Phone Service: Account Number 651 735-9416 212	239.93
06/28/2019	43025	CENTURY LINK	Phone Service: Account Number 651 731-5162 971	125.66
06/28/2019	43026	CITY OF WOODBURY	Water Usage: 4/30/19-5/28/19 8430 Woodbury Crossing	114.85
06/28/2019	43026	CITY OF WOODBURY	Water Usage: 4/30/19-5/28/19 8460 Woodbury Crossing	80.07
06/28/2019	43026	CITY OF WOODBURY	Water Usage: 4/29/19-5/28/19 8490 Woodbury Crossing	67.71
06/28/2019	43026	CITY OF WOODBURY	Water Usage: 4/29/19-5/28/19 8500 Woodbury Crossing	37.27
06/28/2019	43028	DEMPSEY, BETH	Reimbursement: Theater Supplies	656.62
06/28/2019	43029	FAIR, DENICE	Vision Reimbursement	200.00
06/28/2019	43030	GIS BENEFITS	Insurances: July 2019	6,712.48
06/28/2019	43030	GIS BENEFITS	Insurances: August 2019 - Corrections	339.35
06/28/2019	43032	JORDAN PUBLIC SCHOOLS	Track Invitational 5/23/19	200.00
06/28/2019	43033	KOREN, ANNETTE	Reimbursement: Senior All Night Party Supplies	99.81
06/28/2019	43034	MN BCA	Background Checks	16.00
06/28/2019	43018	ROBERT ENGSTROM COMPANIES	Lease Payment: July 2019 for Bldg D at 8500 Woodbury Crossing	7,900.00
06/28/2019	43036	TATARKA, MARY	Reimbursement: Class of 2019 Supplies for Lock In	680.98
06/28/2019	43037	ULINE INC	Building Supplies	502.76
06/28/2019	43019	WOODBURY CROSSING OFFICE, LLP	Lease Payment: July 2019 for 8490 Woodbury Crossing	5,304.50
06/28/2019	43039	XCEL ENERGY	Electric/Gas Usage 5/9/19-6/10/19	7,771.39
06/28/2019	201800213	OLD NATIONAL BANK	Service Charge	80.00
06/28/2019	201800214	US BANK	Additional Lease Payment	43,911.00
			Totals for checks	385,745.79

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	123,779.58	5,272.91	256,693.30	385,745.79
*** Fund Summary Totals ***		123,779.58	5,272.91	256,693.30	385,745.79

***** End of report *****

Post Date	Acct Nbr	Description	Amount
06/03/2019	01 R 005 000 000 000 050	Jr Scholastic	20.00
06/03/2019	01 R 005 000 000 000 621	Planner	10.00
06/03/2019	01 R 005 000 105 000 050	Field Trip - Como Zoo	315.00
06/03/2019	01 R 005 000 265 000 096	YourCause - Wells Fargo - Annual Fund -	100.00
06/03/2019	01 R 005 000 265 000 096	Best Buy Employee Giving Program - Annua	56.00
06/03/2019	01 R 005 000 265 000 096	YourCause - Annual Fund - Anonymous	44.40
06/03/2019	01 R 005 000 265 000 096	YourCause - Annual Fund - V. Gupta	100.00
06/03/2019	01 R 005 000 265 000 096	CAF America - Annual Fund	678.50
06/03/2019	01 R 005 000 265 000 096	Annual Fund - Dragon Dinner Auction Proc	45.00
06/03/2019	01 R 005 000 622 000 621	Yearbook	130.00
06/03/2019	01 R 005 000 920 000 050	Study Hall	35.00
06/03/2019	01 R 010 258 000 000 050	Band	550.00
06/03/2019	01 R 010 270 000 000 050	Regional History Day Participation	120.00
06/03/2019	01 R 010 298 402 000 620	NHS Book Sale Proceeds	15.00
06/03/2019	01 R 010 298 405 000 050	Prom Participation Fees	30.00
06/03/2019	01 R 010 298 407 000 050	Music	100.00
06/03/2019	01 R 010 298 413 000 050	Robotics	25.00
06/03/2019	01 R 010 298 413 000 621	FRC Robotics - Geek Gaming Night Fundrai	83.25
06/03/2019	01 R 010 298 422 000 050	Music	55.00
06/03/2019	01 R 010 298 422 000 060	Performing Arts Banquet	75.00
06/03/2019	01 R 010 298 435 000 620	Class of 2019 - Tshirt Sales	30.00
06/06/2019	01 E 005 110 000 000 305	PayPal Fees	1.62-
06/06/2019	01 R 005 000 265 000 096	Dragon Dinner - Annual Fund - Remote Con	20.00
06/06/2019	01 R 010 260 000 000 050	Middle School Engineering	15.00
06/11/2019	01 E 005 110 000 000 305	Bad Check Fee	18.00
06/11/2019	01 R 005 000 000 000 050	Milk	83.83
06/11/2019	01 R 005 000 000 000 099	Books	130.00
06/11/2019	01 R 005 000 000 000 621	Planner	5.00
06/11/2019	01 R 005 000 105 000 050	Field Trip	53.00
06/11/2019	01 R 005 000 105 000 050	Field Trip	80.00
06/11/2019	01 R 005 000 265 000 096	CAF America - Annual Fund - Employee \$17	339.25
06/11/2019	01 R 005 000 265 000 096	Ecolab - Annual Fund - A. Ellingson	100.00
06/11/2019	01 R 005 000 622 000 621	Yearbook Sales	395.00
06/11/2019	01 R 005 000 622 000 621	Yearbook Sales	380.00
06/11/2019	01 R 005 000 622 000 621	Yearbook	135.00
06/11/2019	01 R 010 212 000 000 050	High School Art	65.00
06/11/2019	01 R 010 260 000 000 050	Middle School Engineering	15.00
06/11/2019	01 R 010 298 407 000 060	Theater - Play Proceeds	291.00
06/11/2019	01 R 010 298 407 000 060	Theater - Play Proceeds	4950.07
06/11/2019	01 R 010 298 421 000 050	Track & Field	150.00
06/11/2019	01 R 010 298 422 000 050	Music	175.00
06/11/2019	01 R 010 298 435 000 620	Royal Age - Class of 2019 Tshirt Sales	30.00
06/11/2019	01 R 010 298 435 000 620	Royal Age - Class of 2019 Tshirt Sales	15.00
06/14/2019	01 R 005 000 000 000 092	Club Payout - Interest Payment - CD 0000	1316.99
06/14/2019	01 R 005 000 000 000 092	Club Payout - Interest Payment - CD 0000	1411.51
06/14/2019	01 R 005 000 000 000 092	Club Payout - Interest Payment - CD 0000	839.35
06/14/2019	01 R 005 000 000 000 092	Club Payout - Interest Payment - CD 0000	877.15
06/20/2019	01 A 121 00	FY18 Long-Term Facilities Maintenance	73.39
06/20/2019	01 A 121 00	FY18 State Special Education	24451.36
06/20/2019	01 A 121 00	FY18 Charter School Lease Aid	534.64
06/20/2019	01 A 121 00	FY18 Long-Term Facilities Maintenance	73.39-
06/20/2019	01 A 121 00	FY18 State Special Education	24451.36-
06/20/2019	01 A 121 00	FY18 Charter School Lease Aid	534.64-

Post Date	Acct Nbr	Description	Amount
06/20/2019	01 R 005 000 000 000 211	FY19 General Education Aid	7991.57
06/20/2019	01 R 005 000 000 000 211	FY19 General Education Aid	7991.57-
06/20/2019	01 R 005 000 000 000 211	FY19 General Education Aid	7991.57
06/20/2019	01 R 005 000 000 348 300	FY19 Charter School Lease Aid	192125.42
06/20/2019	01 R 005 000 000 348 300	FY19 Charter School Lease Aid	192125.42-
06/20/2019	01 R 005 000 000 348 300	FY19 Charter School Lease Aid	192125.42
06/20/2019	01 R 005 000 999 000 317	FY18 Long-Term Facilities Maintenance	73.39
06/20/2019	01 R 005 000 999 348 300	FY18 Charter School Lease Aid	534.64
06/20/2019	01 R 005 000 999 740 360	FY18 State Special Education	24451.36
06/27/2019	01 A 115 00	Woodbury Crossing Offices - Landlord Rei	2880.00
06/27/2019	01 E 005 110 000 000 305	Background Check Reimbursement	8.00
06/27/2019	01 E 005 110 000 000 305	Background Check Reimbursement	8.00
06/27/2019	01 R 005 000 265 000 096	MightyCause - Annual Fund - C. Boudjouk	25.00
06/27/2019	01 R 005 000 265 000 096	Thomson Reuters - Annual Fund - D. Erick	96.69
06/27/2019	01 R 010 298 413 000 096	Dunwoody - FRC First Robotics - Award wo	500.00
06/27/2019	01 R 010 298 416 000 096	Math & Science PTO - Newspaper Donation	100.00
06/28/2019	01 R 005 000 000 000 092	Savings Interest Deposit	854.25
06/28/2019	01 R 005 000 000 000 092	PayPal Interest Deposit	38.76
06/28/2019	01 R 005 000 000 000 092	Interest Deposit	390.88
06/28/2019	01 R 005 000 000 000 317	FY19 Long Term Facilities Maintenance	67335.84
06/28/2019	01 R 005 000 000 348 300	FY19 Charter School Lease Aid	125918.73
06/28/2019	50 R 005 000 000 000 092	Building Co Interest	2.26
06/30/2019	50 R 005 110 000 000 099	BC Waterfall Deposit - June 2019	2687.50
		Total for Cash Receipts	440527.97

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	2,880.00	434,925.83	32.38	437,838.21
50	BUILDING COMPANY - NON REPORTI	0.00	2,689.76	0.00	2,689.76
*** Fund Summary Totals ***		2,880.00	437,615.59	32.38	440,527.97

***** End of report *****

Post Date	Acct Nbr	Description	Amount
06/10/2019	01 E 005 110 000 000 329	Postage Lease	-257.00
06/10/2019	01 E 005 110 000 000 329	Postage Lease	-257.00
06/10/2019	01 E 005 110 000 000 329	Postage Lease	-257.00
06/10/2019	01 E 010 605 000 000 370	Postage Lease	257.00
06/10/2019	01 E 010 605 000 000 370	Postage Lease	257.00
06/10/2019	01 E 010 605 000 000 370	Postage Lease	257.00
06/23/2019	01 A 121 00	Prior Year Over/Under Accruals	-6166.80
06/23/2019	01 R 005 000 999 000 211	Prior Year Over/Under Accruals	-2373.01
06/23/2019	01 R 005 000 999 740 360	Prior Year Over/Under Accruals	12096.13
06/23/2019	01 R 005 000 999 000 317	Prior Year Over/Under Accruals	-392.36
06/23/2019	01 R 005 000 999 348 300	Prior Year Over/Under Accruals	-1813.96
06/23/2019	01 R 005 000 999 000 370	Prior Year Over/Under Accruals	-1350.00
06/30/2019	01 R 010 298 421 000 050	Baseball Participation Fees - Receipt 18-50138	230.00
06/30/2019	01 R 010 298 424 000 050	Baseball Participation Fees - Receipt 18-50138	-230.00
06/30/2019	01 R 010 298 402 000 050	Move Deposited Monies from NHS to Earth Club	382.14
06/30/2019	01 R 010 298 434 000 050	Move Deposited Monies from NHS to Earth Club	-382.14
06/30/2019	01 A 131 00	1 yr acad win srv std core lic S/A and 1 YR LIC/SA Desktop ED ENT CAL	3144.00
06/30/2019	01 E 005 630 000 000 506	1 yr acad win srv std core lic S/A and 1 YR LIC/SA Desktop ED ENT CAL	-3144.00
06/30/2019	01 E 005 110 000 000 305	Employee Investigations for March	-1480.00
06/30/2019	01 E 005 111 000 000 305	Employee Investigations for March	1480.00
06/30/2019	01 E 005 110 000 000 329	Reclass Postage expense from Gened to Federal Sped FIN #19, per MSA.	-60.95
06/30/2019	01 E 010 420 000 419 329	Reclass Postage expense from Gened to Federal Sped FIN #19, per MSA.	60.95
06/30/2019	01 L 215 08	Dental insurance	4.81
06/30/2019	01 E 010 203 000 000 235	Dental insurance	-4.81
06/30/2019	01 L 215 13	Health insurance	-1934.34
06/30/2019	01 E 010 203 000 000 220	Health insurance	1934.34
06/30/2019	01 L 215 12	Life ins	-333.70
06/30/2019	01 E 010 203 000 000 230	Life ins	333.70
06/30/2019	01 L 215 18	Vol life	-30.02
06/30/2019	01 E 010 203 000 000 230	Vol life	30.02
06/30/2019	01 L 215 17	Vision	151.59
06/30/2019	01 E 010 203 000 000 220	Vision	-151.59
06/30/2019	01 E 010 405 000 740 394	Rcls Sentient Healthcare - Audiology Services \$649.74 and Brenda Criss	-2671.89
06/30/2019	01 E 010 405 000 419 374	Rcls Sentient Healthcare - Audiology Services \$649.74 and Brenda Criss	2671.89
06/30/2019	01 E 010 420 000 740 433	Rcls Cardmember Service-BYU CONTINUING EDUCATION Sped Allegra 2; Ck# 9	-156.00
06/30/2019	01 E 010 420 000 419 433	Rcls Cardmember Service-BYU CONTINUING EDUCATION Sped Allegra 2; Ck# 9	156.00

Post Date	Acct Nbr	Description	Amount
06/30/2019	01 E 010 420 000 740 466	Rcls portion of Cardmember Service-OTICON INC Amigo T5 Transmitter and	-150.69
06/30/2019	01 E 010 420 000 419 466	Rcls portion of Cardmember Service-OTICON INC Amigo T5 Transmitter and	150.69
06/30/2019	01 L 215 17	Vision	11.96
06/30/2019	01 E 010 203 000 000 220	Vision	-11.96
06/30/2019	01 E 010 420 000 740 161	Reclass D.Webster 1:1 Salary Portion to PRG 402 OBJ 162	-4091.65
06/30/2019	01 E 010 420 000 740 162	Reclass D.Webster 1:1 Salary Portion to PRG 402 OBJ 162	4091.65
06/30/2019	01 E 010 420 000 740 161	Reclass D. Fleischhacker 1:1 Salary Portion to PRG 402 OBJ 162	-7057.88
06/30/2019	01 E 010 420 000 740 162	Reclass D. Fleischhacker 1:1 Salary Portion to PRG 402 OBJ 162	7057.88
06/30/2019	01 E 010 420 000 740 161	Reclass T. Harper 1:1 Salary Portion to PRG 402 OBJ 162	-3717.00
06/30/2019	01 E 010 402 000 740 162	Reclass T. Harper 1:1 Salary Portion to PRG 402 OBJ 162	3717.00
06/30/2019	01 R 005 000 000 000 211	To book gen ed aid receivable	-333970.54
06/30/2019	01 A 121 00	To book gen ed aid receivable	333970.54
06/30/2019	01 R 005 000 000 740 360	To book state special ed receivable	-93981.32
06/30/2019	01 A 121 00	To book state special ed receivable	93981.32
06/30/2019	01 A 121 00	To book lease aid receivable	79523.28
06/30/2019	01 R 005 000 000 348 300	To book lease aid receivable	-79523.28
06/30/2019	01 A 121 00	To book accrual - long term facilities maintenance	6937.92
06/30/2019	01 R 005 000 000 000 317	To book accrual - long term facilities maintenance	-6937.92
06/30/2019	01 R 005 000 000 419 400	To book fed sped 419	-3835.53
06/30/2019	01 A 122 00	To book fed sped 419	3835.53
06/30/2019	50 E 005 850 000 000 520	To move expense from 850 to 810 - related to draw 15 (draw 15 consists	-342.12
06/30/2019	50 E 005 810 000 000 520	To move expense from 850 to 810 - related to draw 15 (draw 15 consists	342.12
06/30/2019	50 E 005 810 000 000 530	Related to draw 15 - need to record .41	0.41
06/30/2019	50 E 005 810 000 000 520	Related to draw 15 - need to record .41	-0.41
06/30/2019	01 E 010 216 000 414 185	Rcls portion of Title I - Engineering Stipends from CRS 000 to CRS 011	-3996.50
06/30/2019	01 E 010 216 011 414 185	Rcls portion of Title I - Engineering Stipends from CRS 000 to CRS 011	3996.50
06/30/2019	01 E 010 630 500 000 466	Rcls Minnesota Computers for Schools Ck# 43048- Lenovo T450S Laptops 5	-11600.00
06/30/2019	01 E 010 630 500 000 556	Rcls Minnesota Computers for Schools Ck# 43048- Lenovo T450S Laptops 5	11600.00
06/30/2019	01 E 010 211 005 000 621	Rcls School Specialty Ck# 43076 - Planners from SRC 621 to OBJ 401; to	-2158.97
06/30/2019	01 E 010 211 005 000 401	Rcls School Specialty Ck# 43076 - Planners from SRC 621 to OBJ 401; to	2158.97
06/30/2019	01 A 116 00	To accrue interest on CD's	4537.54
06/30/2019	01 A 104 00	To adjust value of CD's to actual	1.85
06/30/2019	01 R 005 000 000 000 092	To accrue interest on Certificates of Deposit	-4539.39
06/30/2019	01 E 005 810 000 000 350	Portion of John Erb Check #43043 that should not be AP as of June 30th	-1500.00
06/30/2019	01 L 206 00	Portion of John Erb Check #43043 that should not be AP as of June 30th	1500.00
06/30/2019	01 E 010 211 000 000 270	To allocate SUI & A/C to special ed	-1609.00

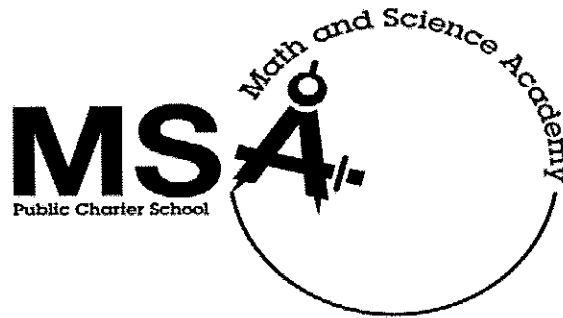
Post Date	Acct Nbr	Description	Amount
06/30/2019	01 E 010 211 000 000 280	To allocate SUI & A/C to special ed	-1652.00
06/30/2019	01 E 010 420 000 740 280	To allocate SUI & A/C to special ed	1652.00
06/30/2019	01 E 010 420 000 740 270	To allocate SUI & A/C to special ed	1609.00
06/30/2019	01 Q 460 00	To adjust nonspendable FB = prepaids	-89763.45
06/30/2019	01 Q 422 00	To adjust nonspendable FB = prepaids	89763.45
06/30/2019	01 Q 462 00	To adjust assigned fund balance for student activities	8617.00
06/30/2019	01 Q 422 00	To adjust assigned fund balance for student activities	-8617.00
06/30/2019	01 A 121 00	To adjust state sped receivable	3122.01
06/30/2019	01 R 005 000 000 740 360	To adjust state sped receivable	-3122.01
06/30/2019	01 A 115 00	FY 18-19 Deposit Recv'd in FY 19-20	2052.44
06/30/2019	01 R 005 000 265 000 096	FY 18-19 Annual Fund Contributions	-939.25
06/30/2019	01 E 005 110 000 000 305	FY 18-19 Background Check Reimbursement	-9.00
06/30/2019	01 R 010 298 435 000 620	FY 18-19 Spiritwear Fundraiser	-81.00
06/30/2019	01 R 005 000 500 000 099	FY 18-19 JR Appliance - Recycled Computers	-979.19
06/30/2019	01 R 005 000 622 000 621	FY 18-19 Yearbook Sales	-45.00
06/30/2019	01 R 005 000 000 000 397	To book MSA Pension Expense for GASS 68	-11459.34
06/30/2019	01 E 010 211 000 000 891	To book MSA Pension Expense for GASS 68	11459.34
06/30/2019	01 E 010 420 000 740 143	To correct Mariah Smith State Sped coding from Coordinator to Teacher	-39756.00
06/30/2019	01 E 010 408 000 740 140	To correct Mariah Smith State Sped coding from Coordinator to Teacher	39756.00
06/30/2019	01 E 010 408 000 740 394	Rcls portion of Teaching Temps - Sub Teacher Ck# 42326 from State FTN	-65.91
06/30/2019	01 E 010 400 000 372 305	Rcls portion of Teaching Temps - Sub Teacher Ck# 42326 from State FTN	65.91

Total for Journal Entries 0.00

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
01	GENERAL FUND	524,309.93	-533,246.97	8,937.04	0.00
50	BUILDING COMPANY - NON REPORTI	0.00	0.00	0.00	0.00
***	Fund Summary Totals ***	524,309.93	-533,246.97	8,937.04	0.00

***** End of report *****



**Math and Science Academy
Charter School No. 4043
Woodbury, MN**

Supplemental Information

July and August 2019

bergankdv | DO MORE.

Prepared by:
Judith Darling, CPA
Finance Manager

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/02/2019	99900073	FURTHER	Payroll accrual	420.84
07/02/2019	99900073	FURTHER	Payroll accrual	146.72
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	550.00
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	5,987.12
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	5,808.82
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	1,358.51
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	5,808.82
07/02/2019	99900074	INTERNAL REVENUE SERVICE	Payroll accrual	1,358.51
07/02/2019	43040	METROPOLITAN LIFE INS	Payroll accrual	200.00
07/02/2019	99900075	MINNESOTA DEPT OF REVENUE	Payroll accrual	25.00
07/02/2019	99900075	MINNESOTA DEPT OF REVENUE	Payroll accrual	3,237.49
07/02/2019	99900076	PERA	Payroll accrual	1,162.66
07/02/2019	99900076	PERA	Payroll accrual	59.80
07/02/2019	99900076	PERA	Payroll accrual	1,341.53
07/02/2019	99900076	PERA	Payroll accrual	1,026.40
07/02/2019	99900077	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	6,020.52
07/02/2019	99900077	TEACHERS RETIREMENT ASSOCIATION	Payroll accrual	6,189.13
07/02/2019	43041	THRIVENT FINACIAL	Payroll accrual	3,328.42
07/03/2019	99900084	CARDMEMBER SERVICE	Credit Card June 2019	7,840.19
07/03/2019	43043	ERB, JOHN	Painting: Downpayment Bldg A \$1500 and Completion of Bldg B \$2750	4,250.00
07/03/2019	43044	ESPARZA, PAUL	Repairs and Maintenance: June 2019 75.5 hours @ \$26/hr	1,963.00
07/03/2019	43045	FOLLETT SCHOOL SOLUTIONS, INC	English Books: Towers Falling and End of the Wild	139.80
07/03/2019	99900084	HOME DEPOT	Credit Card June 2019	-18.28
07/03/2019	43048	MINNESOTA COMPUTERS FOR SCHOOLS	Lenovo T450S 58 @ \$200	11,600.00
07/03/2019	99900084	OFFICE MAX	Credit Card June 2019	120.97
07/03/2019	43050	PARTNERS IN LEARNING PROGRAMS, INC	PBIS Signs	1,017.60
07/03/2019	43051	PURCHASE POWER	Postage	503.50
07/03/2019	99900084	SAM'S CLUB	Credit Card June 2019	228.88
07/03/2019	99900084	SENDGRID	Credit Card June 2019	29.95
07/03/2019	99900084	SURVEYMONKEY	Credit Card June 2019	29.00
07/03/2019	43053	VERIZON WIRELESS	Phone Service: 5/21/19-6/20/19	473.71
07/03/2019	99900084	VISTAPRINT.COM	Credit Card June 2019	423.77
07/03/2019	43054	WARD, TERESA	Reimbursement: English Supplies	93.94
07/03/2019	43054	WARD, TERESA	Reimbursement: English Books (HVAC Insurance)	221.51
07/09/2019	43056	CANON SOLUTIONS AMERICA, INC.	Toner	229.84
07/09/2019	43056	CANON SOLUTIONS AMERICA, INC.	Toner	2,433.17
07/09/2019	43057	FAMILY ACHIEVEMENT CENTER, INC	June 2019 Speech Therapy 111.3 hrs @ \$27.50 plus mileage 14 mi @ \$.58 and Occupational Therapy 6 hrs @ \$27.50	3,233.87
07/09/2019	43058	INSIGHT STORAGE SOLUTIONS INC	Storage Box	53.04
07/09/2019	43063	KEMMETMUELLER PHOTOGRAPHY INC	Graduation Composite Print and Frame	450.00
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Field Trip Bus to Historic Ft Snelling 5/13/19	532.42
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Field Trip Bus to Park Square Theatre for Diary of Anne Frank 4/1/19	669.62
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Badminton 4/16/19 Community of Peace	288.88
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Badminton 4/18/19 Edina High School	309.09
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Badminton 4/25/19 Hmong College Prep	237.43
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Badminton 5/6/19 Trinity	242.94

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	High School Transportation: Badminton 5/15/19 Burnsville High School	208.02
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Track & Field 5/17/19 International School of Minnesota	503.25
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Track & Field 5/30/19 Macalaster College	280.40
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Track & Field 5/23/19 St Croiz Lutheran	452.41
07/09/2019	43061	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833	Transportation: Track & Field 6/1/19 Macalaster College	274.64
07/09/2019	43062	WORTHINGTON DIRECT HOLDINGS, LLC	Standing Desk, Rocker Chair and Adjustable Stool	2,281.55
07/15/2019	43065	BSN SPORTS, LLC	Girls Volleyball Jerseys	1,695.00
07/15/2019	43067	CULLIGAN	Drinking Water Equipment Service: July 2019	15.40
07/15/2019	43069	FOLLETT SCHOOL SOLUTIONS, INC	English Books for Battle of the Books	226.70
07/15/2019	43071	KRAUS-ANDERSON INSURANCE	Practical HR: August 2019	250.00
07/15/2019	43073	PEARSON EDUCATION INC	Geography Books (rec'd 7/11/19)	3,375.80
07/15/2019	43074	PORTABLE HANDWASHING	Portable Handwashing Station, Tablets for Portable Sinks, Fold Towels and Liquid Soap	706.16
07/15/2019	43076	SCHOOL SPECIALTY II	Planners (rec'd 6/19)	2,158.97
07/23/2019	43082	BSN SPORTS, LLC	PBIS Cotten Tees	866.00
07/23/2019	43082	BSN SPORTS, LLC	Staff Wear	2,132.00
07/23/2019	43086	DULUTH EAST DAREDEVILS	Registration for 2019 Gitchi Gummu Get Together - Registration, Food and Rooms	716.40
07/23/2019	43089	JOSTENS	Graduation Medals	617.17
07/23/2019	43090	LACASSE, KENNETH JR	Reimbursement: Furniture Movers	10.69
07/23/2019	43095	RATWIK, ROSZAK & MALONEY, PA	Legal Services 6/10/19	22.00
08/12/2019	43107	DELL MARKETING L.P.	2 Dell XPS 13 Laptops (FY19)	3,025.84
07/03/2019	99900081	CARDMEMBER SERVICE		0.00
07/03/2019	99900082	CARDMEMBER SERVICE		0.00
07/03/2019	99900083	CARDMEMBER SERVICE		0.00
08/01/2019	99900085	CARDMEMBER SERVICE		0.00
08/01/2019	99900086	CARDMEMBER SERVICE		0.00
07/09/2019	43059	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833		0.00
07/09/2019	43060	SOUTH WASHINGTON COUNTY SCHOOLS -DIST. 833		0.00
Totals for checks				101,446.53

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	44,030.29	0.00	57,416.24	101,446.53
*** Fund Summary Totals ***		44,030.29	0.00	57,416.24	101,446.53

***** End of report *****

Post Date	Acct Nbr	Description	Amount
07/02/2019	01 A 115 00	FY 18-19 Annual Fund	939.25
07/02/2019	01 A 115 00	FY 18-19 Athletics Spiritwear Fundrasier	81.00
07/02/2019	01 A 115 00	FY 18-19JR Appliance tech Recycled Compu	979.19
07/02/2019	01 A 115 00	FY 18-19 Yearbook Sales	45.00
07/02/2019	01 A 115 00	FY 18-19 Background Reimbursement	8.00
07/15/2019	01 R 005 000 000 000 211	FY20 General Education Aid	193983.11
07/18/2019	01 A 122 00	FY19 FIN 419	3039.53
07/18/2019	01 A 122 00	FY19 FIN 419	796.00
07/29/2019	01 R 005 000 000 000 050	Staff Shirt Reimbursement over allotted	81.00
07/29/2019	01 R 005 000 000 000 050	Jr Scholastic	10.00
07/29/2019	01 R 005 000 000 000 621	Planner	5.00
07/29/2019	01 R 005 000 105 000 050	Field Trips	13.00
07/29/2019	01 R 005 000 265 000 096	Kowalski's - Annual Fund - Groceries for	215.00
07/29/2019	01 R 010 212 000 000 050	High School Art	60.00
07/29/2019	01 R 010 260 000 000 050	High School Engineering	75.00
07/29/2019	01 R 010 260 000 000 050	Taste of Science	20.00
07/29/2019	01 R 010 298 407 000 050	Theater	50.00
07/30/2019	01 R 005 000 000 000 211	FY20 General Education Aid	199126.99
07/31/2019	01 R 005 000 000 000 092	PayPal Interest Deposit	40.11
07/31/2019	01 R 005 000 000 000 092	Savings Interest Deposit	887.10
07/31/2019	01 R 005 000 000 000 092	Interest Deposit	190.21
07/31/2019	50 R 005 000 000 000 092	Building Co Interest	2.35
08/05/2019	50 R 005 110 000 000 099	BC Waterfall Deposit - August 2019	2687.50
08/09/2019	01 R 005 000 265 000 096	Amazon Smile Deposit	142.59
08/15/2019	01 R 005 000 000 000 211	FY20 General Education Aid	196252.01
08/16/2019	01 E 005 110 000 000 305	Background Check Reimbursement	16.00
08/16/2019	01 E 005 110 000 000 305	Background Check Reimbursement	16.00
08/16/2019	01 E 005 110 000 000 305	Bad Check Fee	11.00
08/16/2019	01 R 005 000 000 000 050	Staff Shirt Reimbursement over allotted	9.00
08/16/2019	01 R 005 000 000 000 050	Jr Scholastic	10.00
08/16/2019	01 R 005 000 000 000 621	Planner	20.00
08/16/2019	01 R 005 000 265 000 096	CAF America- Annual Fund - Employee \$173	339.25
08/16/2019	01 R 005 000 265 000 096	Ecolab - Annual Fund - Donation Alissa E	100.00
08/16/2019	01 R 010 212 000 000 050	High School Art	15.00
08/16/2019	01 R 010 258 000 000 050	Band	160.00
08/16/2019	01 R 010 260 000 000 050	Middle School Engineering	15.00
08/16/2019	01 R 010 260 000 000 050	High School Engineering	25.00
08/16/2019	01 R 010 298 421 000 050	Track	175.00
08/16/2019	01 R 010 298 432 000 096	YMCA Athletics Donation	1500.00
08/21/2019	01 A 121 00	FY19 AP Exams	6480.00
08/30/2019	01 A 121 00	FY19 General Education Aid	71386.26
08/30/2019	01 A 121 00	FY19 State Special Education	56881.16
08/30/2019	01 A 121 00	FY19 Charter School Lease Aid	23856.98
08/30/2019	01 A 121 00	FY19 Long-Term Facilities Maintenance	1739.98
08/30/2019	01 R 005 000 000 000 092	PayPal Interest Deposit	33.68
08/30/2019	01 R 005 000 000 000 092	Savings Interest Deposit	846.66
08/30/2019	01 R 005 000 000 000 092	Interest Deposit	132.25
08/30/2019	01 R 005 000 000 000 211	FY20 General Education Aid	196054.69
08/30/2019	50 R 005 000 000 000 092	Building Co Interest	2.44
Total for Cash Receipts			959554.29

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	166,232.35	790,586.65	43.00	956,862.00
50	BUILDING COMPANY - NON REPORTI	0.00	2,692.29	0.00	2,692.29
*** Fund Summary Totals ***		166,232.35	793,278.94	43.00	959,554.29

***** End of report *****

Post Date	Acct Nbr	Description	Amount
07/01/2019	01 A 116 00	To accrue interest on CD's	-4537.54
07/01/2019	01 R 005 000 000 000 092	To accrue interest on Certificates of Deposit	4537.54
07/01/2019	01 E 005 810 000 000 350	Portion of John Erb Check #43043 that should not be AP as of June 30th	1500.00
07/01/2019	01 L 206 00	Portion of John Erb Check #43043 that should not be AP as of June 30th	-1500.00
07/01/2019	01 E 010 260 000 000 460	MCGRAW-HILL SCHOOL EDChemistry Matter and Change	1175.30
07/01/2019	01 E 010 630 500 000 406	TIERNEY BROTHERS, INCSMART Learning Suite - 3 year	760.50
07/01/2019	01 E 005 010 000 000 820	MN ASSOC. OF CHARTER SCHOOLS2019 Membership Dues - Full Annual Paymen	3566.00
07/01/2019	01 E 005 108 000 000 405	ISCORskyward Hosting Services from Feb 2019 - Jan 2020	1400.00
07/01/2019	01 E 005 940 000 000 340	Philadelphia Insurance CompaniesSpecialty School Umbrella and Special	20012.17
07/01/2019	01 E 005 810 000 000 350	SCHINDLER ELEVATORYearly Elevator Service: 4/1/19-3/31/20	1626.03
07/01/2019	01 E 010 630 000 000 406	CARDMEMBER SERVICEFAST Subscription Schl Yr 19-20	2598.00
07/01/2019	01 E 005 110 000 000 329	PITNEY BOWES GLOBAL FIN.Postage Lease 6/30/19-9/29/19	257.00
07/01/2019	01 E 005 107 000 000 305	KRAUS-ANDERSON INSURANCEPractical HR: July 2019	250.00
07/01/2019	01 E 010 420 000 419 303	INDIGO EDUCATIONFY20 Director Services Deposit	5000.00
07/01/2019	01 E 010 211 402 000 820	NASSP/NHSFY20 National Honor Society	385.00
07/01/2019	01 E 005 108 000 000 405	ISCORFY20 Skyward Hosting Services	2400.00
07/01/2019	01 E 010 640 262 316 366	CATHERINE ROATHProfessional Development - 3 days in FY20	150.00
07/01/2019	01 E 010 211 000 000 270	SFMWorkers Comp	5152.00
07/01/2019	01 E 005 108 000 000 405	SKYWARD ACCOUNTING DEPT.FY20 Sylext License	918.75
07/01/2019	01 E 005 108 000 000 405	SKYWARD ACCOUNTING DEPT.FY20 Annual License Fees	2616.00
07/01/2019	01 E 005 108 000 000 405	SKYWARD ACCOUNTING DEPT.FY20 Financial Management Software License	9441.70
07/01/2019	01 E 010 640 342 316 366	TERESA WARDProfessional Development 7/1-7/3/19	865.29
07/01/2019	01 E 005 850 000 348 370	ROBERT ENGSTROM COMPANIESLease Payment: July 2019 for Bldg D	7900.00
07/01/2019	01 E 005 850 000 348 370	WOODBURY CROSSING OFFICE,Lease Payment: July 2019 for 8490 Woodbury C	5304.50
07/01/2019	01 E 005 110 000 000 305	GIS Benefits: Fees July 2019	45.00
07/01/2019	01 L 215 18	GIS Benefits: July 2019	415.34
07/01/2019	01 L 215 17	GIS Benefits: July 2019	229.44
07/01/2019	01 L 215 08	GIS Benefits: July 2019	4295.66
07/01/2019	01 L 215 12	GIS Benefits: July 2019	1727.04
07/01/2019	01 L 215 17	GIS Benefits: August 2019 Corrections	219.76
07/01/2019	01 L 215 08	GIS Benefits: August 2019 Corrections	119.59
07/01/2019	01 L 215 13	BLUE CROSS BLUE SHEILD OFHealth Insurance Premiums: July 2019	37983.21
07/01/2019	01 E 005 630 000 000 506	COMPUTER INTGRATION TECHNOLOGIES1 yr acad win srv std core lic S/A an	3144.00
07/01/2019	01 E 005 010 000 000 366	Cardmember Service, MINNESOTA SCHOOL BOARD FY20 Board Member Training	390.00
07/01/2019	01 E 010 298 413 000 820	Cardmember Service, FIRST FOR INSPIRATION FY20 Robotic Registration	5000.00
07/01/2019	01 E 010 640 292 316 366	Cardmember Service, AUGSEBURG DEPT FY20	650.00

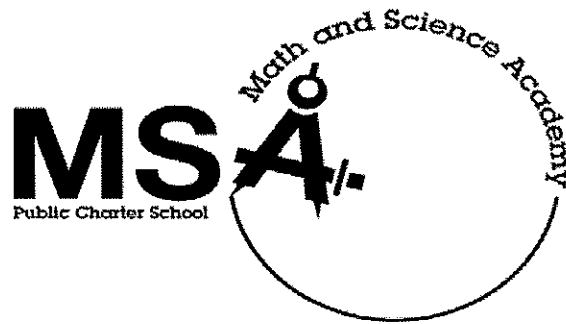
Post Date	Acct Nbr	Description	Amount
07/01/2019	01 E 010 260 000 000 460	MCGRAW-HILL SCHOOL EDPhysics Principles & Problems	722.09
07/01/2019	01 E 010 270 000 000 460	MINNESOTA HISTORICAL SOCIETYNorthern Lights E-Book	1057.00
07/01/2019	01 E 010 240 000 000 406	SCHOOL SPECIALTYMiddle School PE SPARKfamily.org 3 yr Membership	99.66
07/01/2019	01 A 131 00	FY19 Prepaid Reversals	-127876.03
08/14/2019	01 E 010 298 423 000 820	Voided Check #42327 12/18/18 \$100	-100.00
08/14/2019	01 A 101 01	Voided Check #42327 12/18/18 \$100	100.00

Total for Journal Entries 0.00

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
01	GENERAL FUND	-88,823.53	4,537.54	84,285.99	0.00
***	Fund Summary Totals ***	-88,823.53	4,537.54	84,285.99	0.00

***** End of report *****



Math and Science Academy
Charter School No. 4043
Woodbury, MN

Financial Statements

August 31, 2019

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Prepared by:
Judith Darling, CPA
Finance Manager

**Math and Science Academy
Charter School No. 4043
August 2019 Financial Statements**

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Student Activity Account Balances	7

**Math and Science Academy
Charter School No. 4043
Executive Summary**

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the actual ending information as of June 30, 2019 while the ending balances reflect the YTD balances.

PY State Aids Receivable represents the amount of the 2018-2019 holdback that is owed to the school at this time. This will be repaid throughout the 2019-2020 fiscal year.

CY State Aids Receivable/ (Deferred Revenue) represents the estimated amount that the State owes the School for the current fiscal year. If this amount is negative that indicates that the State has overpaid the school at this point in time.

Federal Aids Receivable represents the amount of federal funds that are owed to the School at June 30, 2019 and YTD.

Due From Other Funds represents the amount owed to the School by the Math and Science Academy Building Company.

Prepays represent items that have been paid for as of June 30th, but the expense will not be realized until after July 1.

Salaries and Wages Payable as well as Payroll Deductions and Contributions relate to salaries and benefits owed as of June 30th but will not be paid until after July. This primarily consists of the "summer paychecks" and related benefits for the teachers.

Due to Other Funds represents the amount that the School owes the Building Company at year end.

Accounts Payable represent amounts due for invoices received but not paid as of the end of the period.

Accounts Payable, Student Activity Accounts represents the total amount available in the various student activity accounts.

The beginning fund balance as of July 1, 2019 is \$2,121,092 or 38%. Our budgeted surplus for the 2019-2020 year is \$1,278 which will result in an ending fund balance of \$2,122,370 or 37%.

**Math and Science Academy
Charter School No. 4043
Executive Summary**

"Hot Topics"

- Cash flow is strong with approximately \$2.M in cash. This include \$800K in certificates of deposit.
- Our original budget is based on 487 ADM. Based on our initial numbers, it appears that our ADM is closer to 496. This however may fluctuate as we settle into the school year.
- Various improvement projects are underway in both Building A and B. A few items have been submitted for reimbursement from our Repair and Replacement fund. As of August 31st, the balance in our Repair and Replacement Fund is \$327K.

Other News

- Our audit has been completed and will be presented at the September board meeting. Our surplus for the year was \$22,870 which was close to our budgeted surplus of \$5,599.

Supplemental Information for July and August 2019

Reports are provided that show the checks that were written, receipts that were posted, and journal entry transactions that were recorded during July and August 2019

Please feel free to contact Judith Darling at judith.darling@bergankdv.com or 952-563-6889 should you have questions related to the financial statements.

**Math and Science Academy
Woodbury, MN
Balance Sheet
August 31, 2019**

	Actual Balance July 1, 2019	Balance August 31, 2019
Assets		
Current assets		
Cash and investments	\$ 1,089,467	\$ 1,137,174
Certificates of deposit	800,002	800,002
Accounts receivable	2,053	-
Interest receivable	4,538	2,302
Due from other funds	-	-
Prior year state aids receivable	-	-
Current year state aids receivable/(deferred revenue)	517,535	357,191
Federal aids receivable	3,836	-
Prepaid expenses and deposits	231,534	103,658
Total assets	\$ 2,648,964	\$ 2,400,326
Liabilities and Fund Balance		
Current liabilities		
Salaries and wages payable	\$ 315,892	\$ 65,685
Due to other funds	-	-
Accounts payable	111,167	46,757
Payroll deductions and contributions	100,813	(58,169)
Deferred revenue	-	-
Total current liabilities	527,872	54,273
Fund balance		
Fund balance 7-1-2019	2,102,392	2,102,392
Assigned fund balance - student activities 7-1-2019	18,700	18,700
Net income to date	-	224,962
Total fund balance	2,121,092	2,346,054
Total liabilities and fund balance	\$ 2,648,964	\$ 2,400,326

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

**Math and Science Academy
Charter School No. 4043
Statement of Revenues and Expenditures
August 31, 2019**

	FY 19 Actual	Original FY20 Budget (487 ADM, 566 WADM)	17% August YTD	Percent of Original Budget
General Fund - 01				
Revenues				
State revenues				
211 General education aid	\$ 3,729,578	\$ 3,820,780	\$ 785,417	20.6%
348-300 Charter school lease aid	795,233	812,578	-	0.0%
317 Long-term facilities maintenance revenue	74,274	74,765	-	0.0%
740-360 Special education aid	552,853	543,076	-	0.0%
201 Endowment aid	19,637	18,654	0	0.0%
370 Other MN aid	2,647	-	-	-
397 Pension revenue	11,459	15,000	-	0.0%
Prior year over (under) accrual	18,893	-	-	-
Current year state aids receivable	-	-	-	-
Total state revenues	<u>5,204,573</u>	<u>5,284,853</u>	<u>785,417</u>	<u>14.9%</u>
Federal revenues				
419 Federal special education aid	72,201	65,400	-	0.0%
414 Title II funds	5,150	8,000	-	0.0%
Total federal revenues	<u>77,351</u>	<u>73,400</u>	<u>-</u>	<u>0.0%</u>
Local revenues				
000-050 Fees from patrons: milk, graduation gear, AP exam	24,125	23,600	56	0.2%
920-050 Fees from patrons: study hall	4,795	6,400	0	0.0%
050 Fees from students: field trips	33,462	63,900	383	0.6%
092 Interest earnings	27,129	14,250	0	0.0%
265-096 Annual fund/capital campaign/dragon dinner	121,904	85,000	797	0.9%
000-096 Donations and misc. grants, tech fundraiser	2,754	-	0	-
099/620 Miscellaneous revenues/sale of equipment	894	-	0	-
621 Year book revenues	1,131	3,700	25	0.7%
625 Insurance recovery	3,860	-	-	-
C-400's Student activities revenue	118,621	123,200	1,725	1.4%
Total local revenues	<u>338,676</u>	<u>320,050</u>	<u>2,986</u>	<u>0.9%</u>
Total revenues	<u>\$ 5,620,600</u>	<u>\$ 5,678,303</u>	<u>\$ 788,403</u>	<u>13.9%</u>
	5,620,600	5,678,303	788,403	

Math and Science Academy
Charter School No. 4043
Statement of Revenues and Expenditures
August 31, 2019

	FY 19 Actual	Original FY20 Budget (487 ADM, 566 WADM)	17% August YTD	Percent of Original Budget
Expenditures				
100 Salaries and wages	\$ 2,061,605	\$ 2,121,058	\$ 138,974	6.6%
200 Employee benefits	686,747	709,058	46,959	6.6%
CRS 180 Extracurricular activities	78,328	74,064	-	0.0%
305 Contracted services	214,390	254,195	45,670	18.0%
315 Repairs and maintenance for computers	36,000	39,400	6,050	15.4%
320 Communications services	21,047	22,620	3,091	13.7%
329 Postage	2,857	4,300	789	18.4%
330 Utilities	103,628	118,465	17,642	14.9%
340 Property and liability insurance	33,878	36,400	20,012	55.0%
350 Repairs and maintenance	138,205	120,600	28,381	23.5%
360 Transportation for field trips	10,352	11,100	499	4.5%
366/368 Staff training/travel and conferences	42,048	29,600	4,661	15.7%
369 Field trips admissions	21,555	52,800	-	0.0%
370 Building lease	887,694	902,864	99,381	11.0%
370 Other rentals and operating leases	771	1,100	-	0.0%
380 Computer and tech related hardware rental	24,694	35,300	6,887	19.5%
389 Staff tuition reimbursement	-	-	-	-
401/455/465 General supplies	51,630	31,000	1,182	3.8%
401 Maintenance supplies	29,415	28,700	2,583	9.0%
405 Non-instructional computer software and license	19,040	19,400	17,365	89.5%
406 Instructional software licensing	13,695	17,400	6,258	36.0%
430/456/466 Instructional supplies	44,763	36,800	29,639	80.5%
460 Textbooks and workbooks	25,501	34,800	8,964	25.8%
461 Standardized tests	20,869	23,600	-	0.0%
490 Food	1,887	1,000	78	7.8%
505/506 Capitalized technology software	5,670	5,600	9,427	168.3%
520 Building improvements	-	-	-	-
530 Other equipment/furniture	51,717	15,000	6,815	45.4%
555/556 Technology hardware (cap)	68,033	50,200	-	0.0%
820 Dues and memberships, fees	35,872	38,200	8,106	21.2%
891 Pension expense	11,459	15,000	-	0.0%

Math and Science Academy
 Charter School No. 4043
 Statement of Revenues and Expenditures
 August 31, 2019

	FY 19 Actual	Original FY20 Budget (487 ADM, 566 WADM)	17% August YTD	Percent of Original Budget
898 Scholarships	-	500	-	0.0%
Annual fund (265)	65,968	40,000	108	0.3%
State special education	591,138	590,300	13,186	2.2%
Federal special education	\$ 72,201	65,400	32,085	49.1%
Title II funds	5,150	8,000	-	0.0%
Student activity expense	119,923	123,200	8,651	7.0%
Total expenditures	\$ 5,597,730	\$ 5,677,025	\$ 563,441	9.9%
	5,597,730	5,677,025	563,441	
General fund net income	\$ 22,870	\$ 1,278	\$ 224,962	

Fund balances				
Beginning fund balance, all funds	\$ 2,098,222	2,121,092	\$ 2,121,092	
Projected fund balance, all funds	2,121,092 38%	\$ 2,122,370 37%	2,346,054 416%	

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information. No CPA provides any assurance on these financial statements.

Math and Science Academy
Student Activity Cash Accounts under Board Control
August 31, 2019

Course Code	Account Name	July 1, 2019	Revenue	Expense	August 31, 2019
401	Student Council Funds	\$ 2,547			2,547
402	NHS Funds	863		(385)	478
403	Parent Team Funds	-			-
404	FIRST Lego League (FLL)	1,751			1,751
405	Prom	1,008			1,008
406	Ex-Curr Academic Triathlon	-			-
407	Ex-Curr Theatre Funds	2,869	50		2,919
408	Spanish Club Funds	-			-
409	Girls Basketball	-			-
410	Ex-Curr Art Club Funds	-			-
411	Ex-Curr Ski Club	-			-
413	FIRST Robotics Competition (FRC)	6,707		(5,716)	990
414	Asian Club	-			-
416	Newspaper	-			-
417	Film Club	-			-
419	Nordic Ski Team	-			-
420	Cross Country	594		(825)	(231)
421	Track & Field	-	175		175
422	Music Fund	-			-
423	Boys Basketball	-		100	100
424	Baseball	-		(750)	(750)
427	Math League	-			-
429	Computer Club	-			-
430	Debate	-			-
431	Girls Volleyball	-		(225)	(225)
432	Athletic Account	-	1,500	(850)	650
433	Speech Team	-			-
434	Earth Club	-			-
436	Cooking Club	-			-
437	Chess Club	699			699
440	Badminton	-			-
441	Trap Team	-			-

Math and Science Academy
Student Activity Cash Accounts under Board Control
August 31, 2019

Course Code	Account Name	July 1, 2019	Revenue	Expense	August 31, 2019
442	Boys Volleyball	-			-
443	FIRST Tech Challenge (FTC)	-			-
444	Harry Potter	-			-
445	Gay Straight Alliance (GSA)	693			693
446	Social Justice Club	-			-
447	Class of 2020	419			419
449	Soccer				-
450	Football				-
451	Cheers Volunteer	-			-
452	SWENext Club	-			-
453	Class of 2021	550			550
Total Student Activity Balances		\$ 18,150	\$ 1,725	\$ (8,651)	\$ 11,774
		18,700	1,725	(8,651)	11,774

Note: Accounts with negative balances indicate that more money has been spent than has been collected

Treatment of Accounts with Balances at Year End: As of July 1, 2019, there is a requirement for all student activities to be under board control. MSA student activities have always been under board control. In addition, at year-end, the balance in the student activity accounts must be restricted fund balance .

Management has elected to omit substantially all disclosures and the Government-Wide Financial Statements. No CPA provides any assurance on these financial statements.

Math and Science Academy

Adopted: August 5, 1999
Revised: December 4, 2003
Revised: March 4, 2010
Revised: February 3, 2011
Revised: August 17, 2015
Revised: November 19, 2018

419 TOBACCO-FREE ENVIRONMENT

[Note: School districts are not required by statute to have a policy addressing these issues. However, Minn. Stat. § 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate.]

I. PURPOSE

The purpose of this policy is to maintain learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the Math and Science Academy (MSA), or person smokes or uses tobacco, tobacco-related devices, or electronic cigarettes in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that MSA owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all MSA property and all off-campus events sponsored by the MSA.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related device, or electronic cigarette in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a MSA owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all MSA property and all off-campus events sponsored by MSA.
- C. MSA will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

[Note: The following language is not required by law but is recommended by MSBA

for inclusion in this policy.]

- D. *MSA will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, devices, or electronic cigarettes. MSA will not promote or allow promotion of tobacco products or e-cigarettes on school property or at school-sponsored events.***

III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. “Electronic cigarette” means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance intended for human consumption, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor.**
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.**
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.**
- D. “Smoking” means inhaling or exhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product. Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device.**

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on MSA’s property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.**
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product,**

or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to MSA's discipline procedures.
- C. MSA directors and other school personnel who violate this tobacco-free policy shall be subject to MSA's discipline procedures.
- D. MSA's action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and MSA's policies.
- E. Persons who violate this tobacco-free policy may be referred to the director or other MSA supervisory personnel responsible for the area or program at which the violation occurred.
- F. The director may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. MSA will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: MSA Policy 506 (Student Discipline)



August 30, 2019

John Gawarecki
Math & Science Academy
8430 Woodbury Crossing
Woodbury, MN 55125

Dear John,

In 2016, our three schools (Higher Ground, Friendship Academy of the Arts, and Paladin Career and Technical High School) became Defendant-Interveners on behalf of the Minnesota's chartered public schools. Our agreement to be Interveners was premised on the fact that the intent of the lawsuit was to eliminate parental choice, open enrollment, and charter schools. The Plaintiffs in the case argue that these state policies "cause segregation".

Our three schools initially invested \$35,000 to support the legal fees in the case. We then helped raise another \$100,000, some of which came from other charter schools at the rate of \$1 per student. These funds paid for the initial research and legal briefs, lawyer fees, and court hearings.

Since then (the case is now in its third full year) our attorneys (Jack Perry, Nekima Levy-Armstrong, and John Cairns) have done an enormous amount of pro bono (unpaid) work (over \$250,000) on our behalf. We are not asking for, and they do not expect to receive any reimbursement for that work.

Today, we are asking you to help fund the ongoing work involved in this case, which is now in the mediation process required by law before a court trial.

The **National Alliance for Public Charter Schools** has agreed to **match up to \$150,000** in local funding.

To Be Clear: *The conclusion of this case will have significant impact on the entire charter sector in Minnesota - not just in Minneapolis and St. Paul.* In the minds of leaders in the charter school sector around the country, this case poses the single most important legal challenge to chartered public schools that has yet appeared anywhere.

As Interveners, we have a seat at the mediation table and continue to make our voices heard on behalf of the entire charter school sector. However, to stay involved in the mediation process and prepare for a potential trial requires that we need to raise funds for that work. WE NEED AND ARE ASKING FOR YOUR HELP.

While we know everyone has budgetary constraints, we also know that the future of chartered public schools is at stake. **We are asking that your school make a contribution of \$3 for each of your students.**

The MN Association of Charter Schools has agreed to be the fiscal agent for collecting the local money. Your contribution should be made out to the: **MACS – MN Charter School Joint Action Fund**. We have already been asked how to code the contribution in UFARS. We recommend **CODE 105** – General Administrative Support which includes: Government Relations – *Providing coordination and liaison with governmental agencies at all levels and with citizens' groups.*

Your contribution can be sent to:

MACS – MN Charter School Joint Action Fund
161 St. Anthony Ave. Suite 1000
St. Paul, MN 55103

TIME IS OF THE ESSENCE – for two reasons: First, The National Alliance's matching funds will only become available upon our being able to **document local funding by no later than October 31st**, and Second, mediation sessions are underway right now, as is the work in preparation for a court trial if there is no mediated settlement – so funding is needed now.

In addition to the school's contribution, we also ask that you let individuals connected with your school know how they can help fight for the future of chartered public schools. All three of us would be happy to answer any questions you have about the case, and its potential impact on charter schools.

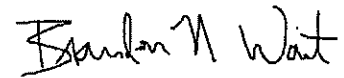
Sincerely,



Dr. B. Charvez Russell
Executive Director
Friendship Academy of the Arts



Dr. Samuel Yigzaw
Executive Director
Higher Ground Academy



Brandon Wait
Executive Director
Paladin Career & Technical High School



Unleashing education from convention

MN ASSOCIATION OF
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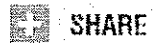
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2019 MACS Annual Meeting and Awards Celebration



Date(s): Thursday, October 3, 2019

Time(s): 4:30 PM - 7:00 PM

Location: [St. Paul, MN](#)



MN ASSOCIATION OF
CHARTER SCHOOLS

Unleashing education from convention

The MACS Annual Meeting is an opportunity for the Minnesota Charter School community to come together, socialize, and celebrate the difference innovative education is making in the lives of students!

Where: The Red Cap Room - Union Depot, St. Paul, MN

When: Thursday, October 3, 4:30 pm - 7:00 pm

- Association's Annual Report
- Charter Champion & Pioneer Awards
- School Milestone Recognitions

Cost: \$25 per person – until Friday, September 27th

\$35 per person – after Friday, September 27th

[Please click here](#) to register. Payment can be made via PayPal below.

Please select option

Registration \$25.00 USD ▼

Add to Cart

Dear Mrs. Anderson,

I am interested in applying for the community member vacancy on the Math & Science Academy's Board of Directors. I previously attended MSA from 2000 until my graduation in 2007. I would appreciate the opportunity to give back to my former community by serving as a board member.

During my attendance of Minnesota State University, Mankato, I served on the Executive Board for the Residence Hall Association in multiple positions. RHA helped provide a voice to the 3200 students who lived on-campus by advocating on behalf of them to both the Department of Residential Life and the Student Senate. The positions that I held included President and Technology Chair.

Today, I am a software developer working as part of a global and multicultural team. We build software with an agile methodology, which promotes fast development in conjunction with constant feedback from our users. Our team is constantly listening to feedback to ensure their needs are met and to deliver high-quality software.

I believe that my skills and experience can provide a valuable addition to the Board of Directors. I welcome the opportunity to answer any questions you or the other current board members have about my skills and experience. I can be contacted through email at adam.m.bartz@gmail.com.

Sincerely,

Adam M. Bartz

Dear Math and Science Academy Board of Directors,

I heard that the community member position on the Board of Directors had opened up and would love to be considered. I believe that I would be a valuable member of the board with a unique voice.

I currently live less than a mile from M.S.A. and am a 2016 Math and Science Academy (M.S.A.) alumni. During my time at M.S.A., I had the pleasure of seeing many changes take place. I saw 3 directors run M.S.A., the new building be constructed and used, the removal of Geometry as a requirement from the curriculum, and much more. I attended M.S.A. from 6th grade until graduation and have seen everything that M.S.A. has to offer. While at M.S.A. I had the pleasure of experiencing various activities such as Student Council, Basketball, Track & Field, Cross Country, First Lego League, National Honor's Society, and many more. I took PSEO classes, CIS classes, and classes at M.S.A.

I am a huge advocate for M.S.A. and am a testament to the amazing work that is done there. In fact, because of the rigorous curriculum at M.S.A. I was able to graduate from The University of Minnesota - Duluth with a Bachelor of Science in Mechanical Engineering in 3 years. Some may not know this, but the influence of M.S.A. spans far past that of college. My current employer, Xcel Energy, noted that when they saw that I had graduated from M.S.A. on my résumé, they immediately called me for an interview because they were familiar with the school. M.S.A. is a school that many hold in high regard, myself included, and I hope that I can help that reputation to grow.

I have called Woodbury home for over 16 years now and know M.S.A. and the community very well. I believe that my vast experience with M.S.A., familiarity with the culture, knowledge of the community, and insight can help M.S.A. make good decisions for their future.

Thank you for your time,

A handwritten signature in black ink, appearing to read 'Avery J. Elles', written in a cursive style.

-Avery J. Elles