

Annual Fund Committee Meeting Notes

Wednesday, August 17th, 2016

7am – 8am/ Building B Room 103

- **Members Present:**
 - Romelle Pornschloegl, Star Khanpour, Ken LaCasse, John Gawarecki
 - Absent: Mona Hayashi, Shannon Froberg, Ali Thames, Sandy Proulx
- **Update from last meeting:**
 - See previous month's notes
- **Tournament and Raffle**
 - a. Sporting Clays
 - Advertise
 - Flyer- Star and Romelle are working on redesigning the rough draft of the flyer.
 - Romelle is working on creating the raffle tickets- expected cost for printing of 2,500 tickets runs around \$250 via online company. With a week 4 day turnaround time. (Need invoice for tax purposes-cannot print inhouse)
 - Posters around school- Star is creating
 - Email to MSA – Romelle will send out weekly email blasts.
 - Prizes
 - Raffle:
 - First Prize: 500 cash
 - Second Prize: 2 MN Wild Tix with Dinner
 - Third Prize: \$50 Gift Card to Joe's Sporting Goods
 - Shoot
 - Romelle is getting finalization on a big prize.
 - Registration
 - Website
 - "Give" tab is up but registering on the site is tied to PayPal. We will use this option but will encourage participants mailing in registration checks to MSA
 - Banner-As soon as Star finished the banner, Romelle will work with Justin to put Tournament & Raffle info on Banner of website
 - Paper Flyer, Posters, and Registration
 - Romelle will send flyer (has registration info on it) to all MSA via email. Will also share with AFC before sending out to community.

- Will also send out on first Friday study hall
 - Sponsorship
 - To date, we have no sponsors but have donations.
 - Donations 250\$ cash
 - 2 Wild tix and dinner
 - Joes's Gift Card \$50
 - Pizza gift card \$10
 - Selling
 - Need exact number of students in Fall Sports to determine how many raffle tickets to order.
 - Romelle will work with Shannon and Fall Sports/Activities Coaches to go to practice and explain/handout selling tickets.
 - Parent Involvement
 - Ken will work with Parent team to see if any MSA parent owns or has a connection to a business owner who we could ask to sponsor the event.
 - Romelle will send out weekly emails asking for sponsors and volunteers when needed.
- **GTTM Timeline:**
 - a. GTTM discussion tabled due to Tournament and Raffle needing attention
- Put Standing Meeting Dates on calendar for entire year:
 - a. Dates are Every Second Wednesday at 4:30. Next meeting of AFC is on Wednesday, September 14th at 4:30pm in Building A Room 8.
 - i. The brochure taskforce will meet on Friday the 26th in Office B at 7am to make sure tickets and flyers are ready to go for the 6th grade picnic and Back to School Night