

Annual Fund Committee Meeting Minutes

Wednesday, November 30, 2016

4:30 – 5:35 Building A Room 9

I. Members Present:

Present: Romelle Pornschloegl, Ken Thielman, John Gawarecki, Merrily Karel, Deborah Webster, Barbara Gray

Absent: Shannon Froberg, Ken LaCasse, Star Khanpour, Ali Thames

II. Recap of last meeting

See notes.

III. Update on Cash vs. Credit

There was a system crash at Give to the Max. To compensate, we were not charged the fee for the period of the crash. \$416 fee total, \$172 will be returned, so total \$243 will be paid in fees.

Last year we received about \$12,000 in drive through donations, this year we received \$26,600 in cash and checks. Online donations made with a credit card is close to 10,000.

There is concern that some people avoided the credit card, but they need that flexibility of a credit card. Did this affect the total donations? We will monitor this to try to find out.

\$3975 so far in corporate matching. There is still some confusion on the parents side regarding how to get their employer to match.

John stated that some corporations are ending matching and this appears to be a trend. These corporations are taking a different targeted track for which we don't qualify.

All the numbers have been calculated and prizes will be awarded in the near future. We will coordinate with the winners and teachers to get the best time.

Rough numbers sixth grade was the top (\$89 per kid) ninth grade second (\$87 per kid). Teachers at \$20 per teacher about 20 teachers participated.

IV. Thank You Notes

All are printed, ready to go. Looking for help to put on postage and mailing labels.

V. Letter to Community

We will wait for final numbers and report to the community how and when the money will be spent. Remember teacher laptops, science upgrades and teacher grants, and blinds for the gym were the top wishes. John will write the letter after the information is finalized to include

participation, prize information, and final numbers. Romelle will get the final numbers and send to John as soon as possible.

The idea, now, is to do the blinds and science upgrades, first, and then work on getting some laptops with the money that is left. We will go to science department and have them decide what they want (after we know how much it will really cost to get the blinds installed).

Rough budget for the use of funds will be: gym blinds \$10 000, science upgrades \$10 000, impact grants \$10 000, laptops \$10 000.

We must also remember, last year the total given continued to creep up as the year progressed, so we may need to revisit this spending budget.

VI. Dragon Dinner

A volunteer letter went to staff and some are ready to get started. A signup sheet will be generated for parents, too.

We will announce the Dragon Dinner on December 14 to allow for questions on 15th and 16th. Volunteers will be formally recruited. A tentative date for the first meeting of volunteers (Volunteer Hatching) is now Jan 12 from 7:00 – 9:00 at Oak Marsh; this will include tasting sample appetizers. Information folders to families will go out the following week.

Details of the paperwork and folders were discussed. The National Honor Society and Service Club will be tapped to help out with assembling and getting the notification folders distributed to all families and volunteers (as well as many other activities). Will try for a stuffing event for morning of Jan 10 Romelle will coordinate with faculty advisors.

Romelle will ask Justin about handling the auction through the use of software.

VII. Next Meeting

December 14, 2016, Building A Room 9, 4:30 pm.