

MSA Building Company Meeting Minutes

August 14, 2017

Present: John Gawarecki, Mona Hayashi, Judith Darling, Joell Pundsack

Absent: Jeana Albers, Shannon Froberg, Jerry Shelton

Select Rain Garden Bid

EcoScapes was selected as the contractor for this project. Their bid came in at \$7,000.00. This was quite a bit lower than the next closest contractor bid of \$9,500.00 from All Weather Services.

Building Updates

1. Hallway carpet was installed in Building A (8430 Woodbury Crossing) hallways in June 2017.
2. Entryway tile was removed and new tile was installed in Building A (8430 Woodbury Crossing) in June 2017.
3. Bleachers in Building B (8460 Woodbury Crossing) were replaced.
4. The parking lot was sealcoated and parts of the lot were repaved in June 2017. Repair and replacement funds will pay for the contracted amount of \$8,030.60.
5. Fire alarm service by City View was completed for Building A (8430 Woodbury Crossing)
6. The building exterior of Building A (8430 Woodbury Crossing) was repaired outside of the annex door in June 2017.
7. The Building A roof may need to be replaced at some point but one is not needed yet. John Gawarecki estimates the roof replacement for Building A will cost approximately \$100,000.
8. HVAC maintenance was discussed as John has met with Harris Mechanical. They gave an initial bid for maintenance of building A. John is working with Johnson Controls and TRANE to receive comparable bids for maintenance service. We currently use TRANE for our maintenance and Johnson Controls for the control module of the system.

Other: Discussion ensued concerning the length of terms, which is to be 3 years.